

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
APRIL 20, 2023**

The Board of Park Commissioners met on this date, Thursday, April 20, 2023, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 23-04-058: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of March 15, 2023, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

No. 23-04-059: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Special Meeting of April 4, 2023, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS.

- (a) ***Swearing in of Patrol Officers***
(Originating Source: Kelly J. Stillman, Chief of Police)

Daniel J. Feador

Officer Feador completed his Peace Officer Basic Training at the Cleveland Police Academy where he has been a member of the Cleveland Police Department since December 2022 before joining the Cleveland Metroparks Police Department. Prior to becoming a police officer, he worked as a paramedic for the MetroHealth System in Cleveland.

Iben D. Huff

Officer Huff worked for the Elyria Police Department and part-time for the Oberlin Police Department before joining the Cleveland Metroparks Police Department. Officer Huff graduated from Walsh University in 2016 with a Bachelor of Arts in Sociology and Criminal Justice. In 2019, he completed his Peace Officer Basic Training at Lorain County Community College.

James M. Jacobs

Officer Jacobs has been a member of the John Carroll University Police Department since December 2021. In October 2021, he began his law enforcement career at University Hospitals Police Department. He graduated in May 2020 with a Bachelor of Science from Heidelberg University and completed his Peace Officer Basic Training at Columbus State Community College.

- No. 23-04-060:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to appoint Daniel J. Feador, Iben D. Huff, and James M. Jacobs as full-time police officers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Swearing in of Sergeant***
(Originating Source: Kelly J. Stillman, Chief of Police)

Luis A. Santiago

Luis Santiago joined Cleveland Metroparks in 2016. Prior to joining the department, in 2008 he enlisted in the U.S. Navy Reserve where he currently serves as Company Commander for his training unit and 1st Platoon Chief/Military Instructor for his mobilizing unit. In 2016 he started his law enforcement career at Wakeman Police Department. Officer Santiago is part of the U.S. DEA Task Force, a Field Training Officer, a CIT Member, a Bike Patrol Team Member, a Semi-Automatic Pistol Instructor, and ARIDE Certified. He has received the NATO ISAF Medal, Global War on

ACTION ITEMS (cont.)

Terrorism Service Medal, Arm Forces Reserve Medal, Naval Reserve Meritorious Service Medal, National Defense Service Medal, DUI Task Force Top OVI Cop, and the Cleveland Metroparks Police Department Felony and DUI awards. In 2016 he attended Polaris Police Academy.

No. 23-04-061: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to appoint Luis A. Santiago as a full-time police sergeant for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2023 vs. 2022 Year-To-Date, and for the Month Ended March 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **98341** to **98348**.

ACTION ITEMS (cont.)

(c) ***Chief Executive Officer's Retiring Guests***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Jeffrey A. Deluca, Horticulturist

Jeffrey Deluca has served Cleveland Metroparks for more than 37 years as a Laborer, Crew Supervisor, Seasonal Supervisor, Service Maintenance, Senior Handyperson, Technician, Management Trainee, Park Manager, Service Maintenance II, Horticulturist, and Lead Horticulturist for Forestry, Zoo Facility Operations, Park Operations, Facility Maintenance and Horticulture Grounds Division. He was an essential contributor to many major projects in the Zoo including the original RainForest, African Elephant Crossing, Australian Adventure, the Wolf Habitat, and the expanded Rhino habitat. His horticultural skills were well recognized and appreciated during his tenure, including the Hosta Garden installation and his well-known planters throughout the Zoo. Jeff has always been willing to help fellow staff members and was committed to the improvement of Cleveland Metroparks Zoo. His contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks and the Zoo, and the products of his labor are appreciated and will not be forgotten.

ACTION ITEMS (cont.)**Pamela A. Krentz, Animal Registrar**

Pamela A. Krentz served Cleveland Metroparks for more than 33 years. Pam began her career at the Potter Park Zoo in Lansing Michigan, as a seasonal employee in 1972, later becoming a full-time zookeeper prior to becoming a zookeeper with the Houston Zoological Gardens in 1984. During her employment with the Houston Zoological Gardens, she was promoted to Assistant Supervisor of small mammals and advanced to Supervisor of small mammals prior to becoming the Registrar. She came to Cleveland Metroparks Zoo in 1989 and was the first Animal Registrar at Cleveland Metroparks Zoo. She worked diligently to record historical records and began the process of recording animal data that is used to manage animals in the Zoo to this current day. She served as the Cleveland Metroparks Zoo system advisor for the global animal record-keeping platform Species 360 while developing the ZIMS (Zoological Information Management System) animal records database. She served as a member of the Zoological Registrars Association for 35 years in the capacity of a committee member, Director, Vice President advancing to President of the Association and assisting to develop this international professional organization. Her dedication to the next generation of animal care professionals was evident in her willingness to mentor many zoological colleagues throughout the United States and internationally by sharing her permitting and records management expertise. Pam proudly served the zoo and aquarium field for 50 years prior to passing away after a short illness on November 10, 2022. The Board expresses its sincere appreciation to Pamela A. Krentz and her years of service and dedication in serving the citizens of Greater Cleveland.

Mary Ann Lyons, Desktop Support Technician

Mary Ann Lyons has served Cleveland Metroparks for more than 10 years as a Desktop Support Technician for the Information Technology Division. She was involved in a wide variety of projects over the years including, but not limited to, yearly computer rollouts and replacements, software installation, AV setup and installation, and tier 1 and tier 2 support. She played a significant part in leading projects which needed ample research such as rolling pit and configuring the original point of sale systems for the Zoo and Marketing. Additionally, Mary Ann shared her expertise, established teamwork, communicated effectively with her peers, and served as the key trainer, mentor and coach for new Help Desk staff. Mary Ann's contributions and willingness to dedicate time, effort, and resources to her team has been an asset to Cleveland Metroparks, and the products of her labor are appreciated and will not be forgotten.

No. 23-04-062: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to recognize Jeffrey A. Deluca, Pamela A. Krentz, and Mary Ann Lyons for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **98349** to **98351**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

(d) 2023 Budget Adjustment No. 4

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 4/20/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ 47,065	\$ 30,183 A	\$ 64,380,651
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	9,583	1,669 B	20,491,945
53	Contractual Services	15,837,597	3,060,539	18,898,136	326,581	293,170 C	19,517,887
54	Operations	26,536,916	3,124,951	29,661,867	351,687	291,263 D	30,304,817
	Operating Subtotal	126,669,732	6,674,367	133,344,099	734,916	616,285	134,695,300
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expense	20,538,624	14,503,182	35,041,806	15,293,346	743,861 E	51,079,013
574	Capital Equipment	3,438,515	1,790,688	5,229,203	1,100,152	88,220 F	6,417,575
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	16,393,498	832,081	59,623,952
TOTALS							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$17,128,414	\$ 1,448,366	\$ 194,319,252

An explanation of adjustments, by category, can be found on pages **98352** to **98355**. The net effect of all adjustments is an increase of \$1,448,366 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 23-04-063:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve 2023 Budget Adjustment No. 4 for a total increase of \$1,448,366 as delineated on pages **98352** to **98355**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(e) Winter 2023/2024 Road Salt Resolution

(Originating Sources: Charlie Rosol, Director of Procurement/Joseph V. Roszak, Chief Operating Officer)

The Ohio Department of Transportation began accepting electronic forms and resolutions for the ODOT winter salt participation program (Contract Number 018-24) through the

ACTION ITEMS (cont.)

ODOT website beginning Wednesday, March 22, 2023 and will continue through Monday, May 1, 2023. Public subdivisions must have the Resolution found on pages **98356** to **98357** completed and signed by their governing board/body and submitted along with the electronic form on the website. As this contract is distinct from the typical cooperative purchasing program, ODOT requires that each Political Subdivision execute this salt-specific resolution/ordinance this year that contains the total tonnage requested for the following winter.

No. 23-04-064: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into The Ohio Department of Transportation Winter (018-24) contract for road salt with the road salt supplier chosen at the discretion of the Ohio Department of Transportation as being lowest and best for an estimated usage of 1,000 tons.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(f) *Increase for Automotive Fluids and Lubricants for Various Locations*
(Originating Source: Charlie Rosol, Director of Procurement)

At the Board meeting of May 20, 2022, the Board was informed of the \$50,000 estimate (awarded through the OMNIA Cooperative Program) with Four-O Corporation DBA Relaydne on the “Items Between \$10,000 - \$50,000” list for the purchase of various automotive fluids and lubricants to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for the time period of May 1, 2022 through April 30, 2023. Over the past year, the Park District increased the size of the automotive and equipment fleet, and there have been increases in price for various products over the past year.

In light of this, the Board is hereby asked to approve an increase of \$20,000 to the award amount. Since the original purchase order was for an amount of not more than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the above \$50,000 level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$50,000
<u>Additional consumption estimate:</u>	<u>\$20,000</u>
REVISED TOTAL AWARD:	\$70,000

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

ACTION ITEMS (cont.)

No. 23-04-065: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the increase of automotive fluids and lubricants as presented above from Four-O Corporation DBA Reladyne pursuant to the agenda originally reported on May 20, 2022, for a revised total of \$70,000.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(g) *Increase for Propane for Various Locations*
(Originating Source: Charlie Rosol, Director of Procurement)

At the Board meeting of November 17, 2022, the Board was informed of the \$50,000 estimate (awarded through the State of Ohio Cooperative Program) with Amerigas Propane on the “Items Between \$10,000 - \$50,000” list, for propane to be supplied in bulk and cylinder tanks on an “as needed” basis to various locations throughout Cleveland Metroparks for the time period of November 1, 2022 through October 31, 2023. Over the past year, the cost of propane per gallon has increased, which is reflected in the State of Ohio Cooperative Program price and continues to fluctuate monthly as compared to the past several years.

In light of this, the Board is hereby asked to approve an increase of \$30,000 to the award amount. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the above \$50,000 level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$50,000
<u>Additional consumption estimate:</u>	<u>\$30,000</u>
REVISED TOTAL AWARD:	\$80,000

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

No. 23-04-066: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the increase of propane as presented above from Amerigas Propane pursuant to the agenda originally reported on November 17, 2022, for a revised total of \$80,000.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(h) Club Metro 2023 Financial Request**

(Originating Sources: Charlie Rosol, Club Metro President/Aulbrie Kitson, Club Metro Treasurer)

Background

Club Metro, the non-profit employee club for Cleveland Metroparks, wishes to extend appreciation to the Board of Park Commissioners for its financial support of \$6,500 in 2022.

With financial support in 2022, Club Metro helped support employee activities through networking/social events (employee picnic, holiday party, tobogganing, etc.), charitable events, and support of Charity Choice.

Club Metro's 2023 membership currently includes 170 Cleveland Metroparks employees and retirees.

In 2022, Club Metro earned \$8,673.16 from activity fees and \$6,598.70 from membership dues from current/new employees (at \$35.10/employee). An agreed upon procedures (AUP) engagement was performed for the year ended December 31, 2022. An AUP is an attestation engagement that involves performing specific procedures and reports any findings without providing an opinion or conclusion. The procedures performed included: verify all supporting documents, receipts, expenditures, and payments against the bank and financial statement by Cleveland Metroparks Internal Audit Department and is on file with Club Metro President Charlie Rosol, Treasurer Aulbrie Kitson and Cleveland Metroparks Chief Financial Officer Wade Steen, with no irregularities reported. As of December 31, 2022, the current treasury balance is \$4,579.59.

Activities planned for 2023 may include but are not limited to: volunteer work at the Greater Cleveland Food Bank, tree planting, a summer picnic, a holiday party, and more. Members are given weekly discounts to over 100 various companies through membership in the Best Benefits Club (BBC).

No. 23-04-067: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize payment of \$6,500 to Club Metro for 2023, with Club Metro's pledge to match the funding of \$6,500 through membership dues and fees.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (i) ***Authorization for Cleveland Metroparks Police Department to Enter into Intergovernmental Cooperative/Mutual Aid Agreement***
(Originating Sources: Kelly Stillman, Chief of Police/Kenneth Schabitzer, Captain/Charlie Moore, Captain/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

The Village of Newburgh Heights and Cleveland Metroparks share mutual concerns to provide safe and secure environments throughout the Village and the Park District. Ohio Revised Code §1545.131 provides authority for a park district to enter into agreements with municipal corporations and villages to assist with police protection. The interagency agreement will delineate requests for assistance, Cleveland Metroparks' responsibilities, the respective village responsibilities and other relevant terms.

- No. 23-04-068:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Cleveland Metroparks Chief Executive Officer to enter into an Intergovernmental Cooperative/Mutual Aid Agreement with the Village of Newburgh Heights in a form to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

- (j) ***Cuyahoga County Brownfield Remediation Program – Demolition and Remediation of Wyrwas Aluminum Foundry, Inc. Property – Resolution to Accept Forgivable Loan***
(Originating Sources: Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Kristen Trolio, Director of Grants)

Background

On November 18, 2021, pursuant to Board Resolution No. 21-11-159, the Board authorized the purchase of the ±0.9-acre Wyrwas Aluminum Foundry, Inc. Property (“Wyrwas Property”) located at 3700 Wildlife Way in the City of Cleveland. On February 17, 2022, pursuant to Board Resolution No. 22-02-019, the Board authorized the submission of a grant application to the Ohio Department of Development’s (“ODOD”) Brownfield Remediation Program (“Program”) for funds to demolish the existing building on the Wyrwas Property and to complete site remediation. Subsequently, on May 20, 2022, pursuant to Board Resolution No. 22-05-075, the Board authorized an amended grant application and committed the necessary funds to complete the project under the Program. Later, Cleveland Metroparks received a grant award of \$1,173,711 from the Program toward the project and entered into contract with ODOD on August 19, 2022 for this grant award. Subsequently, Cleveland Metroparks was awarded \$110,632.80 from Cuyahoga County toward the project via a forgivable loan and Cuyahoga County is now requesting a Board Resolution to confirm Cleveland Metroparks acceptance of the forgivable loan.

ACTION ITEMS (cont.)

The Wyrwas Property contains a 28,000 square foot masonry building that has operated as this aluminum foundry since 1972. The structure is in fair and operable condition but has no useful purpose as part of Cleveland Metroparks Zoo and must be demolished to fully remediate the underlying soils. Also, as part of this project, soils throughout the parcel will be excavated, transported offsite, and disposed of in accordance with the Program. The site will be backfilled with clean fill. As a result of this remediation, the Wyrwas Property will be incorporated into the public area of Cleveland Metroparks Zoo.

The proposed funding is as follows:

Ohio Department of Development	\$1,173,711
Cuyahoga County	\$110,632.80
Cleveland Metroparks	\$280,685.20*
TOTAL	\$1,565,029

*A portion of Cleveland Metroparks required match includes fee title acquisition costs and costs for Phase I and II Environmental Site Assessments that have already been incurred towards the project during the acquisition of the Wyrwas Property. The remaining cash match from Cleveland Metroparks is less than the original cash match approved by the Board on May 20, 2022, pursuant to Board Resolution No. 22-05-075, due to the award from Cuyahoga County.

The required resolution is on page **98358**.

No. 23-04-069: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the adoption of the resolution to enter into a forgivable loan agreement for funding assistance of ±\$110,632.80 with Cuyahoga County as described above; further, to reauthorize the commitment to obligate funds and commit matching funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the above mentioned programs; and finally, that the Board authorize and/or ratify the Chief Executive Officer’s ability to enter into agreements and execute any other documents as may be required to accept the forgivable loan; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

(k) Professional Services Agreement – RFQu #6701 – Professional Consulting Services for Cleveland Metroparks Construction Inspections – Euclid Creek Greenway – Phase I

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher Papp, P.E. Civil Engineer/Michele Crawford, Project Development Manager)

Background

On November 3, 2022, Cleveland Metroparks issued a Request for Qualifications (RFQu #6701) for interested parties to submit qualifications for Professional Consulting Services for Cleveland Metroparks Construction Inspections, Park-wide for a maximum period of 6 years, through 2029. Construction projects subject to this program are distributed throughout all eighteen (18) reservations comprising the Cleveland Metroparks system. Proposals will be requested on a project-by-project basis by the consultant deemed most qualified for the project scope as the projects are individually identified.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6701 and requested that the respondents demonstrate qualifications relative to anticipated project scopes, which includes providing comprehensive inspection and testing services on capital projects and federally funded transportation projects. The professional services RFQu yielded nine (9) responses from highly qualified consultant teams. Statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Keith Carney, Michele Crawford, Sean McDermott, and Chris Papp, pursuant to O.R.C. 153.69.

Cleveland Metroparks	
Professional Consulting Services for Cleveland Metroparks Construction Inspections, Park Wide RFQu #6701	
Professional Service Firms	Short List
Answer Advisory	
CTL Engineering	
DLZ	X
Environmental Design Group	
GPI	X
Hill International	
Thrasher	
Terracon	
Quality Control Inspections, Inc. (QCI)	X

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested interviews to become familiar with key personnel and understand the general project approaches and ability to meet stated objectives.

Following the interviews, DLZ, GPI, and Quality Control Inspections, Inc. (“QCI”), were the top-ranked firms. These selected teams have vast project experience and familiarity with upcoming capital project service scopes and can provide services for construction inspection and administration, project inspection, structural inspection, coatings inspection, traffic signal and lighting inspection, soils and aggregate inspection, construction engineering level 1/construction management, construction engineering level 2 services as requested. QCI, GPI and DLZ have a strong corporate history and

ACTION ITEMS (cont.)

offices in Northeast Ohio. Furthermore, each selected firm has completed multiple project inspections of the scale and complexity of those that Cleveland Metroparks anticipates in the future and as a part of the RFQu. It was the consensus of the selection team that these firms all had qualifications and personnel that would benefit Cleveland Metroparks as it manages and inspects capital projects.

Proposal Analysis

Short-listed firms will be invited to submit pricing proposals by Cleveland Metroparks on a per project basis. A proposal was requested from QCI to perform the professional inspection services for Euclid Creek Greenway Phase 1 (“Project”), a federally funded Local Public Agency (“LPA”) administered project in the Euclid Creek Reservation. Due to the Project parameters, QCI was deemed most qualified for the Project. QCI has familiarity with the Project scope and inspection expectations, as well as a long history of providing high quality inspection services for Cleveland Metroparks. QCI proposed a not-to-exceed cost of \$62,836 billed hourly which will cover the following items:

- Schedule and Administer All Progress Meetings
- Review and approve the Contractor’s Schedule
- Administer the Submittal Process and Equal Employment Opportunity (“EEO”) Documentation
- Administer Project Bill of Materials (PBOM) Development for Materials Management
- Ensure Establishment and Update of the LPA Files and Support Information
- Provide Active Contract Administration, to Ensure the Work Observed Reasonably Conforms to the Contract Documents
- Provide Full Time Observation and Documentation the Contractors Work
- Complete Daily Construction Activity Reports
- Track Materials, Labor and Equipment
- Collect All Material Tickets
- Utilize the PBOM to Monitor the Materials Controls
- Schedule Verification Testing
- Maintain the Field Document Files

No. 23-04-070:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement for the Euclid Creek Greenway Phase 1, as per RFQu #6701, in the Euclid Creek Reservation with **Quality Control Inspections, Inc.**, in the **amount not to exceed \$62,836** for construction administration and inspection services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant to the associated proposal dated March 23, 2023.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (I) ***Euclid Creek Reservation – Euclid Creek Greenway Trail: Authorization of Grant Submittal to Clean Ohio Trails Fund***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

Cleveland Metroparks proposes to submit a grant application to the Ohio Department of Natural Resources’ (“ODNR”) Clean Ohio Trails Fund (“COTF”) Program to complete design and construct Phase 3 of the Euclid Creek Greenway all purpose trail (“APT”) connector from the end of Phase 2 at Chardon Road approximately 800 feet north of Euclid Avenue in the City of Euclid to St. Clair Avenue in the City of Cleveland (see reference map, page **98359**).

Background

Cleveland Metroparks’ *Second Century of Stewardship System Plan* identifies “Connections” as one of six core goals of the agency. To achieve this goal, staff collaborate on and are involved in community master planning and trail planning efforts to develop neighborhood connectors as well as regionally significant trails. The Euclid Creek Greenway is one of twelve “Critical Gaps” in the *Cuyahoga Greenways Plan*, and creating a connection from the lower Euclid Creek Reservation to the lakefront has been a part of major planning documents for decades.

Cleveland Metroparks and partners have been working for years to assemble funding to advance this trail in phases. Below is a summary of progress made to date.

Phase 1 Design & Construction: Euclid Creek Parkway/Highland Road to Euclid Avenue

Distance: ±0.5 miles, including new traffic signal and intersection modification

Status: Construction began in mid-2022 and completion is expected summer 2023

Funding:

- May 2017: the Board approved submission of an application to the Northeast Ohio Areawide Coordinating Agency (“NOACA”) for the Congestion Mitigation and Air Quality (“CMAQ”) program for \$499,650 based on total cost estimate of \$628,500. In January 2018, the project was awarded \$267,500 (SFY 2022/2023). In January 2022, NOACA awarded an additional \$232,150 in CMAQ funding (SFY 2022/2023) to bring the total up to the original \$499,650 requested.
- March 2021: the Board of Park Commissioners approved submission of an application to ODNR for the COTF program for Phases 1 and 2 of the Euclid Creek Greenway. Phase 1 was awarded \$96,637 in March 2022. Note that the request from the COTF program was lowered post-application submission due to receipt of the additional CMAQ funding.

Phase 2 Design & Construction: Euclid Avenue to Chardon Road, through former Euclid Central Middle School site

Distance: ±0.25 miles

Status: In design and construction expected fall 2023

ACTION ITEMS (cont.)**Funding:**

- March 2021: the Board of Park Commissioners approved submission of an application to ODNR for the COTF program for Phases 1 and 2 of the Euclid Creek Greenway. Phase 2 was awarded \$139,000 in March 2022 based on estimated construction costs of \$185,333.

Phase 3 and future phase(s) Design: Chardon Road to lakefront portion of Euclid Creek Reservation

Distance: ±1.75 miles

Status: Preliminary engineering to begin summer 2023

Funding:

- June 2021: the Board approved submission of an application to the U.S. Department of Transportation for the Rebuilding American Infrastructure with Sustainability and Equity (“RAISE”) program for planning and design funds for a bundle of four trail projects including feasibility/preliminary engineering for the Euclid Creek Greenway. The application requested \$1,300,000 of a total estimated cost of \$1,500,000. In November 2021, Cleveland Metroparks received a \$950,000 RAISE award. The City of Cleveland has committed to providing \$315,000 in local match, making up most of the difference from the reduced award.

Phase 3 Construction

Distance: ±0.6 miles

Status: Preliminary engineering to begin summer 2023; partial construction funding assembled

Funding:

- May 2021: the Board approved submission of an application NOACA for the CMAQ program for \$1,011,690 based on total construction cost estimate of \$1,280,620. In January 2022, the project was awarded the full requested amount (SFY 2026).

Current Request

The estimated construction cost for Phase 3 of the Euclid Creek Greenway was increased by 10% over the 2021 CMAQ application cost estimate to account for inflation that has occurred over the last two years. Additionally, the project costs were then projected into 2026 dollars using Ohio Department of Transportation’s CY 2023-2027 business plan inflation calculator and a 15% contingency was added. To advance the design beyond the feasibility/preliminary engineering stage covered by the RAISE grant to necessary construction documents, an estimated \$100,000 in additional design and engineering funding is required. Total project cost encompassed in the COTF application is \$1,525,000. Backing out the CMAQ award, the remainder is \$514,000. The amount eligible for COTF funding is 75%, or \$385,500, of this remaining cost and what will be requested in this application.

Cleveland Metroparks will commit the necessary matching funds for the project using a combination of general and/or local funds; however, Cleveland Metroparks and partners will also source grant and other funding possibilities for the matching funds and for future phases to complete the entire Euclid Creek Greenway.

ACTION ITEMS (cont.)**Grant Submittal & Funding Match**

Cleveland Metroparks seeks construction funding for the Euclid Creek Greenway Trail Phase 3 from the COTF, which is administered by ODNR. The total cost of construction for Phase 3 of the Euclid Creek Greenway plus additional design and engineering beyond the RAISE grant project is estimated to be approximately ±\$1,525,000. Match will be provided through federal CMAQ improvement program funds, and by Cleveland Metroparks, partners, and/or private funds.

- No. 23-04-071:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize and agree to submit an application to the Ohio Department of Natural Resources for funding assistance from the Clean Ohio Trails Fund grant program in the amount of \$385,500 for the above listed Euclid Creek Greenway Trail project; upon grant award notification, to authorize and agree to obligate matching funds, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **98360**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (m) *Contract Amendment 1687 – Cleveland Metroparks Huntington Playhouse Renovation, Huntington Reservation – Guaranteed Maximum Price No. 1***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Michele Crawford, Project Development Manager)

Background

On September 8, 2022 Cleveland Metroparks advertised a Request for Qualifications (RFQu #6674) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Huntington Playhouse Renovation, Huntington Reservation (“Project”). On November 17, 2022, the Board awarded a Construction Manager at Risk Contract to Regency Construction Services, Inc. (“Regency”) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$9,973. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval. This is a phased project that will include multiple GMPs.

Since November, the design of the Project and pricing has been developed to include renovation of various interior spaces, including the primary stage, flexible event space and new corridor connection.

ACTION ITEMS (cont.)**GMP No. 1 Establishment**

Regency has established the below GMP based upon 80% complete Construction Documents (CD's):

Huntington Playhouse Renovation

<u>Item</u>		<u>Cost</u>
Demolition	\$	56,500.00
Concrete	\$	86,600.00
Glazing	\$	49,919.00
Electrical	\$	5,000.00
Allowance- Gas Line Disconnect	\$	1,000.00
Allowance- Misc. Foundation/Site Work	\$	10,000.00
Allowance- Re-Seeding South Lawn Area	\$	5,000.00
<i>Cost of Work Subtotal</i>		\$214,019.00
Contingency (2.00%)	\$	4,280.00
General Conditions (13.46%)	\$	28,807.00
CMR Fee (2.00%)	\$	4,280.00
<i>Fee Subtotal</i>	\$	37,367.00
GMP 1 Total	\$	251,386.00

Construction Schedule

Regency's construction schedule associated with the proposed GMP 1 anticipates a May 15, 2023 Project commencement and phased implementation of the work for a September 2023 Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges in partnership with BAYarts and provide updates to the Board. Furthermore, GMP 2 will be brought forward to the Board to represent the balance of expected construction costs once established.

No. 23-04-072:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP 1) contract with **Regency Construction Services**, for the construction of RFP #6674-b, Construction Manager at Risk for the Cleveland Metroparks Huntington Playhouse Renovation, Huntington Reservation, to reflect a **GMP 1** in the amount of \$251,386, which will be an amount in the addition of \$9,973 previously awarded for preconstruction stage services, for a total **contract valued at \$261,359**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(n) Contract Amendment No. 2-1543 – Cleveland Metroparks Zoo Construction Manager at Risk for Gorilla Primate RainForest Addition – RFP #6484-b – Guaranteed Maximum Price 1**

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Michele Crawford, Project Development Manager)*

Background

On February 10, 2020 Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Project”) at the Cleveland Metroparks Zoo. On June 18, 2022, pursuant to Board Resolution No. 20-06-094, the Board awarded a Guaranteed Maximum Price Contract to The Albert Higley Co. (“Higley”) for the construction manager (at risk) services for the construction of the Gorilla Project. At the time of the Board’s award, only the concept development pricing compensation was fixed at \$21,500 for preconstruction services, as the project drawings had not yet surpassed the initial concept phase. The Board later approved an amendment to the pre-construction fees in May 2022, pursuant to Board Resolution No. 22-05-074, for \$164,500 to continue services through the preparation of a guaranteed maximum price. A phased approach allows for staff to return to the Board as the project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages.

Since May, the design of the Project and pricing has been developed to include the demolition of the recently acquired Wyrwas property to prepare the site for remediation and improved Zoo entrance circulation, parking reconfiguration, and laydown area for the forthcoming Project.

GMP Establishment

Higley has established the below GMP 1 based upon demolitions drawings:

Building Demolition and Abatement

<u>Item</u>	<u>Cost</u>
Demolition and Hazardous Abatement	\$ 160,964.00
Painting- Lime Wash	\$ 2,200.00
Fire Line Capping	\$ 5,000.00
General Requirements (Allowance)	\$ 125,000.00
- Fencing and View Barriers	
- OSHA Protection and Cleanup	
- Misc. Tools and Requirements	
- Field Office	
Abatement Allowance	\$ 20,000.00
Subcontract Default Insurance	\$ 2,500.00
Owner Directed Allowance	\$ 25,000.00
<i>Cost of Work Subtotal</i>	<i>\$ 340,664.00</i>

ACTION ITEMS (cont.)

Contingency (3%)	\$ 10,219.92
General Conditions (6.81%)	\$ 23,199.22
CMR Fee (1.75%)	\$ 5,961.62
<i>Fees Subtotal</i>	\$ 39,380.76
GMP 1 Total	\$ 380,044.76

Construction Schedule

Higley's construction schedule associated with the proposed GMP 1 anticipates a May 1, 2023 Project commencement and May 26, 2023 Project completion barring any unforeseen condition delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMPs related to the remediation of the former Wyrwas site as the exact scope of work is developed and approved.

No. 23-04-073: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price 1 (GMP 1) contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP 1 in the amount of \$380,044.76, which will be an amount in the addition of \$186,000.00 already awarded for preconstruction stage services, for a total **contract valued at \$566,044.76**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(o) ***Garfield Boulevard Trail and Green Infrastructure Project: Project Development Agreement***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Sara Byrnes Maier, Principal Planner)*

Background

The City of Garfield Heights ("Garfield Heights"), Cuyahoga County Department of Public Works ("Cuyahoga County"), Cuyahoga County Planning Commission ("County Planning"), and Cleveland Metroparks have been actively engaged to transform what was originally scheduled to be a simple repaving project along Garfield Boulevard from Warner Road to Turney Road in Garfield Heights into a "Complete Street" through a "road diet" to remove excess vehicle cartway to allow space for inclusion of green infrastructure supported by the Northeast Ohio Regional Sewer District ("NEORS") and a multi-use path connecting the Mill Creek Connector Trail to Garfield Park Reservation, effectively connecting Garfield Park Reservation to the Towpath Trail and

ACTION ITEMS (cont.)

supporting the Cuyahoga Greenways Plan (see map on page **98361**). The overall project will occur within the City of Garfield Heights' public right-of-way.

On September 14, 2022, the Board approved entering into an agreement in accordance with O.R.C. Section 302.21 with Cuyahoga County for Intergovernmental Management Support Services for Design of the Garfield Boulevard Connector – Garfield Reservation for the performance of project management support services in order to manage development of the construction documents for this expanded project, with Cuyahoga County paying via reimbursement for all costs related to development of these documents. Cuyahoga County will subsequently manage bidding and construction of the overall project.

Garfield Heights and Cuyahoga County wish to partner with Cleveland Metroparks through a project development agreement (“PDA”) to provide staff assistance to Cuyahoga County and Garfield Heights in constructing the overall project. The parties are currently discussing Cleveland Metroparks entering into a lease and management agreement with Garfield Heights to provide the day-to-day maintenance, repairs, and management for the subject multi-use path, but no final agreement has been agreed to by the parties. Staff will return to the Board with the final lease and management agreement at a later date. As a part of the potential lease and management agreement, Cleveland Metroparks will enter into legal agreement(s) with NEORSD to serve as project sponsor to receive funds for the green infrastructure project, and will be responsible for maintenance and management of the green infrastructure elements throughout the term pursuant which is typically 15 years.

Funding for the various elements of this overall project have been assembled from a variety of sources, including Issue 1 funds through Cuyahoga County, American Rescue Plan Act (ARPA) from Cuyahoga County, Clean Ohio Trails Fund through the Ohio Department of Natural Resources, the Green Infrastructure Grant program through NEORSD, and contributions from Cuyahoga County and Garfield Heights.

No. 23-04-074: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a Project Development Agreement with the **City of Garfield Heights and Cuyahoga County** for the Garfield Boulevard Trail and Green Infrastructure Project and any other documents/agreements as may be necessary to effectuate the above, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (p) ***Amendment No. 3 – Contract 1541 – Professional Services Agreement – Gorilla Primate RainForest Addition – Cleveland Metroparks Zoo – Construction Document Development for Site Design and Interpretive***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Christopher W. Kuhar, Ph.D., Zoo Executive Director)*

Background

On May 20, 2020, the Board of Park Commissioners approved a contract with Van Auken Akins Architects, LLC (“VAA”) pursuant to RFQu #6482 (Board Resolution No. 20-05-082) for professional engineering design services for the concept development stage for the Gorilla Primate RainForest Addition (Project) inclusive of program development, 3D modeling, studies and sketches, civil, structural, mechanical, electrical, plumbing, horticulture, topography and utility surveys, and other related professional services. The design development continues to advance for the Project. The overarching goal is to develop one of the most impactful primate exhibits in the world and provide a home to many other primate and mixed species, as well as put Cleveland Metroparks Zoo on the international forefront of animal care and conservation work.

The contract with VAA for concept development of the Project was established at \$648,170 and subsequent amendments (Amendment No. 1 and 2) were executed for a total amount of \$3,221,358 to allow for development of the concept plan, schematic design and design development to be established in a building information model (Revit).

Since May of 2020, conceptual planning has progressed and the construction manager, The Albert M. Higley Co. (“Higley”) has worked in partnership with VAA and provided cost estimating material availability insight. The conceptual plans have provided the knowledge and confidence to now advance to the next stages in the design process, schematic design, to then be followed by design development.

Amendment No. 3

VAA was requested to provide a proposal for the complex engineering services to advance a portion of the Project from schematic design to construction documents for the design of new site circulation, including road widening and partial demolition of the RainForest building as needed. VAA has engaged on their team specific specialists for structural, mechanical, and civil engineering, and interpretive design.

VAA is prepared to continue to coordinate with Higley so that cost estimating will occur through all stages of the design process. A collaborative approach will be applied to the Project but due to the complexity requires an elevated level of effort and expertise.

Proposal Analysis

A proposal was requested from VAA to perform the professional design services for the Project scope as described above. VAA’s proposed not-to-exceed cost of \$1,057,040 will cover the following scope items:

ACTION ITEMS (cont.)

Scope of Services	Fee
Task A - Demolition <ul style="list-style-type: none"> • Architecture • Exhibit Design • Kitchen • Mechanical (HVAC, electrical, plumbing) • Structural • Civil (Site, utilities, stormwater) • Surveying • ETFE Membrane • Interpretive Analysis 	\$79,485
Task B - Design Development <ul style="list-style-type: none"> • Architecture • Exhibit Design • Daylight Analysis • Kitchen • Mechanical (HVAC, electrical, plumbing) • Structural • Civil (Site, utilities, stormwater) • ETFE Membrane • Ground Penetrating Radar (Wyrwas) • Culvert Hydrologic Modeling 	\$98,555
Task C - Interpretives	\$790,000
Flood Protection Design Review	\$50,000
AI (Artificial Intelligence) Review of Spatial Plan and Guest Flow	\$39,000
Scope of Services Total for Amendment No. 3	\$1,057,040
Previous Contract Amount	\$3,869,528
NEW Scope of Services TOTAL	\$4,926,568

During the schematic design and design development process, VAA will provide a proposal for the next phase of design, including the preparation of construction documents. Both the cost for preparation of construction documents and construction administration will be brought to the board at a later date once the scope, cost, and schedule of the Project further solidifies.

No. 23-04-075: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute Amendment No. 3, as per RFQu #6482 with **Van Auken Akins Architects, LLC**, for professional services as summarized above, for an additional not-to-exceed amount of **\$1,057,040, resulting in a total revised contract amount not-to-exceed \$4,926,568** for professional design services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated April 6, 2023.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (q) ***Resolution and Local Project Administration (LPA) Agreement for 2024-2025 Biennium Roadway Improvement Projects***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

In each biennium budget, the Ohio Department of Transportation (ODOT) has approved funding for roadway improvements for all of Ohio's park districts. Each park district receives an individual allocation determined by using the percentage of total vehicle registrations in each County. The Ohio Parks and Recreation Association (OPRA) provides overall administration of the funds for ODOT and Cleveland Metroparks is certified by ODOT to act as a Local Project Administrator (LPA) for the design and management of these projects. The 2024-2025 allocation will be used for roadway and public use parking lot construction projects based on priorities identified through pavement condition assessments. This biennium funding, based on previous allocation amounts, is anticipated to be approximately \$540,000 (±). Cleveland Metroparks will assume any bid amount beyond the ODOT authorization.

To receive the ODOT funds, Cleveland Metroparks must adopt a Resolution for OPRA indicating Cleveland Metroparks intention to accept the funds provided by ODOT. A copy of the Resolution is attached on pages **98362** to **98363**.

In addition to the agreement with OPRA, Cleveland Metroparks will enter into a standard LPA agreement with ODOT permitting Cleveland Metroparks to design, bid, and administer the construction of the roadway improvement projects under the supervision of engineers registered by the State of Ohio. Each project will be designed and managed by Cleveland Metroparks staff with the plans being approved by ODOT prior to bidding. ODOT will also conduct a final inspection of each project prior to releasing the reimbursement to Cleveland Metroparks.

- No. 23-04-076:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to adopt the Resolution on pages **98362** to **98363** agreeing to accept the Roadway Improvement Funds as outlined above and, further, that the Board authorize the Chief Executive Officer to enter into an LPA agreement with ODOT in form approved by the Chief Legal and Ethics Officer for the FY 2024-2025 Biennium Roadway Improvements program.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 23-04-077: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following awards:

- (a) **RFP #6658:** **Employee Screening, Assessment, and Development Services** (see page **98321**);
- (b) **RFP #6733:** **Employee Benefits Consulting Services** (see page **98322**);
- (c) **ODOT Co-Op #6740:** **Asphaltic Concrete** (see page **98323**);
- (d) **PACE Co-Op #6741:** **Solid Waste Disposal Services** (see page **98325**);
- (e) **Single Source #6743:** **Sleepy Hollow Golf Course XGD Classic Greens Drainage System and Installation** (see page **98326**);
- (f) **Sourcewell Co-Op #6744:** **One (1) New 2023 JCB Telehandler 505-20** (see page **98327**);
- (g) **Ohio & OMNIA Co-Ops #6745:** **Huntington Reservation – Karen’s Way Nature Play Equipment** (see page **98328**); and,
- (h) **Single Source #6746:** **Student Conservation Association Summer Youth Trail Crew** (see page **98330**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**RFP #6658 SUMMARY: EMPLOYEE SCREENING, ASSESSMENT, AND DEVELOPMENT SERVICES**

(Originating Source: Harold Harrison, Chief Human Resources Officer)

Background

Cleveland Metroparks utilizes the services of various consultants to provide employee screening, assessment, and development services. For over 10 years, Cleveland Metroparks has primarily utilized PRADCO to provide such services.

RFP #6658

Cleveland Metroparks issued RFP #6658 requesting a three-year consulting proposal to provide the following services:

- 1) Pre-hire psychological examinations for law enforcement officer candidates
- 2) Pre-hire behavioral assessment (non-psychological) for law enforcement officer candidates
- 3) Promotional assessment (non-psychological) for law enforcement leadership candidates
- 4) Psychological fitness-for-duty examinations
- 5) Leadership assessment (non-psychological) for executive and management-level employees and candidates
- 6) Personality/behavioral assessments (non-psychological) for non-management level employees and applicants
- 7) 360-degree employee evaluations
- 8) Leadership coaching
- 9) Employee engagement surveys

Cleveland Metroparks received proposals from PRADCO, Faust Psychological Services, Zilo International Group, Talent Matters, TalentClick, Aguiar Professional Trainings, and Cleveland Psychological Testing. Due to the variety of services being requested, the RFP contemplated that multiple vendors may be selected to perform the required services. HR reviewed all RFP responses and determined that the following bidders submitted the lowest and best proposals:

- PRADCO – Services 1, 2, 3, 5, 6, 7, 8, and 9 above
- Faust Psychological Services – Services 1 and 4 above

RECOMMENDED ACTION:

That the Board approve an award on RFP #6658 and authorize the Chief Executive Officer to enter into three (3) year consulting agreements beginning May 1, 2023 through April 30, 2026 in a form approved by the Chief Legal and Ethics Officer, as follows:

with PRADCO at the rates cited in the RFP proposal and for an amount not to exceed \$150,000 per year; and,

with Faust Psychological Services at the rates cited in the RFP proposal and for an amount not to exceed \$50,000 per year.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**RFP #6733 SUMMARY: EMPLOYEE BENEFITS CONSULTING SERVICES**

(Originating Sources: Harold Harrison, Chief Human Resources Officer/Wade Steen, Chief Financial Officer/Matthew Hawes, Director of Human Resources)

Background

Cleveland Metroparks utilizes the services of a benefits consulting firm to provide guidance and support regarding all employee benefits plans and programs. Beginning March 1, 2013, Taylor Oswald, LLC (“Taylor-Oswald”) has provided these employee benefits consulting services to Cleveland Metroparks.

2023 RFP

On February 10, 2023, Cleveland Metroparks issued RFP #6733 requesting a three-year consulting proposal to provide the following services:

- Provide claims data and analytics to drive cost savings;
- Advise Human Resources staff regarding benefits plans and compliance issues;
- Wellness plan design, recommendations and implementation support;
- Manage group insurance RFP processes;
- Resolve provider issues, including claims and contractual issues; and
- Additional duties related to management of employee benefits plans.

Cleveland Metroparks received proposals from Taylor-Oswald, NFP, McGohan Brabender, Sherrill D. Morgan and Associates, Horan, Segal, The Fedeli Group, and CBIZ. In light of the high-level of service that Oswald has provided to Cleveland Metroparks over the past 10 years and the highly competitive nature of their proposal for the next three years, Human Resources has determined Oswald’s proposal to be the lowest and best.

RECOMMENDED ACTION:

That the Board approve an award on RFP #6733 and authorize the Chief Executive Officer to enter into a three (3) year consulting agreement beginning May 1, 2023 through April 30, 2026 in a form approved by the Chief Legal and Ethics Officer, with Oswald at the annual consulting rate of \$61,000 (\$183,000 for term of agreement) to provide employee benefits consulting services.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

ODOT CO-OP #6740 SUMMARY: ASPHALTIC CONCRETE to be supplied on an “as needed” basis from April 1, 2023 through March 31, 2024 to various locations throughout Cleveland Metroparks

HIGHLIGHTS AT A GLANCE
2022-2023 YTD Expenditures = \$111,869.31
2023-2024 Estimate = \$175,000.00 (1)

(1) The 2023-2024 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, and capital projects performed by Park District staff.

Background

Historically, Cleveland Metroparks would release a bid for various asphaltic concrete material (all based on per yard pricing) for various locations throughout Cleveland Metroparks on an "as needed" basis for various projects based on the calendar year. For the past several years, the Park District would only receive two bidders: Allied Corporation, Inc. and Kokosing Materials, Inc.

In 2020, Purchasing staff was informed these two vendors are on the ODOT cooperative purchasing agreement. Cleveland Metroparks Purchasing staff again recommends leveraging the cooperative agreement for a one (1) year period beginning April 1, 2023 through March 31, 2024 by contract number 101G-24.

Prices displayed below represent a comprehensive split award. This is necessitated from previous experiences wherein sometimes, during the paving season, the low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second vendor must be utilized (at the ODOT secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction.

Bid results as follows:	Allied Bedford Hts.	Allied W. 3 rd St.	Allied W. 150 th	Allied Copley	Kokosing Columbia Station	Kokosing Garfield Hts.	Kokosing Cleveland
301 w/Recycled Materials (per ton)	\$ 64.00	\$ 64.00	\$ 64.00	\$ 62.00	\$ 58.00	\$ 62.00	\$ 62.00
448-2 w/Recycled Materials (per ton)	\$ 67.00	\$ 66.00	\$ 67.00	\$ 65.25	\$ 63.00	\$ 65.00	\$ 65.00
448-1 w/Recycled Materials (per ton)	\$ 74.50	\$ 74.50	\$ 74.50	\$ 73.25	\$ 72.00	\$ 75.00	\$ 75.00
5 Gallon Tack Coat Buckets	Included	Included	Included	Included	NA	NA	NA

Allied overall offered an **average increase** in price of **16%** while **Kokosing** overall offered an **average increase** in price of **11%** compared to 2022-2023 price structure.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RECOMMENDED ACTION:**

That the Board authorize a split award for asphaltic concrete, as noted in ODOT Co-Op #6740, to be supplied on an “as needed” basis for a one (1) year period beginning April 1, 2023 through March 31, 2024 to **Allied Corporation, Inc.** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$175,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

PACE CO-OP #6741 SUMMARY: **SOLID WASTE DISPOSAL SERVICES** for a three (3) year period beginning June 1, 2023 through May 31, 2026 to various locations throughout Cleveland Metroparks

HIGHLIGHTS AT A GLANCE
2021/2023 YTD Expenditures = \$426,988.18
*2023/2026 Estimate = \$825,000.00

*New contract is for three (3) years compared to the current two (2) year contract

Background

Cleveland Metroparks currently utilizes Republic Services, Inc. for solid waste disposal in various container sizes (2, 6, 8, 30 and/or 40 yard containers) to Cleveland Metroparks on an “as needed” basis through a bidding process for the time period of June 1, 2021 through May 31, 2023.

The new contract for the time period of June 1, 2023 through May 31, 2026 with Republic Services, Inc., will utilize the PACE cooperative purchasing contract number P00242. Pricing had an overall ±5% increase compared to the contract year of June 1, 2022 through May 31, 2023, and will have an increase of ±5% for the second and third contract year.

Pricing listed below as follows (for the first year only):

30 or 40 yard waste disposal	8 yard compactor at Zoo	8 yard front loader boxes	6 yard front loader boxes (includes Hinckley)	8 yard front loader box for co-mingled	40 yard tire recycler container at OEC	30 yard manure, bedding and landscape debris at Zoo	2 yard box at EN Marina
\$49.83/ton, \$213.93/haul	\$55.92/pickup	\$20.66/pickup	\$15.80/pickup	\$18.23/pickup	\$250.00/ton, \$286.86/haul	\$213.93/haul	\$7.30/haul

RECOMMENDED ACTION:

That the Board authorize the award for PACE Co-Op #6741 to **Republic Services, Inc.**, for a three (3) year period beginning June 1, 2023 through May 31, 2026, for solid waste disposal services at the unit prices listed above, **for a total cost not to exceed \$825,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6743 SUMMARY: SLEEPY HOLLOW GOLF COURSE XGD CLASSIC GREENS DRAINAGE SYSTEM AND INSTALLATION

Background

The greens at Sleepy Hollow Golf Course are clay based and do not allow for adequate drainage; rainfall will remain standing on the greens. In October of 2020 and July of 2022, the Board approved XGD Systems, LLC for the supply of material and drainage installation services to greens (#1, #7, #11, #12, #14, and #15).

There are several more greens (#4, #5, #8, #9, #10, #11, #16, #17, #18) that continue to challenge staff with drainage issues. For continuity and to allow maintenance using the same approach and materials, Cleveland Metroparks staff would like to enter into a new contract with XGD Systems, LLC.

Furthermore, XGD Systems, LLC is the only company that can install the type of system currently used at Sleepy Hollow.

Designation	Sleepy Hollow Golf Courses
Installation Services <i>(included but are not limited to...)</i>	Layout of a drainage system on 6-foot spacing's and stripping of existing sod. Slit trenching 14-16 inches deep with laser grade control and removal of exaction. Installation of 2" c.p.t. (corrugated plastic tubing); includes all connections. Backfill and compaction of trench profile with 60:20:20 sand organic USGA mix (Cleveland Metroparks will supply approximately 199 tons of fill). Replace sod. Sodded trenches are left slightly mounded in prep for club to roll and prepare for opening.
Total and Installation	TOTAL: \$125,771 (\$2.45 S/F)

Recommendation

Cleveland Metroparks staff recommends installation of a drainage system by XGD Systems, LLC.

RECOMMENDED ACTION:

That the Board approve the precision XGD Classic Greens Draining System and Installation as specified in the Single Source #6743 summary, from **XGD Systems, LLC, for a cost to install of \$125,771**. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6744 SUMMARY: ONE (1) NEW 2023 JCB TELEHANDLER 505-20 for the Zoo

Item	One (1) New 2023 JCB Telehandler 505-20
Designation	Zoo
New unit base cost-plus accessories, includes delivery.	\$86,056.16
Description	The Telehandler (used to set lanterns [for Asian Lanterns] and décor for Wild Winter Lights, stack hay in the hay barn, AEC maintenance for the door cylinders, etc.) will be equipped with: 74 HP diesel engine, 4x4 with all wheel steering, 20' boom reach, skid steer mounting plate, enclosed cab with heat and a/c, 5,500 lb. lifting capacity, and all standard equipment with a two (2) year 2,000 hour warranty, as per Quote and in full cooperation with SourceWell Cooperative Contract #040319-JCB.
Total Order	\$86,056.16

RECOMMENDED ACTION:

That the Board approve the purchase of **One (1) New 2023 JCB Telehandler 505-20** as per Sourcewell Co-Op #6744, equipped as specified in the above summary, from **Burns Industrial Equipment, for a total cost of \$86,056.16** in full utilization of the Sourcewell Cooperative Purchasing Program, Contract Number 040319-JCB.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO & OMNIA CO-OPS #6745 SUMMARY: HUNTINGTON RESERVATION – KAREN’S WAY NATURE PLAY EQUIPMENT

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Amanda Meier, Landscape Architect)

Background

Cleveland Metroparks has received a generous donation from a local Bay Village family for the further improvement of Huntington Reservation. The donation, through Karen’s Way, Inc. is in honor of a late wife and mother. The desire is to develop a play area within Huntington Reservation for children to both learn and play with influences from the natural world and also provide education on renewable energy.

Cleveland Metroparks has developed a conceptual plan for the play area and has selected the play equipment. The conceptual plan and play equipment have both been reviewed and accepted by the Cleveland Metroparks team and donor. The donor has already made one initial donation of \$100,000, with an additional \$150,000 still pending for a total of \$250,000 for the total project cost. The play equipment will be purchased through two separate manufacturers: (1) Landscape Structures play equipment, purchased from Penchura, LLC, will be purchased through the Ohio cooperative purchasing contract #800841; and (2) Kompan, Inc. play equipment, purchased from American Athletix, will be purchased through the Omnia Partners cooperative purchasing contract #2017001135.

Recommendation

Cleveland Metroparks staff recommends the purchase of the play equipment manufactured by Landscape Structures and Kompan in full cooperation with Ohio Cooperative Purchasing Program, Contract #800841 and Omnia Cooperative Purchasing Program, Contract #2017001135 (as per a bundled quote) as outlined below:

Vendor	Quantity	Description	Unit Price	Total
American Athletix	9	The equipment will provide play value for ages 2-5 as well as ages 5-12.	Lump Sum	\$64,623.40
Penshura, LLC	11	The equipment will provide play value for ages 2-5 as well as ages 5-12.	Lump Sum	\$101,132.00
			Total Amount	\$165,755.40

Payment Schedule

Date	Payment
April 21, 2023	\$82,877.70
May 21, 2023	\$82,877.70
Total Amount	\$165,755.40

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RECOMMENDED ACTION:**

That the Board approve the purchase of the play equipment from American Athletix and Penshura, LLC, as per **Ohio & OMNIA Co-Ops #6745**, as described in the above summary, for a lump sum of **\$165,755.40 (American Athletix in the sum of \$64,623.40 and Penshura, LLC in the sum of \$101,132.00)** in full utilization of the Ohio Cooperative Purchasing Program Number 800841 and OMNIA Partners Cooperative Purchase Program Number 2017001135. Form of agreement(s) to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**SINGLE SOURCE #6746 SUMMARY: **STUDENT CONSERVATION ASSOCIATION
SUMMER YOUTH TRAIL CREW****

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

The Student Conservation Association (SCA) conducts and maintains a high school age (15-19 years old) conservation service crew program across the United States for the purpose of providing an educational opportunity and hands-on conservation and natural resource management opportunities to urban youth. These SCA crews typically consist of local high school students and adult crew leaders provided by SCA. Crews will perform meaningful and necessary work that corresponds with expansion and rehabilitation plans for revitalizing Cleveland Metroparks trails. Projects for this crew will consist of trail construction and rehabilitation, natural resource enhancements, and general trail management. In addition to the physical trail work, time will also be dedicated to development activities for the youth crews focusing on job readiness, team-building, and environmental education. Cleveland Metroparks Development Department has earmarked donations as the primary funding source for this program.

The scope of services for this agreement includes the following:

1. The recruitment, hiring, and training of qualified Crew Leaders to manage the Crew, implement the program, and to recruit high school-aged participants to become Crew members.
2. Managing SCA Crew Leaders and Crew to carry out project work as agreed upon.
3. Providing materials and equipment to conduct the educational development activities.
4. Providing and maintaining all administrative requirements and records for the Crews and Crew Leaders.

Recommendation

SCA has proposed project deliverables and has provided a program cost of \$66,337.51 to hire, train, and administer an urban youth trail crew consisting of two Crew Leaders and six youth Crew Members for a ten-week term. SCA is the only professional trail building organization with this type of program in place in this region of the United States. They have been organized and operating as a non-profit for 66 years and are recognized as a national leader in conservation, sustainability, and youth program development.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with the Student Conservation Association for Single Source #6746, Student Conservation Association Summer Youth Trail Crew for the **total, lump sum amount of \$66,337.51**. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-04-077 on Page 98320)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 4/20/23)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional construction material services (consulting services) for the Tropical Bear Exhibit at the Zoo; additional services.	SME	\$25,800.00 <u>24,100.00</u> \$49,900.00	(7)
Everstream port fee for internet access for a three (3) year agreement from March 2, 2023 through March 1, 2026.	Midwest Fiber Holdings LP	\$25,380.00	(3)
Upfitting for two (2) 2022 Ford Explorer K9 SUVs for Police.	Hall Public Safety Upfitters	\$19,407.32	(7)
2023 bulk order for playground fiber for various locations throughout the Park District.	Ready To Haul LLC	\$19,012.50	(7)
One (1) custom built enclosed service body for 2019 Ford F250 truck for Police.	Alum-Line, Inc.	\$30,330.00	(3)
Building materials including siding, liner panels, and roofing for Seneca Golf Course Cold Storage Building; additional materials.	Keim Lumber	\$19,046.91 16,866.52 <u>7,137.64</u> \$43,051.07	(7)
Ernest money for Barge No. 225.	Thompson Hine LLC	\$25,000.00	(3)
2023 plant purchase for native plant sale at various Nature Centers.	Archewild	\$33,652.04	(7)
HVAC materials for Acacia shelter.	Ferguson US Holdings, Inc.	\$11,702.21	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Hauling services of Keeney material (sand and stone) to various locations throughout the Park District in 2023.	Arms Trucking Company	\$30,000.00	(7)
Demolition services on Fowles Road and Bennet Road in Big Creek and Brecksville Reservations.	Baumann Enterprises	\$27,400.00	(7)
Two (2) new 2023 Buffalo Cyclone Squared twin turbine blowers with wireless remote.	Baker Vehicle Systems	\$31,190.00	(2)
Supply and installation of new office furnishings for Natural Resources at Mill Stream Run Management Center.	Ohio Desk	\$16,405.69	(2)
Fire extinguisher inspections and services to be supplied to various locations on an “as needed” basis for a two (2) year period beginning May 1, 2023 through April 30, 2025.	ABC Fire Inc.	\$50,000.00	(7)
Removal of existing 87 wood posts, and the supply of new materials and installation of 625 feet of guardrail on Meadows Drive in Brecksville Reservation; additional 12.5 feet of guardrail.	Lake Erie Construction Company	\$19,415.00 <u>270.00</u> \$19,685.00	(7)
One (1) new 2023 Kubota RTW-X900WL-A, model D902 V series utility vehicle.	Akron Tractor & Equipment	\$24,063.14	(3)
T-shirts for 2023 5k race series at various locations throughout the Park District.	S&S Activewear LLC	\$10,971.60	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Automotive fluids and lubricants to be supplied on an “as needed” basis for a one (1) year period beginning May 1, 2023 through April 30, 2024.	Four-O Corporation	\$50,000.00	(3)
One (1) new AAON Model RF HVAC unit for Rhino Barn at the Zoo.	Jacco	\$41,200.00	(2)
Three (3) new 2023 Cushman Hauler 1200 utility carts for Golf.	Lake Erie Golf Cars	\$26,985.75	(2)
2023 bulk grill and table order for various locations throughout the Park District.	Jamestown Advanced Products	\$49,969.80	(7)
Athletic Mix HGT (Healthy Grass Technology) Sod for tee renovations at Washington Golf Course.	Medina Turf Farms Inc.	\$25,000.00	(7)
2023 flood insurance for Zoo RainForest.	National Flood Insurance	\$10,046.00	(3)
Professional engineering services for Euclid Creek Greenway Trail Phase II.	E.L. Robinson	\$48,758.00	(7)
110 new Spec Ops Elite HP5 24 MP Trail Cameras for Zoo.	Prometheus Group, LLC	\$11,627.39	(7)
2023 bulk trash can and lid order for various locations throughout the Park District.	The M. Conley Company	\$15,655.98	(7)
Invasive plant control at Bedford, Millstream Run, and South Chagrin Reservations.	Davey Resource Group, Inc.	\$26,350.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional consulting services to facilitate and provide an action plan for internal development for Zoo Conservation Education Division through March 31, 2024.	Improved Insights, LLC	\$31,000.00	(3)

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (4/20/23)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Johnson’s Creek Restoration Project – Hinckley Reservation – Design Builder</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$478,375.07 Change Order No. 1 Amount: \$21,361.40 Change Order No. 2 Amount: \$42,049.85 Revised Contract Amount: \$541,786.32</p>	Additional services for stream restoration, roadway modifications, and fuel surcharges.	Davey Resource Group, Inc.	(2)
<p><u>Acacia Clubhouse Demolition, Acacia Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$246,780.00 Change Order No. 1 Amount: \$0.00 Change Order No. 2 Amount: \$2,025.00 Revised Contract Amount: \$248,805.00</p>	Additional service to extend the construction fence.	Baumann Enterprises	(2)
<p><u>Tinkers Creek Gorge Parkway Retaining Wall Extension, Bedford Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$420,000.00 Change Order No. 1 Amount: \$19,411.20 Change Order No. 2 Amount: \$34,702.39 Revised Contract Amount: \$474,113.59</p>	Additional fee for concrete escalation costs and asphalt remediation.	Suburban Maintenance & Construction, Inc.	(2)

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS (cont.)

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Cleveland Metroparks Zoo Administration Renovation and Addition</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$3,070,322.56 Change Order No. 1 Amount: \$36,356.98 Change Order No. 2 Amount: \$226,273.29 Change Order No. 3. Amount: \$37,495.01 Change Order No. 4 Amount: \$0.00 Change Order No. 5 Amount: \$49,421.59 Change Order No. 6 Amount: \$0.00 Change Order No 7. Amount: (\$150,474.55) Change Order No. 8 Amount: \$44,755.43 Change Order No. 9 Amount: \$6,156.18 Change Order No. 10 Amount: \$0.00 Change Order No. 11 Amount: \$29,251.88 Revised Contract Amount: \$3,349,558.37</p>	<p>Additional services to paint exterior entrance, replace gutter, install guest services lobby lighting, add hallway occupancy sensors, and extension of substantial completion date.</p>	<p>Turner Construction Group</p>	<p>#9 and #11</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **98320** through **98330**; \$10,000 to \$50,000 purchased items/services report, pages **98331** through **98334**; and construction change orders, page **98335** through **98336**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 23-04-056: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **98364** to **98521**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

No. 23-04-057: It was moved by Vice President Berry, seconded by President Rinker and carried, to approve JP Morgan Mastercard-Arborwear dated March 1, 2023 to March 31, 2023 in the amount of \$918.79, as identified on pages **98522** to **98523**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township and James Ottobre of Strongsville. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***History Moment – William Stinchcomb: Practical Dreamer***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Judy MacKeigan, Historian and Archivist)

Historian Judy MacKeigan shares some of the highlights of the life and career of William Stinchcomb. Stinchcomb's vision helped to create Cleveland Metroparks and he led the parks as the first Executive Director for almost forty years.

- (b) ***Cleveland Metroparks Zoo Gorilla Conservation Update***
(Originating Sources: Kristen E. Lukas, Ph.D., Director of Conservation & Science/Christopher Kuhar, Ph.D., Zoo Executive Director)

Cleveland Metroparks Zoo has been doing international conservation work since the late 1990s and has expanded gorilla conservation work since 2013. Much of the support the Zoo has provided in that time has been financial, with general operating support provided to the Dian Fossey Gorilla Fund and other conservation organizations through the Association of Zoo and Aquarium's (AZA) Ape TAG Conservation Initiative. In recent years, the Zoo has taken on a stronger leadership role by leading the development of the AZA Gorilla SAFE (Saving Animals From Extinction) program and by developing specific conservation program partnerships in Rwanda, including the support of the development of future conservation leaders through the Memoirs program with the University of Rwanda, paid early-career internships provided by the Zoo, and staff development for the Dian Fossey Gorilla Fund, with a particular focus on the development of female staff. These recent developments provide a framework for the expansion of other zoo conservation programs and how the zoo develops programs both locally and globally.

- (c) ***2023 Cleveland Metroparks Volunteer Services Report***
(Originating Sources: Harold G. Harrison, Chief Human Resources Officer/Lynne Lisner, Director of Volunteer Services)

Cleveland Metroparks relies on the generosity and passion of volunteers to help further our mission. The role of the Volunteer Services Department is to promote community involvement through rewarding volunteer opportunities. In 2022, 5,492 volunteers donated 85,060 hours to Cleveland Metroparks initiatives within the Executive Office, Golf, Legal, Marketing, Natural Resources, Outdoor Experiences, Park Operations, Planning & Design, Police, Volunteer Services and Cleveland Metroparks Zoo.

Volunteer support for Cleveland Metroparks was in full force throughout 2022, bringing us close to pre-COVID volunteer engagement numbers. Our 1,489 ongoing volunteers continued to support locations such as the Zoo, Nature Centers, Nature Shops, Golf, and Trails in a way that only our most dedicated supporters could! They reconnected with

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

each other through in-person meetings, events, and educational opportunities, while reconnecting with the community as true ambassadors of Cleveland Metroparks. Our organization was also supported by more than 175 businesses and organizations throughout Northeast Ohio and beyond, comprised of 4,003 community members furthering our mission through group and service projects.

With the release of Cleveland Metroparks Second Century of Stewardship System Plan, Volunteer Services continued to focus our goals on welcoming, engaging and connecting volunteers from all areas to inspire positive action through volunteerism. We updated our volunteer intake process to increase accessibility. Volunteer Services also piloted the Employee Volunteer Program to encourage employees to join together and give back to our community.

The dedication and unwavering support of our volunteer community are essential to the success of Cleveland Metroparks!

(d) *Karen's Way Nature Play Area – Huntington Beach Park Area – Huntington Reservation*

(Originating Sources: Natalie Ronayne, Chief Development Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Amanda Meier, Landscape Architect)

In partnership with the Norton family, a local Bay Village family, Cleveland Metroparks has developed a design for Karen's Way Nature Play Area (the Project), located at Huntington Reservation. The Project will serve as a gathering and fun space for children ages 2-12, with appropriate equipment for each age group, and will be located in close proximity to the recently completed concessions and restrooms. Both the design and construction of the Project will be led by Cleveland Metroparks and will include a variety of play structures and multi-sensory elements, including a zipline with inclusive seat, swings, slide, water play area, climbing and balancing structure, willow tunnel and musical components.

The Project will also honor the legacy of the late Karen Norton, through a donation from Karen's Way, Inc. Since 2022 The Norton family has been involved in the overall design and encouraged the scope to include elements for children to learn and play, including informational piece(s) within the play space to provide education on renewable energy. Cleveland Metroparks will also utilize the talents of the Trades and Visual Communications divisions to perform the construction, detailing and theming of specific elements within the space.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, May 18, 2023, 8:00 a.m. at Look About Lodge, 37374 Miles Road, Bentleyville, Ohio 44022.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 23-04-078: At 9:59 a.m., upon motion by Vice President Berry, seconded by President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Rinker.
Nays: None.

Note: Vice President Moore was not present for the roll-call vote for Adjournment to Executive Session.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 23-04-079: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 10:45 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

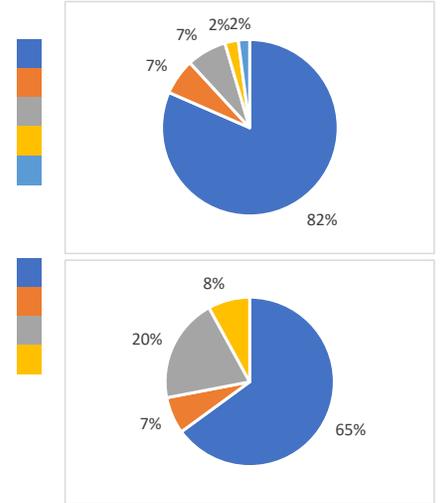
President.

Attest:

Secretary.

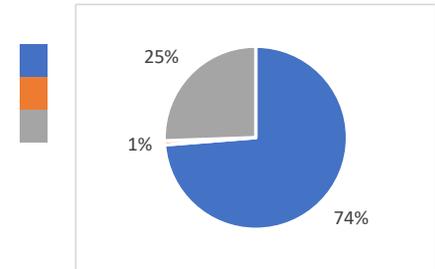
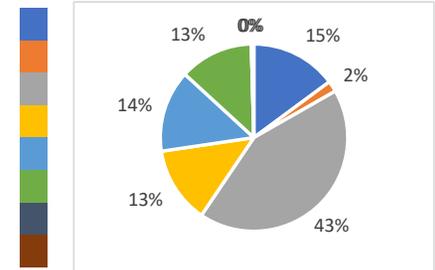
Cleveland Metroparks
 Financial Performance
 3/31/2023
 CM Park District

	Actual March '22	Actual March '23	Fav (Unfav)	Actual YTD March '22	Actual YTD March '23	Fav (Unfav)
Revenue:						
Property Tax	6,677,038	11,772,455	5,095,417	39,288,038	51,897,836	12,609,798
Local Gov/Grants/Gifts	533,775	1,676,654	1,142,879	2,068,871	4,179,739	2,110,868
Charges for Services	1,239,601	1,328,657	89,056	4,075,810	4,644,605	568,795
Self-Funded	726,757	123,939	(602,818)	2,196,163	1,582,454	(613,709)
Interest, Fines, Other	<u>14,527</u>	<u>191,983</u>	<u>177,456</u>	<u>217,815</u>	<u>1,320,361</u>	<u>1,102,546</u>
Total Revenue	9,191,698	15,093,688	5,901,990	47,846,697	63,624,995	15,778,298
OpEx:						
Salaries and Benefits	4,887,563	7,598,503	(2,710,940)	14,929,423	18,648,772	(3,719,349)
Contractual Services	375,363	411,023	(35,660)	1,971,910	2,005,653	(33,743)
Operations	1,928,530	2,657,620	(729,090)	4,310,955	5,737,831	(1,426,876)
Self-Funded Exp	<u>525,702</u>	<u>690,289</u>	<u>(164,587)</u>	<u>1,587,177</u>	<u>2,308,751</u>	<u>(721,574)</u>
Total OpEx	7,717,158	11,357,435	(3,640,277)	22,799,465	28,701,007	(5,901,542)
Op Surplus/(Subsidy)	1,474,540	3,736,253	2,261,713	25,047,232	34,923,988	9,876,756
CapEx:						
Capital Labor	34,187	45,831	(11,644)	156,732	184,609	(27,877)
Construction Expenses	702,742	1,861,055	(1,158,313)	3,015,120	6,574,184	(3,559,064)
Capital Equipment	178,090	563,892	(385,802)	468,050	1,805,470	(1,337,420)
Land Acquisition	10,546	1,098	9,448	508,397	321,264	187,133
Capital Animal Costs	<u>37</u>	<u>60</u>	<u>(23)</u>	<u>212</u>	<u>2,477</u>	<u>(2,265)</u>
Total CapEx	925,602	2,471,936	(1,546,334)	4,148,511	8,888,004	(4,739,493)
Net Surplus/(Subsidy)	548,938	1,264,317	715,379	20,898,721	26,035,984	5,137,263



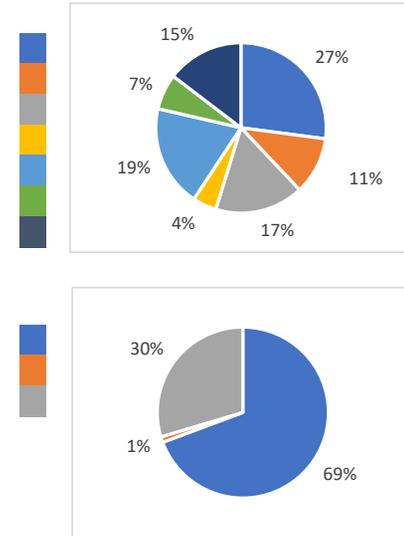
**Cleveland Metroparks
Financial Performance
3/31/2023
Zoo**

	Actual March '22	Actual March '23	Fav (Unfav)	Actual YTD March '22	Actual YTD March '23	Fav (Unfav)
Revenue:						
General/SE Admissions	213,611	186,820	(26,791)	245,143	262,114	16,971
Guest Experience	25,485	18,063	(7,422)	38,862	32,572	(6,290)
Zoo Society	0	0	0	671,229	753,536	82,307
Souvenirs/Refreshments	23,993	34,384	10,391	212,101	232,790	20,689
Education	105,416	34,764	(70,652)	258,131	248,546	(9,585)
Rentals & Events	54,420	78,903	24,483	194,819	225,242	30,423
Consignment	153	0	(153)	742	0	(742)
Other	<u>(1,653)</u>	<u>(496)</u>	<u>1,157</u>	<u>(2,149)</u>	<u>7,612</u>	<u>9,761</u>
Total Revenue	421,425	352,438	(68,987)	1,618,878	1,762,412	143,534
OpEx:						
Salaries and Benefits	1,166,652	1,703,474	(536,822)	3,479,575	4,134,270	(654,695)
Contractual Services	6,672	11,079	(4,407)	19,268	40,327	(21,059)
Operations	<u>310,614</u>	<u>450,947</u>	<u>(140,333)</u>	<u>1,078,502</u>	<u>1,432,691</u>	<u>(354,189)</u>
Total OpEx	1,483,938	2,165,500	(681,562)	4,577,345	5,607,288	(1,029,943)
Op Surplus/(Subsidy)	(1,062,513)	(1,813,062)	(750,549)	(2,958,467)	(3,844,876)	(886,409)
CapEx:						
Capital Labor	0	1,952	(1,952)	0	4,209	(4,209)
Construction Expenses	21,861	106,118	(84,257)	318,401	482,735	(164,334)
Capital Equipment	12,420	14,083	(1,663)	47,124	47,994	(870)
Capital Animal Costs	<u>37</u>	<u>60</u>	<u>(23)</u>	<u>212</u>	<u>2,477</u>	<u>(2,265)</u>
Total CapEx	34,318	122,213	(87,895)	365,737	537,415	(171,678)
Net Surplus/(Subsidy)	(1,096,831)	(1,935,275)	(838,444)	(3,324,204)	(4,382,291)	(1,058,087)
Restricted Revenue-Other	11,985	153,817	141,832	147,927	1,178,418	1,030,491
Restricted Revenue-Zipline	1,644	3,362	1,718	2,949	4,278	1,329
Restricted Expenses	<u>106,832</u>	<u>1,052,772</u>	<u>(945,940)</u>	<u>204,863</u>	<u>3,057,224</u>	<u>(2,852,361)</u>
Restricted Surplus/(Subsidy)	(93,203)	(895,593)	(802,390)	(53,987)	(1,874,528)	(1,820,541)



Cleveland Metroparks
 Financial Performance
 3/31/2023
 Golf Summary

	Actual March '22	Actual March '23	Fav (Unfav)	Actual YTD March '22	Actual YTD March '23	Fav (Unfav)
Revenue:						
Greens Fees	76,743	71,424	(5,319)	94,859	165,180	70,321
Equipment Rentals	29,758	29,787	29	30,881	66,246	35,365
Food Service	49,758	47,885	(1,873)	107,375	102,816	(4,559)
Merchandise Sales	10,373	13,798	3,425	12,330	27,607	15,277
Pro Services	17,370	18,749	1,379	89,985	117,580	27,595
Driving Range	25,544	22,478	(3,066)	26,356	41,134	14,778
Other	47,899	41,639	(6,260)	85,233	89,379	4,146
Total Revenue	257,445	245,760	(11,685)	447,019	609,942	162,923
OpEx:						
Salaries and Benefits	247,545	447,434	(199,889)	824,997	1,036,426	(211,429)
Contractual Services	7,440	1,069	6,371	9,199	16,364	(7,165)
Operations	185,764	212,963	(27,199)	308,390	442,086	(133,696)
Total OpEx	440,749	661,466	(220,717)	1,142,586	1,494,876	(352,290)
Op Surplus/(Subsidy)	(183,304)	(415,706)	(232,402)	(695,567)	(884,934)	(189,367)
CapEx:						
Capital Labor	0	15,442	(15,442)	9,004	75,386	(66,382)
Construction Expenses	55,767	169,957	(114,190)	207,848	505,323	(297,475)
Capital Equipment	73,955	129,501	(55,546)	118,265	352,339	(234,074)
Total CapEx	129,722	314,900	(185,178)	335,117	933,048	(597,931)
Net Surplus/(Subsidy)	(313,026)	(730,606)	(417,580)	(1,030,684)	(1,817,982)	(787,298)



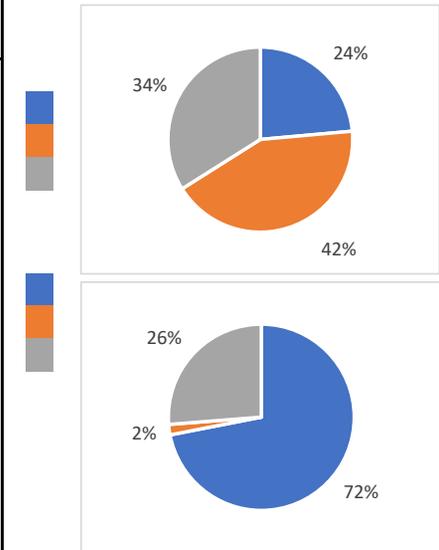
Cleveland Metroparks
 Financial Performance
 3/31/2023
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23
Operating Revenue	83,400	115,357	8,891	3,012	7,174	7,344	93,070	98,138	65,739	122,516
Operating Expenses	<u>191,074</u>	<u>237,166</u>	<u>33,516</u>	<u>48,874</u>	<u>10,378</u>	<u>52,247</u>	<u>195,643</u>	<u>229,272</u>	<u>253,308</u>	<u>286,137</u>
Operating Surplus/(Subsidy)	(107,674)	(121,809)	(24,625)	(45,862)	(3,204)	(44,903)	(102,573)	(131,134)	(187,569)	(163,621)
Capital Labor	0	0	0	0	0	0	0	2,912	0	0
Construction Expenses	77,606	0	3,688	0	0	0	78,572	397,954	1,567	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,151</u>	<u>0</u>	<u>49,151</u>
Total Capital Expenditures	77,606	0	3,688	0	0	0	78,572	450,017	1,567	49,151
Net Surplus/(Subsidy)	(185,280)	(121,809)	(28,313)	(45,862)	(3,204)	(44,903)	(181,145)	(581,151)	(189,136)	(212,772)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23
Operating Revenue	35,566	57,316	63,893	69,693	87,103	136,566	2,183	0	447,019	609,939
Operating Expenses	<u>130,259</u>	<u>163,511</u>	<u>63,340</u>	<u>103,509</u>	<u>177,755</u>	<u>201,166</u>	<u>87,313</u>	<u>172,991</u>	<u>1,142,587</u>	<u>1,494,873</u>
Operating Surplus/(Subsidy)	(94,693)	(106,195)	553	(33,816)	(90,652)	(64,600)	(85,130)	(172,991)	(695,568)	(884,934)
Capital Labor	0	19,122	7,669	1,100	1,334	52,251	0	0	9,003	75,385
Construction Expenses	0	11,674	0	1,680	46,415	94,015	0	0	207,848	505,323
Capital Equipment	<u>14,265</u>	<u>720</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>104,000</u>	<u>253,321</u>	<u>118,265</u>	<u>352,340</u>
Total Capital Expenditures	14,265	31,516	7,670	2,780	47,749	146,266	104,000	253,321	335,116	933,048
Net Surplus/(Subsidy)	(108,958)	(137,711)	(7,117)	(36,596)	(138,401)	(210,866)	(189,130)	(426,312)	(1,030,684)	(1,817,982)

**Cleveland Metroparks
Financial Performance
3/31/2023
Enterprise Summary**

	Actual March '22	Actual March '23	Fav (Unfav)	Actual YTD March '22	Actual YTD March '23	Fav (Unfav)
Revenue:						
Concessions	55,082	102,525	47,443	194,772	308,207	113,435
Dock Rentals	49,137	75,115	25,978	487,599	556,555	68,956
Other*	<u>69,583</u>	<u>87,184</u>	<u>17,601</u>	<u>384,127</u>	<u>444,387</u>	<u>60,260</u>
Total Revenue	173,802	264,824	91,022	1,066,498	1,309,149	242,651
OpEx:						
Salaries and Benefits	188,996	283,701	(94,705)	635,656	735,481	(99,825)
Contractual Services	4,556	4,286	270	29,367	18,774	10,593
Operations	<u>70,906</u>	<u>84,974</u>	<u>(14,068)</u>	<u>260,052</u>	<u>267,938</u>	<u>(7,886)</u>
Total OpEx	264,458	372,961	(108,503)	925,075	1,022,193	(97,118)
Op Surplus/(Subsidy)	(90,656)	(108,137)	(17,481)	141,423	286,956	145,533
CapEx:						
Capital Labor	0	0	0	142	0	142
Construction Expenses	10,525	0	10,525	14,533	1,925	12,608
Capital Equipment	<u>9,269</u>	<u>0</u>	<u>9,269</u>	<u>10,845</u>	<u>0</u>	<u>10,845</u>
Total CapEx	19,794	0	19,794	25,520	1,925	23,595
Net Surplus/(Subsidy)	(110,450)	(108,137)	2,313	115,903	285,031	169,128



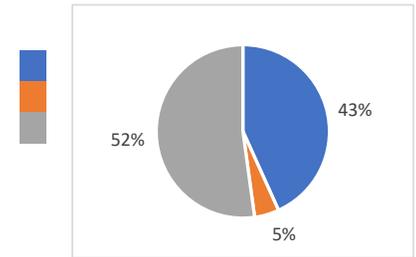
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
3/31/2023
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23		
Operating Revenue	220,082	353,453	0	0	416,507	467,361	0	0		
Operating Expenses	461,259	462,486	5,012	1,872	17,820	17,727	969	1,344		
Operating Surplus/(Subsidy)	(241,177)	(109,033)	(5,012)	(1,872)	398,687	449,634	(969)	(1,344)		
Capital Labor	142	0	0	0	0	0	0	0		
Construction Expenses	2,072	154	0	0	4,817	1,771	0	0		
Capital Equipment	0	0	0	0	0	0	7,697	0		
Total Capital Expenditures	2,214	154	0	0	4,817	1,771	7,697	0		
Net Surplus/(Subsidy)	(243,391)	(109,187)	(5,012)	(1,872)	393,870	447,863	(8,666)	(1,344)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23		
Operating Revenue	10,440	10,200	0	0	114,947	130,190	36,370	43,743		
Operating Expenses	2,904	1,459	502	395	12,634	8,688	15,753	47,355		
Operating Surplus/(Subsidy)	7,536	8,741	(502)	(395)	102,313	121,502	20,617	(3,612)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0		
Total Capital Expenditures	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	7,536	8,741	(502)	(395)	102,313	121,502	20,617	(3,612)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23		
Operating Revenue	0	0	0	0	0	0	0	0		
Operating Expenses	315	369	310	375	278	446	1,983	1,447		
Operating Surplus/(Subsidy)	(315)	(369)	(310)	(375)	(278)	(446)	(1,983)	(1,447)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0		
Total Capital Expenditures	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(315)	(369)	(310)	(375)	(278)	(446)	(1,983)	(1,447)		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23	YTD March '22	YTD March '23
Operating Revenue	180,613	207,717	9,845	8,888	77,693	87,597	0	0	1,066,497	1,309,149
Operating Expenses	119,780	165,169	2,916	1,632	4,665	514	277,975	310,915	925,075	1,022,193
Operating Surplus/(Subsidy)	60,833	42,548	6,929	7,256	73,028	87,083	(277,975)	(310,915)	141,422	286,956
Capital Labor	0	0	0	0	0	0	0	0	142	0
Construction Expenses	0	0	0	0	0	0	7,643	0	14,532	1,925
Capital Equipment	0	0	0	0	0	0	3,148	0	10,845	0
Total Capital Expenditures	0	0	0	0	0	0	10,791	0	25,519	1,925
Net Surplus/(Subsidy)	60,833	42,548	6,929	7,256	73,028	87,083	(288,766)	(310,915)	115,903	285,031

Cleveland Metroparks
 Financial Performance
 3/31/2023
 Nature Shops and Kiosks

	Actual March '22	Actual March '23	Fav (Unfav)	Actual YTD March '22	Actual YTD March '23	Fav (Unfav)
Retail Revenue	18,637	28,447	9,810	43,301	80,534	37,233
OpEx:						
Salaries and Benefits	14,857	30,572	(15,715)	52,721	73,929	(21,208)
Contractual Services	687	2,091	(1,404)	2,061	7,875	(5,814)
Operations	<u>11,124</u>	<u>15,752</u>	<u>(4,628)</u>	<u>36,454</u>	<u>89,223</u>	<u>(52,769)</u>
Total OpEx	26,668	48,415	(21,747)	91,236	171,027	(79,791)
Op Surplus/(Subsidy)	(8,031)	(19,968)	(11,937)	(47,935)	(90,493)	(42,558)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>4,365</u>	<u>0</u>	<u>4,365</u>	<u>4,365</u>	<u>20,000</u>	<u>(15,635)</u>
Total CapEx	4,365	0	4,365	4,365	20,000	(15,635)
Net Surplus/(Subsidy)	(12,396)	(19,968)	(7,572)	(52,300)	(110,493)	(58,193)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED March 2023**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$947,752	\$9,075	\$21,480	\$8,843	\$30	\$987,180

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
03/01/23	Fifth Third Securities	Money Market (A)	30	3.92%	03/31/23	\$11	\$3,368
03/01/23	Key Bank Capital Markets	Portfolio (B)	30	0.33%	03/31/23	\$12,533	\$45,020,889
03/01/23	STAR Ohio	State pool (C)	30	4.94%	03/31/23	\$167,899	\$40,805,578

(A) Federated Government Money Market Account.

Investment balance ranged from \$3,357 to \$3,368 in March 2023

(B) KBCM - Net Change in Portfolio \$240,276. Ending Account Value \$45,372,823 in March 2023

Investment balance ranged from \$45,004,540 to \$45,120,013.58 in March 2023

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$40,637,679 to \$40,805,578 in March 2023

Source: Wade Steen, Chief Finance Officer
04/04/23

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
JEFFREY A. DELUCA**

WHEREAS, *Jeffrey Deluca has served Cleveland Metroparks for more than 37 years; and,*

WHEREAS, *Jeffrey Deluca served as a Laborer, Crew Supervisor, Seasonal Supervisor, Service Maintenance, Senior Handyperson, Technician, Management Trainee, Park Manager, Service Maintenance II, Horticulturist, and Lead Horticulturist for Forestry, Zoo Facility Operations, Park Operations, Facility Maintenance and Horticulture Grounds Division; and,*

WHEREAS, *Jeffrey Deluca has attended many trainings and educational opportunities to enhance his skills to make valuable contributions in his positions; and,*

WHEREAS, *Jeffrey Deluca was an essential contributor to many major projects in the zoo including the original Rain Forest, African Elephant Crossing, Australian Adventure, the Wolf Habitat, and the expanded Rhino habitat; and,*

WHEREAS, *Jeffrey Deluca horticultural skills were well recognized and appreciated during his tenure including the Hosta Garden installation and his well-known planters throughout the zoo; and,*

WHEREAS, *Jeffrey Deluca has always been willing to help fellow staff members and was committed to the improvement of Cleveland Metroparks Zoo; and,*

WHEREAS, *Jeffrey Deluca contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks and the Zoo. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Jeffrey Deluca and his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



RESOLUTION RECOGNIZING THE RETIREMENT OF PAMELA A. KRENTZ

WHEREAS, *Pamela A. Krentz, served Cleveland Metroparks for more than 33 years; and,*

WHEREAS, *Pamela A. Krentz began her career at the Potter Park Zoo in Lansing Michigan, as a seasonal employee in 1972, later becoming a full-time zookeeper prior to becoming a zookeeper with the Houston Zoological Gardens in 1984. During her employment with the Houston Zoological Gardens, she was promoted to Assistant Supervisor of small mammals and advanced to Supervisor of small mammals prior to become the Registrar; and*

WHEREAS, *Pamela A. Krentz came to Cleveland Metroparks Zoo in 1989 and was the first Animal Registrar at Cleveland Metroparks Zoo. She worked diligently to record historical records and began the process of recording animal data that is used to manage animals in the zoo to this current day. She served as the Cleveland Metroparks Zoo system advisor for the global animal record-keeping platform Species 360 while developing the ZIMS (Zoological Information Management System) animal records database; and*

WHEREAS, *Pamela A. Krentz served as a member of the Zoological Registrars Association for 35 years in the capacity of a committee member, Director, Vice President advancing to President of the Association and assisting to develop this international professional organization. Her dedication to the next generation of animal care professionals was evident in her willingness to mentor many zoological colleagues throughout the United States and internationally by sharing her permitting and records management expertise; and*

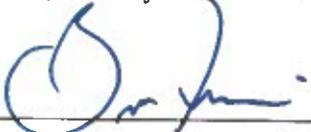
WHEREAS, *Pamela A. Krentz served on the Cleveland Metroparks Benefits, Position Evaluation and Safety Committees; and*

WHEREAS, *Pamela A. Krentz proudly served the zoo and aquarium field for 50 years prior to passing away after a short illness on November 10, 2022; and*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Pamela A. Krentz and her years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



RESOLUTION RECOGNIZING THE RETIREMENT OF MARY ANN LYONS

WHEREAS, *Mary Ann Lyons has served Cleveland Metroparks for more than 10 years; and,*

WHEREAS, *Mary Ann Lyons has worked with Cleveland Metroparks as a Desktop Support Technician for the Information Technology Division; and,*

WHEREAS, *Mary Ann Lyons has attended several continuous education opportunities and used the acquired skills to make valuable contributions in her position; and,*

WHEREAS, *Mary Ann Lyons was involved in a wide variety of projects over the years including but not limited to yearly computer rollouts and replacements, software installation, AV setup and installation, and tier 1 and tier2 support; and,*

WHEREAS, *Mary Ann Lyons played a significant part in leading projects which needed ample research such as rolling pit and configuring the original point of sale systems for Zoo and Marketing; and,*

WHEREAS, *Mary Ann Lyons has exhibited a positive approach when she provided work direction to all staff and shared her expertise, established teamwork, and communicated effectively with her peers; and,*

WHEREAS, *Mary Ann Lyons served as the key trainer, mentor and coach for new Help Desk staff; and,*

WHEREAS, *Mary Ann Lyons contributions and willingness to dedicate time, effort, and resources to her team has been an asset to Cleveland Metroparks. The products of her labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Mary Ann Lyons and her years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**CLEVELAND METROPARKS
Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 4/20/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ 47,065	\$ 30,183 A	\$ 64,380,651
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	9,583	1,669 B	20,491,945
53	Contractual Services	15,837,597	3,060,539	18,898,136	326,581	293,170 C	19,517,887
54	Operations	26,536,916	3,124,951	29,661,867	351,687	291,263 D	30,304,817
	Operating Subtotal	126,669,732	6,674,367	133,344,099	734,916	616,285	134,695,300
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	20,538,624	14,503,182	35,041,806	15,293,346	743,861 E	51,079,013
574	Capital Equipment	3,438,515	1,790,688	5,229,203	1,100,152	88,220 F	6,417,575
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	16,393,498	832,081	59,623,952
TOTALS							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$ 17,128,414	\$ 1,448,366	\$ 194,319,252

OPERATING

51 SALARIES

- \$ 38,546 Increase in restricted fund appropriations for Seasonal Salaries for Park Operations Student Conservation Association Trails program
Appropriation increase will be covered by existing restricted funds
- \$ 4,500 Transfer of appropriations from Operations to Seasonal Salaries for Zoo Conservation Medicine
Net budget effect is zero
- \$ 10,500 Increase in restricted fund appropriations for Seasonal Salaries for Euclid Beach STEM Camp
Appropriation increase will be covered by new restricted fund donations
- \$ (14,363) Transfer of appropriations from Seasonal Salaries to Operations for Golf Administration
Net budget effect is zero
- \$ (9,000) Transfer of appropriations from Seasonal Salaries to Operations for the Natural Resources Division
Net budget effect is zero

A \$ 30,183 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

- \$ 1,669 Increase in restricted fund appropriations for Seasonal Salaries for Euclid Beach STEM Camp
Appropriation increase will be covered by new restricted fund donations

B \$ 1,669 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

- \$ 220,000 Increase in appropriations for Maintenance Service Contracts for Information Technology Services
Appropriation increase will be covered by general fund cash balance
- \$ 3,000 Increase in appropriations for Veterinarian Consulting for Police
Appropriation increase will be covered by existing restricted funds
- \$ (4,830) Transfer of appropriations from Other Contractual Services to Operations for Information Technology Services
Net budget effect is zero
- \$ 75,000 Increase in appropriations for Other Contractual Services for Zoo Ziplines
Appropriation increase will be covered by existing restricted funds

C \$ 293,170 Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ 34,000 Increase in appropriations for Uniforms/Clothing, Training/Conference, Program Supplies, Animal Care and Aggregate Materials for Police
Appropriation increase will be covered by existing restricted funds
- \$ 9,000 Transfer of appropriations from Salaries to Training and Conferences for the Natural Resources Division
Net budget effect is zero
- \$ 15,000 Increase in appropriations for Printing Expense for Zoo map printing
Appropriation increase will be covered by existing restricted funds
- \$ 4,830 Transfer of appropriations from Contractual Services to Minor Computer Equipment for Information Technology Services
Net budget effect is zero
- \$ 1,350 Transfer of appropriations from Capital Equipment to Minor Computer Equipment for Legal
Net budget effect is zero
- \$ 14,363 Transfer of appropriations from Salaries to Enterprise Expenses for Golf Administration
Net budget effect is zero
- \$ 36,000 Increase in restricted appropriations for Exhibit Material and Expenses and Program Supplies for Outdoor Experiences
Appropriation increase will be covered by new Watershed Stewardship Center restricted fund donations

\$	2,320	Increase in restricted appropriations for Program Supplies for Park Operations Administration Appropriation increase will be covered by the Fish Settlement restricted fund
\$	40,000	Increase in restricted appropriations for Program Supplies and Sponsorship Expense for Zoo Gift Concessions Appropriation increase will be covered by existing restricted funds
\$	50,000	Increase in appropriations for Exhibit Material and Expense Appropriation increase will be covered by existing restricted funds
\$	16,000	Increase in restricted appropriations for Aggregate Materials for the ODOT Parking Lot Appropriation increase will be covered by existing restricted funds
\$	11,808	Increase in restricted appropriations for Property Maintenance Supplies for the Bedford Reservation Fund Appropriation increase will be covered by existing restricted funds
\$	59,357	Increase in restricted appropriations for Facility Signs for the Zoo Appropriation increase will be covered by existing restricted funds
\$	4,500	Transfer of appropriations from Capital Equipment to Vehicle Repairs for Euclid Creek Reservation Net budget effect is zero
\$	(4,500)	Transfer of appropriations from Epidemiology Supplies to Salaries for Zoo Conservation Medicine Net budget effect is zero
\$	1,305	Increase in restricted appropriations for Training/Conference Expenses for the Police Appropriation increase will be covered by existing Ohio Continuing Professional Training grant funds
\$	(4,070)	Transfer of appropriations from Vehicle Repairs to Capital Equipment for Rocky River Reservation Net budget effect is zero

D	\$	291,263	Total increase (decrease) to Office Operations
	\$	616,285	TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$	104,000	Increase in restricted appropriations for Capital Construction for the Chippewa Gorge Trail My Mountain project Appropriation increase will be covered by existing restricted funds
\$	17,061	Increase in restricted appropriations for Capital Construction for the Tropical Bear Habitat project Appropriation increase will be covered by new restricted fund donation from the Mollie Alstott Trust
\$	622,800	Increase in restricted appropriations for Capital Construction for the CHEERS project Appropriation increase will be covered by new restricted funds

E	\$	743,861	Total increase (decrease) to Capital Construction Expenses
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574 CAPITAL EQUIPMENT

\$	(4,500)	Transfer of appropriations from Miscellaneous Capital Equipment to Operations for Euclid Creek Reservation Net budget effect is zero
\$	5,000	Increase in appropriations for Capital Equipment for Police Appropriation increase will be covered by existing restricted funds
\$	(1,350)	Transfer of appropriations from Technology Equipment to Operations for Legal Net budget effect is zero
\$	85,000	Increase in appropriations for Technology Equipment for Information Technology Services Appropriation increase will be covered by capital fund cash balance
\$	4,070	Transfer of appropriations from Utility Vehicle/Golf Cart to Operations for Rocky River Reservation Net budget effect is zero

F	\$	<u>88,220</u>	Total increase (decrease) to Capital Equipment
	\$	<u>832,081</u>	TOTAL INCREASE (DECREASE) TO CAPITAL
	\$	<u>1,448,366</u>	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

**RESOLUTION/ORDINANCE AUTHORIZING PARTICIPATION
IN ODOT COOPERATIVE PURCHASING PROGRAM**

Meeting Date: April 20, 2023

WHEREAS, Cleveland Metroparks (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid (018-24) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and
- d. The Political Subdivision’s electronic order of 1,000 tons for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Monday, May 1, 2023 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well

as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

_____ (Authorized Signature) _____ Approval Date
Brian M. Zimmerman, Chief Executive Officer

_____ (Authorized Signature) _____ Approval Date
Bruce G. Rinker, President
Board of Park Commissioners

_____ (Authorized Signature) _____ Approval Date
Dan T. Moore, Vice President
Board of Park Commissioners

_____ (Authorized Signature) _____ Approval Date
Debra K. Berry, Vice President
Board of Park Commissioners

**Resolution of Authorization
Brownfield Remediation Match Program, Cuyahoga County
Cleveland Metroparks Zoo Restoration (Wyrwas Aluminum Foundry, Inc.)
April 20, 2023**

WHEREAS, Cuyahoga County administers financial assistance for remediation of brownfield sites through the Brownfield Remediation Match Program, and

WHEREAS, Cleveland Metroparks has received financial assistance provided under the Brownfield Remediation Match Program, and

WHEREAS, Cleveland Metroparks desires to demolish the existing structure on the Wyrwas Aluminum Foundry, Inc. property and remediate the soils to prepare the site for public use,

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves acceptance of this financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to provide all information and documentation required to become eligible for reimbursement through this program and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

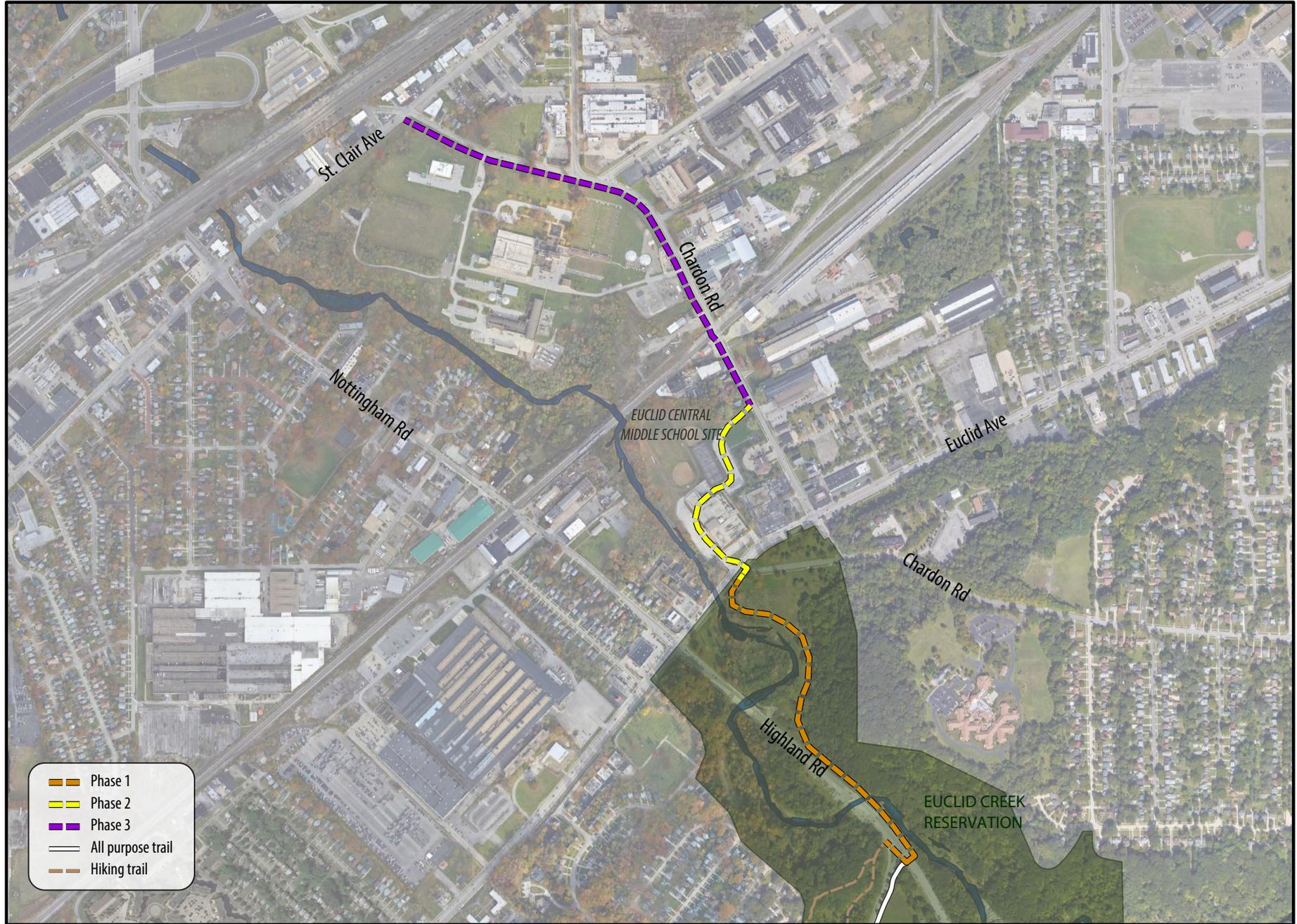
That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Brownfield Remediation Match Program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 20th day of April 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer



EUCLID CREEK CONNECTOR - PHASES 1,2 & 3

**Resolution Authorizing Application to the Clean Ohio Trails Fund for the
*Euclid Creek Greenway Trail – Phase 3***

April 20, 2023

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Clean Ohio Trails Fund;

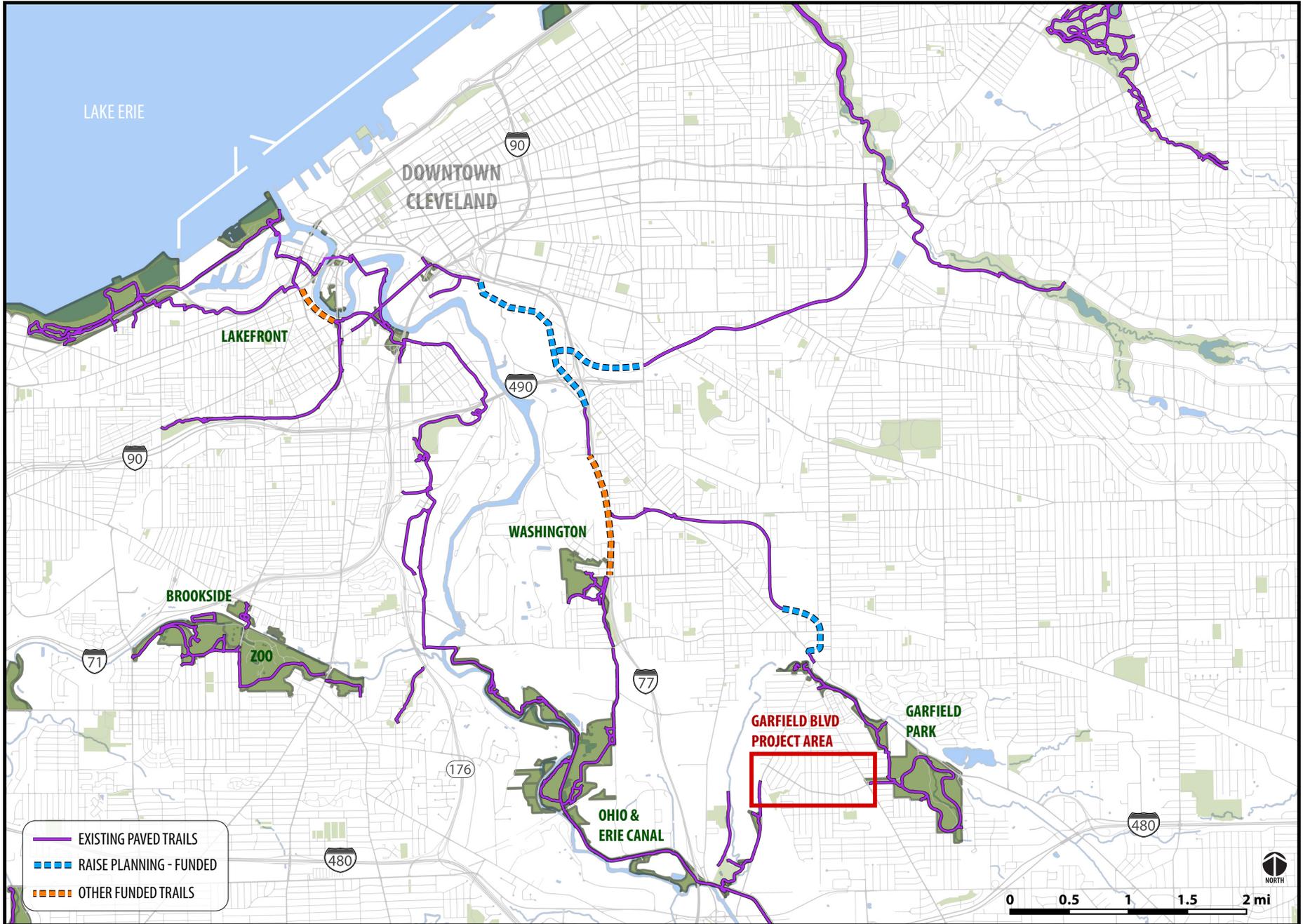
WHEREAS, Cleveland Metroparks desires financial assistance under the Clean Ohio Trails Fund; and

WHEREAS, Cleveland Metroparks desires to construct a ±3,200 ft all purpose trail and associated improvements, known as the Euclid Creek Greenway Trail Phase 3, located in the cities of Euclid and Cleveland.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for the Clean Ohio Trail Fund financial assistance program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project as described in the Board action and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trails Fund program.

Bruce G. Rinker
President
Board of Park Commissioners
Cleveland Metropolitan Park District



GARFIELD BOULEVARD TRAIL AND GREEN INFRASTRUCTURE CONCEPT - PROJECT LOCATION

CLEVELAND METROPARKS

MARCH 2022



Cleveland Metropolitan Park District
Board of Park Commissioners
Resolution 2023 #
April 20, 2023

RE: Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts Roadwork Fund FY 2024-2025 through the Ohio Parks & Recreation Association (OPRA).

WHEREAS, the Board of Park Commissioners (the Board) for the Cleveland Metropolitan Park District has need for improvement of public park roadways owned and maintained by the Park District in Cuyahoga County; and

WHEREAS, the Park District was created according to Ohio Revised Code 1545, owns or holds at a minimum a 15-year lease of eligible parkland for roadwork funding, and has adequate, available resources for the construction and maintenance of requested park road improvements; and

WHEREAS, the Ohio Park Districts Roadwork Fund is provided by the Ohio Department of Transportation (ODOT) for such purposes as authorized by Ohio Revised Code 5511.06, is subject to the Park District Guidance To ODOT's Metropark Program as prescribed by ODOT, and is coordinated by the Ohio Parks & Recreation Association (OPRA); and

WHEREAS, the Board is cognizant of the requirements for receiving such funds, and agrees to comply with the OPRA Policy, as clarified at the Meeting on December 7, 2010, that the park districts are prohibited from accumulating more than 3 Bienniums (six years) of UNUSED funds.

WHEREAS, Section II, paragraph 1A, of the Annual Agreement between ODOT and OPRA requires a two-year list of priority projects for the Metroparks Program to be submitted to ODOT for Department-wide posting and distribution. In order to comply with this provision, each Metropark is required to submit their two-year list of priority projects to OPRA; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Park Commissioners of the Cleveland Metropolitan Park District requests the designated allocation from the Ohio Parks Districts Roadwork Fund along with any remaining balance of funds in accordance with the following stipulations:

1. Funds can be used for materials and labor necessary for construction or reconstruction of park drives, park roads, new or replacement bridges, park access roads and parking lots. The funds also may be used for the purchase and hauling of materials for the improvement, repair and maintenance of park drives, park roads, park access roads, and parking lots, and rental of labor and equipment. Force account labor costs (charges by park district employees or associates) are ineligible. Ineligible costs include bikeways and items such as shelter houses, wells, pumps, restrooms facilities, park buildings, etc. All projects must be associated with public vehicular access to be eligible for funding. Funds may be used for eligible construction costs, including construction engineering (i.e., testing and inspection) of "LET" projects.

2. The Park District will pay all costs incurred over the appropriated allocation and, also, for all costs associated with design, environmental studies and documents, and right-of-way activities. Any deviation from the guidelines regarding environmental studies or roadway design requires the written approval of ODOT.

3. Cleveland Metropolitan Park District has designated Brian M. Zimmerman, Chief Executive Officer, as the contact person for the local arrangements and to sign all documentation on behalf of the Board of Park Commissioners.

Board of Park Commissioners

Bruce G. Rinker, President

Brian M. Zimmerman, Chief Executive Officer

Dan T. Moore, Vice President

Notary Public

Debbie K. Berry, Vice President

Date: _____ Seal:

RESOLUTION NO. 23-04-056

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Direct Disbursement dated March 10, 2023 in the amount of \$2,760.00

Printed Checks dated March 10, 2023 in the amount of \$706,433.95

Wire Transfer dated March 17, 2023 in the amount of \$573,077.20

Printed Checks dated March 17, 2023 in the amount of \$1,630,149.88

Printed Checks dated March 24, 2023 in the amount of \$527,547.97

Wire Transfer dated March 31, 2023 in the amount of \$583,162.60

Printed Checks dated March 31, 2023 in the amount of \$462,084.78

Printed Checks dated April 6, 2023 in the amount of \$1,173,711.17

Net Payroll dated February 12, 2023 to February 25, 2023 in the amount of \$1,294,860.92

Withholding Taxes in the amount of \$390,150.28

Net Payroll dated February 26, 2023 to March 11, 2023 in the amount of \$1,362,156.22

Withholding Taxes in the amount of \$316,939.41

Net Payroll dated March 12, 2023 to March 25, 2023 in the amount of \$1,391,278.39

Withholding Taxes in the amount of \$325,575.06

Bank Fees/ADP Fees in the amount of \$43,768.74

Cigna Payments in the amount of \$612,024.38

ACH Debits (First Energy; Sales Tax) in the amount of \$94,259.97

JP Morgan Mastercard/Mastercard Travel Card dated March 1, 2023 to March 31, 2023 in the amount of \$610,341.56

Total amount: \$12,100,282.48

PASSED: April 20, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 23-04-056** listed above.

RESOLUTION NO. 23-04-057

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated March 1, 2023 to March 31, 2023 in the amount of \$918.79

Total amount: \$918.79

PASSED: April 20, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 23-04-057** listed above.