

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

RFP #6530 SUMMARY: INFORMATION SYSTEMS STAFF AUGMENTATION

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020 Expenditures = \$124,749
2021 Estimate = \$200,000

*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

Background

Currently, the Information Technology Services (ITS) utilizes outside IT contracts and consultants to supplement the efforts of related IT projects and services. This includes, but is not limited to, database administration, desktop services, web development, and other system services. These contractors assist Cleveland Metroparks in a variety of ways, including, but not limited to:

- a.) Additional projects in which outside knowledge is required,
- b.) IT services in order to expedite timelines, and
- c.) IT services for internal employment scenarios (departures, etc.).

This recommendation is to select a list of companies for which Cleveland Metroparks may obtain certain contractors to assist Cleveland Metroparks with IT services. This competitive process allows Cleveland Metroparks to select the best contractors for the required job while maintaining financial objectivity. Therefore, the below companies were selected in order to provide IT related services on an “as-needed” basis.

The proposal looked at various companies examining three criteria including: 1. Statement of capability (experience, resumes); 2. Prior work history and overall company (previous work with government, process, etc.); and, 3. average pricing. All of this concluded with an overall score highlighting the awarded clients below.

Anticipated Vendors (include, but are not limited to the following):

Vendor	Statement of Capability (Exp./Resumes) - 40%	Prior Work History - 30%	Pricing Score - 30%	Total
Beacon Systems, Inc.	35	28	30	93
Convertex Technologies	40	20	30	90
Dataman USA	35	30	20	85
DevCare Solutions	40	25	20	85
Global Solutions Group	35	20	30	85
TMH Solutions	35	30	20	85
ComTec Consultants	33	20	30	83

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Vendor	Statement of Capability (Exp./Resumes) - 40%	Prior Work History - 30%	Pricing Score - 30%	Total
Saigan Technologies	35	18	30	83
Robert Half	35	25	20	80
Vertex Computer Systems	35	25	20	80
Infojini	38	20	20	78
Diskriter, Inc.	30	15	30	75
Maven Workforce	30	15	30	75
Randstad Tech	30	25	20	75
SJN Data Center/Encore	30	25	20	75
Pomeroy	35	18	20	73
Provato	30	22	20	72
Beacon Hill Staffing Group	30	20	20	70
Paramount Software Solutions	18	20	30	68
SecurityZeal	20	18	30	68

*Please note other vendors/consultants may be chosen throughout 2021 through the State of Ohio Cooperative Contract or another cooperative agreement available to government entities.

Cleveland Metroparks reserves the right to not award any contracts to any of the vendors/consultants listed above.

Contracted services from the vendors/consultants listed above will be provided on an “as needed” basis for a two (2) year contract beginning January 1, 2021 through December 31, 2022, renewable for up to two (2) additional one (1) year terms at Cleveland Metroparks’ sole discretion.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various consultants** listed and summarized above, and maintained in the proposal file for RFP #6530, for a two (2) year contract beginning January 1, 2021 through December 31, 2022, with an option to renew for up to two (2) additional one (1) year terms, for a **total two (2) year cost not to exceed \$400,000** and a **total four (4) year cost not to exceed \$800,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.