

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MAY 14, 2025**

The Board of Park Commissioners met on this date, Wednesday, May 14, 2025, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Yvette M. Ittu, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Operating Officer, Joseph V. Roszak, Chief Financial Officer, Wade Steen, and Sr. Legal Counsel & Director of Real Estate, Kyle G. Baker, were also in attendance.

APPROVAL OF MINUTES.

No. 25-05-070: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of April 17, 2025, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2025 vs. 2024 Year-To-Date, and for the Month Ended April 30. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **103710** to **103717**.

ACTION ITEMS.

- (a) ***Chief Executive Officer's Retiring Guest***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Matthew Selby, Building and Grounds Lead

Matt Selby has served Cleveland Metroparks for more than 32 years as a Chalet Attendant, Laborer, Seasonal Maintenance Specialist, and Building and Grounds Lead. Matt had a passion for the Chalet and brought his expertise and great craftsmanship in carpentry, welding, and mechanics to the forefront on every project. He was an integral part of learning and operating the toboggan chute from its conception creating effective regulations used throughout the Chalet and became known as the toboggan chute ice and toboggan building expert. He went beyond his call of duty and would always find ways to contribute to the environment by regularly finding ways to reuse existing materials or equipment to reduce waste. Matt was known as a great lead and always used positivity to build, coach, and influence his team. His professionalism extended to many vendors and patrons that frequent the Chalet and would always extend great customer service that left a lasting impression. Matt's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

- No. 25-05-071:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to recognize Matthew Selby for his years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolution found on page **103718**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

(b) 2025 Budget Adjustment No. 4

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 5/14/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ 100,464	\$ 3,698 A	\$ 73,503,440
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	3,000	32,000 B	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	67,985	66,625 C	22,599,028
54	Operations	33,738,465	4,189,319	37,927,784	383,651	178,450 D	38,489,885
	Operating Subtotal	152,961,992	6,306,966	159,268,958	555,100	280,773	160,104,831
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expense	94,780,279	16,182,752	110,963,031	2,575,918	190,101 E	113,729,050
574	Capital Equipment	3,949,389	1,618,677	5,568,066	172,000	187,150 F	5,927,216
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	2,747,918	377,251	123,409,324
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ 3,303,018	\$ 658,024	\$ 283,514,154

An explanation of adjustments, by category, can be found on pages **103719** to **103721**. The net effect of all adjustments is an increase of \$658,024 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 25-05-072:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve 2025 Budget Adjustment No. 4 for a total increase of \$658,024 as delineated on pages **103719** to **103721**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (c) ***Establish Date of Hearing for Proposed 2026 Tax Budget***
(Originating Source: Wade Steen, Chief Financial Officer)

Ohio Revised Code requires the Board of Park Commissioners to set the date for a public hearing for the proposed 2026 tax budget, and to advertise the same not less than ten days before the hearing date. The tax budget does not replace the appropriation document, approved by the Board by December 31st annually, but provides the Cuyahoga County Budget Commission with the assurance that all taxes levied by the Park District are needed for its operations and capital appropriations. The proposed tax budget will be distributed to the Board of Park Commissioners for approval at the meeting of June 19, 2025.

- No. 25-05-073:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Financial Officer to conduct a public hearing of the Cleveland Metroparks Proposed 2026 Tax Budget on Tuesday, June 10, 2025, at 11 a.m.; also, that the Chief Financial Officer be instructed to comply with legal advertising requirements.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (d) ***Adoption of Revised Policy***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Gregory Headley, Director of Risk Management/Weldon Maples, Safety Manager)

Pursuant to Article 1, Section 1(a) of the Board of Park Commissioner By-Laws, the Board must review Board-level policies at least every five (5) years. Existing Board policies which are being reviewed at the five-year anniversary and contain no substantial changes, may be adopted upon one public reading. The following policy is before the Board for review of the minor changes and adoption:

Designated Areas for No Swimming or Body Contact with Water Policy

Cleveland Metropolitan Park District Regulation Section 543.02(a) states, “[s]wimming is hereby permitted except at areas that are otherwise designated. Users assume all risk of any body contact or other use of the water.”

In this policy, the Board of Park Commissioners of the Cleveland Metropolitan Park District designates areas where swimming or body contact with water is not permitted based upon known factors and elements that pose unsafe hazards and conditions, including but not limited to boat traffic, excessive change in slope, dangerous submerged material/debris.

ACTION ITEMS (cont.)

The Risk Management Division of the Legal Department has reviewed the designated areas with the Police and Park Operations Departments and propose the included changes for the Board's consideration.

The full Policy can be found at pages **103722** through **103723**.

No. 25-05-074: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to adopt the revised "Designated Areas for No Swimming or Body Contact with Water Policy" for implementation pursuant to Article 1, Section 1(a) of the Board's By-Laws.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(e) ***Award of Bid #6914: PID No. 119873 – CUY Garfield Parkway Bridge Rehabilitation – Garfield Reservation***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Christopher Papp, P.E., Civil Engineer/Michele Crawford, Project Development Manager)

Background

On August 18, 2022, the Board Park of Commissioners provided authorization to apply for Municipal Bridge Funding in accordance with O.R.C. Section 302.21 from Ohio Department of Transportation ("ODOT"). Cleveland Metroparks was granted \$1,567,500 in Municipal Bridge Funds ("MBF") for Garfield Parkway Bridge Rehabilitation ("Project"). The MBF funds up to 80% of eligible construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2.5 million), leaving a 5% local share for construction costs. The Project has also received \$300,000 in Storm Water Management Program funding from the Northeast Ohio Regional Sewer District.

On September 21, 2023, the Board of Park Commissioners authorized the Chief Executive Officer to enter into a contract with AECOM for design and environmental review documents for the Project (Resolution No. 23-09-148). The existing culvert carries an all purpose trail, providing regional bicycle and pedestrian connectivity, in addition to Garfield Parkway itself. The existing structure is a four-sided concrete box culvert with a waterway opening of 22 feet by 7 feet. Cleveland Metroparks' portion is 423 feet long, with the remaining structure owned by the County and a private owner.

With ODOT's approval of the design and specifications and federal authorization to bid, Cleveland Metroparks issued the CUY Garfield Parkway Bridge Replacement bid on March 27, 2025.

ACTION ITEMS (cont.)

CUY Garfield Parkway Bridge Rehabilitation Scope of Work

The Project includes the replacement of approximately 165 feet of the Garfield Parkway 22’ x 7’ box culvert, SFN 1890808, enclosing Mill Creek. The work will include scour protection at the outlet of the new structure and complete removal of approximately 420 feet the existing 22’ x 7’ cast in place box culvert and the existing outlet head and wingwalls. The Project scope also includes approximately 350 feet of stream restoration, significant site grading, pavement and all-purpose trail restoration, landscaping and ancillary site work.

Bid Results

On April 27, 2025, the following sealed bids were received for Bid #6914 – CUY Garfield Parkway Bridge Rehabilitation. The engineers estimate for this work was \$2,245,327. Three (3) bids were received for the Project. The apparent low bidder, Mr. Excavator (\$1,756,191.56), failed to provide the required DBE Utilization Plan and thus was determined to be non-responsive.

VENDOR	BID TOTAL
The Great Lakes Construction Co.	\$2,293,945.35
Schirmer Construction LLC	\$2,593,196.00

Bid Analysis

Staff performed a review of the bid results as well as met with the contractor Great Lakes Construction Co. (“Great Lakes”) for a pre-award review. Great Lakes provided an acceptable DBE Utilization Plan. Great Lakes has significant project experience with bridge rehabilitation and construction in waterways. In addition, Great Lakes is an ODOT Pre-Qualified contractor which is a requirement for the Project. Great Lakes has performed work for Cleveland Metroparks in the recent past and successfully completed those projects and is currently under contract for other projects in the Park District. Staff recommends acceptance and award of Great Lakes’ base bid for the Project, for a total amount of **\$2,293,945.35**.

Due to the nature of the Project being funded through the MBF, the Project is set up as an ODOT Local Public Agency (“LPA”) which requires Cleveland Metroparks to follow the ODOT Construction Materials Specifications (“CMS”) and additional federal requirements. As such, the Project is set up as a unit price project versus the typical lump sum projects as seen in the past by Cleveland Metroparks. If a bid item has a quantity overrun, there is the potential of contract increase via change order. The Project has an 8% disadvantaged business enterprise (DBE) requirement which is Great Lakes responsibility to achieve.

No. 25-05-075: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a contract with **The Great Lakes Construction Co.** as the lowest and best bidder for Bid #6914 CUY-Garfield Parkway Bridge Rehabilitation, Garfield Reservation in a **not to exceed amount of \$2,293,945.35** as noted above. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its

ACTION ITEMS (cont.)

discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. The form of contract shall be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Co-Op #6949 – Contract EZIQC COG-2146-GC2-H: Cleveland Harbor West Pier Improvements – Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Christopher Widdowson, Architect/Andrew Stahlke, Project Developer/Michele Crawford, Project Development Manager)

Background

On January 18, 2024, the Board Park of Commissioners provided authorization (Resolution No. 24-01-010) to enter into an agreement with the Department of the Army (“Army”) for Cleveland Harbor West Pier (“Pier”) Repair and Improvements Project. The Army owns the Pier which provides access from land to the Historic Coast Guard Station. The Army is currently rehabilitating and re-topping the Pier and work is expected to be completed by August 1, 2025. The Pier has been closed to public use since the start of construction on August 5, 2024. The rehabilitation includes the removal, but not replacement, of existing fencing along the Pier.

On April 22, 2025, a lease agreement with the Army was signed to allow Cleveland Metroparks to use the Pier to access the Historic Coast Guard Station and to improve it by adding fencing and a utility trough to the top of the Pier (the “Project”) once the Army rehabilitation work is complete.

Cleveland Metroparks elected to use Gordian, a Job Order Contracting company, to select a contractor to prepare a proposal for completion of the Project (“Price Proposal”). The Price Proposal is based on the tasks appropriate to the Project in Gordian’s Construction Task Catalog and using Equalis Group as the cooperative purchasing organization to which Cleveland Metroparks has the ability to utilize. Preset pricing eliminates the need for a formal bidding process or negotiation. Regency Construction Services, Inc. (“Regency”) was selected by Cleveland Metroparks and Gordian as the available contractor most suited to the Project, and a pre-proposal site visit was conducted to discuss the Project and answer questions.

Cleveland West Pier Fence and Utility Trough Scope of Work

The Project includes the installation of new fencing along both sides and the south end of the Pier adjacent to water, as well as a precast concrete utility trough along the west side of the Pier adjacent to water. The fence includes self-closing gates at all ladder locations to allow access to the Pier from the water in an emergency. The utility trough allows for

ACTION ITEMS (cont.)

the future installation of utility connections from shore to the Historic Coast Guard Station to provide power, water, sanitary, gas, and data service.

Price Proposal Results

On May 6, 2025, the Price Proposal from Gordian and Regency was received. The price included installation of fencing and utility trough and totaled \$692,092.

Price Proposal Analysis

Staff performed a review of the Price Proposal results. Regency has significant project experience and has successfully completed projects for Cleveland Metroparks in the recent past. Staff recommends acceptance and award of Regency's proposal for the Project, for a total amount of \$692,092.

- No. 25-05-076:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a contract with **Regency Construction Services, Inc.** for EZIQ COG-2146-GC2-H – Co-Op #6949 for Cleveland Harbor West Pier Improvements, Lakefront Reservation in a **not to exceed amount of \$692,092** as noted above. The form of contract shall be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Contract Amendment No. 10/Guaranteed Maximum Price #9 – Contract 1543 – Construction Manager at Risk, RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Development Manager/Keith Carney, Project Manager/Kevin Lacey, Project Manager)

Background

On February 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition ("Gorilla Project") at the Cleveland Metroparks Zoo. On June 18, 2020, the Board approved the awarding of a contract to The Albert Higley Co. ("Higley") (Board Resolution No. 20-06-094) for construction manager (at risk) services for the construction of the Gorilla Project. At the time of the Board's award, only the concept development pricing compensation was fixed at \$21,500.00 for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved Contract Amendment No. 1 to the pre-construction fees in May 2022 (Board Resolution No. 22-05-074) for \$164,500.00 to continue services through the preparation of guaranteed maximum prices. On April 20, 2023, the Board approved

ACTION ITEMS (cont.)

Contract Amendment No. 2 for Guaranteed Maximum Price #1 (“GMP #1”) for \$380,044.76 (Board Resolution No. 23-04-073). On September 21, 2023, the Board approved Contract Amendment No. 3 for Guaranteed Maximum Price #2 (“GMP #2”) for \$673,156.06 (Board Resolution No. 23-09-147).

A phased approach has allowed for staff to return to the Board as the Gorilla Project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages. On February 15, 2024, the Board approved Guaranteed Maximum Price 3 (“GMP #3”) for \$185,067.04 for select tree removal and temporary road construction and addition preconstruction fees for site enabling and ethylene tetrafluoroethylene design-assist services (Board Resolution No. 24-02-021). On July 18, 2024, the Board approved Guaranteed Maximum Price #4 (“GMP #4”) for \$9,107,198.00 for the construction of a permanent zoo access road adjacent to Big Creek (Board Resolution No. 24-07-091).

On August 15, 2024, the Board approved Guaranteed Maximum Price #5 (“GMP #5”) for \$19,679,818.00 for the initial trade contractors to construct the Sequence 1 RainForest addition, which includes Central Amenities, Atrium and Orangutan areas (Board Resolution No. 24-08-106). On September 19, 2024, the Board approved Guaranteed Maximum Price #6 (“GMP #6”) for \$6,356,745.00 for the second iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-09-119). On November 21, 2024, the Board approved Guaranteed Maximum Price #7 for \$19,853,610.00 for the third iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-11-157). On February 20, 2025, the Board approved Guaranteed Maximum Price #8 for \$2,235,987.00 for the early procurement of replacement HVAC equipment and skylight materials for the renovations of the existing RainForest (Board Resolution No. 25-02-024).

On May 9, 2025 Change Order No. 1 was executed for a deduct of \$3,083,311.04 which reflects efforts put forth by staff, the design team, and Higley to identify cost savings in the prior approved GMP’s and opportunities for value engineering.

Since February 2025, the pricing for the renovations within the existing RainForest was compiled and vetted. While funding for the renovations is being finalized, it is recommended that the HVAC, roofing and skylight work be awarded in advance of the other RainForest renovations as this work is weather dependent and must be completed before colder temperatures arrive later in the year. Contract Amendment No. 10/Guaranteed Maximum Price #9 (“GMP #9”) includes the cost to replace the HVAC and skylight systems utilizing the materials and equipment procured in previous GMP #8 and to fully replace the existing roofing system.

GMP #9 Establishment

Higley has established GMP #9 based on permit documents provided by the design team and bids and estimates provided by Higley and their trade partners:

ACTION ITEMS (cont.)

GMP #9 ITEMS	COST
HVAC Replacement	\$3,330,002
Roofing & Skylight Replacement	\$1,703,300
Relocate Unknown Utilities (Allowance)	\$25,000
Unknown Roof Deck & Substrate Repairs (Allowance)	\$25,000
Replace Existing Skylight Curbs (Allowance)	\$25,000
Remove & Reinstall Existing Lightning Protection on Roof (Allowance)	\$15,000
General Requirements	\$83,452
Design Contingency (5%)	\$260,338
GMP #9 Item Subtotal	\$5,467,092
GMP #9 FEES	
Contingency (3.0%)	\$164,013
General Conditions (6.81%) includes builder's risk insurance and subcontractor default insurance	\$372,309
CMR Fee (1.75%)	\$95,674
GMP #9 Fee Subtotal	\$631,996
GMP #9 TOTAL	\$6,099,088

Construction Schedule

Higley's construction schedule associated with the proposed GMP #9 shows a June 2026 completion of both the Sequence 1 addition and the renovations of the existing RainForest building, barring any unforeseen conditions or delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMPs related to the Gorilla Project as the exact scope of work is developed, sequenced and approved.

No. 25-05-077:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP #9 in the amount of **\$6,099,088.00**, which will be an amount in the addition to \$358,539.00 already awarded for Pre-Construction Stage and Design Assist Services and \$55,215,775.82 already awarded for previous GMP #1, GMP #2, GMP #3, GMP #4, GMP #5, GMP #6, GMP #7, GMP #8, and Change Order No. 1 for a total **contract valued at \$61,673,402.82**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (h) ***Contract Amendment No. 2 – Contract #1738 – Design-Builder for Cleveland Metroparks Baldwin Creek Low-Head Dam Removal, Mill Stream Run Reservation – Guaranteed Maximum Price No. 2***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Seth Keller, Project Manager)

Background

On August 29, 2023, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6767) for interested parties to submit qualifications related to the performance of design-builder services for the Cleveland Metroparks Baldwin Creek Low-Head Dam Removal and Restoration Project, Mill Stream Run Reservation (“Project”). The Project’s desired outcome is to restore normal hydrology and sediment transport in Baldwin Creek and bring the segment of the creek into full attainment of Warm Water Habitat (“WWH”) status, improve fish passage, and restore ecosystem function in the floodplain and adjacent habitats. Approximately 510 linear feet of Baldwin Creek flows northwest through the Project site and a low head dam was constructed on this stretch of the creek. This dam is cited as the major source of impairment in this reach of Baldwin Creek. Funding to support the Project has been awarded by the Ohio Environmental Protection Agency (“Ohio EPA”) Water Resource Restoration Sponsor Program (“WRRSP”). The Project will restore and reverse damage from manmade structures that have significantly impaired this stretch of Baldwin Creek. Overall, the Project will directly address the major sources of impairment as listed in the Northeast Ohio Regional Sewer District’s Baldwin Creek Stormwater Master Plan.

On November 16, 2023, the Board awarded a Design-Builder Contract to Biohabitats, Inc. (“Biohabitats”) (Board Resolution No. 23-11-182) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$114,232.00. On January 16, 2025, the Board awarded Contract Amendment No. 1 for Guaranteed Maximum Price No. 1 (“GMP No. 1”) and additional Preconstruction stage compensation (Board Resolution No. 25-01-007) in the amount of \$382,264.77 for building demolition and tree removal.

The design documents for the Project have now reached a 60% completion status. Per the contract, a Guaranteed Maximum Price (“GMP”) for construction is then developed and brought back to the Board for approval. The Guaranteed Maximum Price No. 2 (“GMP No. 2”) based on the 60% plans and specifications includes dam removal, earthwork, stream restoration and final grading and restoration.

GMP Establishment

Biohabitats has established the below GMP No. 2 based upon 60% complete Construction Documents and bids and estimates provided by their subcontractors.

<u>GMP No. 2 Construction Items</u>	<u>Cost</u>
Mobilization/Demobilization	\$17,670
Silt Fence	\$1,794
Hardwood Mat	\$25,355
Clearing and Grubbing (Woody)	\$11,870

ACTION ITEMS (cont.)

Maintenance of Stream Flow	\$ 36,480
Earthwork	\$66,144
Buried Log Sill	\$1,452
Construction Riffles	\$46,800
Dam & Concrete Abutment Removal	\$39,780
Dam & Concrete Abutment Haul-off	\$4,524
Coir Fiber Matting	\$20,410
Riparian Forest Seeding	\$6,511
Native Meadow Seeding	\$8,057
Wet Meadow Seeding	\$937
Rock Wedge	\$4,558
Woody Toe	\$54,720
Live Branch Layering	\$21,722
Live Stakes	\$3,083
2 Gallon Trees	\$2,968
2 Gallon Shrubs	\$3,213
Bareroot Tree/Shrubs	\$4,050
Herbivory Fencing (pods)	\$4,838
Tree Protection (Individuals)	\$1,025
Subsoil Tilling	\$1,800
Cost of Work Subtotal	\$389,761
Design Builders Fee (5.50%)	\$21,437
General Conditions (7.40%)	\$28,842
Construction Stage Design Service Fee (3.47%)	\$13,525
Contingency (3.0%)	\$11,693
Fee Subtotal	\$75,497
GMP No. 2 Total	\$465,258

Construction Schedule

Biohabitats' construction schedule associated with GMP No. 2 anticipates a July 2025 commencement, permit depending, with an anticipated completion of November 2025. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

No. 25-05-078:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Biohabitats**, for the construction of RFP #6767-b, Design-Builder for Cleveland Metroparks Baldwin Creek Low-Head Dam Removal, Mill Stream Run Reservation to reflect a **GMP No. 2** in the amount of **\$465,258.00**, which will be in addition to \$127,390.00 already awarded for preconstruction stage services, and \$396,106.77 for GMP No. 1 for a total **contract valued at**

ACTION ITEMS (cont.)

\$988,754.77, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Approval of Amended LPA Local-Let Project Agreement for the Garfield Parkway Bridge Replacement Enclosing Mill Creek – Garfield Park Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner)

Background

On December 19, 2024, the Board of Park Commissioners provided authorization (Resolution No. 24-12-178) to enter into a Local Public Agency (“LPA”) Federal Local-Let Project Agreement with the Ohio Department of Transportation (“ODOT”) to replace a prior LPA Federal ODOT-Let Project Agreement for the Garfield Parkway Bridge Replacement (“Project”) (ODOT Project ID 119873), which was entered into when the Project was to be combined with the larger ODOT-led CUY-14-6.93 (ODOT Project ID 104132) Whitehouse Bridge Crossing project. Due to a higher than anticipated final cost estimate from ODOT Central Office of \$2,700,000 when the Project was to be combined along with other factors related to timing of payments, it was decoupled, as explained in the December 19, 2024 Resolution.

The funding for the Project, which is through the Municipal Bridge Funding (“MBF”) program through ODOT, is for 95% of eligible construction costs up to **\$1,567,500** with Cleveland Metroparks covering the remaining costs. The MBF Program funds 80% of eligible construction costs and, for this applicable funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs, leaving a 5% local share for construction costs. At the time of the replacement LPA Federal Local-Let Project Agreement, the estimated total construction cost was approximately \$2,014,000.

At the time of the invitation to bid (#6914) on March 27, 2025, the Project had an estimated cost of \$2,245,327. A bid of \$2,293,945.35 was received on April 24, 2025. Staff requests the ability to work with ODOT to update the LPA Agreement with the current amount.

- No. 25-05-079:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer through the resolution found on pages **103724** to **103725** to amend the LPA Federal Local-Let Project Agreement with the **Ohio Department of Transportation (“ODOT”)** for the Garfield Parkway Bridge Replacement, with ODOT contributing 95% of eligible construction costs up to **\$1,567,500** and Cleveland Metroparks covering the remaining costs,

ACTION ITEMS (cont.)

for a current total of \$2,293,945.35, as outlined above and in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (j) ***Approval of ODOT LPA Construction Manager At-Risk Agreement for CUY Lake Link/Franklin Enhancement Project – Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Sara Byrnes Maier, Principal Planner/Michele Crawford, Project Development Manager)

Staff requests authorization to enter into a Local Public Agency (“LPA”) Construction Manager At-Risk Agreement with the Ohio Department of Transportation (“ODOT”) for the CUY Lake Link/Franklin Enhancement Project (“Project”) (ODOT Project ID 89034).

Background

The Project is a combination of two previously separate projects with prior federal funding awards. Maps of the Project are referenced on pages **103726** to **103727**.

First is the Cleveland Foundation Centennial Lake Link Trail – Irishtown Bend project (“Lake Link Trail”), a ±0.5-mile all purpose trail that will fill the gap in the Cleveland Foundation Centennial Trail (“CFCT”), connecting on the south at Columbus Road to a phase constructed in 2015 and on the north at Old Detroit Road to a portion constructed in 2017. In total, the CFCT will be ±1.3 miles and directly connect the Towpath Trail at the base of the Scranton Peninsula to the lakefront at Whiskey Island by way of the Wendy Park Bridge.

Second is the Franklin Enhancements project (“Franklin Enhancement”), which Cleveland Metroparks recently assumed sponsorship of from the Northeast Ohio Areawide Coordinating Agency (“NOACA”) at their request and with support from the City of Cleveland. It includes the construction of a sidewalk and other streetscape improvements ascending the Irishtown Bend hillside along Franklin Avenue. Funding is from a Congressionally Directed Spending award of \$750,000 that could not be incorporated into the separate Irishtown Bend Stabilization Project that is currently underway by the Port of Cleveland (“Port”), and which also includes realignment of a roadway and construction of an adjacent all-purpose trail.

In order to facilitate administration and construction, the Franklin Enhancements project was recently added to the existing Lake Link Trail project by ODOT, which was updated to be the CUY Lake Link/Franklin Enhancement Project (ODOT PID 89034). Design of the Project is currently at 30% and will be completed by the end of the year. Cleveland Metroparks anticipates construction of the Project to start in the first or second quarter of

ACTION ITEMS (cont.)

2026 following the completion of the separate Irishtown Bend hillside stabilization project that is being led by the Port.

The funding for the Project consists of Congestion Mitigation and Air Quality (“CMAQ”) improvement program funding 80% of eligible construction costs up to \$3,335,239 originally awarded to the Lake Link Trail and the aforementioned Congressionally Directed Spending for 80% of eligible construction costs up to \$750,000 awarded to the Franklin Enhancements. Cleveland Metroparks and/or partners will provide the local share and any remaining costs. The estimated total construction cost of the Project is approximately ±\$5,990,000. Cleveland Metroparks has pending requests for an additional ±\$1,016,761 in CMAQ funding and \$500,000 to the Ohio Department of Natural Resources’ Clean Ohio Trail Fund program, which were submitted in May and March, respectively.

No. 25-05-080: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer through the resolution found on pages **103728** to **103729** to enter into LPA Construction Manager At-Risk Agreement with the **Ohio Department of Transportation (“ODOT”)** for the CUY Lake Link/Franklin Enhancement Project, with ODOT contributing 80% of eligible construction costs up to a current amount of \$4,085,239 and Cleveland Metroparks and/or partners providing the local share and any remaining costs, as outlined above and in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(k) *Amended Richmond Road Connector Trail: Project Development Agreement*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Sara Byrnes Maier, Principal Planner)

Background

Cleveland Metroparks received \$330,300 in funding from the Ohio Department of Natural Resources (“ODNR”) Clean Ohio Trail Fund (“COTF”) program in 2023 to construct the Richmond Road Connector Trail project (“Project”), a ±0.25 gap in the Emerald Necklace Trail between Bedford and South Chagrin reservations (see map on page **103730**). This is one of 12 identified “Critical Gaps” in the *Cuyahoga Greenways Plan*. The original COTF application requested \$360,975 of an estimated \$481,300 total design and construction cost. During the application review process, ODNR requested removal of certain costs, and a revised request of \$330,300 of an estimated total cost of \$440,400 was ultimately awarded.

ACTION ITEMS (cont.)

With funding for the Project secured, the Village of Glenwillow (“Glenwillow”) and Oakwood Village (“Oakwood”) applied to and received Issue 1 funds from the Ohio Public Works Commission (“OPWC”) for an adjacent roadway project to improve drainage and slopes along Richmond Road (“Roadway Project”), which is shared between the communities. Glenwillow developed an agreement with Oakwood to manage bidding and construction of the Roadway Project.

On July 19, 2023, the Board of Park Commissioners approved entering into a project development agreement (“PDA”) with Glenwillow to incorporate construction of the Project into the same construction contract as the planned Roadway Project. Design of each project was conducted separately with the Roadway Project the responsibility of the villages and the Project the responsibility of Cleveland Metroparks; however, design details and other information were coordinated and incorporated into one construction bid plan set and package. Glenwillow will manage the construction contracting and project management and Cleveland Metroparks will make payments to Glenwillow under the terms of the PDA in order to fully cover the costs of the Project.

The combined Project and Roadway Project was released for bid by Glenwillow on April 10, 2025, and bids were due on April 25, 2025. The Engineer’s Estimate was \$750,000. One bid was received from C. A. Agresta Construction Company for \$877,141.60.

The bid includes Roadway Project costs of \$356,003.40 and Project costs of \$521,138.20. Because the amount of the Project is above the estimated \$440,400 cost contemplated in the PDA and the Board approved amount, staff requests approval to update the PDA to reflect the increased cost so that the bid may be awarded by Glenwillow.

No. 25-05-081: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Project Development Agreement with the **Village of Glenwillow** to increase the total cost and Cleveland Metroparks share of \$521,138.20 for the Richmond Road Connector Trail Project and any other documents/agreements as may be necessary to effectuate the above, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 25-05-082: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following awards:

- (a) **Amendment to RFP Renewal #6641:** **Cleveland Metroparks Cybersecurity** (see page **103700**);
- (b) **RFP #6940:** **Cleveland Metroparks Zoo Halloween Night Event** (see page **103701**);
- (c) **Single Source #6947:** **Golf Booking Enhancement System** (see page **103703**); and,
- (d) **1GPA Co-Op #6948:** **Cisco Enterprise Agreement** (see page **103704**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**AMENDMENT TO RFP RENEWAL #6641 SUMMARY: CLEVELAND METROPARKS
CYBERSECURITY****Background**

On April 17, 2025, pursuant to Board Resolution No. 25-04-065, the Board approved a one-year option to renew an existing contract for Cybersecurity Services with [REDACTED]. The annual cost was estimated at [REDACTED], for a three (3) year contract period, with an option to renew for up to one (1) additional year, for a total four (4) year cost not to exceed [REDACTED]. The Board approved the one (1) year contract extension with [REDACTED] for up to [REDACTED].

Additionally, the Board approved incident response services on an “as needed” basis to the top vendors as specified in Board Resolution No. 25-04-065. The amount of [REDACTED] will be allocated per year in the event incident response services or additional cybersecurity services are needed, for a total four (4) year cost not to exceed [REDACTED].

Due to a miscalculation, the resolution approved by the Board on April 17, 2025 reflected a total four (4) year cost not to exceed [REDACTED], however, the accurate four (4) year cost is not to exceed [REDACTED].

Staff recommends that the Board amend Board Resolution No. 25-04-065 to accurately reflect the four (4) year total cost as set forth below:

RECOMMENDED ACTION:

That the Board amend Board Resolution No. 25-04-065 to approve an amendment to the existing agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and [REDACTED] for Objectives 1, 3, 5 and 6, and the **best and available vendor(s)** for Objectives 2 and 7 as noted above, for the most advantageous proposal to Cleveland Metroparks, as summarized above and maintained in the proposal file for RFP Renewal #6641 for an **additional one (1) year period in the amount of [REDACTED]**. **The amount of [REDACTED] will be allocated per year if incident response services or additional cybersecurity services are needed, for a total four (4) year incident response services contingency not to exceed [REDACTED] for a total four (4) year cost not to exceed [REDACTED]**. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

(See Approval of this Item by Resolution No. 25-05-082 on Page 103699)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

RFP #6940 SUMMARY: CLEVELAND METROPARKS ZOO HALLOWEEN NIGHT EVENT

(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Dr. Chris Kuhar, Executive Director/Andi Kornak, Deputy Executive Director/Tim Savona, Director of Revenue Development/Sam Cario, Director of Events and Experiences)

Background

Prior to 2020, Cleveland Metroparks Zoo hosted a 30-year long Halloween-themed traditional event titled “Boo at the Zoo.” Historically, the Boo at the Zoo event recorded an annual attendance of 40,000-50,000 guests in October. In 2020, due to the Covid-19 pandemic, the Zoo transitioned the Halloween-themed event from an evening experience into a day-time experience (“Trick or Treat Fest”). The daytime experience recorded fewer attendees and lower financial results.

Cleveland Metroparks Zoo seeks to return to the popular after-hours evening event experience. This will include 12-16 evenings in October and is estimated to attract 40,000-50,000 guests, generating additional event revenue over \$700,000. This event also presents an opportunity to drive incremental corporate sponsorship revenue, and increase Food & Beverage/Retail/Photo commissions, supporting Zoo efforts to enhance cost recovery. The after-hours Halloween event will specifically occur during the Halloween season in October 2025, 2026, and 2027, with additional time allocated for delivery, installation, and takedown each event season year.

Proposals Received

Cleveland Metroparks Zoo received proposals from four holiday lighting companies. Each proposal was evaluated to determine the best value and quality utilizing the following criteria.

Weight	Criteria
25%	Capabilities/Expertise with Subject Matter: Proposer’s demonstrated experience successfully delivering on similar projects; demonstrated knowledge of and expertise with the type of events outlined in the requirements above; inclusion of sample resumes (names may be omitted).
25%	Quality of Proposal: Proposer’s “end-to-end” approach to planning, designing, developing, validating, implementing, and supporting the project is clearly articulated and appropriately detailed. Proposer’s event design, quality of décor and experiences, installation requirements and overall maintenance.
25%	Overall Cost: Proposed compensation to Cleveland Metroparks and pricing for services. Cleveland Metroparks reserves the right to negotiate the fee quotation during the interview/selection process.
20%	Prior Experience, Work History and Financial Performance History: Proposer’s prior work history which includes examples and references of previous clients; can include work performed for the Cleveland Metroparks or other park districts, if applicable. Profit and loss statements for the past three (3) years.
5%	Core Values: Proposer’s commitment to Cleveland Metroparks core values, including sustainability and the diversity and inclusion statement set forth above.
100%	Total

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Cleveland Metroparks received proposals from: Artistic Holiday Designs, B Morrow, Otter Consulting, and Southern California Lighting, Inc. dba Christmas Kings.

Evaluation of Proposals

Cleveland Metroparks prioritized the following criteria in evaluating the proposals:

- Capabilities/Experience
- Quality of Proposal
- Overall Cost
- Prior Experience, History and Financial Performance
- Core Values

Responsive holiday lighting companies are listed below with the evaluation score for the above-cited criteria:

	CAPABILITIES/ EXPERTISE (25%)	QUALITY OF PROPOSAL (25%)	OVERALL COST (25%)	PRIOR EXPERIENCE, HISTORY, FINANCIAL PERFORMANCE (20%)	CORE VALUES (5%)	TOTAL SCORE
Artistic Holiday Designs	7	7	7	7	5	6.6
B Morrow	5	5	5	5	3	4.6
Otter Consulting	5	5	5	5	3	4.6
Southern California Lighting	9	9	9	9	5	8.2

Southern California Lighting, Inc. dba Christmas Kings provided the best value holiday light décor package that fit the overall Halloween Night Event expectation for the anticipated zoo demographic and provided more décor pieces for all of the event zones within the entire footprint of the total event space.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Southern California Lighting, Inc. dba Christmas Kings** for holiday lighting for the most advantageous proposal to Cleveland Metroparks, as summarized above and maintained in the proposal file for RFP #6940. The agreement will cover a 3-year period (2025, 2026, 2027 Halloween night event season) effective from June 1, 2025 through December 31, 2027 **at ±\$375,000 per Halloween night event season (2025, 2026 & 2027), totaling not-to-exceed \$1,125,000.** There is an option to renew for an additional two-year period at Cleveland Metroparks’ sole discretion. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

(See Approval of this Item by Resolution No. 25-05-082 on Page 103699)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6947 SUMMARY: **GOLF BOOKING ENHANCEMENT SYSTEM**
 for a three (3) year and seven (7) month period
 beginning June 1, 2025 through December 31, 2028
 for Golf Operations

Background

Cleveland Metroparks operates nine (9) golf courses within the Park District. Due to an increased interest in the game of golf and full tee sheets, the Park District has experienced frequent issues with players not showing up for their scheduled tee times and groups arriving with fewer players than booked. Noteefy Inc. is a software application designed to integrate with Lightspeed, which is the current POS system used at the golf courses. The software will notify golfers of their scheduled tee times in advance, allowing them to cancel, modify, or confirm their bookings. Additionally, the software includes a waitlist functionality that will alert waiting golfers of any cancellations so they can book newly available tee times.

Noteefy Inc. has agreed to provide the use of their app for a three (3) year and seven (7) month period with the following payment schedule:

Year	Cost	Course
2025-2026	\$7,500	All 9 Courses
2026-2027	\$30,000	All 9 Courses
2027-2028	\$60,000	All 9 Courses
	\$97,500	

Note: Cleveland Metroparks has the option to opt out of the contract after the second year with 30-day notification to Noteefy before the end of the second contract year.

Cleveland Metroparks seeks to enter into a three (3) year and seven (7) month contract with Noteefy, Inc. beginning June 1, 2025 through December 31, 2028. The total spend for the length of the contract should not exceed \$97,500.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Noteefy Inc.** as summarized above and maintained on file for Single Source #6947, for the golf booking enhancement system (Noteefy app) for a three (3) year and seven (7) month period beginning June 1, 2025 through December 31, 2028, for a total cost **not to exceed \$97,500.**

(See Approval of this Item by Resolution No. 25-05-082 on Page 103699)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**1GPA CO-OP #6948 SUMMARY: CISCO ENTERPRISE AGREEMENT****Background**

Cleveland Metroparks continues to work with Cisco (and the approved reseller Logicalis) in order to purchase two (2) five (5) year agreements in full cooperation with 1GPA Purchasing Co-Op Contract Number 22-02PV-12.

The first approval is the Security Enterprise Agreement (EA). This agreement contains several software packages, including:

Items such as internet protection, e-mail protection, advanced network security, multifactor authentication, firewall, and remote connectivity.

The cost for the Security EA is \$107,063.68/year for a total of \$535,318.40 for five (5) years.

The second agreement is referred to as the Collaboration Flex Plan (FLEX) for Cisco Unified Communications. FLEX includes all software maintenance and support for the Cisco Voice over IP Phone System, voicemail software, jabber, phones, WebEx, video collaboration devices, various call centers and other related software for the organization. The cost for FLEX is \$41,780.40 for year 1 and then subsequently \$73,196.40 for years 2 through 5 for a total of \$334,566 for five (5) years.

Although these agreements are in place, if Cleveland Metroparks adds buildings, users, the costs of these agreements may fluctuate to accommodate increased usage. Therefore, a \$50,000 contingency fee will be maintained in order to accommodate potential cost increases due to user or building count being adjusted.

The total cost for both agreements for five (5) years including the contingency fee is \$919,884.40.

RECOMMENDED ACTION:

That the Board authorize the award for 1GPA Co-Op #6948 to **Logicalis** for the purchase of the Cisco Security Enterprise Agreement and FLEX Plan for a five (5) year period beginning July 1, 2025 through June 30, 2030, **for a total cost not to exceed \$919,884.40**, in full cooperation with 1GPA Contract Number 22-02PV-12. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

(See Approval of this Item by Resolution No. 25-05-082 on Page 103699)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 5/14/25)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Automotive fluids and lubricants on an “as needed” basis for a one (1) year period beginning May 1, 2025 through April 30, 2026.	Four-O-Corporation	\$75,000.00	(2)
Geotechnical exploration of the Community Sailing Center for E. 55 th Marina at Lakefront Reservation; additional services.	S&ME, Inc.	\$27,950.00 14,000.00 8,500.00 <u>3,500.00</u> \$53,950.00	(5)
Professional demolition services for Independence Road and Warner Road properties at Washington and Garfield Park Reservations.	C&J Contractors Inc.	\$36,750.00	(7)
Stage and audio equipment for the 2025 concert series.	North Coast Event Services, LLC	\$37,320.00	(7)
Professional painting services to prep and paint the exterior of Building 1 and the Indoor Arena building at Rocky River Stables at Rocky River Reservation.	Textbook Home Improvements, LLC	\$51,159.00	(7)
One (1) used 2021 International LT tandem dump truck for Fleet.	Southern Truck Sales LTD	\$63,976.09	(7)
Metasys systecon heating hot water skid recontrol for Elephant Crossing exhibit at the Zoo.	Johnson Controls	\$41,160.00	(2)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional services for the testing and special inspections for the Old Lorain Connector Trail at Rocky River Reservation.	SME	\$50,000.00	(5)
Professional services to prepare a site feasibility study and preliminary opinions of probable cost for a potential new soccer stadium on Broadway Avenue at Ohio & Erie Canal Reservation.	Osborn Engineering Co.	\$74,340.00	(5)
Utility monitoring services to be used at various locations throughout the park.	Energy Cap, LLC	\$28,202.73	(2)

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (over \$5,000 up to \$25,000)” – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$25,000 to \$75,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (5/14/25)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
NONE			

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **103699** through **103704**; \$25,000 to \$75,000 purchased items/services report, pages **103705** through **103706**; and construction change orders, page **103707**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 25-05-068: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **103731** to **103890**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

No. 25-05-069: It was moved by Vice President Rinker, seconded by President Ittu and carried, to approve JP Morgan Mastercard-Arborwear dated April 1, 2025 to April 30, 2025 in the amount of \$156.86, as identified on pages **103891** to **103892**.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.
Abstained: Mr. Moore.
Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***History Highlights***
(Originating Source: Judy MacKeigan, Historian/Archivist)

Cleveland Metroparks Historian Judy MacKeigan shares some of her favorite buildings and outdoor spots in Cleveland Metroparks with some interesting history about each of these places.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, June 19, 2025, 8:00 a.m. at the Board’s office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT.

No. 25-05-083: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Ittu adjourned the meeting at 8:59 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

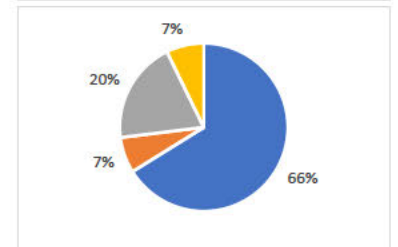
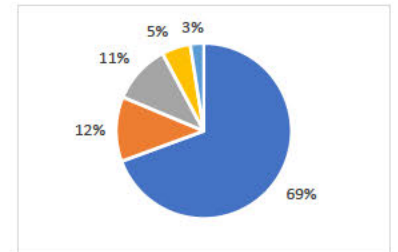
President.

Attest:

Secretary.

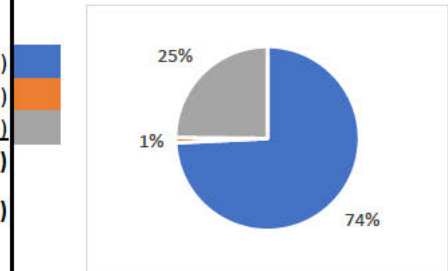
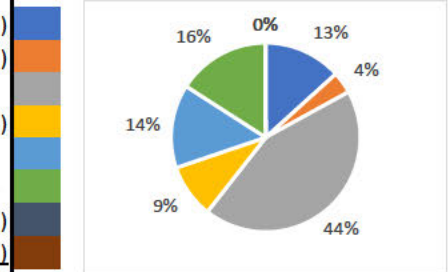
Cleveland Metroparks
 Financial Performance
 4/30/2025
 CM Park District

	Actual April '24	Actual April '25	Fav (Unfav)	Actual YTD April '24	Actual YTD April '25	Fav (Unfav)
Revenue:						
Property Tax	777,409	610,131	(167,278)	52,479,558	51,268,589	(1,210,969)
Local Gov/Grants/Gifts	(968,187)	1,852,807	2,820,994	7,875,416	8,823,827	948,411
Charges for Services	2,470,035	2,926,066	456,031	8,212,315	8,050,409	(161,906)
Self-Funded	779,963	972,069	192,106	3,096,018	3,922,822	826,804
Interest, Fines, Other	<u>268,382</u>	<u>336,698</u>	<u>68,316</u>	<u>1,087,292</u>	<u>1,838,723</u>	<u>751,431</u>
Total Revenue	3,327,602	6,697,771	3,370,169	72,750,599	73,904,370	1,153,771
OpEx:						
Salaries and Benefits	6,176,108	6,504,243	(328,135)	26,756,089	29,075,368	(2,319,279)
Contractual Services	360,115	406,589	(46,474)	2,580,888	3,027,940	(447,052)
Operations	1,918,076	2,310,243	(392,167)	7,673,981	8,670,794	(996,813)
Self-Funded Exp	<u>1,100,960</u>	<u>1,195,921</u>	<u>(94,961)</u>	<u>3,908,409</u>	<u>3,176,149</u>	<u>732,260</u>
Total OpEx	9,555,259	10,416,996	(861,737)	40,919,367	43,950,251	(3,030,884)
Op Surplus/(Subsidy)	(6,227,657)	(3,719,225)	2,508,432	31,831,232	29,954,119	(1,877,113)
CapEx:						
Capital Labor	70,942	143,129	(72,187)	289,121	505,657	(216,536)
Construction Expenses	3,101,440	1,178,012	1,923,428	9,633,314	11,571,352	(1,938,038)
Capital Equipment	687,350	579,485	107,865	2,708,237	2,069,923	638,314
Land Acquisition	3,944,934	(5,179)	3,950,113	4,872,191	237,294	4,634,897
Capital Animal Costs	<u>1,682</u>	<u>1,970</u>	<u>(288)</u>	<u>5,583</u>	<u>9,251</u>	<u>(3,668)</u>
Total CapEx	7,806,348	1,897,417	5,908,931	17,508,446	14,393,477	3,114,969
Net Surplus/(Subsidy)	(14,034,005)	(5,616,642)	8,417,363	14,322,786	15,560,642	1,237,856



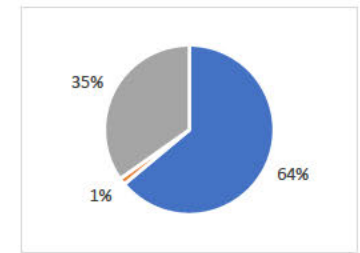
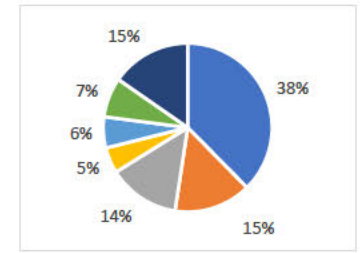
**Cleveland Metroparks
Financial Performance
4/30/2025
Zoo**

	Actual April '24	Actual April '25	Fav (Unfav)	Actual YTD April '24	Actual YTD April '25	Fav (Unfav)
Revenue:						
General/SE Admissions	530,454	339,056	(191,398)	981,436	350,048	(631,388)
Guest Experience	82,604	62,307	(20,297)	131,552	97,940	(33,612)
Zoo Society	0	444,652	444,652	848,790	1,147,069	298,279
Souvenirs/Refreshments	97,920	59,111	(38,809)	394,779	242,575	(152,204)
Education	10,024	22,483	12,459	286,990	376,239	89,249
Rentals & Events	54,029	182,504	128,475	277,651	416,979	139,328
Consignment	733	0	(733)	1,018	0	(1,018)
Other	<u>(821)</u>	<u>1,131</u>	<u>1,952</u>	<u>4,062</u>	<u>(1,867)</u>	<u>(5,929)</u>
Total Revenue	774,943	1,111,244	336,301	2,926,278	2,628,983	(297,295)
OpEx:						
Salaries and Benefits	1,358,533	1,412,158	(53,625)	5,929,391	6,090,192	(160,801)
Contractual Services	10,586	25,805	(15,219)	40,520	76,109	(35,589)
Operations	<u>509,929</u>	<u>663,027</u>	<u>(153,098)</u>	<u>1,795,967</u>	<u>2,035,792</u>	<u>(239,825)</u>
Total OpEx	1,879,048	2,100,990	(221,942)	7,765,878	8,202,093	(436,215)
Op Surplus/(Subsidy)	(1,104,105)	(989,746)	114,359	(4,839,600)	(5,573,110)	(733,510)
CapEx:						
Capital Labor	0	2,184	(2,184)	0	2,184	(2,184)
Construction Expenses	346,853	606,042	(259,189)	1,526,168	1,035,896	490,272
Capital Equipment	58,473	5,500	52,973	164,246	274,184	(109,938)
Capital Animal Costs	<u>1,682</u>	<u>1,970</u>	<u>(288)</u>	<u>5,583</u>	<u>9,251</u>	<u>(3,668)</u>
Total CapEx	407,008	615,696	(208,688)	1,695,997	1,321,515	374,482
Net Surplus/(Subsidy)	(1,511,113)	(1,605,442)	(94,329)	(6,535,597)	(6,894,625)	(359,028)
Restricted Revenue-Other	43,475	214,139	170,664	2,286,544	3,288,963	1,002,419
Restricted Revenue-Zipline	34,098	25,958	(8,140)	45,757	30,562	(15,195)
Restricted Expenses	<u>91,912</u>	<u>264,181</u>	<u>(172,269)</u>	<u>505,651</u>	<u>4,968,071</u>	<u>(4,462,420)</u>
Restricted Surplus/(Subsidy)	(14,339)	(24,084)	(9,745)	1,826,650	(1,648,546)	(3,475,196)



Cleveland Metroparks
 Financial Performance
 4/30/2025
 Golf Summary

	Actual April '24	Actual April '25	Fav (Unfav)	Actual YTD April '24	Actual YTD April '25	Fav (Unfav)
Revenue:						
Greens Fees	437,901	498,565	60,664	759,005	745,604	(13,401)
Equipment Rentals	180,122	186,699	6,577	314,087	293,492	(20,595)
Food Service	139,985	133,768	(6,217)	284,845	272,848	(11,997)
Merchandise Sales	58,678	60,279	1,601	102,336	97,709	(4,627)
Pro Services	10,971	18,998	8,027	152,631	118,283	(34,348)
Driving Range	91,073	91,920	847	171,729	150,704	(21,025)
Other	<u>138,434</u>	<u>145,983</u>	<u>7,549</u>	<u>293,156</u>	<u>303,989</u>	<u>10,833</u>
Total Revenue	1,057,164	1,136,212	79,048	2,077,789	1,982,629	(95,160)
OpEx:						
Salaries and Benefits	475,209	469,318	5,891	1,738,054	1,816,140	(78,086)
Contractual Services	4,701	9,412	(4,711)	26,651	36,393	(9,742)
Operations	<u>325,796</u>	<u>336,714</u>	<u>(10,918)</u>	<u>843,066</u>	<u>988,920</u>	<u>(145,854)</u>
Total OpEx	805,706	815,444	(9,738)	2,607,771	2,841,453	(233,682)
Op Surplus/(Subsidy)	251,458	320,768	69,310	(529,982)	(858,824)	(328,842)
CapEx:						
Capital Labor	23,970	77,645	(53,675)	90,323	242,780	(152,457)
Construction Expenses	300,429	133,426	167,003	657,404	1,114,993	(457,589)
Capital Equipment	<u>156,993</u>	<u>240,229</u>	<u>(83,236)</u>	<u>493,676</u>	<u>481,971</u>	<u>11,705</u>
Total CapEx	481,392	451,300	30,092	1,241,403	1,839,744	(598,341)
Net Surplus/(Subsidy)	(229,934)	(130,532)	99,402	(1,771,385)	(2,698,568)	(927,183)

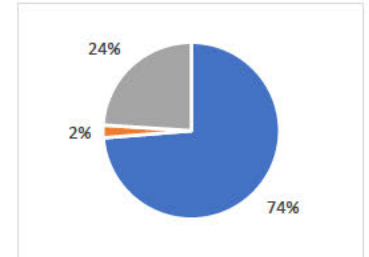
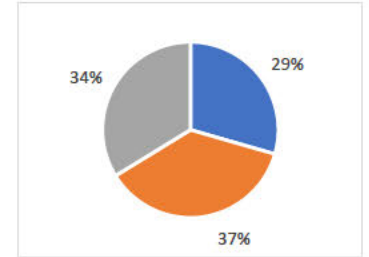


Cleveland Metroparks
Financial Performance
4/30/2025
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25
Operating Revenue	373,057	356,858	94,343	105,874	41,941	59,822	199,112	210,845	390,805	412,024	2,077,790	1,982,631
Operating Expenses	390,601	443,677	68,991	91,363	78,168	95,337	315,275	358,427	429,451	465,606	2,607,771	2,841,455
Operating Surplus/(Subsidy)	(17,544)	(86,819)	25,352	14,511	(36,227)	(35,515)	(116,163)	(147,582)	(38,646)	(53,582)	(529,981)	(858,824)
Capital Labor	0	0	0	0	0	0	83,268	163,352	7,055	43,390	90,323	242,780
Construction Expenses	0	0	0	0	0	0	641,851	169,094	8,143	104,794	657,404	1,114,993
Capital Equipment	37,725	21,049	0	0	0	0	66,052	77,899	92,500	63,236	493,677	481,971
Total Capital Expenditures	37,725	21,049	0	0	0	0	791,171	410,345	107,698	211,420	1,241,404	1,839,744
Net Surplus/(Subsidy)	(55,269)	(107,868)	25,352	14,511	(36,227)	(35,515)	(907,334)	(557,927)	(146,344)	(265,002)	(1,771,385)	(2,698,568)
	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin		Total	
	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25
Operating Revenue	260,792	278,519	221,443	182,763	365,493	231,135	130,804	144,791	0	0	2,077,790	1,982,631
Operating Expenses	267,503	296,698	142,917	185,197	363,170	359,789	194,595	250,317	357,100	295,044	2,607,771	2,841,455
Operating Surplus/(Subsidy)	(6,711)	(18,179)	78,526	(2,434)	2,323	(128,654)	(63,791)	(105,526)	(357,100)	(295,044)	(529,981)	(858,824)
Capital Labor	0	0	0	2,200	0	17,499	0	16,339	0	0	90,323	242,780
Construction Expenses	195	0	0	223,909	2,755	543,433	0	73,763	4,460	0	657,404	1,114,993
Capital Equipment	28,500	175,495	0	0	41,500	0	0	42,000	227,400	102,292	493,677	481,971
Total Capital Expenditures	28,695	175,495	0	226,109	44,255	560,932	0	132,102	231,860	102,292	1,241,404	1,839,744
Net Surplus/(Subsidy)	(35,406)	(193,674)	78,526	(228,543)	(41,932)	(689,586)	(63,791)	(237,628)	(588,960)	(397,336)	(1,771,385)	(2,698,568)

Cleveland Metroparks
 Financial Performance
 4/30/2025
 Enterprise Summary

	Actual April '24	Actual April '25	Fav (Unfav)	Actual YTD April '24	Actual YTD April '25	Fav (Unfav)
Revenue:						
Concessions	119,483	106,702	(12,781)	427,715	421,629	(6,086)
Dock Rentals	18,768	10,710	(8,058)	626,757	526,930	(99,827)
Other*	<u>79,752</u>	<u>79,724</u>	<u>(28)</u>	<u>474,266</u>	<u>483,222</u>	<u>8,956</u>
Total Revenue	218,003	197,136	(20,867)	1,528,738	1,431,781	(96,957)
OpEx:						
Salaries and Benefits	195,763	214,144	(18,381)	962,981	1,069,706	(106,725)
Contractual Services	12,573	10,484	2,089	30,565	33,681	(3,116)
Operations	<u>107,691</u>	<u>71,920</u>	<u>35,771</u>	<u>402,728</u>	<u>347,871</u>	<u>54,857</u>
Total OpEx	316,027	296,548	19,479	1,396,274	1,451,258	(54,984)
Op Surplus/(Subsidy)	(98,024)	(99,412)	(1,388)	132,464	(19,477)	(151,941)
CapEx:						
Capital Labor	0	5,838	(5,838)	0	5,838	(5,838)
Construction Expenses	0	2,831	(2,831)	11,920	4,839	7,081
Capital Equipment	<u>0</u>	<u>840</u>	<u>(840)</u>	<u>0</u>	<u>19,340</u>	<u>(19,340)</u>
Total CapEx	0	9,509	(9,509)	11,920	30,017	(18,097)
Net Surplus/(Subsidy)	(98,024)	(108,921)	(10,897)	120,544	(49,494)	(170,038)



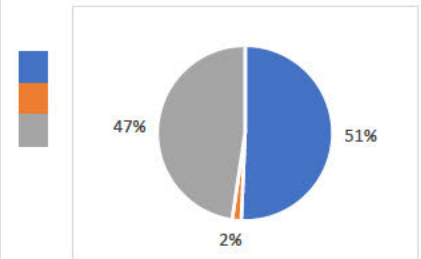
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
 Financial Performance
 4/30/2025
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total			
	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25	YTD April '24	YTD April '25				
Operating Revenue	414,572	387,801	11,909	0	552,486	459,578	79	0	31	17	82	23	136,858	139,682	65,535	77,131	84	30	0	0	0	0	4,773	11	5	5	217,147	261,463	32,247	34,805	92,931	71,236	0	0	1,528,739	1,431,782		
Operating Expenses	<u>586,702</u>	<u>483,507</u>	<u>12,295</u>	<u>2,401</u>	<u>39,623</u>	<u>24,711</u>	<u>7,662</u>	<u>1,318</u>	<u>2,646</u>	<u>2,045</u>	<u>738</u>	<u>713</u>	<u>14,014</u>	<u>16,242</u>	<u>89,349</u>	<u>101,200</u>	<u>807</u>	<u>1,243</u>	<u>1,506</u>	<u>1,694</u>	<u>319</u>	<u>0</u>	<u>9,706</u>	<u>3,196</u>	<u>741</u>	<u>740</u>	<u>192,394</u>	<u>218,114</u>	<u>4,991</u>	<u>6,039</u>	<u>5,286</u>	<u>3,533</u>	<u>427,496</u>	<u>584,563</u>	<u>1,396,275</u>	<u>1,451,259</u>		
Operating Surplus/(Subsidy)	(172,130)	(95,706)	(386)	(2,401)	512,863	434,867	(7,583)	(1,318)	(2,615)	(2,028)	(656)	(690)	122,844	123,440	(23,814)	(24,069)	(723)	(1,213)	(1,506)	(1,694)	(319)	0	(4,933)	(3,185)	(736)	(735)	24,753	43,349	27,256	28,766	87,645	67,703	(427,496)	(584,563)	132,464	(19,477)		
Capital Labor	0	729	0	0	0	785	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,838		
Construction Expenses	0	4,839	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,839		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,340</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,340</u>
Total Capital Expenditures	0	5,568	0	0	0	785	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19,340	0	0	0	0	0	0	0	0	30,017	
Net Surplus/(Subsidy)	(172,130)	(101,274)	(386)	(2,401)	512,863	434,082	(7,583)	(1,318)	(2,615)	(2,028)	(656)	(690)	122,844	123,440	(23,814)	(24,069)	(723)	(1,213)	(1,506)	(1,694)	(319)	0	(4,933)	(3,185)	(736)	(735)	24,753	24,009	27,256	28,766	87,645	67,703	(439,416)	(588,887)	120,544	(49,494)		

Cleveland Metroparks
 Financial Performance
 4/30/2025
 Nature Shops and Kiosks

	Actual April '24	Actual April '25	Fav (Unfav)	Actual YTD April '24	Actual YTD April '25	Fav (Unfav)
Retail Revenue	61,655	36,355	(25,300)	227,262	116,105	(111,157)
OpEx:						
Salaries and Benefits	27,665	28,862	(1,197)	115,539	125,879	(10,340)
Contractual Services	(1,489)	2,113	(3,602)	0	4,173	(4,173)
Operations	<u>29,551</u>	<u>20,321</u>	<u>9,230</u>	<u>134,432</u>	<u>118,208</u>	<u>16,224</u>
Total OpEx	55,727	51,296	4,431	249,971	248,260	1,711
Op Surplus/(Subsidy)	5,928	(14,941)	(20,869)	(22,709)	(132,155)	(109,446)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	5,928	(14,941)	(20,869)	(22,709)	(132,155)	(109,446)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH END APRIL 2025**

ACCOUNTS RECEIVABLE

Current	Past Due					Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days		
\$481,179	\$21,754	\$10,000	\$62,707	\$128,933		\$704,573

Date Placed	Bank	Description	Days of Duration	Rate		Date of Maturity	Interest Earned	EOM Balance
04/01/25	Key Bank Capital Markets	Portfolio (A)	29	23.100%	(C)	04/30/25	256,751.48	\$13,814,650
04/01/25	STAR Ohio	State pool (B)	29	4.21%		04/30/25	263,005.54	\$73,028,141

(A) KBCM - Net Change in Portfolio \$0. Ending Account Value \$14,405,038.

Investment balance ranged from \$13,765,211 to \$13,814,650 in April 2025.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from to \$81,748,689 to \$73,028,141 in April 2025.

(C) The calculated rate includes any realized appreciation on bonds that matured during the period.

Source: Wade Steen, Chief Finance Officer
05/07/25

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
MATTHEW SELBY**

WHEREAS, *Matthew Selby has served Cleveland Metroparks for more than 32 years; and,*

WHEREAS, *Matthew Selby has worked with Cleveland Metroparks as a Chalet Attendant, Laborer, Seasonal Maintenance Specialist, and Building and Grounds Lead; and,*

WHEREAS, *Matthew Selby has worked for Mill Stream Run and the Chalet bringing his expertise and professionalism to every assignment; and,*

WHEREAS, *Matthew Selby had a passion for the Chalet and brought his expertise and great craftsmanship in carpentry, welding and mechanics to the forefront on every project; and,*

WHEREAS, *Matthew Selby was an integral part of learning and operating the toboggan chute from its conception creating day to day effective regulations used throughout the Chalet and becoming known as the toboggan chute ice and toboggan building expert; and,*

WHEREAS, *Matthew Selby went beyond his call of duty and would always find ways to contribute to the environment by regularly finding ways to reuse existing materials or equipment to reduce waste; and,*

WHEREAS, *Matthew Selby was known as a great lead and always used positivity to build, coach and influence his team; and,*

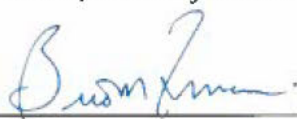
WHEREAS, *Matthew Selby professionalism extended to many vendors and patrons that frequent the Chalet and would always extend great customer service that left a lasting impression; and,*

WHEREAS, *Matthew's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Matthew Selby and his years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**CLEVELAND METROPARKS
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 5/14/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ 100,464	\$ 3,698 A	\$ 73,503,440
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	3,000	32,000 B	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	67,985	66,625 C	22,599,028
54	Operations	33,738,465	4,189,319	37,927,784	383,651	178,450 D	38,489,885
	Operating Subtotal	152,961,992	6,306,966	159,268,958	555,100	280,773	160,104,831
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expenses	94,780,279	16,182,752	110,963,031	2,575,918	190,101 E	113,729,050
574	Capital Equipment	3,949,389	1,618,677	5,568,066	172,000	187,150 F	5,927,216
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	2,747,918	377,251	123,409,324
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ 3,303,018	\$ 658,024	\$ 283,514,154

OPERATING

51 SALARIES

- \$ (50,000) Transfer of appropriations from Full-Time Salaries to Contractual Services for Zoo
Net budget effect is zero

- \$ 90,000 Increase of appropriations in Seasonal Salaries and Tips for Park Operations Enterprise Tinkers Treats concession
Appropriation increase will be covered by existing and new Enterprise charges for services

- \$ (36,302) Transfer of appropriations from Seasonal Salaries to Operations for Park Operations
Net budget effect is zero

A \$ 3,698 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

- \$ 32,000 Increase of appropriations in Hospitalization, PERS, and Workers' Compensation for Park Operations Enterprise Tinkers Treats concession
Appropriation increase will be covered by existing and new Enterprise charges for services

B \$ 32,000 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

- \$ 50,000 Transfer of appropriations from Salaries to Other Contractual Services for Zoo
Net budget effect is zero

- \$ 12,000 Increase of appropriations in Other Contractual Services for Park Operations Enterprise Tinkers Treats concession
Appropriation increase will be covered by existing and new Enterprise charges for services

- \$ 4,625 Transfer of appropriations from Operations to Other Contractual Services for Park Operations Golf
Net budget effect is zero

C \$ 66,625 Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ (20,000) Transfer of appropriations from Exhibit Materials and Expenses to Capital Equipment for Park Operations
Net budget effect is zero

- \$ (115,000) Transfer of appropriations from Exhibit Materials and Expenses and Program Supplies to Capital Construction Expenses for Watershed Stewardship Center Topographic Map and multipurpose room project
Net budget effect is zero

- \$ (32,691) Decrease of appropriations from Aggregate Material and Property Maintenance Supplies to remove surplus budget for the Brecksville Play Area project
Appropriation covered by existing restricted fund donations

- \$ (9,950) Transfer of appropriations from Tools and Minor Equipment to Capital Equipment for Park Operations
Net budget effect is zero

- \$ 147,400 Increase of appropriations in various Operations lines for Park Operations Enterprise Tinkers Treats concession
Appropriation increase will be covered by existing and new Enterprise charges for services

- \$ 2,014 Increase of appropriations in Printing Expense and Program Supplies for Zoo Puerto Rican Crested Toad book
Appropriation increase will be covered by existing restricted funds from the Time to Explore book

- \$ (4,625) Transfer of appropriations from Grounds Maintenance Supplies to Contractual Services for Park Operations Golf
Net budget effect is zero

- \$ 175,000 Increase of appropriations in Animal Food for Zoo
Appropriation increase will be covered by new CZS donations

- \$ 36,302 Transfer of appropriations from Salaries to Minor Computer Equipment for Park Operations
Net budget effect is zero

D \$ 178,450 Total increase (decrease) to Operations

\$ 280,773 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$ 145,101 Increase of appropriations in Capital Contracts for Watershed Stewardship Center Topographic Map and multipurpose room project

Appropriation increase will be covered by existing restricted fund balance from NEORS D grant and Reinberger Foundation grant

\$ 115,000 Transfer of appropriations from Operations to Capital Contracts for Watershed Stewardship Center Topographic Map and multipurpose room
 Net budget effect is zero

\$ (70,000) Transfer of appropriations from Capital Contracts to Capital Equipment for Park Operations
 Net budget effect is zero

E	\$ 190,101	Total increase (decrease) to Capital Construction Expenses
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574 CAPITAL EQUIPMENT

\$ 20,000 Transfer of appropriations from Operations to Technology Equipment for Park Operations
 Net budget effect is zero

\$ 70,000 Increase of appropriations in Mowers for Park Operations Golf to replace equipment lost in Shawnee fire
 Appropriation increase will be covered by 2025 capital budget (53% of total expense) and property insurance proceeds (47%)

\$ 70,000 Transfer of appropriations from Capital Construction Expenses to Dump/Flat Bed Trucks for Park Operations
 Net budget effect is zero

\$ 9,950 Transfer of appropriations from Operations to Miscellaneous Capital Equipment for Park Operations
 Net budget effect is zero

\$ 17,200 Increase of appropriations for Utility Vehicle/Golf Cart for Park Operations Golf purchase of a solo-rider accessible golf cart
 Appropriation increase will be covered by existing golf revenues

F	\$ 187,150	Total increase (decrease) to Capital Equipment
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\$ 377,251 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 658,024 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Designated Areas for No Swimming or Body Contact with Water

EFFECTIVE DATE: May ~~14~~¹⁴, 2025

I. PURPOSE: To specify the designated areas where swimming or body contact with water is not permitted within the boundaries of the Cleveland Metropolitan Park District.

II. POLICY

- A. Regulation: Cleveland Metropolitan Park District Regulation Section 543.02(a) states, “[s]wimming is hereby permitted except at areas that are otherwise designated. Users assume all risk of any body contact or other use of the water.”
- B. No Swimming Areas: Based upon factors and elements that pose unsafe hazards and conditions, including but not limited to boat traffic, excessive change in slope, dangerous submerged material/debris, the Board of Park Commissioners of the Cleveland Metropolitan Park District designates the following areas where swimming or body contact with water is **not permitted**:

Reservation	Location
Acacia	All three ponds on the grounds.
Bedford	Viaduct
Brecksville	Chippewa Creek Gorge Falls <u>at Route 82 only.</u>
Euclid Creek	Euclid Creek
Euclid Creek	Wildwood Boat Ramps
Euclid Creek	Wildwood Marina
Euclid Creek	Wildwood Fishing Pier
Euclid Creek	<u>Outside the swimming area at Euclid Beach including the area west of the Pier</u>
Garfield	Mill Creek Falls
Hinckley	Boathouse Boat Docks
Hinckley	Hinckley Lake Dam (<u>excluding the spillway swim area</u>)
Hinckley	Ledge Lake
Lakefront	East 55th Marina
Lakefront	Edgewater Boat Ramps
Lakefront	Edgewater Fishing Pier
Lakefront	Edgewater Marina
Lakefront	Perkins Beach
Lakefront	Gordon Boat Ramps
Lakefront	Whiskey Island Marina & Designated area on eastern part of Wendy Park

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Designated Areas for No Swimming or Body Contact with Water

EFFECTIVE DATE: May ~~14~~20, ~~2020~~2025

Rocky River	Emerald Necklace Boat Ramps
Rocky River	Morley's Ford to 1000ft. <u>Southeast</u>
Rocky River	Emerald Necklace Marina
South Chagrin	Shadow Lake
<u>Zoo</u>	<u>Waterfowl Lake</u>

- C. Safety: In an effort to increase safety in those areas where there is significant public demand for swimming and body contact with water, the Chief Executive Officer is directed to evaluate and, if appropriate, deploy lifeguards in certain locations and utilize a standardized process to monitor water quality. In addition to those locations identified in Paragraph B, from time to time, based upon weather, hazardous conditions, dangerous objects or water quality standards, the Chief Executive Officer is authorized to prohibit swimming or other body contact with water throughout Cleveland Metroparks property.

References: Cleveland Metroparks Park District Regulation 543.02

Replaces and Supersedes: “Designated Areas for No Swimming or Body Contact with Water” Effective ~~May 20, 2020~~ June 18, 2015.

Approved:

Chief Executive Officer-Secretary

Board of Park Commissioners President

Approval Date

Review Date

**CUY Garfield Parkway Bridge
Legislation for Authority – Local-Let Project Agreement**

Resolution #: _____

PID No.: 119873

County/Rute/Section: CUY Garfield Parkway Bridge

Agreement No.: 41978

The following is a resolution enacted by the Board of Park Commissioners of the Cleveland Metropolitan Park District (“Cleveland Metroparks”), of Cuyahoga County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

WHEREAS, the National Transportation Act has made available certain Federal funding for use by local public agencies. The Federal Highway Administration (FHWA) designated the Ohio Department of Transportation (ODOT) as the agency in Ohio to administer FHWA’s Federal funding programs;

WHEREAS, Section 5501.03(A)(3) of the Ohio Revised Code provides that the Director of ODOT may coordinate the activities of ODOT with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions;

WHEREAS, Section 5501.03(D) of the Ohio Revised Code provides that the Director of ODOT may enter into contracts with political subdivisions to administer the design, qualification of bidders, competitive bid letting, construction inspection, research, and acceptance of any projects or transportation facilities administered by ODOT, provided the administration of such projects or transportation facilities is performed in accordance with all applicable state and federal laws and regulations with oversight by ODOT;

WHEREAS, the CUY Garfield Parkway Bridge (PID 119873) (herein after known as the “Project”) is a transportation activity eligible to receive federal/state funding;

WHEREAS, the LPA has received funding approval for the Project listed above from the ODOT Program Manager having responsibility for the federal/state funds involved;

WHEREAS, it is the mutual desire of both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the Project; and

WHEREAS, the LPA authorizes Brian M. Zimmerman to enter into an agreement with ODOT for the above-mentioned improvements.

Passed: _____, 2025

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Yvette M. Ittu
President
Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District held on the 14th day of May 2025, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

IRISHTOWN BEND PARK

① ITB PARK ENTRY PLAZA W/ VISITOR CENTER, CAFE & BOURKE-WHITE OVERLOOK

② EVENT LAWN

③ WETLAND HEALING GARDEN & PIER

④ MARITIME THEATER

⑤ RIVER WALK

⑥ CROOKED RIVER PLAY SPACE

⑦ HILLTOP PARK

⑧ CLEVELAND FOUNDATION CENTENNIAL LAKE LINK TRAIL CONNECTION

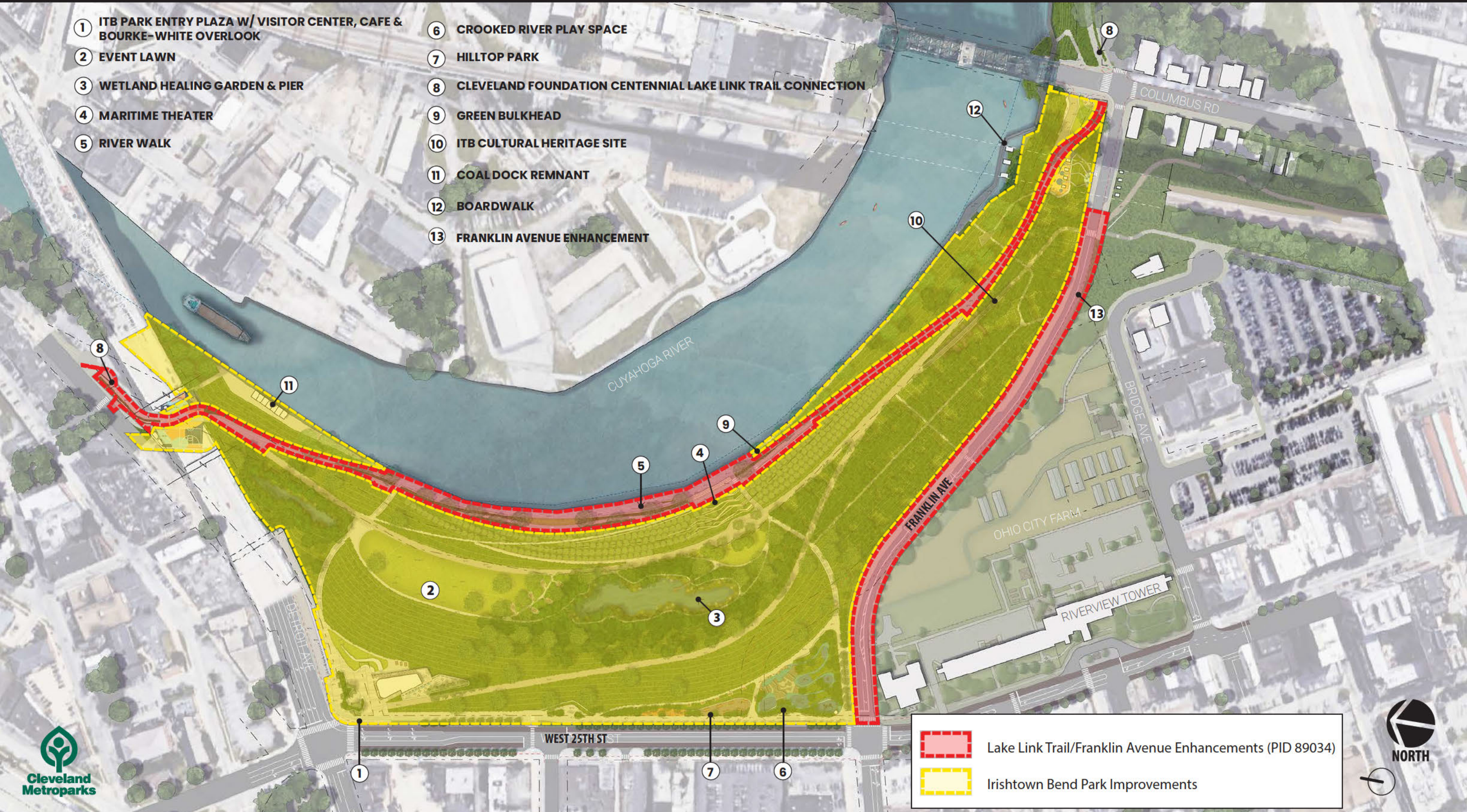
⑨ GREEN BULKHEAD

⑩ ITB CULTURAL HERITAGE SITE

⑪ COAL DOCK REMNANT

⑫ BOARDWALK

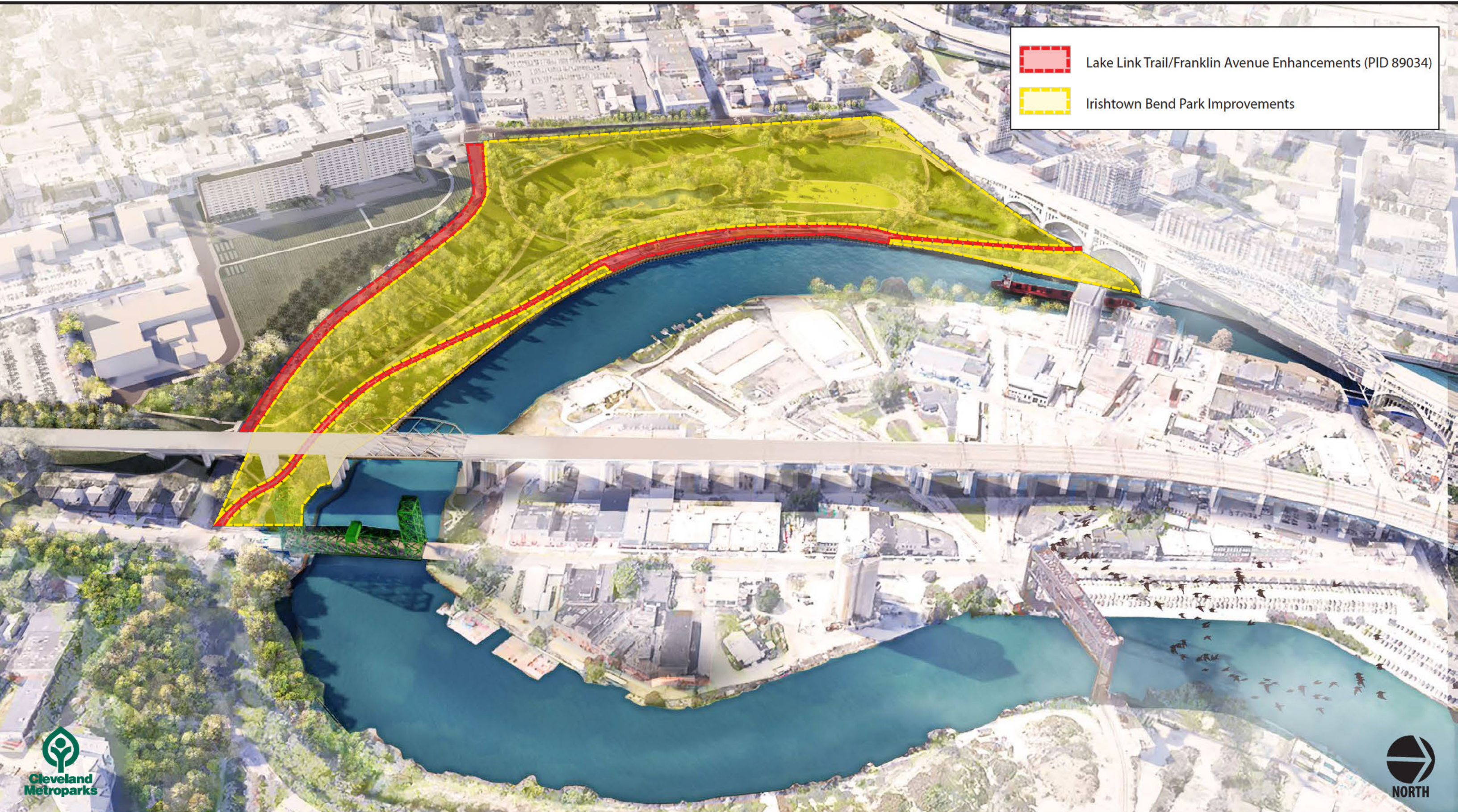
⑬ FRANKLIN AVENUE ENHANCEMENT



Lake Link Trail/Franklin Avenue Enhancements (PID 89034)
 Irishtown Bend Park Improvements



IRISHTOWN BEND PARK



	Lake Link Trail/Franklin Avenue Enhancements (PID 89034)
	Irishtown Bend Park Improvements

**CUY Lake Link/Franklin Enhancement Project
Legislation for Authority – Construction Manager At-Risk Agreement**

Resolution #: _____

PID No.: 89034

County/Rute/Section: CUY Lake Link Trail/Franklin Enhancement

Agreement No.: 41241

The following is a resolution enacted by the Board of Park Commissioners of the Cleveland Metropolitan Park District (“Cleveland Metroparks”), of Cuyahoga County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

WHEREAS, the National Transportation Act has made available certain Federal funding for use by local public agencies. The Federal Highway Administration (FHWA) designated the Ohio Department of Transportation (ODOT) as the agency in Ohio to administer FHWA’s Federal funding programs;

WHEREAS, Section 5501.03(A)(3) of the Ohio Revised Code provides that the Director of ODOT may coordinate the activities of ODOT with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions;

WHEREAS, Section 5501.03(D) of the Ohio Revised Code provides that the Director of ODOT may enter into contracts with political subdivisions to administer the design, qualification of bidders, competitive bid letting, construction inspection, research, and acceptance of any projects or transportation facilities administered by ODOT, provided the administration of such projects or transportation facilities is performed in accordance with all applicable state and federal laws and regulations with oversight by ODOT;

WHEREAS, the CUY Lake Link Trail/Franklin Enhancement Project (PID 89034) (herein after known as the “Project”) is a transportation activity eligible to receive federal/state funding;

WHEREAS, the LPA has received funding approval for the Project listed above from the ODOT Program Manager having responsibility for the federal/state funds involved;

WHEREAS, it is the mutual desire of both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the Project; and

WHEREAS, the LPA authorizes Brian M. Zimmerman to enter into an agreement with ODOT for the above-mentioned improvements.

Passed: _____, 2025

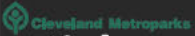
Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Yvette M. Ittu
President
Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District held on the 14th day of May 2025, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks



Richmond Rd All Purpose Trail Connector

Proposed Trail Alignment
October 2021

INTERSECTION IMPROVEMENTS
• CROSSWALK

PROPOSED
RICHMOND RD CONNECTOR TRAIL
• 0.25 MILES IN LENGTH

RICHMOND RD

HAWTHORN PKWY

SOUTH CHAGRIN RESERVATION

TINKERS CREEK

BEDFORD RESERVATION

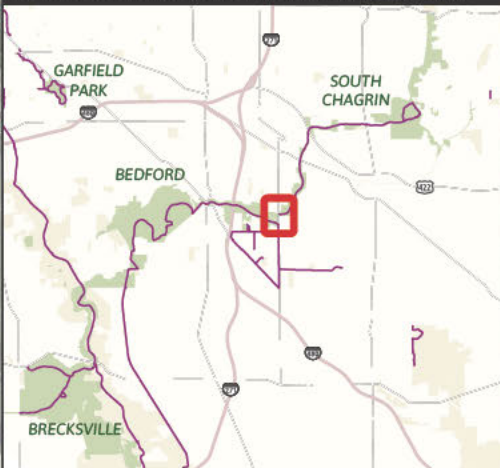
HAWTHORN PKWY

RAILROAD CROSSING IMPROVEMENTS
(Completed 2018)
• Road Profile Adjustments
• Drainage Improvements
• New Crossing Surface

TINKERS CREEK BRIDGE
• TRAFFIC LANE REALIGNMENT

INTERSECTION IMPROVEMENTS
• CROSSWALKS

SE CLEVELAND METROPARKS RESERVATIONS



-  Proposed All Purpose Trail
-  Existing All Purpose Trails
-  Proposed Crosswalk



0 100 200 300ft

RESOLUTION NO. 25-05-068

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

- Wire Transfers** dated April 11, 2025 in the amount of \$115,237.54
- Printed Checks** dated April 11, 2025 in the amount of \$532,864.97
- Direct Disbursements** dated April 17, 2025 in the amount of \$9,023.20
- Printed Checks** dated April 17, 2025 in the amount of \$1,530,573.36
- Wire Transfers** dated April 24, 2025 in the amount of \$147,399.37
- Direct Disbursement** dated April 25, 2025 in the amount of \$172,500.00
- Wire Transfers** dated April 25, 2025 in the amount of \$108,398.57
- Printed Checks** dated April 25, 2025 in the amount of \$642,938.25
- Wire Transfer** dated May 2, 2025 in the amount of \$63,976.09
- Printed Checks** dated May 2, 2025 in the amount of \$3,580,818.96
- Net Payroll** dated March 23, 2025 to April 5, 2025 in the amount of \$1,621,093.64
- Withholding Taxes** in the amount of \$370,637.62
- Net Payroll** dated April 6, 2025 to April 19, 2025 in the amount of \$1,709,143.34
- Withholding Taxes** in the amount of \$381,746.00
- Bank Fees/ADP Fees** in the amount of \$30,489.70
- Cigna Payments** in the amount of \$839,069.29
- ACH Debits (First Energy; Sales Tax)** in the amount of \$181,100.08
- JP Morgan Mastercard** dated April 1, 2025 to April 30, 2025 in the amount of \$679,970.42
- OPERS** in the amount of \$2,345,177.99
- Total amount:** \$15,062,158.39

PASSED: May 14, 2025

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 25-05-068** listed above.

RESOLUTION NO. 25-05-069

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated April 1, 2025 to April 30, 2025 in the amount of \$156.86

Total amount: \$156.86

PASSED: May 14, 2025

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 25-05-069** listed above.