

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
NOVEMBER 24, 2014**

The Board of Park Commissioners met on this date, Monday, November 24, 2014, 8:00 a.m., at the Cleveland Metroparks Lakefront Administration office, 8701 Lakeshore Boulevard, Cleveland, Ohio 44108.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 14-11-193: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **78796** to **78797**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 14-11-194: At 8:02 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing a Personnel Matter (Compensation), as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote and roll call on the motion was as follows:

Aye: Ms. Berry

Aye: Mr. Rinker

Aye: Mr. Moore

Nays: None.

No action was taken as a result of the Executive Session.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 4, 2014, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

REGULAR MEETING RECONVENED.

At 9:45 a.m., the Regular Meeting reconvened. However, Vice President Moore was not in attendance as he left the meeting at 9:39 a.m.

ADJOURNMENT.

No. 14-11-195: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by President Rinker, and carried, President Rinker adjourned the meeting at 9:46 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

President.

Attest:

Secretary.

RESOLUTION NO. 14-11-193

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____
 Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated November 24, 2014 in the amount of \$11,606.25, be approved.

PASSED: November 24, 2014

Attest: _____
 President of the Board of Park Commissioners

 Chief Executive Officer

VOUCHER SUMMARY

	No. of Vendors	No. of Purchases	Amount	Average Vendor Amount	Average Purchase Amount	Code
Bid Items	0	0	\$ -	00.00	00.00	C
Board Authorized Payments	0	0	\$ -	00.00	00.00	A
Director Approved Payments	1	2	\$ 11,606.25	\$ 11,606.25	\$ 5,803.13	D
Telephone-Written Quote Items	0	0	\$ -	00.00	00.00	P
Telephone Quote Items	0	0	\$ -	00.00	00.00	T
Utilities	0	0	\$ -	00.00	00.00	U
Health Insurance	0	0	\$ -	00.00	00.00	H
Other Exempt Items	0	0	\$ -	00.00	00.00	E
Non-Bid Items less than \$1,000	0	0	\$ -	00.00	00.00	N
Purchases Obtained w/o Cert.	0	0	\$ -	00.00	00.00	S
	1	2	\$ 11,606.25	\$ 11,606.25	\$ 5,803.13	

CODE LEGEND

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

RECOMMENDED ACTION:

That The Board of Park Commissioners approves **Resolution No. 14-11-193** listed above.

Invoices Processed for Payment: 24-NOV-14

For Approval On: 11/24/2014

VENDOR NAME	AMOUNT	PRICE SOURCE	DESCRIPTION	PO NUMBER	INVOICE NUMBER	INVOICE DATE	VOUCHER
SURETY TITLE AGENCY, INC.	6,012.50	D	PARKWORKS LAND ACQUISTION	D07441	CLOSING COSTS	11/18/2014	674322
SURETY TITLE AGENCY, INC.	5,593.75	D	W CREEK PRESERVATION	D07441	CLOSING COSTS	11/18/2014	674323
VENDOR TOTAL	11,606.25						
SOURCE TOTAL	11,606.25						
REPORT TOTAL	11,606.25						

END OF REPORT