

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
JUNE 19, 2025**

The Board of Park Commissioners met on this date, Thursday, June 19, 2025, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Yvette M. Ittu, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 25-06-085:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of May 14, 2025, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS.**

**(a) *Swearing in of Police Officer***  
*(Originating Source: Kelly J. Stillman, Chief of Police)*

**Duane Smith**

Officer Smith completed his Ohio Peace Officer Training at Medina County Police Academy in March 2025.

**No. 25-06-086:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Duane Smith as a full-time police officer for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

**ACTION ITEMS (cont.)**

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**(b) *Swearing in of Sergeant***

*(Originating Source: Kelly J. Stillman, Chief of Police)*

**Cory W. Reis**

Officer Reis joined Cleveland Metroparks in 2021. Before that, he was an active member of Five River Metroparks in Dayton, Ohio from 2018 to 2021. He began his law enforcement career at Lorain County Metroparks from 2015 to 2017. Officer Reis attended Lorain County Community College Police Academy in 2014, received an associate degree in police science in 2012, and graduated with a bachelor's degree in criminal justice from Youngstown State University in May 2021.

**No. 25-06-087:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Cory W. Reis as a full-time police sergeant for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2025 vs. 2024 Year-To-Date, and for the Month Ended May 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **103928** to **103935**.

**ACTION ITEMS. (cont.)****(c) *Chief Executive Officer's Retiring Guests***

*(Originating Source: Brian M. Zimmerman, Chief Executive Officer)*

**Mary K. Kotabish, Administrative Specialist 2**

Mary Kotabish has served Cleveland Metroparks for more than 18 years as an Administrative Assistant, Secretary of Park Ops, and Administrative Specialist 2. Mary had an instrumental part in the select features and needs for Aukerman Dog Park including

**ACTION ITEMS (cont.)**

the selection of the agility station and many other amenities. Additionally, she was integral in maintaining and simplifying the administrative needs of Brecksville Management Center with her great skills and knowledge and was pivotal in the upkeep of reports, receivables, time keeping, and budget of the department. Mary was known as an efficient support to all of the staff at each location and always used positivity to build and preserve a positive Core Value driven work environment. Her professionalism extended to many vendors and patrons that frequent Brecksville Management Center for reservations and would always extend great customer service that left a lasting impression. Mary's contributions and willingness to dedicate time, effort, and resources to her team has been an asset to Cleveland Metroparks, and the products of her labor are appreciated and will not be forgotten.

**Lori Mullins, Human Resources Coordinator**

Lori Mullins has served Cleveland Metroparks for more than 31 years as a Secretary-Accreditation, Secretary, and Human Resources Coordinator. Lori worked for the Police, Zoo Education, and the Human Resources Department bringing her expertise and professionalism to every assignment. She was an expert in providing several avenues for posting positions for the Cleveland Metroparks, assisting in making sure the best was brought into the candidate pool. She conducted countless seasonal orientation programs making sure new employees were informed and ready to start their journey at Cleveland Metroparks. Her attention to detail played a part in the exceptional management of personnel files and recruitment in HR, scheduling of staff at the Zoo, and maintaining of public relations statistic tracking in the Police Department. Additionally, Lori's professionalism extended to many internal stakeholders and would always provide excellent customer service that left a lasting impression. Lori's contributions and willingness to dedicate time, effort, and resources have been an asset to Cleveland Metroparks, and the products of her labor are appreciated and will not be forgotten.

**No. 25-06-088:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to recognize Mary K. Kotabish and Lori Mullins for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **103936** to **103937**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)****(d) 2025 Budget Adjustment No. 5**

*(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 6/19/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ 104,162	\$ -	\$ 73,503,440
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	35,000	-	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	134,610	-	22,599,028
54	Operations	33,738,465	4,189,319	37,927,784	562,101	25,475 A	38,515,360
	Operating Subtotal	152,961,992	6,306,966	159,268,958	835,873	25,475	160,130,306
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expense	94,780,279	16,182,752	110,963,031	2,766,019	535,600 B	114,264,650
574	Capital Equipment	3,949,389	1,618,677	5,568,066	359,150	268,165 C	6,195,381
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	3,125,169	803,765	124,213,089
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ 3,961,042	\$ 829,240	\$ 284,343,394

An explanation of adjustments, by category, can be found on pages **103938** to **103939**.

The net effect of all adjustments is an increase of \$829,240 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

**No. 25-06-089:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve 2025 Budget Adjustment No. 5 for a total increase of \$829,240 as delineated on pages **103938** to **103939**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)****(e) *Proposed 2026 Alternative Tax Budget***  
*(Originating Source: Wade Steen, Chief Financial Officer)*

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15th of the current year to be filed with the Cuyahoga County Budget Commission by July 18th of the current year.

Anticipating that the 2026 appropriation measure will be adopted in December 2025, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following Tax Budget provides for anticipated increases and/or fluctuations in operating and capital expenditures. Distribution of budget amounts for capital expenditures is not specific to any individual project, but represents Cleveland Metroparks' ongoing commitment to capital rehabilitation, new construction, and land purchases.

This proposed tax budget for 2026 is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, Wade Steen, on June 10, 2025.

**CLEVELAND METROPARKS  
PROPOSED 2026 TAX BUDGET**

	2025 Original Budget	2026 Proposed Appropriations
<b>Beginning Cash Balance (A)</b>	\$39,401,622	\$21,940,482
<b><u>Revenues:</u></b>		
Property Tax	98,914,076	99,903,217
Local Gov/Grants/Gifts	10,904,724	12,904,724
Investment and Other Income	3,680,000	2,750,000
Charges for Services	41,337,248	43,404,110
Self-Funded	\$13,461,804	13,461,804
Damages and Fines	103,000	100,000
Total Revenues	<u>168,400,852</u>	<u>172,523,855</u>
<b><u>Expenditures:</u></b>		
Salaries and Fringes	98,755,616	100,035,023
Contractual Services	20,467,911	20,774,930
Operations	33,738,465	34,244,542
Capital Projects	25,000,000	20,000,000
Capital Equipment	4,500,000	4,500,000
Land	2,500,000	2,000,000
Capital Labor	800,000	800,000
Zoo Animal Acq/Freight	100,000	100,000
Total Expenditures	<u>\$185,861,992</u>	<u>\$182,454,495</u>
Encumbrances/Prior Year Encumbrances		
Ending Cash Balance	<u>\$21,940,482</u>	<u>\$12,009,842</u>

(A) The beginning cash balances are net of encumbrances, but include risk management and restricted operation balances, as these are available as sources of funds for succeeding years and are reflected in expenditure amounts.

**ACTION ITEMS (cont.)**

**No. 25-06-090:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the proposed 2026 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(f) ***Project Partner Agreement, Hawthorn Creek Stream and Wetland Restoration, South Chagrin Reservation***

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources/Elizabeth Hiser, Stream Restoration Ecologist)*

**Background**

Under the Ohio Stream and Wetland In-Lieu Fee Mitigation Program, The Nature Conservancy (“TNC”) would like to cooperate with Cleveland Metroparks in the implementation of the Hawthorn Creek In-Lieu Fee (“ILF”) Mitigation Project, which is a stream and wetland restoration project (“Project”). TNC has funding to implement an ILF project in the Cuyahoga River Watershed. The Project will involve removing artificial materials from Hawthorn Creek and reconnecting Hawthorn Creek to its floodplain, daylighting and restoration of tributaries of Hawthorn Creek, and re-establishing small riparian wetlands along these streams. As part of the Project, Cleveland Metroparks is requested to commit approximately 63.1 acres of South Chagrin Reservation property (a portion of Permanent Parcel Number 951-17-018 located in Solon as shown on page **103940**) (“Property”) to the Project and to provide perpetual protection of the Property through an environmental covenant protecting the restoration work to be held by TNC.

With Board Approval and execution of the Project Partner Agreement between Cleveland Metroparks and TNC, the next step of the Project would involve submitting the Draft Mitigation Plan for public notice by the U.S. Army Corps of Engineers (“USACE”). Draft information about the Project would be shared with neighbors of the Property for a 30-day comment period.

If the USACE is supportive of the Project moving forward after public comment, USACE will send TNC an initial evaluation letter. Once the evaluation letter is received, TNC will pursue a design contract for the Project. Initial design is shared with the Interagency Review Team (“IRT”) as a Draft Amendment which triggers an IRT Comment Period. Comments received from the IRT and the USACE are utilized to develop and submit a final amendment for ultimate IRT approval or denial of the Project. If approved, the Project will be bid for construction. The design and review process will take approximately 2 years.

The proposed restoration will likely be phased and includes up to 11,709 linear feet of stream restoration and 39.89 acres of wetland and riparian buffer enhancement/re-

**ACTION ITEMS (cont.)**

establishment. TNC values the project at approximately \$2.5-\$3 million including everything from preliminary site assessments, design, construction, maintenance, monitoring, and long-term management.

Tentative timeline would have design for all phases from 2025-2026 and phase 1 construction in late 2027/early 2028 lasting 3-6 months. Future phases would likely not occur until after 2030 once TNC receives credits from future developers to fund phase 2 and long-term management.

**No. 25-06-091:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Project Partner Agreement with **The Nature Conservancy** (or other related/necessary parties) for the **Hawthorn Creek In-lieu Fee Mitigation Project** and any other documents/agreements as may be necessary including an environmental covenant to effectuate the above, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(g) ***Change Order No. 1 – Bid No. 6925 – Timberlane Farms Barn Roof Replacement***  
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

**Background**

On April 17, 2025, the Board awarded Country View Construction, as per Resolution No. 25-04-065, a contract in the amount of \$136,500 for installation of 25,000 square feet of replacement metal roof on the primary barn structure at Timberlane Farms. Utilizing remaining unused funding within the project budget for the costs set out below, staff proposes additional roofing to be replaced on the two supplemental sections of the barn on the far north end of the structure, which will ultimately complete the roof replacement on the entire structure.

**Contract and Change Order Summary**

Original Bid Awarded April 17, 2025	Contract Amount \$136,500
<b>Request for Change Order No. 1</b>	
<b><u>Timberlane Farms Barn Roof Replacement:</u></b> Installation of approximately 8,400 square feet of additional roof replacement on the far northern end of the building	\$45,864
<b>Total, Change Order #1</b>	<b>\$45,864</b>
<b>Total Revised Contract Including Change Order No. 1</b>	<b>\$182,364</b>

**ACTION ITEMS (cont.)**

The contractor has proposed to perform the additional roofing work for the same unit cost as the current contract unit cost for this similar work.

**No. 25-06-092:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute Change Order No. 1 with Country View Construction, as per Bid #6925, for an additional amount of \$45,864, resulting in a revised, total contract amount of \$182,364, in a form of contract approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(h) ***Change Order No. 2 – Bid No. 6923 – Seneca Asphalt Path Improvements – Brecksville Reservation***  
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

**Background**

On March 20, 2025, the Board awarded Barbicas Construction Company, as per Resolution No. 25-03-046, a contract in the amount of \$338,488 for pavement improvements to 2.55 miles of asphalt path at Seneca Golf Course. On April 17, 2025, the Board approved a Change Order in the amount of \$82,786 as per Resolution No. 25-04-063. As construction has progressed, areas of existing asphalt pavement on the cart paths that were intended to remain and simply be overlaid with a new 1-1/2" surface course have been discovered to hold limited structural stability due, primarily, to an inconsistent thickness and unstable base, neither of which were evident until the paving equipment attempted the overlay operations. Utilizing existing unused funding within the project budget for the costs set forth below, additional full-depth asphalt reconstruction is proposed to address these areas to ensure a quality final product that will provide the expected service life of a typical new asphalt cart path. In addition to these reconstructed areas, 4,866 lineal feet of existing cart path paving has been identified to be removed from the original contract helping offset the added full-depth reconstruction costs.

**Contract and Change Order Summary**

Original Bid Awarded March 20, 2025 Contract Amount	\$338,488.00
Change Order No. 1 - April 17, 2025 Amount	\$82,786.00
<b>Request for Change Order No. 2</b>	
Full-depth asphalt reconstruction of 3,800 lineal feet of asphalt cart path 9 feet wide	ADD \$191,099.59
Non-perform 4,866 lineal feet of existing cart path paving 9 feet wide	CREDIT \$110,668.00

**ACTION ITEMS (cont.)**

<b>Total, Change Order No. 2</b>	<b>\$80,431.59</b>
<b>Total Revised Contract Including Change Order No. 1 and No. 2</b>	<b>\$501,705.59</b>

**No. 25-06-093:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute Change Order No. 2, as per Bid #6923, with Barbicas Construction Company for an additional amount of \$80,431.59, resulting in a revised total contract amount of \$501,705.59, in a form of contract approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (i) ***RFP #6943 – Horse Stable Operations – Rocky River Stables***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Legal Counsel/Brittany B. Taylor, Governance Administrator & Contract Manager)*

**Background**

The Rocky River Stables, Rocky River Reservation, includes an indoor arena, instructor's office, heated viewing room attached to arena, tack rooms, wash racks, feed storage, storage room, offices, tool room, employee's apartment, lounge, restrooms, and three outdoor training rings. The stable is located within the Park District and is directly connected to bridle trails along the Emerald Necklace. Valley Riding, Inc. currently operates the Rocky River Stables and has been the stables manager for more than 35 years. The current agreement for Rocky River Stables was for an initial three (3) year term that was extended an additional three (3) years through December 31, 2025.

**Proposal Received re: RFP #6943**

On April 29, 2025, Cleveland Metroparks advertised Request for Proposal #6943 for operation of Rocky River Stables with an agreement term of three (3) years with an option to renew for up to three (3) additional years. One proposal was received in response to RFP #6943 from the current operator, **Valley Riding, Inc.** The proposal is summarized as follows:

	<b>Valley Riding, Inc.</b>
<b><i>2026 Annual Remittance</i></b>	\$2,750
<b><i>2027 Annual Remittance</i></b>	\$2,750
<b><i>2028 Annual Remittance</i></b>	\$2,750
<b><i>2026 Capital Investment</i></b>	\$3,100
<b><i>2027 Capital Investment</i></b>	\$3,100
<b><i>2028 Capital Investment</i></b>	\$3,100
<b><i>Total Value to Cleveland Metroparks</i></b>	<b>\$17,550</b>

**ACTION ITEMS (cont.)**

In review of the single proposal, Cleveland Metroparks staff is recommending Valley Riding, Inc. as the stables operator for Rocky River Stables for the following reasons:

- Background, experience, and professional capability are very strong. The current president, Martha Costello, has been with Valley Riding since 1984 and is assisted by Margaret McElhany, who has managed or assisted at Rocky River Stables for more 40 years.
- Values to park patrons include Therapeutic Riding Program, English Horseback Style Riding Lessons, Horse Shows, and Special Events/Tours.
- Demonstrates a strong commitment to Cleveland Metroparks, its mission, and effective management of the operations.

**No. 25-06-094:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into an agreement in a form approved by the Chief Legal & Ethics Officer, with Valley Riding, Inc., as summarized above and maintained in the proposal file for RFP #6943, for the Horse Stables Operation at Rocky River Stables, for a three (3) year period from January 1, 2026 through December 31, 2028, with the option to extend the Agreement for up to three (3) additional years at the discretion of Cleveland Metroparks through December 31, 2031, with a total three-year remittance to Cleveland Metroparks of Eight Thousand Two Hundred Fifty Dollars (\$8,250), and a total of Nine Thousand Three Hundred Dollars (\$9,300) for capital investments.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (j) ***Authorization to Submit Grant Applications and Commit Funds – NatureWorks Grant Program – Brookside, Hinckley, and North Chargin Reservations***  
(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Matt Krems, Director of Parks West/Kristen Trolie, Director of Grants)

Cleveland Metroparks has submitted three applications to the Ohio Department of Natural Resources for the NatureWorks program, which supports park and trail development projects throughout the state of Ohio. Each county in the state of Ohio is allocated funds for the program and Cleveland Metroparks has submitted applications for the following projects in Cuyahoga, Medina, and Lake Counties, as outlined below.

**Brookside Reservation: Meadow Ridge Playground (Cuyahoga County)**

This project will install a new playground at Meadow Ridge Picnic Area to replace the existing playground, which lacks accessibility components and is in need of repair. The new playground will be pre-fabricated and contract installed. The playground will include loop slide designed for children of all ages and abilities.

**ACTION ITEMS (cont.)**

The project costs are as follows:

NatureWorks	\$100,000
Cleveland Metroparks	\$ 50,000
Total Project	\$150,000

**Hinckley Reservation: Hinckley Lake Loop Trail (Medina County)**

This project includes construction of two major sections of hiking trail around Hinckley Lake totaling ±4,700 linear feet, including a section of floating boardwalk to replace a segment of the natural surface trail that is compromised and eroding. Once complete, guests can safely loop Hinckley Lake and can easily access the lake's amenities such as the Hinckley Lake Boathouse and Spillway swim area. The trail will comply with all applicable trail accessibility standards.

The project costs are as follows:

NatureWorks	\$ 50,000
Recreational Trails Program	\$150,000 (Pending)
Cleveland Metroparks	\$ 30,400
Total	\$230,400

**North Chagrin Reservation: Hemlock Trail Bridge Replacement (Lake County)**

This project will replace a trail bridge on the Hemlock Trail, remove steps on the trail that are barriers to accessibility, and re-route ±350 linear feet of the trail. The existing bridge has deteriorated and a new 48-ft bridge wooden bridge with steel supports will be installed. The new trail segment and trail bridge will lead to a small scenic overlook on a tributary stream of the Chagrin River. Cleveland Metroparks requests funds for materials for the project and the project will be constructed by in-house staff.

The project costs are as follows:

NatureWorks	\$33,000
Cleveland Metroparks	\$11,365
Total Project	\$44,365

**No. 25-06-095:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize and agree to submit applications to the Ohio Department of Natural Resources for funding assistance from the NatureWorks program in the amounts of ±\$100,000, ±\$50,000, and ±\$33,000 for the above described projects in Brookside, Hinckley, and North Chagrin Reservations; upon grant award notification, to authorize and agree to obligate matching funds in the amounts described above to satisfactorily complete the project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into any agreement(s) and execute any other documents as may be required to accept the grant awards; form of document(s) to be approved by the Chief Legal & Ethics

**ACTION ITEMS (cont.)**

Officer; and finally, that the Board authorize resolutions as referenced on pages **103941** to **103943**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (k) ***Award of RFQu #6938 – Euclid Creek Greenway Extension Phase 3 & Phase 4 – Euclid Creek Reservation – Professional Design Services***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner/Jack Caruso, P.E., Planning Engineer)

**Background**

On April 21, 2025, Cleveland Metroparks issued a Request for Qualifications (RFQu #6938) for interested parties to submit qualifications related to the design of the Euclid Creek Greenway Extension Phase 3 (ODOT PID No. 122357) & Phase 4 (ODOT PID No. TBD) (the “Project”), a multi-phased, shared-use path project connecting the lower portion of the Euclid Creek Reservation to the lakefront portion. The Cuyahoga Greenways Plan, a county-wide trail and bikeway plan, identified the Euclid Creek Greenway as one of twelve critical gaps in Northeast Ohio’s active transportation network.

Phase 1 extended the trail from the lower portion of Euclid Creek Reservation at Highland Road and Euclid Creek Parkway northward to Euclid Avenue. Phase 2 extended the trail across Euclid Avenue through the former Euclid Central Middle School property to Chardon Road. Phase 1 was completed in 2022 and Phase 2 was completed in 2023.

Cleveland Metroparks received a federal Rebuilding American Infrastructure with Sustainability and Equity (“RAISE”) planning grant to study four trail projects, including the Euclid Creek Greenway Extension. The federal planning grant provided funding to complete a detailed feasibility study of the Euclid Creek Greenway Extension from the end of Phase 2 on Chardon Road to the lakefront at Lakeshore Boulevard near Villa Angela Drive. The selected ±1.7-mile shared-use path is detailed in the Euclid Creek Feasibility Study, which identified and analyzed various routes to connect the two portions of Euclid Creek Reservation. A map of the route is on page **103944**. Extensive public and stakeholder engagement was conducted to arrive at the identified preferred alternative that is supported by the city, project stakeholders, and the public.

The Project will build off the feasibility study to continue and finish design of the Euclid Creek Greenway Extension through detailed design and construction documents. Due to construction funding limitations, the Euclid Creek Greenway Extension has been split into at least two construction phases, Phases 3 and 4; therefore, design plans will also be developed for the two phases. In total, the Project will include the design of approximately 0.6 miles (Phase 3) and 1.1 miles (Phase 4) of 10-foot-wide, paved shared-use path to complete the connection and fulfill the transportation corridor.

**ACTION ITEMS (cont.)**

To accommodate the trail along the selected route and to cross railroads, some roads will require adjustment to traffic lanes and curbs. The eastern viaduct (one of two viaducts) of the Neff Road Tunnel under the CSX railroad tracks will be closed to vehicular traffic, creating a one-way southbound vehicular condition in the western viaduct, to allow use of the multi-use path. The tunnel will need to be rehabilitated to create a welcoming and comfortable environment for users. On Lakeshore Boulevard, the bridge over Euclid Creek will require adjustments to the roadway and sidewalk. Visible gateways, traffic bump-outs, and reconfigured intersections/crossings will be utilized to minimize points of conflict between different modes of transportation along most of the route.

Funding for the Project and its construction comes from a variety of sources. Phase 3 received \$1,011,689.80 in construction funding through the federal Congestion Mitigation & Air Quality (“CMAQ”) improvement program through the Northeast Ohio Areawide Coordinating Agency (“NOACA”), the submittal of which was authorized by the Board on May 20, 2021 (Resolution No. 21-05-062). On April 20, 2023, the Board authorized a grant submittal to the Clean Ohio Trail Fund (“COTF”) through the Ohio Department of Natural Resources for Phase 3, and Cleveland Metroparks was awarded \$100,000 for design and \$285,500 for construction (Resolution No. 23-04-071). Through development of the State Fiscal Year 2026-2029 NOACA Transportation Improvement Program (“TIP”), Phase 3 was awarded Transportation Alternatives (“TA”) program funding through the NOACA in the amount of \$2,000,000. Finally, on April 17, 2025, the Board authorized Cleveland Metroparks to enter into a Project Development Agreement (“PDA”) with the City of Cleveland for development of the RAISE Projects (Resolution No. 25-04-061). As part of the PDA, the City of Cleveland is providing \$500,000 for the design of the Project. Cleveland Metroparks intends to pursue additional design and construction funding for Phase 4 to complete this Critical Link.

**RFQu Response and Analysis**

RFQu #6938 yielded one (1) response from a highly qualified consultant team led by Chagrin Valley Engineering, Ltd. of Oakwood Village, Ohio (“CVE”). The CVE team’s qualifications were reviewed by Cleveland Metroparks staff and pursuant to O.R.C. 153.69. Sean McDermott, Michele Crawford, Sara Byrnes Maier, and Jack Caruso reviewed the qualifications of the CVE team and verified their top ranking and ability to perform the design of the Project. CVE’s team includes SmithGroup (landscape architecture), Michael Baker International (engineering support), Lawhon & Associates (environmental), O.R. Colan (real estate), and National Engineering & Architectural Services (geotechnical). CVE and SmithGroup completed the Euclid Creek Feasibility Study and are working on other urban trail projects for the Cleveland Metroparks.

**Cost Proposal**

A proposal was requested from CVE to perform the professional design services for the Project scope as currently established. CVE’s proposal amount for the full design of Phase 3 and 4 was more than the currently available design funding. Negotiations are underway with CVE to lower costs on the proposal, and at this time staff is requesting the Board to authorize the currently available funds for full design of Phase 3 and partial due diligence items for Phase 4. Staff anticipates returning to the Board for authorization of Phase 4 design services once negotiations are complete with CVE and a funding source

**ACTION ITEMS (cont.)**

for design of Phase 4 is identified. The initial proposed cost of \$600,000 will cover the following items:

**Project Coordination**

- Internal Team Meetings
- Stakeholder Engagement
- Community Engagement
- Public Art Coordination

**Stage 1, Stage 3, and Final Engineering Services for Phase 3**

- Field Surveying and Base Mapping
- Geotechnical Services
- Pavement Design
- Schematic Design
- Typical Section
- Plan and Profile Sheets
- Cross Sections
- Utility Coordination
- Railroad Coordination
- Drainage and Storm Sewer Plans
- Lighting Plan
- Maintenance of Traffic Plan
- Streetscape Design
- Traffic Signing and Marking Plans
- Cost Estimating
- Environmental Coordination
- Specification Development
- ODOT Review Process
- Preparation of Documents for Bidding (bidding by Cleveland Metroparks)

**Due Diligence for Phase 4**

- Field Surveying and Base Mapping
- Geotechnical Services
- Railroad Coordination

Staff intends to return to the Board for future design authorization of Phase 4. When the Project nears the bidding and construction stage, staff will return to the Board to enter into a new Professional Services Agreement for construction administration by a 3<sup>rd</sup> party related to the Ohio Department of Transportation's ("ODOT") Local Public Agency ("LPA") compliance.

**No. 25-06-096:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Professional Services Agreement for the Euclid Creek Greenway Extension Phase 3 & Phase 4 design, as per RFQu #6938, Euclid Creek Reservation with **Chagrin Valley Engineering, Ltd.**, in the amount

**ACTION ITEMS (cont.)**

**of \$600,000** for Project Coordination, Engineering Services for Phase 3 and Due Diligence for Phase 4, as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a proposal dated June 5, 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (I) ***Contract Amendment No. 11/Guaranteed Maximum Price #10 – Contract 1543 – Construction Manager at Risk, RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Development Manager/Keith Carney, Project Manager/Kevin Lacey, Project Manager)*

**Background**

On February 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Gorilla Project”) at the Cleveland Metroparks Zoo. On June 18, 2020, the Board approved the awarding of a contract to The Albert Higley Co. (“Higley”) (Board Resolution No. 20-06-094) for construction manager (at risk) services for the construction of the Gorilla Project. At the time of the Board’s award, only the concept development pricing compensation was fixed at \$21,500.00 for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved Contract Amendment No. 1 to the pre-construction fees in May 2022 (Board Resolution No. 22-05-074) for \$164,500.00 to continue services through the preparation of guaranteed maximum prices. On April 20, 2023, the Board approved Contract Amendment No. 2 for Guaranteed Maximum Price #1 (“GMP #1”) for \$380,044.76 (Board Resolution No. 23-04-073). On September 21, 2023, the Board approved Contract Amendment No. 3 for Guaranteed Maximum Price #2 (“GMP #2”) for \$673,156.06 (Board Resolution No. 23-09-147).

A phased approach has allowed for staff to return to the Board as the Gorilla Project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages. On February 15, 2024, the Board approved Guaranteed Maximum Price 3 (“GMP #3”) for \$185,067.04 for select tree removal and temporary road construction and addition preconstruction fees for site enabling and ethylene tetrafluoroethylene design-assist services (Board Resolution No. 24-02-021). On July 18, 2024, the Board approved Guaranteed Maximum Price #4 (“GMP #4”) for \$9,107,198.00 for the construction of a permanent zoo access road adjacent to Big Creek (Board Resolution No. 24-07-091).

On August 15, 2024, the Board approved Guaranteed Maximum Price #5 (“GMP #5”) for \$19,679,818.00 for the initial trade contractors to construct the Sequence 1 RainForest

**ACTION ITEMS (cont.)**

addition, which includes Central Amenities, Atrium and Orangutan areas (Board Resolution No. 24-08-106). On September 19, 2024, the Board approved Guaranteed Maximum Price #6 (“GMP #6”) for \$6,356,745.00 for the second iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-09-119). On November 21, 2024, the Board approved Guaranteed Maximum Price #7 for \$19,853,610.00 for the third iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-11-157). On February 20, 2025, the Board approved Guaranteed Maximum Price #8 for \$2,235,987.00 for the early procurement of replacement HVAC equipment and skylight materials for the renovations of the existing RainForest (Board Resolution No. 25-02-024).

On May 9, 2025, Change Order No.1 was executed for a deduct of \$3,083,311.04 which reflects efforts put forth by staff, the design team, and Higley to identify cost savings in the prior approved GMPs and opportunities for value engineering. On May 14, 2025, the Board approved Guaranteed Maximum Price #9 for \$6,099,088.00 for installing the RainForest HVAC systems and skylights procured in Guaranteed Maximum Price #8 and for replacing the existing RainForest roof system (Board Resolution No. 25-05-077).

Since May 2025, the funding for the remaining renovations within the existing RainForest was confirmed and the pricing has been compiled. The renovations include replacement of the RainForest HVAC, fire alarm and lighting systems, conversion of the previous Insect Room to the Conservation Area, modernization of the restrooms, upgrades to various animal exhibits and replacement of public space finishes. The design of the Forest Adventure play structure within the Primate Forest addition has progressed and an allowance has been created for manufacturing and installing the structure. In addition, Peninsula Architects has prepared a Conceptual Design for the new Zoo entry building for estimating by Higley. Contract Amendment No. 11/Guaranteed Maximum Price #10 (“GMP #10”) includes the cost to complete the remaining priority renovations in the existing RainForest and to furnish and install the Forest Adventure play structure. GMP #10 also authorizes additional pre-construction services for Higley to prepare a Conceptual Design cost estimate for the Zoo entry building and site improvements.

**GMP #10 Establishment**

Higley has established GMP #10 based on permit documents provided by the design team and bids and estimates provided by Higley and their trade partners:

<b>GMP #10 ITEMS</b>	<b>COST</b>
Selective Demolition	\$309,500
Concrete	\$70,918
Masonry	\$39,300
Miscellaneous Metals	\$20,000
Metal Studs, Drywall & Ceilings	\$19,226
General Trades	\$74,325
Glazing	\$292,400
Flooring	\$129,730
Tiling	\$41,800
Resinous Flooring	\$54,500
Painting & Wallcovering	\$101,810

**ACTION ITEMS (cont.)**

Netting	\$116,050
Cagework	\$79,500
Fire Suppression	\$7,900
Plumbing	\$119,006
HVAC	\$10,973
Electrical & Technology	\$710,090
Landscaping	\$6,178
Acoustical Treatment	\$185,340
Themework Touch-up (Allowance)	\$70,000
Mural Touch-up (Allowance)	\$50,000
Relocate Unknown Utilities (Allowance)	\$15,000
Floor Prep (Allowance)	\$5,000
Wall Patching (Allowance)	\$15,000
Paint Touch-up (Allowance)	\$5,000
Tuckpointing (Allowance)	\$65,000
Glass Frame Repairs (Allowance)	\$10,000
Lime Wash Exterior Masonry (Allowance)	\$40,000
Forest Adventure Play Structure (Allowance)*	\$1,075,000
Researcher Hut (Allowance)	\$25,000
Scaffolding (Allowance)	\$50,000
General Requirements	\$85,800
Design Contingency (5%)	\$194,967
Owner Allowance	\$45,000
<b>GMP #10 Item Subtotal</b>	<b>\$4,139,313</b>
<b>GMP #10 FEES</b>	
Contingency (3.0%) – *Not Including Play Structure Allowance	\$91,929
General Conditions (5.43%) includes builder's risk insurance and subcontractor default insurance *GCs reduced for Play Structure	\$224,765
CMR Fee (1.75%)	\$72,438
<b>GMP #10 Fee Subtotal</b>	<b>\$389,132</b>
<b>GMP #10 TOTAL</b>	<b>\$4,528,445</b>
<b>ADDITIONAL PRE-CONSTRUCTION STAGE FEES</b>	
Entry Building & Site Improvements Conceptual Design Cost Estimate	\$6,740
<b>Additional Pre-Construction Stage Fees Subtotal</b>	<b>\$6,740</b>
<b>ADDITIONAL PRE-CONSTRUCTION + GMP #10 TOTAL</b>	<b>\$4,535,185</b>

**Construction Schedule**

Higley's construction schedule associated with the proposed GMP #10 shows a June 2026 completion of both the Sequence 1 addition and the renovations of the existing RainForest building, barring any unforeseen conditions or delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMPs related to the Gorilla Project as the exact scope of work is developed, sequenced and approved.

**No. 25-06-097:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the

**ACTION ITEMS (cont.)**

Guaranteed Maximum Price contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP #10 in the amount of **\$4,528,445.00** and additional Pre-Construction Stage Services in the amount of **\$6,740.00**, which will be an amount in the addition to \$358,539.00 already awarded for Pre-Construction Stage and Design Assist Services and \$61,314,863.82 already awarded for previous GMP #1, GMP #2, GMP #3, GMP #4, GMP #5, GMP #6, GMP #7, GMP #8, GMP #9 and Change Order No.1 for a total **contract valued at \$66,208,587.82**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**(m) *Award of Bid #6854 – CUY-West Creek Greenway Trail, PID108940 – Bid Award – West Creek Reservation***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth S. Keller, Project Manager/Christopher Papp, P.E., Civil Engineer/Andrew J. Stahlke Project Developer)*

**Background**

The City of Parma, West Creek Conservancy, and Cleveland Metroparks have been working collaboratively since 2022 to build an extension of the West Creek Greenway Trail, an ADA accessible paved multi-purpose trail, connecting Camelot Drive and Broadview Road in West Creek Reservation (the “Project”). On October 20, 2022, the Board of Park Commissioners provided authorization (Resolution No. 22-10-153) to enter into a Project Development Agreement (“PDA”) with the City of Parma and West Creek Conservancy to partner to fund, design, and construct the West Creek Greenway Trail.

Funding for the project comes from a variety of sources. Parma received \$560,500 in Congestion Mitigation and Air Quality (“CMAQ”) improvement grant funding from the Ohio Department of Transportation (“ODOT”) via a competitive process through the Northeast Ohio Areawide Coordinating Agency (“NOACA”), sponsorship for which was subsequently transferred to Cleveland Metroparks pursuant to the PDA. West Creek Conservancy also obtained \$729,310 in Clean Ohio Green Space Conservation Program funding. Finally, Cleveland Metroparks was granted \$281,752 in Transportation Alternative Program with Toll Revenue Credit funds via ODOT in late 2024. Additionally, Cleveland Metroparks has provided in-kind support for design, project management, and construction management.

On March 21, 2024, the Board of Park Commissioners provided authorization (Resolution No. 24-03-038) to amend a contract with E.L. Robinson for additional professional design services related to bridge structural design and construction

**ACTION ITEMS (cont.)**

administration for the project. On February 20, 2025, the Board of Park Commissioners provided authorization (Resolution No. 25-02-020) to enter into a Professional Service Agreement with Quality Control Inspections, Inc. for construction administration and inspection services for construction of the Project.

With ODOT's approval of the design and specifications and federal authorization to bid, Cleveland Metroparks advertised and subsequently opened Bid #6854 – CUY-West Creek Greenway Trail on June 4, 2025.

**CUY-West Creek Greenway Trail Scope of Work**

The Project includes construction of approximately 0.4 miles of a 10' wide shared use path which connects Camelot Drive to Broadview Road (SR 176) in the southern portion of West Creek Reservation. The Project also includes grading, pavement, drainage, pavement markings and signage. The shared use path will allow for two-way use and will bridge West Creek with 140-foot span bridge. The shared use path will use the existing crosswalks at Broadview Road and the Giant Eagle North Drive to connect to the Seven Hills Recreation Center and eventually the Hemlock Trail and Towpath Trail in the Cuyahoga Valley National Park (see maps pages **103945** to **103946**).

**Bid Results**

On June 4, 2025, the following sealed bids were received for Bid #6854 – CUY West Creek Greenway Trail. The engineers' estimate for this work was \$1,365,000. Two (2) bids were received for the Project. The bids are summarized below:

<b>VENDOR</b>	<b>BID TOTAL</b>	<b>In-Lieu Alternate Bid (Conc. Pipe)</b>	<b>Add Alternate Bid (No Form Liner)</b>
<b>J.D. Williamson Construction Co., Inc.</b>	<b>\$1,600,956.40</b>	\$6,400	\$9,600
Schirmer Construction LLC	\$1,651,180.93	\$6,000	\$14,000

**Bid Analysis**

Staff performed a review of the bid results as well as met with the contractor J.D. Williamson Construction Co., Inc. ("J.D. Williamson") for a pre-award review. J.D. Williamson provided an acceptable DBE Utilization Plan to meet ODOT's requirements. J.D. Williamson has significant trail and bridge construction experience and they formerly and successfully completed the southern portion of the Cleveland Foundation Centennial Trail for Cleveland Metroparks in 2015. In addition, J.D. Williamson is an ODOT Pre-Qualified contractor, which is a requirement for the Project. Staff recommends acceptance and award of J.D. Williamson base bid for the Project, for a total amount of **\$1,600,956.40**. The two alternatives will not be awarded.

Due to the nature of the Project being funded with federal transportation funds, it is set up as an ODOT Local Public Agency ("LPA") Local-Let which requires Cleveland Metroparks to follow the ODOT Construction Materials Specifications ("CMS") and additional federal requirements. As such, the Project is set up as a unit price project versus the typical lump sum projects as seen in the past by Cleveland Metroparks. If a

**ACTION ITEMS (cont.)**

bid item has a quantity overrun, there is the potential of contract increase via change order. The Project has a 7% disadvantaged business enterprise (DBE) requirement, which is J.D. Williamson's responsibility to achieve.

**No. 25-06-098:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a contract with **J.D. Williamson Construction Co., Inc.** as the lowest responsive bidder for Bid #6854 – CUY-West Creek Greenway Trail, West Creek Reservation in a **not to exceed amount of \$1,600,956.40** as noted above. In the event that the bidder cannot satisfy the bid, the project will need to be rebid as the next successive bidder exceeded the allowable amount over the estimate. The form of the contract shall be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (n) ***Award of Single Source #6955 – Mandel Community Trail – Professional Design Services – Trail Lighting – Lakefront Reservation***  
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

**Background**

In August of 2023, the Board of Park Commissioners authorized a development agreement (Resolution No. 23-08-135) between Cleveland Metroparks, the City of Cleveland, and Cuyahoga County to work in partnership towards the development of the North Marginal Trail (Mandel Community Trail). Since that time construction of the 2.7 mile shared use path between E. 9<sup>th</sup> and East 55<sup>th</sup> Street has commenced with Cuyahoga County administering construction with their contractor, Independence Excavating (the "Project"). The Project is set for completion in 2026.

As a result of discussions with the Jack, Joseph and Morton Mandel Foundation (Mandel Foundation), additional trail features of the Project and improvements to portions of the existing shared use path between E. 55<sup>th</sup> Street and Martin Luther King Jr. Boulevard have been requested to be analyzed. One such feature is trail specific lighting.

A proposal has been requested from Michael Baker International (Michael Baker), the engineer of record for the Project, to design a trail specific lighting system from E. 9<sup>th</sup> to MLK Jr. Boulevard. Michael Baker was hired by Cuyahoga County in 2021 through their public RFQ #RQ4442 and subsequently hired to perform the engineering for the Project.

**Proposal Analysis**

Michael Baker's proposal for professional engineering services to design a trail specific lighting system for the two (2) sections of the Mandel Community Trail (E. 9<sup>th</sup> to E. 55<sup>th</sup>

**ACTION ITEMS (cont.)**

and E. 55<sup>th</sup> to MLK Jr. Blvd) for the not to exceed fee of \$188,500 will cover scope listed below.

Perform lighting design of the East 9<sup>th</sup> to East 55th section of the trail (2.7 miles) and East 55th to MLK section of the trail (1.3 miles):

- Selection and design of poles, underground conduits, and fixtures. (2 power service locations with a total of 4 circuits for each of the two (2) sections)
- Preparation of plan sheets for use by Project contractor
- FAA 7460 preparation and submittal for the light poles
- Coordination with area utility companies, including CPP for power drop locations
- ODOT coordination is also included to obtain an MR505 permit
- Directional drilling of conduit is assumed for some/all of the lighting conduit to limit earth and trail disturbance during construction
- Surveying and base mapping
- Full photometric analysis and lighting configuration analysis
- Estimated quantities and summary tables

It is desired to have the trail specific lighting system designed in the near term so that Independence Excavating can incorporate the design into the ongoing construction of the Project and also perform the work on the eastern section of the trail E. 55<sup>th</sup> to MLK Jr. Blvd. at a later date. Coordination with the Mandel Foundation on the details of the additional trail features (such as lighting) is ongoing.

**No. 25-06-099:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Professional Services Agreement, as per Single Source #6955, for the design of the Mandel Community Trail trail lighting with **Michael Baker International, in the not-to-exceed amount of \$188,500, for engineering and lighting design** in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated April 3, 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**(o) *Euclid Beach Connector: Project Development Agreement(s)***

*(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)*

The Euclid Beach Connector Project will protect 2,550 linear feet of Lake Erie shoreline in North Collinwood between Shore Acres Drive and Euclid Beach Park in Euclid Creek Reservation in Cleveland from wave-based erosion and create a new lakefront shared use path along Lake Erie (the “Project”) (see map on page **103947**). The approximately \$14,000,000 Project, being undertaken by Cuyahoga County (the “County”), is a result of Cuyahoga County’s Lakefront Public Access Study and also part of the *Lake Erie*

**ACTION ITEMS (cont.)**

*Connect: Enhancing Regional Lakefront Connectivity* study, a Transportation for Livable Communities Initiative (“TLCI”) planning study sponsored by the Northeast Ohio Areawide Coordinating Agency (“NOACA”) and published in March 2024.

The County has secured funding and is near securing all necessary easements and property agreements to administer the Project. The County has requested that project development agreement(s) be formalized to establish ongoing responsibilities for maintenance of the Project once constructed. Although Cleveland Metroparks will take on full maintenance responsibilities for portions of the Project built within Euclid Beach Park east of East 156<sup>th</sup> Street as that portion of property is currently under Cleveland Metroparks’ management, details of both capital and ongoing maintenance responsibilities need to be solidified west of East 156<sup>th</sup> Street and Shore Acres. The project development agreement(s) (or other related agreements) will establish those details which currently have been proposed to have Cleveland Metroparks perform day-to-day maintenance of the lakefront shared use path and the City of Cleveland take on capital replacement responsibility of the infrastructure and improvements associated with the Project.

The details and mechanics of the project development agreement(s) are fluid as the County is looking to finalize funding sources. Therefore, separate project development agreements or other related agreements between parties or other parties may be needed to administer the Project.

**No. 25-06-100:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into Project Development Agreement(s) with **Cuyahoga County, the City of Cleveland, and other related parties, as necessary**, for the Euclid Beach Connector Trail Project and any other documents/agreements as may be necessary to effectuate the above, in form(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.****No. 25-06-101:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following awards:

**(a) Commodities Usage Report:**

- **Bid #6764:** Uniform Apparel (see page **103916**);
- **Bid #6799:** Topsoil, Mulch, Golf Course Construction Mix, and Ball Diamond Material (see page **103917**);
- **ODOT Co-Op #6939:** Asphaltic Concrete (see page **103918**);
- (b) Ohio Co-Op #6951:** One (1) New 2025 Ford F550 Cab and Chassis With 40' Aerial Bucket (see page **103919**);
- (c) Single Source #6952:** Various Zoo Grains (see page **103920**); and,
- (d) Ohio and NASPO Co-Ops #6953:** Wireless Voice and Data Services (see page **103921**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**COMMODITIES USAGE REPORT** - *"In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board."*

**BID #6764:** **UNIFORM APPAREL** to be ordered bi-annually (bulk) and with the option to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning January 1, 2024 through December 31, 2025 with an option to renew for two (2) additional years

ORIGINAL ESTIMATE \$325,000 (90% = \$292,500)

The estimated encumbrance was based upon the two-year spend of uniform apparel to various locations throughout Cleveland Metroparks. Due to increased product costs, the requested commodity adjustment and additional funds are requested.

ORIGINAL AWARD (10/19/23)	\$325,000
<u>Additional Consumption Estimate</u>	<u>90,000</u>
<b>REVISED TOTAL AWARD</b>	<b>\$415,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 23-10-172 to accommodate usage in excess of the original estimate as follows:

**No. 23-10-172:** It was moved by President Rinker, seconded by Vice President Ittu and carried, to authorize a split award, as noted in the bid summary and at the unit prices set forth in the Bid #6764, to the following lowest and best bidders: **Blink Marketing Inc., City Apparel, Inc., and Kip Craft Inc. (Schoolbelles), for a total two-year amount not to exceed ~~\$325,000~~ \$415,000**, to be ordered bi-annually and the option to supplied "as needed" for a period beginning January 1, 2024 through December 31, 2025, with an option to renew for two (2) additional years. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

**(See Approval of this Item by Resolution No. 25-06-101 on Page 103915)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**COMMODITIES USAGE REPORT** - *"In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board."*

**BID #6799:** **TOPSOIL, MULCH, GOLF COURSE CONSTRUCTION MIX, AND BALL DIAMOND MATERIAL** to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning December 1, 2023 through November 30, 2025

ORIGINAL ESTIMATE \$450,000 (90% = \$405,000)

The estimated encumbrance was based upon the two-year spend of topsoil, mulch, golf course construction mix, and ball diamond material to various locations throughout Cleveland Metroparks. Due to the variety of in-house projects, rehabilitation of property (at various locations), and increased product costs, the requested commodity adjustment and additional funds are requested.

ORIGINAL AWARD (10/19/23)	\$450,000
Additional Consumption Estimate	150,000
<b>REVISED TOTAL AWARD</b>	<b>\$600,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 23-10-171 to accommodate usage in excess of the original estimate as follows:

**No. 23-10-171:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize a split award for topsoil, mulch, golf course construction mix, and ball diamond material, as noted in the bid summary and at the unit prices set forth in the Bid #6799, to the following lowest and best bidders **Arms Trucking Company, Pete & Pete Container Service, Inc., and Three Z Inc.**, to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning December 1, 2023 through November 30, 2025 for a **total cost not to exceed ~~\$450,000~~ \$600,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be further divided between the remaining lowest and best bidders or given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.  
Nays: None.

**(See Approval of this Item by Resolution No. 25-06-101 on Page 103915)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**COMMODITIES USAGE REPORT** - *"In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board."*

**ODOT CO-OP #6939:** ASPHALTIC CONCRETE to be supplied on an "as needed" basis from April 1, 2025 through February 28, 2026 to various locations throughout Cleveland Metroparks

ORIGINAL ESTIMATE \$175,000

(90% = \$157,500)

The estimated encumbrance was based upon the eleven (11) month spend of asphaltic concrete to various locations throughout Cleveland Metroparks. Due to an increase in paving projects, the requested commodity adjustment and additional funds are requested.

ORIGINAL AWARD (4/17/25)	\$175,000
<u>Additional Consumption Estimate</u>	<u>75,000</u>
<b>REVISED TOTAL AWARD</b>	<b>\$250,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 25-04-065 to accommodate usage in excess of the original estimate as follows:

**No. 25-04-065:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the split award for asphaltic concrete, as noted in ODOT Co-Op #6939, to be supplied on an "as needed" basis for an eleven (11) month period beginning April 1, 2025 through February 28, 2026 to **Shelly Materials, Inc. (DBA: Allied Corporation)** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed ~~\$175,000~~ \$250,000**, in full cooperation with ODOT contract number DOT101G26-20. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**(See Approval of this Item by Resolution No. 25-06-101 on Page 103915)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)****OHIO CO-OP #6951 SUMMARY: ONE (1) NEW 2025 FORD F550 CAB AND CHASSIS WITH 40' AERIAL BUCKET for the Zoo**

<b>Item</b>	<b>2025 Ford F550 with 40' Aerial Bucket</b>
<b>Description</b>	40' (working height 45') insulated aerial bucket mounted on a 2025 Ford F550 cab and chassis
<b>New unit base cost-plus accessories, includes delivery</b>	\$193,977.00
<b>Unit Replaced</b>	2004 Ford F550 bucket truck with 154,000 Miles (EO2004)
The truck will come with a standard equipment warranty (three-year, 36,000 mile on chassis and twelve month unlimited on aerial bucket). In full cooperation with Ohio Cooperative Contract #STS023895.	
<b>Total Order</b>	<b>\$193,977.00</b>

The replaced unit will go to an online auction or replace a unit of lesser value that will go to an online auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of one (1) new 2025 Ford F550 cab and chassis with 40' insulated aerial bucket, equipped as specified in the above summary, from **Utility Truck Equipment, Inc. for a total cost of \$193,977.00**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number STS023895.

**(See Approval of this Item by Resolution No. 25-06-101 on Page 103915)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**SINGLE SOURCE #6952 SUMMARY:** **VARIOUS ZOO GRAINS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo for a one (1) year period beginning July 1, 2025 through June 30, 2026

<b>HIGHLIGHTS AT A GLANCE</b>
2024-2025 YTD Expenditures = \$102,954.67
2025-2026 Estimate = \$175,000.00

**Background**

Between 2014-2020, annual bid invitations were provided to ±33-252 potential bidders for various Zoo grains. Centerra Co-Op (previously Western Reserve) was the sole bidder and awarded every year. Between 2021-2024, Centerra was designated the single source provider for Zoo grains. On March 12, 2025, Cleveland Metroparks Purchasing released Bid #6933, Various Zoo Grains, and was unsuccessful in awarding a contract as no vendor could provide the needed zoo grains without substantial delivery costs. As a result of the unsuccessful bid, Centerra Co-Op was contacted to provide pricing for the 2025-2026 contract term.

Purchasing and Zoo staff designate Centerra as a single source for consistently providing the best product quality and variety for various zoo grains. Centerra has a proven track record of product availability and product quality. Bid #6933 has confirmed there are no other appropriate providers for zoo grains.

Item(s) not bid by the vendor will be purchased on the open market using competitive pricing.

Some of the most commonly used products are compared with the previous contract below.

<b>COMPARATIVE PRICES</b>				
	<b><u>NEW UNIT PRICES SS #6952</u></b>	<b><u>PRIOR UNIT PRICES SS #6829</u></b>	<b><u>UNIT PRICE DIFFERENCE</u></b>	<b><u>PERCENTAGE DIFFERENCE</u></b>
<b>DESCRIPTION</b>				
Mazuri Wild Carnivore Bear	\$61.85	\$58.23	\$3.62	6.2%
Mazuri Exotic Canine Diet	\$50.68	\$48.68	\$2.00	4.1%
Mazuri Wild Herbivore Plus	\$42.13	\$39.33	\$2.80	7.1%
Mazuri Leaf-Eater Lemur/Gorilla	\$33.66	\$31.31	\$2.35	7.5%
Mazuri Wild Herbivore Hi-F Cube	\$29.85	\$35.48	(\$5.60)	-15.7%
Mazuri Browser Rhino Cube	\$28.18	\$33.01	(\$4.83)	-14.6%

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various zoo grains, from Single Source #6952, as noted in the summary above, to be supplied on an as needed basis, for a one (1) year period beginning July 1, 2025 through June 30, 2026, from **Centerra Co-Op, for a total cost not to exceed \$175,000**. In the event the log of consumption approaches 90 percent of the estimate, and is likely to exceed 100 percent, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 25-06-101 on Page 103915)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)****OHIO AND NASPO CO-OPS #6953 SUMMARY:**

**WIRELESS VOICE AND DATA SERVICES** for a two (2) year period beginning July 1, 2025 through June 30, 2027

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2023/2025 YTD Expenditure = \$417,001.37
2025/2027 Estimate = \$550,000.00

**Background (Current Cellular Data Service)**

Since 2001, Verizon Wireless has been the primary provider of cellular services to Cleveland Metroparks. The Park District cellular device total is ±380 devices, of which there are ±350 smart devices including phones, tablets, and laptops, non-smart devices, and various Internet of Things (IoT) devices make up the remainder. The Park District utilizes a variety of cooperative contracts including GSA Federal Contract Number 47QTCA20D00B5 and State of Ohio DAS Office of Information Technology (OIT) Contract Number MSA0033 for these purchases.

Plans cover data transmission for smart devices, cellular equipment, air cards, iPads, etc. Plans range in price from \$10.00 to \$48.75 per month, and other specialty devices at varying prices depending on particular type and usage (i.e., parking meters, cameras, and other misc. devices). Many of the plans offer unlimited voice and data service. Verizon allows both staff and other Verizon customers to communicate with each other at no “minute” costs.

Most Cleveland Metroparks data phone plans are unlimited minute and data use. The standard cellular service user that does not have unlimited minute use receives an average of 350 minutes per month and additionally mobile-to-mobile (MTM) and night and weekend minutes at no cost. These plans and devices allow users to use their cellular phones for e-mail and when necessary, internet access. Some of these devices, including the specialty devices include cellular service for parking/ticketing kiosks, water sensors, trail counters, and other potential devices. In total, the Park District's current monthly bills run approximately ±\$17,000.00 per month for all cell phone, voice, and data services. Verizon offers new/replacement cellular phones at varying costs depending on specific model and overall date. These replacement costs can range from \$0 to as high as \$1500 for devices with more storage or memory. In lieu of a comprehensive upgrade, free individual upgrades are and will be issued upon request with supervisor approval.

**RECOMMENDED ACTION:**

That the Board authorize the award for wireless voice and data service to **Verizon Wireless** at the terms and rates as per Ohio and NASPO Co-Ops #6953, beginning July 1, 2025 and extending through June 30, 2027, **estimated at \$550,000** over a two (2) year period, in full utilization of the GSA Federal and State of Ohio DAS Office of Information Technology (OIT) cooperative contracts. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

**(See Approval of this Item by Resolution No. 25-06-101 on Page 103915)**

**GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 6/19/25)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
2025 executive preventative care program.	Cleveland Clinic	\$30,000.00	(6)
Driving range ball dispensing equipment for Seneca Golf course.	Range Servant	\$33,967.50	(3)
Program evaluation and analysis for Zoo Education and Engagement for 2025.	Improved Insights, LLC	\$60,500.00	(3)
Collective bargaining legal services for HR.	Dileno Law, LLC	\$25,000.00	(5)
Monthly pest control services for various locations throughout Cleveland Metroparks for a three (3) year period beginning January 1, 2024 through December 31, 2026.	Bio-Serv Corporation dba Central Exterminating Company	\$50,000.00	(7)
Professional services for design and construction of mooring and access structure for Barge 225 at Euclid Creek Reservation.	KS Associates, Inc.	\$27,400.00	(7)
2025-2026 aquatic vegetation management at marinas.	Aqua Doc	\$26,200.00	(7)
Tri-Deck roller finishing mower for Ironwood golf course.	Revels Turf & Tractor	\$29,950.00	(3)

**GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Watershed Stewardship Center multipurpose room renovation at West Creek Reservation.	Metis Construction Services LLC	\$73,204.00	(7)

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “**SINGLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**” – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (6/19/25)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<b><u>CUY Hawthorn Parkway Bridge Rehabilitation – South Chagrin Reservation</u></b>  <u>Contract Amount:</u> Original Contract Amount: \$3,058,757.96 Change Order No. 1 Amount: \$0.00 Change Order No. 2 Amount: \$0.00 <b>Change Order No. 3 Amount: \$32,189.91</b> <b>Change Order No. 4 Amount: \$1,827.10</b> Revised Contract Amount: \$3,092,774.97	Additional services for LSM backfill of exposed Verizon fiber-optic cable, crushed aggregate slope protection and removal of abandoned Buckeye Pipeline conduit.	The Great Lakes Construction Co.	#3 & #4
<b><u>Contract #1772 – Cleveland Metroparks Zoo-Wide Construction Projects (2024- 2029), Grey Kangaroo Barn – Cleveland Metroparks Zoo</u></b>  <u>Contract Amount:</u> Original Contract Amount: \$16,230.00 Amendment No. 1 Amount: \$1,277,161.00 <b>Change Order No. 1: \$203,268.00</b> Revised Contract Amount: \$1,496,659.00	Additional services for radiant heat floor, site and animal containment fencing, concrete, carpentry and demolition.	Turner Construction Group	#1
<b><u>Contract #1738 – Design Builder for Cleveland Metroparks Baldwin Creek Low- Head Dam Removal, Mill Stream Run Reservation</u></b>  <u>Contract Amount:</u> Original Contract Amount: \$114,232.00 <b>Amendment No. 1 Amount: \$409,264.77</b> Revised Contract Amount: \$523,496.77	Additional services for GMP No. 1 (\$396,106.77) and additional pre-construction stage compensation (\$13,158.00).	Biohabitats, Inc.	#1

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.**

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **103915** through **103921**; \$25,000 to \$75,000 purchased items/services report, pages **103922** through **103923**; and construction change orders, page **103924**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 25-06-084:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **103948** to **104168**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Public comments were offered by Norm Plonski of Hooples Restaurant, Marty Leshner of Olmsted Township, and Lejon Oldham. All such comments can be heard in their entirety by accessing the “About” section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.****(a) *Government Finance Officers Association Distinguished Budget Presentation Award for 2025***

*(Originating Source: Wade Steen, Chief Financial Officer)*

Cleveland Metroparks has been awarded the Distinguished Budget Presentation Award with special recognition for its 2025 budget by the Government Finance Officers Association of the United States and Canada (GFOA). This award reflects the commitment of Cleveland Metroparks, its Commissioners, and staff to meeting the highest principles of effective and transparent governmental budgeting. In order to receive this award, Cleveland Metroparks had to satisfy nationally recognized guidelines for effective budget presentation that assesses how well its budget serves as a policy document, financial plan, operations guide, and communications device. This is the 33rd consecutive year Cleveland Metroparks has won this award.

**(b) *2023-2024 Community Impact Summary***

*(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Harold Harrison, Chief Human Resources Officer)*

Cleveland Metroparks will produce the first Community Impact Summary in 2025. The Community Impact Summary is designed to provide a summary/overview of the organization's outcomes and achievements within calendar years 2023 and 2024. The primary purposes of the Community Impact Summary are to:

- Inspire continued support and engagement
- Communicate key program initiatives and accomplishments
- Build trust with key stakeholders and the community
- Reinforce accountability and transparency

The Community Impact Summary highlights how Cleveland Metroparks has utilized resources to fulfill its mission and the tangible differences it has made in the community. The Community Impact Summary connects outcomes/achievements to the six core goals (Conserve, Connect, Welcome, Engage, Sustain, and Innovate) established via the Second Century of Stewardship System Plan. The Community Impact Summary will be available in early summer 2025.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 17, 2025, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 25-06-102:** At 9:07 a.m., upon motion by Vice President Moore, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Ittu.  
Aye: Mr. Rinker.  
Aye: Mr. Moore.  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 25-06-103:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Ittu adjourned the meeting at 9:32 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.  
Nays: None.

Attest:

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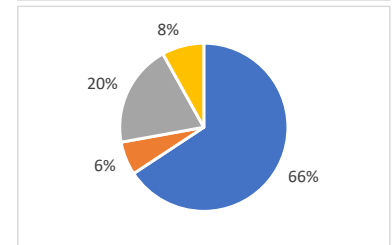
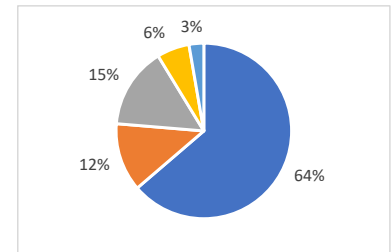
President.

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Secretary.

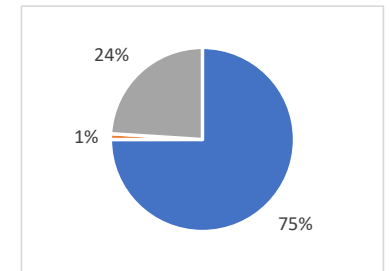
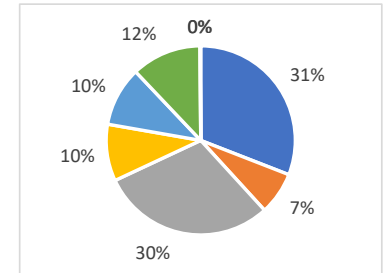
Cleveland Metroparks  
Financial Performance  
5/31/2025  
CM Park District

	Actual May '24	Actual May '25	Fav (Unfav)	Actual YTD May '24	Actual YTD May '25	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	909,029	817,229	(91,800)	53,388,587	52,085,818	(1,302,769)
Local Gov/Grants/Gifts	2,961,471	1,478,322	(1,483,149)	10,836,887	10,302,149	(534,738)
Charges for Services	5,353,500	4,184,360	(1,169,140)	13,565,815	12,234,782	(1,331,033)
Self-Funded	783,890	971,786	187,896	3,879,908	4,894,608	1,014,700
Interest, Fines, Other	<u>227,484</u>	<u>387,095</u>	<u>159,611</u>	<u>1,314,776</u>	<u>2,225,818</u>	<u>911,042</u>
<b>Total Revenue</b>	<b>10,235,374</b>	<b>7,838,792</b>	<b>(2,396,582)</b>	<b>82,985,973</b>	<b>81,743,175</b>	<b>(1,242,798)</b>
<b>OpEx:</b>						
Salaries and Benefits	6,516,900	7,014,827	(497,927)	33,272,988	36,090,195	(2,817,207)
Contractual Services	612,433	506,193	106,240	3,193,321	3,534,134	(340,813)
Operations	2,291,111	2,173,720	117,391	9,965,093	10,844,514	(879,421)
Self-Funded Exp	<u>624,946</u>	<u>1,271,707</u>	<u>(646,761)</u>	<u>4,533,355</u>	<u>4,447,856</u>	<u>85,499</u>
<b>Total OpEx</b>	<b>10,045,390</b>	<b>10,966,447</b>	<b>(921,057)</b>	<b>50,964,757</b>	<b>54,916,699</b>	<b>(3,951,942)</b>
<b>Op Surplus/(Subsidy)</b>	<b>189,984</b>	<b>(3,127,655)</b>	<b>(3,317,639)</b>	<b>32,021,216</b>	<b>26,826,476</b>	<b>(5,194,740)</b>
<b>CapEx:</b>						
Capital Labor	84,941	106,649	(21,708)	374,062	612,306	(238,244)
Construction Expenses	2,800,388	5,673,286	(2,872,898)	12,433,702	17,244,638	(4,810,936)
Capital Equipment	1,383,179	1,144,913	238,266	4,091,416	3,214,836	876,580
Land Acquisition	28,687	43,138	(14,451)	4,900,878	280,432	4,620,446
Capital Animal Costs	<u>5,064</u>	<u>4,530</u>	<u>534</u>	<u>10,647</u>	<u>13,781</u>	<u>(3,134)</u>
<b>Total CapEx</b>	<b>4,302,259</b>	<b>6,972,516</b>	<b>(2,670,257)</b>	<b>21,810,705</b>	<b>21,365,993</b>	<b>444,712</b>
<b>Net Surplus/(Subsidy)</b>	<b>(4,112,275)</b>	<b>(10,100,171)</b>	<b>(5,987,896)</b>	<b>10,210,511</b>	<b>5,460,483</b>	<b>(4,750,028)</b>



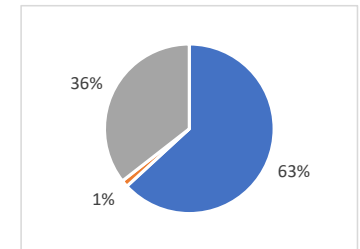
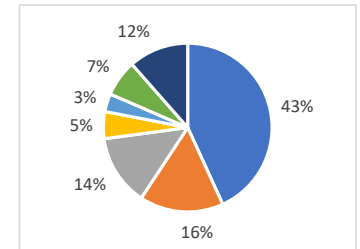
Cleveland Metroparks  
Financial Performance  
5/31/2025  
Zoo

	Actual May '24	Actual May '25	Fav (Unfav)	Actual YTD May '24	Actual YTD May '25	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	914,277	838,649	(75,628)	1,895,713	1,188,697	(707,016)
Guest Experience	141,264	183,133	41,869	272,815	281,073	8,258
Zoo Society	519,624	0	(519,624)	1,368,413	1,147,069	(221,344)
Souvenirs/Refreshments	208,980	131,121	(77,859)	603,758	373,696	(230,062)
Education	10,252	15,102	4,850	297,242	391,341	94,099
Rentals & Events	94,955	43,223	(51,732)	372,606	460,202	87,596
Consignment	1,139	0	(1,139)	2,157	0	(2,157)
Other	<u>(473)</u>	<u>5,982</u>	<u>6,455</u>	<u>3,588</u>	<u>4,115</u>	<u>527</u>
<b>Total Revenue</b>	<b>1,890,018</b>	<b>1,217,210</b>	<b>(672,808)</b>	<b>4,816,292</b>	<b>3,846,193</b>	<b>(970,099)</b>
<b>OpEx:</b>						
Salaries and Benefits	1,378,044	1,519,031	(140,987)	7,307,435	7,609,223	(301,788)
Contractual Services	14,562	27,278	(12,716)	55,082	103,387	(48,305)
Operations	<u>528,747</u>	<u>398,265</u>	<u>130,482</u>	<u>2,324,715</u>	<u>2,434,057</u>	<u>(109,342)</u>
<b>Total OpEx</b>	<b>1,921,353</b>	<b>1,944,574</b>	<b>(23,221)</b>	<b>9,687,232</b>	<b>10,146,667</b>	<b>(459,435)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(31,335)</b>	<b>(727,364)</b>	<b>(696,029)</b>	<b>(4,870,940)</b>	<b>(6,300,474)</b>	<b>(1,429,534)</b>
<b>CapEx:</b>						
Capital Labor	3,945	0	3,945	3,945	2,184	1,761
Construction Expenses	222,067	1,103,414	(881,347)	1,748,236	2,139,310	(391,074)
Capital Equipment	31,791	380,265	(348,474)	196,036	654,449	(458,413)
Capital Animal Costs	<u>5,064</u>	<u>4,530</u>	<u>534</u>	<u>10,647</u>	<u>13,781</u>	<u>(3,134)</u>
<b>Total CapEx</b>	<b>262,867</b>	<b>1,488,209</b>	<b>(1,225,342)</b>	<b>1,958,864</b>	<b>2,809,724</b>	<b>(850,860)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(294,202)</b>	<b>(2,215,573)</b>	<b>(1,921,371)</b>	<b>(6,829,804)</b>	<b>(9,110,198)</b>	<b>(2,280,394)</b>
Restricted Revenue-Other	2,294,971	86,433	(2,208,538)	4,581,514	3,375,394	(1,206,120)
Restricted Revenue-Zipline	59,626	59,385	(241)	105,384	89,948	(15,436)
Restricted Expenses	<u>65,935</u>	<u>1,201,741</u>	<u>(1,135,806)</u>	<u>571,587</u>	<u>6,169,812</u>	<u>(5,598,225)</u>
<b>Restricted Surplus/(Subsidy)</b>	<b>2,288,662</b>	<b>(1,055,923)</b>	<b>(3,344,585)</b>	<b>4,115,311</b>	<b>(2,704,470)</b>	<b>(6,819,781)</b>



Cleveland Metroparks  
Financial Performance  
5/31/2025  
Golf Summary

	Actual May '24	Actual May '25	Fav (Unfav)	Actual YTD May '24	Actual YTD May '25	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	1,026,848	951,776	(75,072)	1,785,853	1,697,380	(88,473)
Equipment Rentals	401,825	339,347	(62,478)	715,913	632,839	(83,074)
Food Service	282,900	262,257	(20,643)	567,745	535,105	(32,640)
Merchandise Sales	99,777	105,575	5,798	202,113	203,284	1,171
Pro Services	13,152	17,385	4,233	165,783	135,668	(30,115)
Driving Range	124,136	125,147	1,011	295,865	275,851	(20,014)
Other	<u>144,257</u>	<u>147,305</u>	<u>3,048</u>	<u>437,413</u>	<u>451,293</u>	<u>13,880</u>
<b>Total Revenue</b>	<b>2,092,895</b>	<b>1,948,792</b>	<b>(144,103)</b>	<b>4,170,685</b>	<b>3,931,420</b>	<b>(239,265)</b>
<b>OpEx:</b>						
Salaries and Benefits	621,308	636,019	(14,711)	2,359,362	2,452,160	(92,798)
Contractual Services	28,248	14,139	14,109	54,900	50,532	4,368
Operations	404,802	390,819	13,983	1,247,868	1,379,739	(131,871)
<b>Total OpEx</b>	<b>1,054,358</b>	<b>1,040,977</b>	<b>13,381</b>	<b>3,662,130</b>	<b>3,882,431</b>	<b>(220,301)</b>
<b>Op Surplus/(Subsidy)</b>	<b>1,038,537</b>	<b>907,815</b>	<b>(130,722)</b>	<b>508,555</b>	<b>48,989</b>	<b>(459,566)</b>
<b>CapEx:</b>						
Capital Labor	24,043	59,468	(35,425)	114,366	302,248	(187,882)
Construction Expenses	455,080	100,415	354,665	1,112,484	1,215,408	(102,924)
Capital Equipment	<u>672,704</u>	<u>0</u>	<u>672,704</u>	<u>1,166,380</u>	<u>481,971</u>	<u>684,409</u>
<b>Total CapEx</b>	<b>1,151,827</b>	<b>159,883</b>	<b>991,944</b>	<b>2,393,230</b>	<b>1,999,627</b>	<b>393,603</b>
<b>Net Surplus/(Subsidy)</b>	<b>(113,290)</b>	<b>747,932</b>	<b>861,222</b>	<b>(1,884,675)</b>	<b>(1,950,638)</b>	<b>(65,963)</b>



Cleveland Metroparks  
Financial Performance  
5/31/2025  
Golf Detail

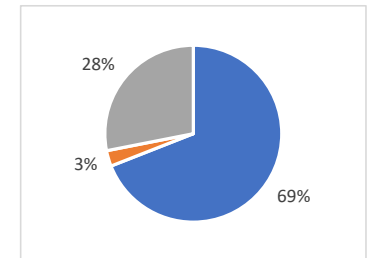
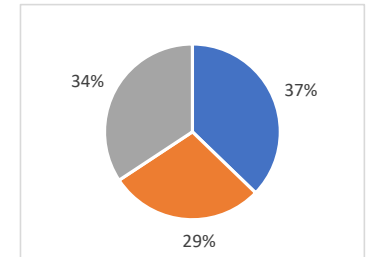
	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25
Operating Revenue	703,291	672,208	203,945	203,275	120,180	128,704	450,769	461,536	785,074	788,563
Operating Expenses	<u>568,436</u>	<u>620,219</u>	<u>112,637</u>	<u>133,191</u>	<u>125,950</u>	<u>128,424</u>	<u>432,203</u>	<u>480,276</u>	<u>626,992</u>	<u>654,871</u>
Operating Surplus/(Subsidy)	134,855	51,989	91,308	70,084	(5,770)	280	18,566	(18,740)	158,082	133,692
Capital Labor	0	0	0	0	0	0	104,706	208,020	7,055	50,771
Construction Expenses	0	0	0	0	0	0	1,084,413	194,233	20,661	133,586
Capital Equipment	<u>37,725</u>	<u>21,049</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>738,756</u>	<u>77,899</u>	<u>92,500</u>	<u>63,236</u>
Total Capital Expenditures	37,725	21,049	0	0	0	0	1,927,875	480,152	120,216	247,593
Net Surplus/(Subsidy)	97,130	30,940	91,308	70,084	(5,770)	280	(1,909,309)	(498,892)	37,866	(113,901)

	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin		Total	
	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25
Operating Revenue	519,282	524,324	351,706	314,334	720,989	521,561	315,449	316,901	0	16	4,170,685	3,931,422
Operating Expenses	<u>383,649</u>	<u>416,347</u>	<u>197,843</u>	<u>249,834</u>	<u>499,229</u>	<u>500,244</u>	<u>286,072</u>	<u>353,405</u>	<u>429,118</u>	<u>345,621</u>	<u>3,662,129</u>	<u>3,882,432</u>
Operating Surplus/(Subsidy)	135,633	107,977	153,863	64,500	221,760	21,317	29,377	(36,504)	(429,118)	(345,605)	508,556	48,990
Capital Labor	2,605	0	0	2,200	0	24,918	0	16,339	0	0	114,366	302,248
Construction Expenses	195	0	0	223,909	2,755	574,870	0	88,811	4,460	0	1,112,484	1,215,409
Capital Equipment	<u>28,500</u>	<u>175,495</u>	<u>0</u>	<u>0</u>	<u>41,500</u>	<u>0</u>	<u>0</u>	<u>42,000</u>	<u>227,400</u>	<u>102,292</u>	<u>1,166,381</u>	<u>481,971</u>
Total Capital Expenditures	31,300	175,495	0	226,109	44,255	599,788	0	147,150	231,860	102,292	2,393,231	1,999,628
Net Surplus/(Subsidy)	104,333	(67,518)	153,863	(161,609)	177,505	(578,471)	29,377	(183,654)	(660,978)	(447,897)	(1,884,675)	(1,950,638)

Cleveland Metroparks  
Financial Performance  
5/31/2025  
Enterprise Summary

	Actual May '24	Actual May '25	Fav (Unfav)	Actual YTD May '24	Actual YTD May '25	Fav (Unfav)
<b>Revenue:</b>						
Concessions	436,928	262,207	(174,721)	864,643	683,836	(180,807)
Dock Rentals	7,036	(3,000)	(10,036)	633,792	523,930	(109,862)
Other*	<u>207,694</u>	<u>146,600</u>	<u>(61,094)</u>	<u>681,959</u>	<u>629,822</u>	<u>(52,137)</u>
<b>Total Revenue</b>	<b>651,658</b>	<b>405,807</b>	<b>(245,851)</b>	<b>2,180,394</b>	<b>1,837,588</b>	<b>(342,806)</b>
<b>OpEx:</b>						
Salaries and Benefits	275,531	263,417	12,114	1,238,512	1,333,123	(94,611)
Contractual Services	15,695	21,833	(6,138)	46,260	55,513	(9,253)
Operations	<u>262,401</u>	<u>194,420</u>	<u>67,981</u>	<u>665,130</u>	<u>542,291</u>	<u>122,839</u>
<b>Total OpEx</b>	<b>553,627</b>	<b>479,670</b>	<b>73,957</b>	<b>1,949,902</b>	<b>1,930,927</b>	<b>18,975</b>
<b>Op Surplus/(Subsidy)</b>	<b>98,031</b>	<b>(73,863)</b>	<b>(171,894)</b>	<b>230,492</b>	<b>(93,339)</b>	<b>(323,831)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	5,838	(5,838)
Construction Expenses	0	55,951	(55,951)	11,920	60,790	(48,870)
Capital Equipment	<u>0</u>	<u>357</u>	<u>(357)</u>	<u>0</u>	<u>19,698</u>	<u>(19,698)</u>
<b>Total CapEx</b>	<b>0</b>	<b>56,308</b>	<b>(56,308)</b>	<b>11,920</b>	<b>86,326</b>	<b>(74,406)</b>
<b>Net Surplus/(Subsidy)</b>	<b>98,031</b>	<b>(130,171)</b>	<b>(228,202)</b>	<b>218,572</b>	<b>(179,665)</b>	<b>(398,237)</b>



\*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks  
Financial Performance  
5/31/2025  
Enterprise Detail

Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		
YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	
Operating Revenue	650,082	584,858	55,390	18,161	594,016	464,664	83,531	0
Operating Expenses	<u>767,199</u>	<u>637,636</u>	<u>34,372</u>	<u>26,819</u>	<u>80,515</u>	<u>46,321</u>	<u>66,449</u>	<u>1,622</u>
Operating Surplus/(Subsidy)	(117,117)	(52,778)	21,018	(8,658)	513,501	418,343	17,082	(1,622)
Capital Labor	0	729	0	0	0	785	0	0
Construction Expenses	0	60,790	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	61,519	0	0	0	785	0	0
Net Surplus/(Subsidy)	(117,117)	(114,297)	21,018	(8,658)	513,501	417,558	17,082	(1,622)

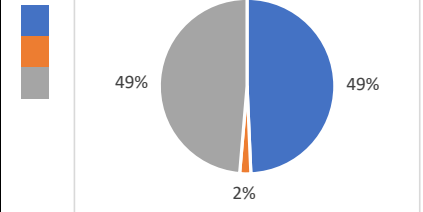
Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		
YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	
Operating Revenue	31	806	82	23	185,187	161,178	99,096	115,478
Operating Expenses	<u>4,306</u>	<u>6,982</u>	<u>1,818</u>	<u>1,736</u>	<u>47,867</u>	<u>37,708</u>	<u>122,736</u>	<u>140,779</u>
Operating Surplus/(Subsidy)	(4,275)	(6,176)	(1,736)	(1,713)	137,320	123,470	(23,640)	(25,301)
Capital Labor	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(4,275)	(6,176)	(1,736)	(1,713)	137,320	123,470	(23,640)	(25,301)

Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		
YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	
Operating Revenue	3,867	3,438	1,495	7,857	0	0	80,235	39,606	348	80
Operating Expenses	<u>10,262</u>	<u>11,053</u>	<u>10,645</u>	<u>24,872</u>	<u>319</u>	<u>0</u>	<u>46,573</u>	<u>34,599</u>	<u>901</u>	<u>919</u>
Operating Surplus/(Subsidy)	(6,395)	(7,615)	(9,150)	(17,015)	(319)	0	33,662	5,007	(553)	(839)
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(6,395)	(7,615)	(9,150)	(17,015)	(319)	0	33,662	5,007	(553)	(839)

Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25	YTD May '24	YTD May '25
Operating Revenue	224,197	266,935	68,214	68,903	134,622	105,603	0	2,180,393	1,837,590
Operating Expenses	<u>209,764</u>	<u>229,002</u>	<u>15,412</u>	<u>16,239</u>	<u>7,498</u>	<u>5,241</u>	<u>523,265</u>	<u>1,949,901</u>	<u>1,930,929</u>
Operating Surplus/(Subsidy)	14,433	37,933	52,802	52,664	127,124	100,362	(523,265)	230,492	(93,339)
Capital Labor	0	0	0	0	0	0	0	4,324	5,838
Construction Expenses	0	0	0	0	0	0	11,920	0	60,790
Capital Equipment	<u>0</u>	<u>19,698</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,698</u>
Total Capital Expenditures	0	19,698	0	0	0	0	11,920	4,324	86,326
Net Surplus/(Subsidy)	14,433	18,235	52,802	52,664	127,124	100,362	(535,185)	(713,725)	(179,665)

Cleveland Metroparks  
Financial Performance  
5/31/2025  
Nature Shops and Kiosks

	Actual May '24	Actual May '25	Fav (Unfav)	Actual YTD May '24	Actual YTD May '25	Fav (Unfav)
<b>Retail Revenue</b>	<b>40,729</b>	<b>49,351</b>	<b>8,622</b>	<b>267,991</b>	<b>165,455</b>	<b>(102,536)</b>
<b>OpEx:</b>						
Salaries and Benefits	28,914	28,856	58	144,454	154,735	(10,281)
Contractual Services	0	2,229	(2,229)	0	6,402	(6,402)
Operations	<u>38,063</u>	<u>34,472</u>	<u>3,591</u>	<u>172,495</u>	<u>152,680</u>	<u>19,815</u>
<b>Total OpEx</b>	<b>66,977</b>	<b>65,557</b>	<b>1,420</b>	<b>316,949</b>	<b>313,817</b>	<b>3,132</b>
<b>Op Surplus/(Subsidy)</b>	<b>(26,248)</b>	<b>(16,206)</b>	<b>10,042</b>	<b>(48,958)</b>	<b>(148,362)</b>	<b>(99,404)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>37,800</u>	<u>0</u>	<u>37,800</u>	<u>37,800</u>	<u>0</u>	<u>37,800</u>
<b>Total CapEx</b>	<b>37,800</b>	<b>0</b>	<b>37,800</b>	<b>37,800</b>	<b>0</b>	<b>37,800</b>
<b>Net Surplus/(Subsidy)</b>	<b>(64,048)</b>	<b>(16,206)</b>	<b>47,842</b>	<b>(86,758)</b>	<b>(148,362)</b>	<b>(61,604)</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH END MAY 2025**

**ACCOUNTS RECEIVABLE**

Current	Past Due					Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days		
\$895,105	\$3,695	\$21,541	\$10,000	\$185,640		\$1,115,981

Date Placed	Bank	Description	Days of Duration	Rate		Date of Maturity	Interest Earned	EOM Balance
05/01/25	Key Bank Capital Markets	Portfolio (A)	30	4.420%	(C)	05/31/25	50,949.51	\$13,865,600
05/01/25	STAR Ohio	State pool (B)	30	4.58%		05/31/25	273,383.50	\$69,961,646

(A) KBCM - Net Change in Portfolio \$0. Ending Account Value \$14,405,038.

Investment balance ranged from \$13,765,211 to \$13,865,600 in May 2025.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from to \$73,028,141 to \$69,961,646 in May 2025.

(C) The calculated rate includes any realized appreciation on bonds that matured during the period.

Source: Wade Steen, Chief Finance Officer  
06/09/25

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
MARY K. KOTABISH**

**WHEREAS,** *Mary Kotabish has served Cleveland Metroparks for more than 18 years; and,*

**WHEREAS,** *Mary Kotabish has worked with Cleveland Metroparks as an Administrative Assistant, Secretary of Park Ops, and Administrative Specialist 2; and,*

**WHEREAS,** *Mary Kotabish has worked for Zoo Education and Brecksville Park Management bringing her expertise and professionalism to every assignment; and,*

**WHEREAS,** *Mary Kotabish had an instrumental part in the select features and needs for Aukerman Dog Park including the selection of the agility station and many other amenities; and,*

**WHEREAS,** *Mary Kotabish was integral in maintaining and simplifying the administrative needs of Brecksville Management Center with her great skills and knowledge; and,*

**WHEREAS,** *Mary Kotabish was pivotal in the upkeep of reports, receivables, time keeping, and budget of the department; and,*


**WHEREAS,** *Mary Kotabish was known as an efficient support to all of the staff at each location and always used positivity to build and preserve a positive Core Value driven work environment; and,*

**WHEREAS,** *Mary Kotabish professionalism extended to many vendors and patrons that frequent Brecksville Management Center for reservations and would always extend great customer service that left a lasting impression; and,*

**WHEREAS,** *Mary's contributions and willingness to dedicate time, effort, and resources to her team has been an asset to Cleveland Metroparks. The products of her labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Mary K. Kotabish and her years of service and dedication in serving the citizens of Greater Cleveland.*

  
\_\_\_\_\_  
Yvette M. Ittu  
President, Board of Park Commissioners

  
\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
LORI MULLINS**

**WHEREAS,** *Lori Mullins has served Cleveland Metroparks for more than 31 years; and,*

**WHEREAS,** *Lori Mullins has worked with Cleveland Metroparks as a Secretary-Accreditation, Secretary, and Human Resources Coordinator; and,*

**WHEREAS,** *Lori Mullins has worked for the Police, Zoo Education, and the Human Resources Department bringing her expertise and professionalism to every assignment; and,*

**WHEREAS,** *Lori Mullins was an expert in providing several avenues for posting positions for the Cleveland Metroparks, assisting in making sure the best was brought into the candidate pool; and,*

**WHEREAS,** *Lori Mullins conducted countless seasonal orientation programs making sure new employees were informed and ready to start their journey at Cleveland Metroparks; and,*

**WHEREAS,** *Lori Mullins was an attribute at every location for the day-to-day tasks of administrative work and made sure that efficiency was top priority at the Police Department, Zoo Education and Human Resources; and,*

**WHEREAS,** *Lori Mullins attention to detail played a part in the exceptional management of personnel files and recruitment in HR, scheduling of staff at the Zoo, and the maintaining of public relations statistic tracking in the Police Department; and,*

**WHEREAS,** *Lori Mullins professionalism extended to many internal stakeholders and would always provide excellent customer service that left a lasting impression; and,*

**WHEREAS,** *Lori's contributions and willingness to dedicate time, effort, and resources have been an asset to Cleveland Metroparks. The products of her labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Lori Mullins and her years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu

President, Board of Park Commissioners



Brian M. Zimmerman

Chief Executive Officer



**CLEVELAND METROPARKS**  
**Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 6/19/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ 104,162	\$ -	\$ 73,503,440
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	35,000	-	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	134,610	-	22,599,028
54	Operations	33,738,465	4,189,319	37,927,784	562,101	25,475 A	38,515,360
	Operating Subtotal	152,961,992	6,306,966	159,268,958	835,873	25,475	160,130,306
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expenses	94,780,279	16,182,752	110,963,031	2,766,019	535,600 B	114,264,650
574	Capital Equipment	3,949,389	1,618,677	5,568,066	359,150	268,165 C	6,195,381
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	3,125,169	803,765	124,213,089
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ 3,961,042	\$ 829,240	\$ 284,343,394

**OPERATING**

**54 OPERATIONS**

\$	4,190	Increase of appropriations in Computer Software for Legal/Finance for public records request fees software Appropriation covered by new public records request fees
\$	2,500	Increase of appropriations in Property Maintenance Supplies for Park Operations for Ohio and Erie Canal Reservation Appropriation covered by existing Ohio and Erie Canalway Enhancement Funds
\$	6,150	Increase of appropriations in Property Maintenance Supplies for Park Operations for supplies at West Creek Reservation Appropriation covered by new ServeOhio grant from the Ohio Commission on Service and Volunteerism
\$	8,000	Increase of appropriations in Property Maintenance Supplies for Park Operations for Brookside Reservation Appropriation covered by existing Brookside Enhancement Funds
\$	4,635	Increase of appropriations in Training/Conference Fees and Business Meeting Expense for Zoo Elephant Tag conference and veterinary technician training Appropriation increase will be covered by existing CZS Nancy Harris Funds

**A** \$ 25,475 Total increase (decrease) to Operations

**\$ 25,475 TOTAL INCREASE (DECREASE) TO OPERATIONS**

**CAPITAL**

**572 CAPITAL CONSTRUCTION EXPENSES**

\$	10,000	Increase of appropriations in Capital Contracts for Ohio and Erie Canal Reservation pergola construction Appropriation increase will be covered by existing Towpath Trail Kiosk Restricted Funds
\$	35,600	Increase of appropriations in Capital Contracts for the Rocky River Nature Center Erosion Project Appropriation increase will be covered by new NEORS D stormwater management grant
\$	490,000	Increase of appropriations in Capital Contracts for Zoo Primate Forest construction Appropriation increase will be covered by new ODNR grant

**B** \$ 535,600 Total increase (decrease) to Capital Construction Expenses

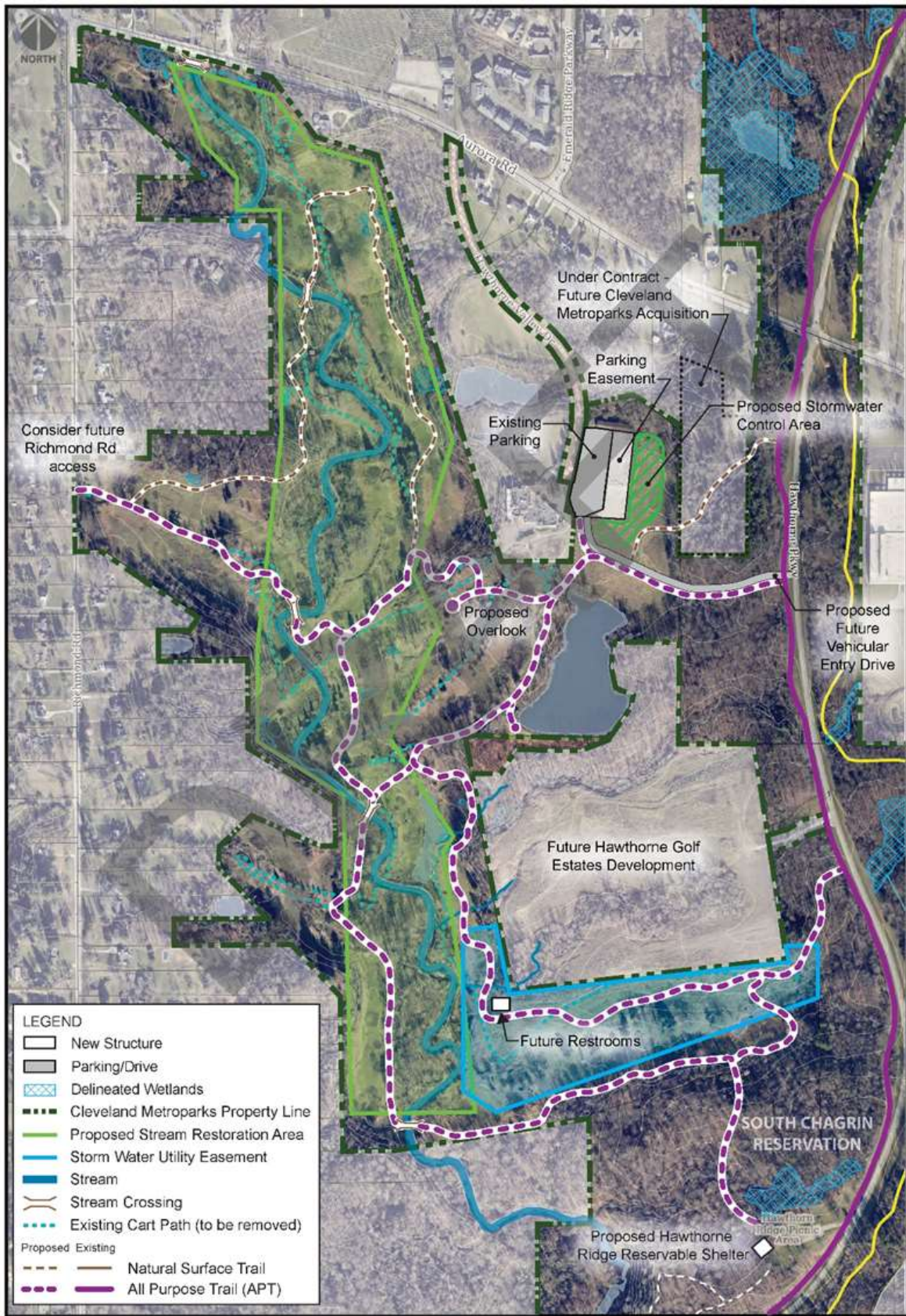
**574 CAPITAL EQUIPMENT**

\$	18,165	Increase of appropriations in Veterinarian Equipment for Zoo centrifuge Appropriation increase will be covered by existing CZS Nancy Harris Funds
\$	250,000	Increase of appropriations in Utility Vehicle/Golf Cart for Park Operations Golf for purchase of golf carts at Sleepy Hollow Appropriation increase will be covered by existing Golf Enterprise funds

**C** \$ 268,165 Total increase (decrease) to Capital Equipment

**\$ 803,765 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 829,240 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**



## Esther & Nathan Rzepka Park

South Chagrin Reservation

Approximate Trail Mileages as Shown:

Natural Surface = 0.93 mi  
All Purpose = 2.65 mi

Preliminary Site Plan DRAFT - Feb. 2025 Paved Loop Edit

0 200 400 600 800ft



Map Created: 09/11/2024

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**Resolution of Authorization  
Meadow Ridge Playground  
NatureWorks**

**June 19, 2025**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Cuyahoga County, Ohio as part of Brookside Reservation, and

WHEREAS, Cleveland Metroparks plans to install a new accessible playground at Meadow Ridge Picnic Area, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Yvette Ittu, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 19<sup>th</sup> day of June 2025, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
Hinckley Lake Loop Trail  
NatureWorks**

**June 19, 2025**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Medina County, Ohio as part of Hinckley Reservation, and

WHEREAS, Cleveland Metroparks plans to construct new segments of the Hinckley Lake Loop Trail in Hinckley Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Yvette Ittu, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 19<sup>th</sup> day of June 2025, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
North Chagrin Hemlock Trail Bridge Replacement  
NatureWorks**

**June 19, 2025**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Lake County, Ohio as part of North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks plans to replace a pedestrian bridge on a hiking trail and make accessibility improvements to the public trail in North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

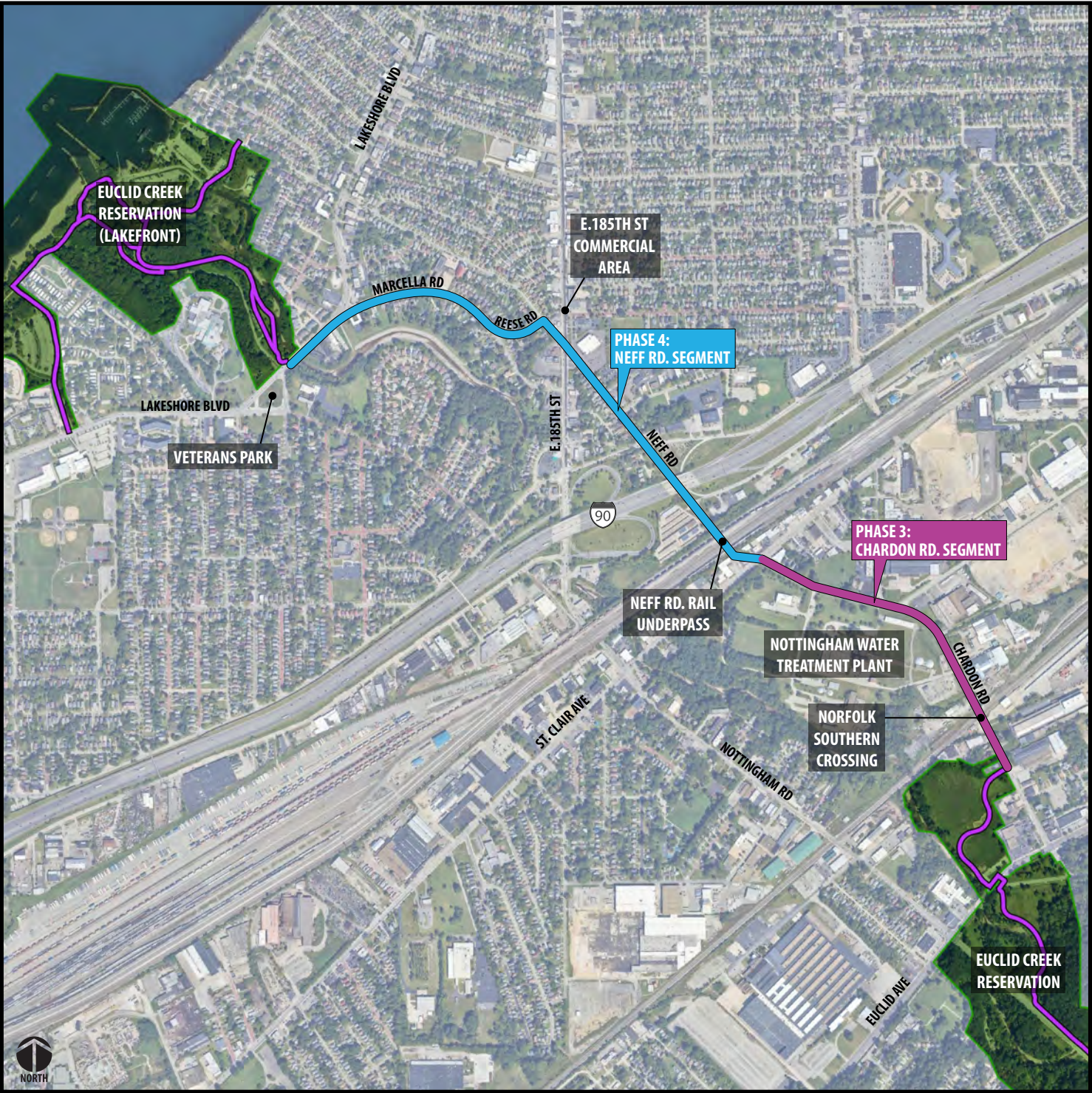
That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

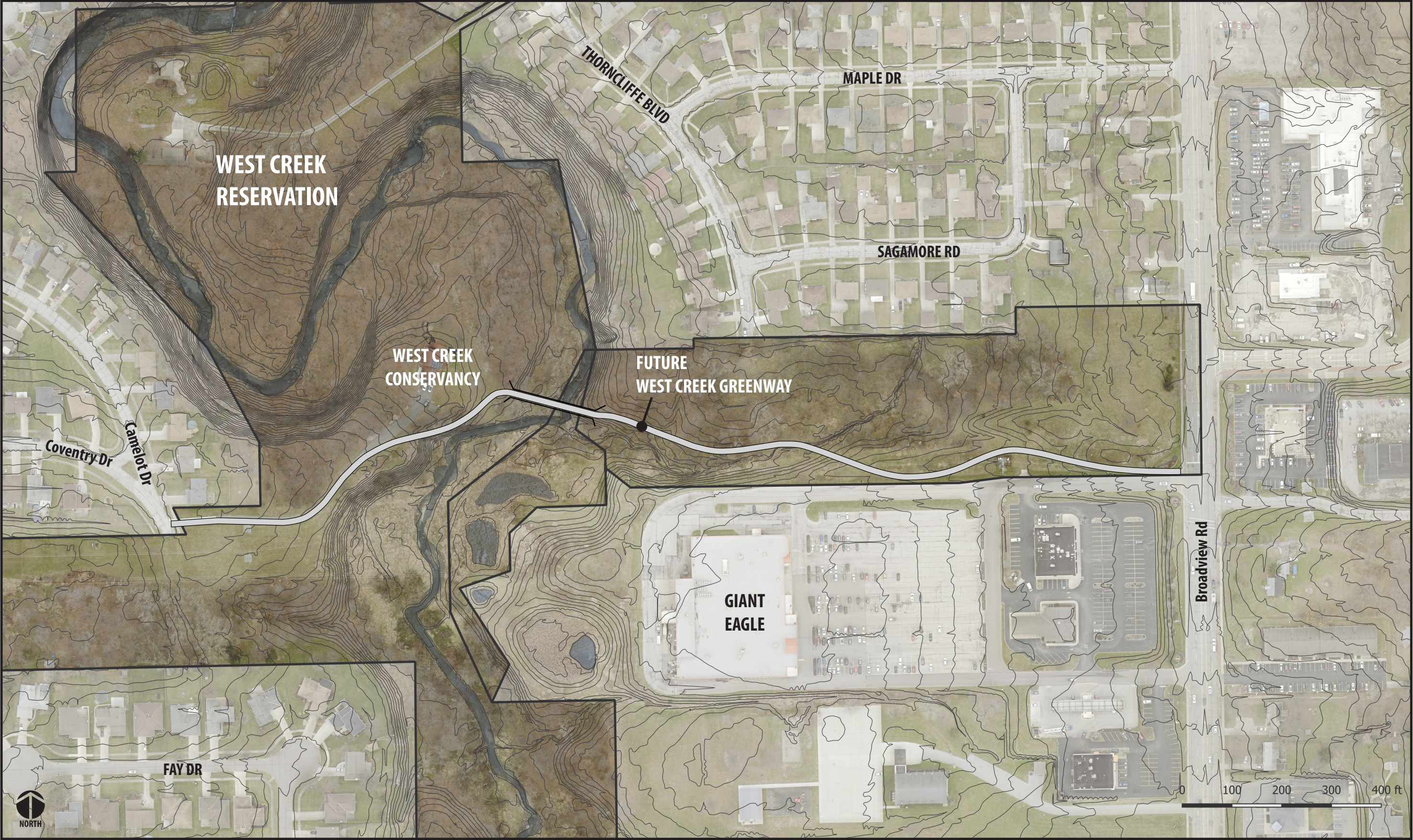
\_\_\_\_\_  
Yvette Ittu, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 19<sup>th</sup> day of June 2025 and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer





**WEST CREEK GREENWAY - CAMELOT DRIVE TO BROADVIEW ROAD**  
**WEST CREEK RESERVATION**

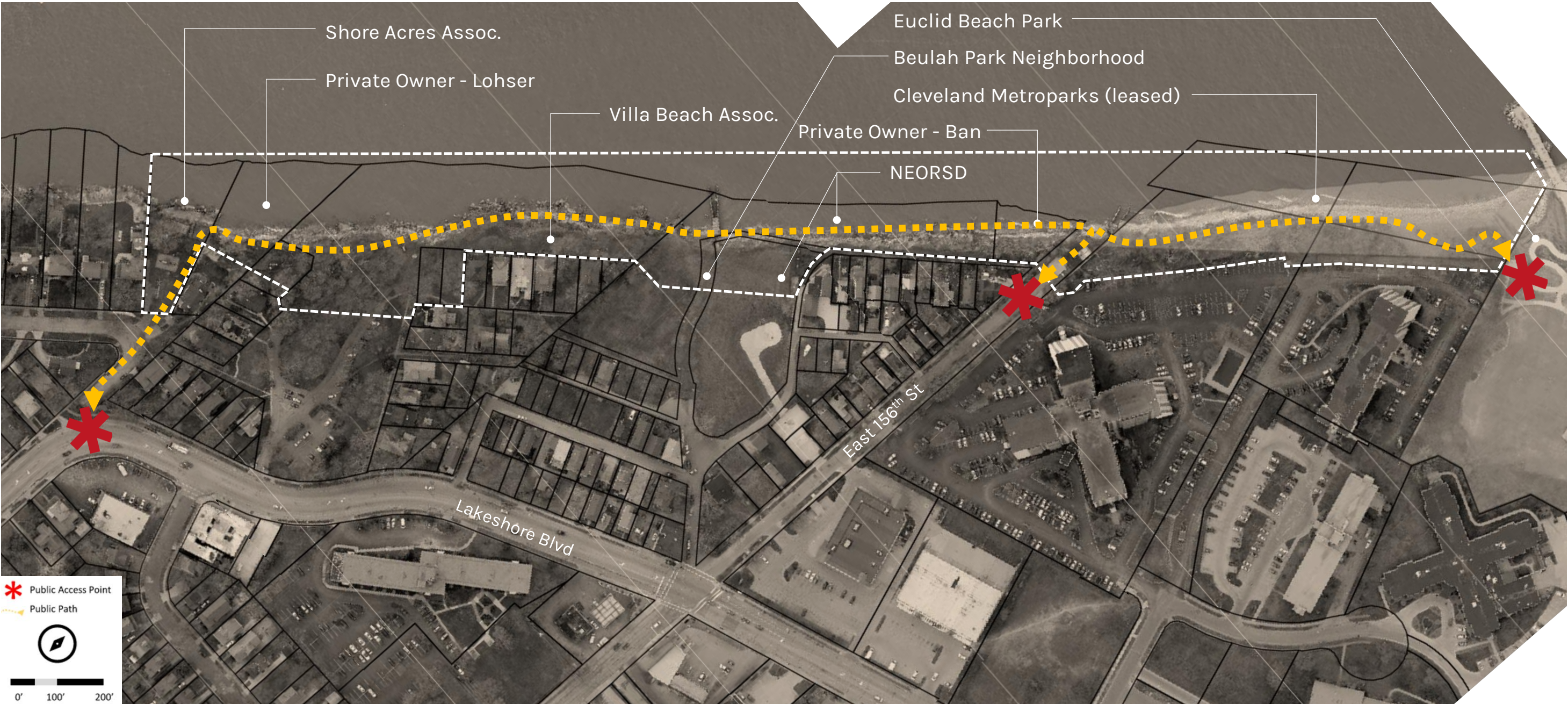
FEBRUARY 2024





# EUCLID BEACH CONNECTOR

CLARITY ON HOW & WHERE ACCESS WILL OCCUR



**RESOLUTION NO. 25-06-084**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Wire Transfers** dated May 9, 2025 in the amount of \$8,727.90

**Direct Disbursements** dated May 9, 2025 in the amount of \$108,118.57

**Printed Checks** dated May 9, 2025 in the amount of \$646,389.82

**Printed Checks/EFT's** dated May 16, 2025 in the amount of \$1,201,853.11

**Wire Transfers** dated May 23, 2025 in the amount of \$70,184.00

**Direct Disbursement** dated May 23, 2025 in the amount of \$108,153.57

**Printed Checks/EFT's** dated May 23, 2025 in the amount of \$3,332,583.53

**Printed Checks/EFT's** dated May 30, 2025 in the amount of \$1,650,131.36

**Direct Disbursements** dated June 6, 2025 in the amount of \$108,918.57

**Printed Checks/EFT's** dated June 6, 2025 in the amount of \$1,109,652.27

**Net Payroll** dated April 20, 2025 to May 3, 2025 in the amount of \$1,758,461.17

**Withholding Taxes** in the amount of \$388,251.52

**Net Payroll** dated May 4, 2025 to May 17, 2025 in the amount of \$1,889,690.52

**Withholding Taxes** in the amount of \$401,923.48

**Bank Fees/ADP Fees** in the amount of \$37,144.35

**Cigna Payments** in the amount of \$896,776.46

**ACH Debits (First Energy; Sales Tax)** in the amount of \$293,685.24

**JP Morgan Mastercard** dated May 1, 2025 to May 31, 2025 in the amount of \$782,381.71

**OPERS** in the amount of \$1,208,579.36

**Total amount:** \$16,001,606.51

PASSED: June 19, 2025

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:** That the Board of Park Commissioners approves **Resolution No. 25-06-084** listed above.