

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MAY 18, 2023**

The Board of Park Commissioners met on this date, Thursday, May 18, 2023, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 23-05-082: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of April 20, 2023, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS.

- (a) ***Swearing in of Patrol Officer***
(Originating Source: Kelly J. Stillman, Chief of Police)

Brian J. Gunkelman

Brian Gunkelman joined Cleveland Metroparks in 2014. During his tenure with the department, he received numerous awards for his service. On April 8, 2023, Officer Gunkelman resigned from the department to pursue other career opportunities and acknowledged his desire to continue to serve Cleveland Metroparks Police Department in a part time capacity. Officer Gunkelman is returning to the department to provide his invaluable knowledge and operation of the drone. He received specialized training in surveillance with the drone which the department utilizes to monitor large crowds and areas of suspicious activities. He received his Bachelor of Science in August 2012 from

ACTION ITEMS (cont.)

Kent State University and his Certification Peace Officer in May 2013 from Cuyahoga Community College Ohio Peace Officer – Police Academy.

No. 23-05-083: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to appoint Brian J. Gunkelman as a part-time police officer for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2023 vs. 2022 Year-To-Date, and for the Month Ended April 30. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **98551** to **98558**.

ACTION ITEMS (cont.)

(b) 2023 Budget Adjustment No. 5
(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2023							
Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 5/18/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ 77,248	\$ (2,000) A	\$ 64,378,651
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	11,252	2,000 B	20,493,945
53	Contractual Services	15,837,597	3,060,539	18,898,136	619,751	305,000 C	19,822,887
54	Operations	26,536,916	3,124,951	29,661,867	642,950	127,528 D	30,432,345
	Operating Subtotal	126,669,732	6,674,367	133,344,099	1,351,201	432,528	135,127,828
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	20,538,624	14,503,182	35,041,806	16,037,207	7,814,722 E	58,893,735
574	Capital Equipment	3,438,515	1,790,688	5,229,203	1,188,372	116,223 F	6,533,798
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	17,225,579	7,930,945	67,554,897
TOTALS							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$ 18,576,780	\$ 8,363,473	\$ 202,682,725

ACTION ITEMS (cont.)

An explanation of adjustments, by category, can be found on pages **98559** to **98562**. The net effect of all adjustments is an increase of \$8,363,473 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 23-05-084: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve 2023 Budget Adjustment No. 5 for a total increase of \$8,363,473 as delineated on pages **98559** to **98562**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) ***Establish Date of Hearing for Proposed 2024 Tax Budget***
(Originating Source: Wade Steen, Chief Financial Officer)

Ohio Revised Code requires the Board of Park Commissioners to set the date for a public hearing for the proposed 2024 tax budget, and to advertise the same not less than ten days before the hearing date. The tax budget does not replace the appropriation document, approved by the Board by December 31st annually, but provides the Cuyahoga County Budget Commission with the assurance that all taxes levied by the Park District are needed for its operations and capital appropriations. The proposed tax budget will be distributed to the Board of Park Commissioners for approval at the meeting of June 15, 2023.

No. 23-05-085: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Financial Officer to conduct a public hearing of the Cleveland Metroparks Proposed 2024 Tax Budget on Wednesday, June 7, 2023, at 9 a.m.; also, that the Chief Financial Officer be instructed to comply with legal advertising requirements.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(d) ***Contract Amendment 1629 – Design-Builder for Cleveland Metroparks Manakiki Management Center – North Chagrin Reservation – Construction Guaranteed Maximum Price***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Ryan Denker, Architect/Michele Crawford, Project Coordinator/Keith Carney, Project Manager)

Background

On December 16, 2021, Cleveland Metroparks awarded a Design-Build Agreement to Hummel Construction Company ("Hummel") for design-build services, as per RFP

ACTION ITEMS (cont.)

#6614-b (Board Resolution No. 21-12-183), for the design and construction of the Manakiki Management Center Project (the "Project"). Following the award of the Design-Build Agreement, GMP 1 was awarded on September 14, 2022, followed by the award of GMP 2 on December 15, 2022. Construction commenced in late November 2022 with an anticipated completion in fall 2023.

The approved GMPs were established based upon 80% completed construction documents. GMP 1 and GMP 2 include a series of allowances and contingencies to cover unforeseen expenses discovered during construction, or as a result of new information resulting from the completion of construction documents. The first contingency is an Owners Contingency in the amount of \$50,000.00 for unforeseen conditions and Owner (Cleveland Metroparks) directed changes to the Project. The next contingency, based upon a contractual percentage of the cost of work, is a Design-Build Contingency to be used by Hummel in the amount of \$100,250.14 to cover differences in price and scope following the completion of the contract documents. The last allowance is an Owner Allowance in the amount of \$124,120.00 to cover scopes of work not yet defined or known at the acceptance of the GMPs.

There have been two (2) Change Orders to date associated with the Project. The scope of Change Order #01 (March 27, 2023) was for soil remediation of the building pad and winter conditions was covered by allowances and did not increase the guaranteed maximum price. Change Order #02 (April 25, 2023) included new footers and concrete slab for the new irrigation pump house and was an increase to the guaranteed maximum price in the amount of \$33,703.18. Following the change orders the approved contract value, inclusive of preconstruction and design services, was \$2,556,758.90.

After commencing with site and building pad preparation, a large area of undocumented buried debris was unearthed within the Project area. Hummel was tasked with additional work to remove and dispose of approximately 25,000 cubic feet of logs, tires, curb stops, and other unsuitable soils and replace with engineered fill. The encountered undocumented buried debris was not shown in the geotechnical subsurface investigation performed at the site as part of customary due diligence.

The sum of the additional buried debris removal work totals \$118,502.76, of which \$40,502.76 will be covered by the Owner Allowance and \$18,000.00 of this work will be covered by the Owner Contingency. These two portions are currently included in the contract total. The remaining \$60,000.00 will be covered by a change to the contract sum through the approval of Guaranteed Maximum Price No. 3.

In addition, pricing was requested from Hummel to complete the remaining scope of work for the Irrigation Pump House Project ("Pump House Project") at Manakiki as an addition to their current contract in the amount of \$221,543.55. The former open-market bidding of the Pump House Project resulted in no bids due to unique project size and scope. At the time that no bids were received it was determined the best course of action was to engage Hummel due to their immediate adjacency and proximity of current construction and ability to provide competitive pricing. The work will be covered

ACTION ITEMS (cont.)

through inclusion in Guaranteed Maximum Price No. 3 and added to the contract sum for the Project. The scope includes the enclosure for the new pump station and other necessary improvements including electrical service upgrades, site improvements and water distribution system improvements.

Guaranteed Maximum Price No. 3

<u>Items</u>	<u>Cost</u>
1. Manakiki Management Center	
<u>Buried debris removal and fill</u>	\$ 60,000.00
Manakiki Management Center Subtotal	\$ 60,000.00
2. Irrigation Pump House Construction	
Building Structure	\$ 56,464.00
Building Mechanical Systems	\$ 66,748.00
Site Work and Utilities	\$ 69,000.00
General Conditions	\$ 13,454.84
Design Build Fee	\$ 11,532.72
<u>Bond and Insurance</u>	<u>\$ 4,343.99</u>
Irrigation Pump House Subtotal	\$ 221,543.55
Guaranteed Maximum Price No. 3 Total	\$ 281,543.55

Construction Schedule

Hummel's revised construction schedule associated with Guaranteed Maximum Price No. 3, updates the Project completion date to October 5, 2023, barring any unseasonal weather, material procurement delays or unforeseen conditions. The Pump House Project is expected to be complete in August of 2023. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges.

No. 23-05-086:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price No. 3 (GMP 3) contract with **Hummel Construction Company** for construction of **RFP #6614-b, Manakiki Management Center**, to reflect GMP 3 in the amount of **\$281,543.55**, which will be in addition to the formerly approved contract value of \$2,556,758.90 for a total **contract value of \$2,838,302.45**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Resolution Authorizing Application to the 2023 Congestion Mitigation and Air Quality Program to the Northeast Ohio Areawide Coordinating Agency for the West Creek Greenway: Watershed Stewardship Center to Grantwood Drive***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

On May 5, 2023, Cleveland Metroparks submitted a grant application to the Northeast Ohio Areawide Coordinating Agency (NOACA) for the 2023 Congestion Mitigation and Air Quality (CMAQ) Program. Cleveland Metroparks submitted this application in partnership with West Creek Conservancy (WCC) for the portion of the West Creek Greenway extending from the Watershed Stewardship Center/W. Ridgewood Drive to Grantwood Drive. NOACA was soliciting for projects for State Fiscal Year (SFY) 2028/2029. The CMAQ Program provides federal transportation funding for projects that improve air quality and congestion, including trail projects. Due to timing of the application solicitations, Board of Park Commissioners approval is sought following submission as NOACA allows authorizing resolutions to be submitted under separate cover at a slightly later date.

All necessary real estate for the project is either controlled by WCC, Cleveland Metroparks, or public partners. The West Creek Greenway will ultimately connect West Creek Reservation to the Towpath Trail through both a northern and southern alignment. The subject request is for the first phase of the northern route. The entire greenway system will have portions of all purpose trail and portions of on-road bicycle facilities, based on corridor constraints.

The segment of the West Creek Greenway included in the subject request is for ±0.65-mile of 10-foot wide paved all purpose trail and a new high-visibility crosswalk with rectangular rapid-flashing beacon across W. Ridgewood Drive. The trail will extend north from the terminus of the existing all purpose trail at the parking lot to the west of the Watershed Stewardship Center, across W. Ridgewood at the crosswalk, and atop the West Creek valley alongside Parma’s Shiloh Middle School before terminating at Grantwood Drive (see map on page **98563**).

The estimated construction cost for this segment of the West Creek Greenway (in SFY 2029 dollars using ODOT’s construction cost inflator) plus contingency is \$1,147,000. Engineering and design is estimated to be an additional \$143,000, for a total project cost of \$1,290,000. Cleveland Metroparks will commit the necessary matching funds for the project using a combination of general and/or local funds; however, Cleveland Metroparks and WCC will also source grant and other funding possibilities for the matching funds.

CMAQ Funding (79%)	\$1,019,000
<u>Cleveland Metroparks (or Other Local Funding Source) (21%)</u>	<u>\$ 271,000</u>
Total Estimated Cost:	\$1,290,000

ACTION ITEMS (cont.)

No. 23-05-087: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the adoption of the resolution on pages **98564** to **98565**, authorizing the formal submittal of the grant application to NOACA for funding assistance from the CMAQ program in the amount of \$1,019,000 for a phase of the West Creek Greenway; upon grant award notification, to authorize and agree to obligate the matching funds, in the approved program year, required to complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of document(s) to be approved by Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Award of RFQu #6683 – CUY – Metroparks RAISE Projects (ODOT PID No. 117320)***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
 Sara Byrnes Maier, Principal Planner/Michele Crawford, Project Development
 Manager)*

Background

On June 17, 2021, the Board of Park Commissioners of the Cleveland Metropolitan Park District authorized submission of the RAISE Cleveland Bicycle and Pedestrian Planning application to the U.S. Department of Transportation’s Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program. RAISE was previously known as the BUILD (Better Utilizing Investments to Leverage Development) and TIGER (Transportation Investment Generating Economic Recovery) programs. Through the efforts of the Cuyahoga Greenway Partners, Cleveland Metroparks, the City of Cleveland, Cuyahoga County, and additional members worked to identify a bundle of four of the most competitive trail planning projects for the RAISE program (“Project”) from the Cuyahoga Greenway Plan, which identified 69 regionally significant trails and bikeway projects.

The RAISE application, submitted on July 12, 2021, in coordination with the City of Cleveland and Cuyahoga County, was awarded \$950,000 on November 18, 2021, with local matching funds provided by Cleveland Metroparks (\$235,000) and the City of Cleveland (\$315,000) for a total current available budget of \$1,500,000. The Project entails full design of two trails: the Slavic Village Downtown Connector Phase 2 North and the Morgana Run-Booth Avenue Extension, as well as feasibility/preliminary engineering of two others: the Iron Court/Opportunity Corridor Connector and Euclid Creek Greenway Phase 2 North. A federal grant agreement between the Federal Highway Administration (FHWA), on behalf of the U.S. Department of Transportation,

ACTION ITEMS (cont.)

the Ohio Department of Transportation (ODOT), and Cleveland Metroparks was executed on January 18, 2023, and a Local Public Agency (LPA) agreement was executed between ODOT and Cleveland Metroparks on February 8, 2023.

The design is funded with federal funds, and, therefore, must follow the ODOT consultant selection process in compliance with Ohio Revised Code sections 153.65 through 153.71 and Federal Regulation 23 CFR 172. On March 20, 2023, Cleveland Metroparks issued a Request for Qualifications (RFQu #6683) for interested parties to submit qualifications related to the design of the CUY – Metroparks RAISE Projects (ODOT PID No. 117320) in the form of a letter of interest (LOI) that was posted through ODOT. The Technical Proposal Selection Process used by ODOT requires responding firms to answer qualification questions within a set format followed by an interview and/or proposal from the top three LOI respondents.

LOI Analysis

On April 14, 2023, LOIs were received from the following firms: Chagrin Valley Engineering, LTD, DGL Consulting Engineers, LLC, DLZ Ohio, Inc., Michael Baker Jr., Inc., and ms consultants, inc. A review team consisting of Michele Crawford, Sara Byrnes Maier, Sean McDermott, and Andrew Stahlke evaluated and scored the LOIs; cost cannot be used as a criterion in the Technical Proposal Selection Process, nor are design costs proposed as part of the LOI process. The scoring and ranking of the firms are provided in the table below.

Respondent	Project Manager (10)	Strength/ Experience of Assigned Staff including Subconsultants (25)	Firm's Current Workload/ Availability of Personnel (10)	Consultant's Past Performance (30)	Project Approach (25)	Total (100)
Chagrin Valley Engineering, LTD	10	24	9	28	24	95
DGL Consulting Engineers, LLC	8	21	8	23	18	78
DLZ Ohio, Inc.	9	21	9	23	21	83
Michael Baker Jr., Inc.	10	23	9	29	23	94
ms consultants, inc.	8	21	9	25	21	84

As determined by staff, Chagrin Valley Engineering, LTD of Cleveland, Ohio (“CVE”) has been deemed as the most qualified. CVE’s team includes SmithGroup, DLZ, Lawhon & Associates, Inc., SAM, and OR Colan (collectively, the CVE Team). Following CVE’s top ranking are Michael Baker Jr., Inc. (No. 2) and ms consultants, inc. (No. 3).

Cost Proposal

Following a determination of ranking the most qualified, a cost proposal was requested from the CVE Team to perform the professional design services for the Project scope as currently established. ODOT district staff also reviewed the proposal and authorized Cleveland Metroparks to proceed with the consultant selection and will prepare the consultant letter agreement, after which time the federal funds will be encumbered and the agreement and consultant authorized.

ACTION ITEMS (cont.)

A proposal was requested from CVE to perform the work outlined in RFQu, following ODOT's study and plan development process based on each of the four trail projects. The proposal describes required tasks as "authorized" tasks and potentially necessary tasks as "if-authorized" tasks. The current proposed cost of the authorized tasks and an allowance for some if-authorized tasks is \$1,500,000. The contract and project scope phases of the authorized items include:

- Planning Phase/Preliminary Engineering Phase
- Environmental Engineering Phase (*Slavic Village Downtown Connector Phase 2 North and the Morgana Run-Booth Avenue Extension*)
- Final Engineering Phase (*Slavic Village Downtown Connector Phase 2 North and the Morgana Run-Booth Avenue Extension*)

The proposal does not include the effort required for construction engineering services. Staff will return to the Board to amend the contract at the commencement of construction to include construction engineering services once the effort can be more clearly delineated. Furthermore, staff may return to the Board or report to the Board through the

standard procurement procedures if any of the "if authorized" scope items above the allowance are required during the course of design.

No. 23-05-088: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a contract with Chagrin Valley Engineering, LTD as the most qualified firm for RFQu #6683 – CUY – Metroparks RAISE Projects, for the planning and engineering services in an amount **not-to-exceed amount of \$1,500,000**. Due to the use of federal funds, Cleveland Metroparks must utilize ODOT's standard letter agreement to engage the consultant. The letter agreement and the form of any additional agreements as may be reasonably necessary to be approved by the Chief Legal and Ethics Officer, pursuant a proposal dated May 12, 2023.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Contract Amendment 1687 – Cleveland Metroparks Huntington Playhouse Renovation, Huntington Reservation – Guaranteed Maximum Price No. 2***
(*Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Michele Crawford, Project Development Manager*)

Background

On September 8, 2022, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6674) for interested parties to submit qualifications related to the performance of

ACTION ITEMS (cont.)

Construction Manager at Risk services for the Cleveland Metroparks Huntington Playhouse Renovation, Huntington Reservation (“Project”). On November 17, 2022, the Board awarded a Construction Manager at Risk Contract to Regency Construction Services, Inc. (“Regency”) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$9,973. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval. This is a phased project that will include multiple GMPs. Previously awarded GMP 1 for \$251,386 included selective demolition of the building and concrete work to re-build the playhouse floor surface.

Since April, the remaining design components for the next phase of the Project and pricing has been developed to include the remaining renovation components of the interior spaces, including the primary stage, flexible event space and new corridor connection.

GMP No. 2 Establishment

Regency has established the below GMP No. 2 based upon 80% complete Construction Documents (CD’s):

Huntington Playhouse Renovation

<u>Item</u>		<u>Cost</u>
Masonry	\$	56,365.00
Interiors/Carpentry	\$	174,682.00
Roofing	\$	151,000.00
Mechanical (HVAC)/Plumbing	\$	184,000.00
Electrical	\$	146,449.00
Painting	\$	29,575.00
Fire Sprinkler	\$	7,641.00
Glazing	\$	11,434.00
<u>Allowance- Re-Seeding North Lawn Area</u>	<u>\$</u>	<u>3,000.00</u>
<i>Cost of Work Subtotal</i>	\$	764,146.00
Contingency (2.00%)	\$	15,282.92
General Conditions (13.46%)	\$	102,854.05
<u>CMR Fee (2.00%)</u>	<u>\$</u>	<u>15,282.92</u>
<i>Fee Subtotal</i>	\$	133,419.89
GMP No. 2 Total	\$	897,565.89

Construction Schedule

Regency’s construction schedule associated with the proposed GMP 2 anticipates a Summer 2023 Project commencement and implementation of the work for a September 2023 Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges in partnership with BAYarts and provide updates to the Board.

ACTION ITEMS (cont.)

No. 23-05-089: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP 2) contract with **Regency Construction Services**, for the construction of RFP #6674-b, Construction Manager at Risk for the Cleveland Metroparks Huntington Playhouse Renovation, Huntington Reservation, to reflect a **GMP 2** in the amount of \$897,565.89, which will be an amount in the addition of \$9,973.00 previously awarded for preconstruction stage services and \$251,386.00 for GMP 1, for a total **contract valued at \$1,158,924.89**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(h) *Contract Amendment 1680 – Construction Manager at Risk for Cleveland Metroparks Wallace Lake – Mill Stream Run Reservation – Construction Guaranteed Maximum Price 1*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Ryan Denker, Architect/Michele Crawford, Project Coordinator/Keith Carney, Project Manager)

Background

On September 14, 2022, Cleveland Metroparks awarded a Construction Manager at Risk Agreement to Regency Construction Services (“Regency”) for contractor services, as per RFP #6667-b (Board Resolution No. 22-09-136), for the construction of the Wallace Lake Improvements (“Project”). At the time of the Board’s award, only the preconstruction services fee and preconstruction stage expenses were fixed at \$17,689. Since September, the building design has been confirmed and construction documents have commenced enough to develop pricing. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

Guaranteed Maximum Price 1 (“GMP 1”), proposed below, represents Regency’s phase of construction and includes the finished building shell and core. This includes all earthwork to prepare the site, engineered ground improvements, under slab utilities, concrete for all foundations and floor slabs, masonry, wood framing, siding, painting and staining, roofing, doors, and windows.

GMP 1 Establishment

Regency, based upon preliminary 95% design plans and alignments, has established GMP 1 as follows:

ACTION ITEMS (cont.)

<u>ITEM</u>	<u>COST</u>
Temporary Site Fencing	\$9,000.00
Site Work	\$95,000.00
Engineered Ground Improvements	\$88,500.00
Plumbing	\$91,184.00
Electric	\$79,500.00
Concrete	\$141,300.00
Masonry	\$260,100.00
Carpentry	\$496,798.00
Coiling Doors and Overhead Doors	\$64,000.00
Roofing	\$192,240.00
Paint	\$30,840.00
Surveyor – Control Points	\$3,400.00
General Requirements & Cost(s) per Additional Schedule and Scope	\$83,180.63
Steel Supports – Owner Supplied Mechanical Unit Allowance	\$10,000.00
Patching Existing Asphalt and/or Concrete Allowance	\$10,000.00
Re-Seeding Allowance	\$5,000.00
<i>Cost of Work Subtotal</i>	<i>\$1,660,042.63</i>
Construction Stage Personnel and General Conditions: 6.82%	\$113,214.91
Construction Manager at Risk Contingency: 2%	\$33,200.85
Construction Manager at Risk Fee: 2%	\$33,200.85
<i>Fee Subtotal</i>	<i>\$1,839,659.24</i>
Owner Contingency	\$100,000.00
<i>Total GMP 1</i>	<i>\$1,939,659.24</i>

Additional GMPs, if needed, will be brought to the Board for additional Project components beyond GMP 1.

Construction Schedule

The scope of work associated with GMP 1 is anticipated to commence in June of 2023 and carry through at least the end of 2023. Cleveland Metroparks' skilled trades will take over and complete the remainder of the Project by Memorial Day of 2024. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

ACTION ITEMS (cont.)

No. 23-05-090: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price 1 (GMP 1) contract with **Regency Construction Services** for construction of the **Wallace Lake Improvements Project**, as per RFP #6667-b, to reflect GMP 1 in the amount of **\$1,939,659.24** which will be an amount in addition to the \$17,689.00 already awarded for preconstruction services for a total **contract value of \$1,957,348.24**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 23-05-091: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following awards:

(a) **Single Source #6742:** Various Zoo Grains (see page 98538);

(b) **Ohio Co-Op/ORC 125.04/Single Source #6751:**
Local and Long-Distance Telephone Service, Internet Services, VoIP (Voice over Internet Protocol) Circuits, Cellular Services, and Other Telecommunications Services (see page 98539); and,

(c) **Ohio Co-Op #6752:** Fuel and Heat Oil (see page 98542).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6742 SUMMARY: **VARIOUS ZOO GRAINS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo for a one (1) year period beginning June 1, 2023 through May 31, 2024

HIGHLIGHTS AT A GLANCE	
2022-2023 Expenditures = \$93,329.81	
2023-2024 Estimate = \$150,000.00	

Background

Since 2014, annual bid invitations have been provided to ±100 potential bidders, and Centerra Co-Op (previously Western Reserve) has been the sole bidder every year. Centerra has consistently provided best value and has been awarded every year since 2014.

In 2021, the Director of Procurement and Zoo staff designated Centerra as a single source for consistently providing the best product quality and variety for various zoo grains. In addition, Centerra has a proven track record of product availability which is crucial given the ongoing supply chain crisis.

Item(s) not awarded to Centerra will be purchased on the open market using competitive pricing.

Some of the most commonly used products are compared with the previous contract below.

COMPARATIVE PRICES				
DESCRIPTION	<u>NEW UNIT PRICES</u> <u>SS #6742</u>	<u>PRIOR UNIT PRICES</u> <u>SS #6654</u>	<u>UNIT PRICE DIFFERENCE</u>	<u>PERCENTAGE DIFFERENCE</u>
Mazuri Wild Carnivore Bear	\$56.03	\$51.03	\$5.00	9.8%
Mazuri Exotic Canine Diet	\$46.85	\$40.65	\$6.20	15.2%
Mazuri Wild Herbivore Plus	\$38.21	\$34.75	\$3.46	9.6%
Leaf-Eater Primate Gorilla	\$30.44	\$27.65	\$2.79	10.1%
Mazuri Wild Herbivore Hi-F Cube	\$34.48	\$31.34	\$3.14	10%
Kangaroo/Wallaby Diet	\$41.23	\$37.50	\$3.73	9.9%

RECOMMENDED ACTION:

That the Board authorize the purchase of various zoo grains, from Single Source #6742, as noted in the summary above, to be supplied on an as needed basis, for a one (1) year period beginning June 1, 2023 through May 31, 2024, from **Centerra Co-Op, for a total cost not to exceed \$150,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-05-091 on Page 98537)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**OHIO CO-OP/ORC 125.04/SINGLE SOURCE #6751 SUMMARY:**

LOCAL AND LONG-DISTANCE TELEPHONE SERVICE, INTERNET SERVICES, VOIP (VOICE OVER INTERNET PROTOCOL) CIRCUITS, CELLULAR SERVICES, AND OTHER TELECOMMUNICATIONS SERVICES for a three (3) year period beginning July 1, 2023 through June 30, 2026

Background

State of Ohio Master Service Agreement (MSA) MSA0022 negotiates pricing and percentage discounts for local telephone service, long distance, internet services, cellular telephone services, and other related technologies as part of Ohio's telecommunications program. For these services, the program allows member districts to utilize all telecommunications products offered by AT&T on a percentage discount basis from AT&T's designated rates.

Cleveland Metroparks has taken advantage of the negotiated contract since 2008 and has been receiving various discounts. All telecommunications offered by this contract are ordered through the Service Now platform managed by the State of Ohio or directly negotiated and procured through AT&T.

Cleveland Metroparks has been using AT&T for local telephone service and various telephone circuits, long distance service, and other telecommunication services. Although there are some cost-effective providers in this marketplace, both the physical coverage and the discount Cleveland Metroparks receives through the State of Ohio MSA and other direct contracts provides the lowest and best cost for telecommunications services. In some cases, and depending on the specific location throughout northeast Ohio, AT&T is the only one able to provide services in a particular area. With proven customer support, it is recommended that Cleveland Metroparks continue using AT&T for various Park District internet/phone services.

Purchasing/Proposal/Negotiations

Cleveland Metroparks utilizes three (3) different methods for purchasing with AT&T services. Services include:

1. Purchasing items through the negotiated contract via the State of Ohio (Ohio Cooperative Agreement). These services are procured directly through the State of Ohio via their Service Now platform or directly negotiated and procured through their purchasing system(s). These include, but are not limited to:
 - a. Fiber optic internet sites which connect over 20 buildings back to the main administrative building in Cleveland, Ohio.
 - b. Voice over Internet Protocol (VoIP) circuits which allow phone telephony services over fiber optic lines.
 - c. Cellular services which are limited in scope to the Police Department (Aircards, etc.).
 - d. Locations that have analog lines as backups for fire/security or one-off phone lines.
2. Purchasing items that are better than State Term pricing (ORC 125.04)
 - a. Cleveland Metroparks negotiated with AT&T to utilize the Cuyahoga County Contract for VoIP services at a lower cost rate of roughly \$1,737.60 per month for three (3) years at a cost of \$62,553.60 (if all accounts are held

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

- static). Since long distance is now included in this figure, there is an estimation of \$170 per month for long distance/international calls.
- b. During the COVID-19 pandemic, AT&T had a special pricing discount that was better than their normal pricing. This allowed the Police Department to get an internet upgrade from 10mb to 50mb at a lower monthly cost from roughly \$1,036.80 to \$685.39.
3. Other services which are not on the State of Ohio contract but are Single Source for some of the following reasons. As older technologies are decommissioned, they are removed from the State contract, but still reside at the same price. The incentive is for organizations to take the time to transfer to the newer technologies. Cleveland Metroparks has continued to make progress on removing legacy services, but some remain. In addition, as new technologies surface, their availability through the State of Ohio Contract or any other cooperative agreement is not available, Cleveland Metroparks would like the option to entertain these services as they surface.
- a. Since AT&T has run the fiber optic cable and/or copper cabling to individual sites, they are designated as the only provider of telecommunications services. As such, ONLY AT&T would be able to provide other telecommunications services at said sites unless Cleveland Metroparks would embark on a large-scale capital projects to run conduit/install cable.
 - b. Areas also exist in which telecommunications boundaries are set up in which only certain telecommunications providers can enable their services. For the large portion of our service footprint, multiple vendors can run their designated services to our buildings (provided they have performed all construction costs). However, other areas are telecom designated. For example, AT&T is the only provider that can service portions of Lake County (North Chagrin Nature Center) while Windstream is the only designated provider in Hinckley (Boathouse).
 - c. Because of the large up-front costs to bring telecommunications to certain buildings, AT&T has always provided zero construction costs to Cleveland Metroparks, while others have offered to bring in telecommunications, but require Cleveland Metroparks to pay those fees (10k – 100k) depending on the site. In these cases, Cleveland Metroparks would select the vendor with no construction costs assuming the monthly rates are similar.
 - d. Existing phone service (Legacy Technology) for 30 sites will remain the same at roughly ±\$13,971.43 per month.
 - e. APN connectivity for Police Department (newer technology that is not widely used but is used for Law Enforcement purposes).
 - f. AT&T uVerse sites (sites that need internet connectivity for only a few months out of the year).

Older phone systems and analog lines are on a yearly contract and renewed every July. In the event those lines or systems are converted, there will be no disconnection charge associated. As other remote sites are migrated away from legacy technologies, other sites will be added to this contract, but savings will occur by migrating away from the older analog technologies while eliminating maintenance costs currently paid out to AT&T and various contractors. As

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

buildings/sites are added, converted, or augmented, additional AT&T services may be added, eliminated, or changed to meet the needs of those particular locations.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op/ORC 125.04/Single Source #6751 to **AT&T** for the purchase of Local and Long-Distance Telephone Service, Internet Services, VoIP (Voice over Internet Protocol) Circuits, Cellular Services, and other telecommunications services, for a three (3) year period, commencing on July 1, 2023 through June 30, 2026, **for a total cost not to exceed \$475,000**, in full utilization of the State of Ohio Master Service Agreement MSA0022, Cuyahoga County Contract, and ORC 125.04.

(See Approval of this Item by Resolution No. 23-05-091 on Page 98537)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP #6752 SUMMARY: **FUEL AND HEAT OIL** to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning July 1, 2023 through June 30, 2024

HIGHLIGHTS AT A GLANCE
2022-2023 YTD Expenditure = \$981,615.95
2023-2024 Estimate = \$1,250,000.00

Background

Cleveland Metroparks purchased fuel and heat oil for various vehicles, equipment and buildings throughout the Park District for a one (1) year period beginning July 1, 2022 through June 30, 2023 from Great Lakes Petroleum, Co., through the State of Ohio Cooperative Purchasing Program, contract renewal number RS900619-2.

Cleveland Metroparks staff recommends leveraging the State of Ohio cooperative once again for a one (1) year period beginning July 1, 2023 through June 30, 2024. Usage of the State Cooperative pricing last year proved to be a valid choice as the static differential that is added to the index-driven per gallon price kept costs at or below market in most cases. The table below indicates the fuel types the Park District intends to utilize.

FUEL TYPE
87 Unleaded Transport
87 Unleaded Tank wagon
Premium Diesel Clear and Dyed Tank wagon
#2 Heat Oil Tank wagon

Cleveland Metroparks expects that the State of Ohio cooperative will renew contract RS900619-2 for a time period through June 30, 2024. However, should the cooperative agreement not be renewed, Cleveland Metroparks will reserve the ability to end its relationship with Great Lakes Petroleum and seek a different fuel supplier through a cooperative purchase agreement.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op #6752 to **Great Lakes Petroleum, Co.** for the purchase of fuel and heat oil on an “as needed” basis for a one (1) year period for various locations throughout Cleveland Metroparks beginning July 1, 2023 through June 30, 2024, at the unit prices noted in the Daily OPIS Summary for a **total cost not to exceed \$1,250,000**, in full cooperation with the State of Ohio Contract Renewal Number RS900619-2. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-05-091 on Page 98537)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 5/18/23)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Consulting services to update Cleveland Metroparks’ Historical and Cultural Resource Management Plan (HCRMP); additional services to include Forest Hill Park.	Lawhon & Associates, Inc.	\$21,725.00 6,500.00 <u>5,875.00</u> \$34,100.00	(7)
Mobile stage (SL50), audio, lighting, and technician support for sixteen (16) week concert series in 2023.	North Coast Event Services, LLC	\$49,995.00	(7)
Employee engagement survey and focus group facilitation services.	Working River Leadership Consulting	\$13,500.00	(3)
Lighting system installation and services for Zoo Hollywood sign at Brookside Reservation.	Vincent Lighting Systems Co.	\$28,047.00	(7)
One (1) used 2016 JCB3CX backhoe.	Linda Fronczak	\$49,000.00	(3)
Mature tree care and inspection at Euclid Creek and Lakefront Reservations and Administration Building.	Forest City Tree Protection Co., Inc.	\$49,875.00	(7)
2023 asphalt shingle roof replacement at Euclid Creek Management Center and Whiskey Island Still and Eatery Shelter at Lakefront Reservation.	Absolute Roofing Construction, Inc.	\$41,134.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Dumor benches for Tropical Bear Exhibit at the Zoo.	Service Supply LTD, LLC	\$12,005.60	(3)
Weekly parking lot sweeping services at Edgewater Park, Lakefront Reservation for a three (3) year contract beginning May 1, 2023 through December 31, 2025.	Southwest Sweeping	\$50,000.00	(7)
Hazardous waste disposal; additional services.	Ameriwaste	\$18,000.00 <u>31,310.00</u> \$49,310.00	(7)
Annual inspection and cable change for lines one (1) and two (2) for Eagle Zip Line at the Zoo.	Altitude Ride Attractions, LLC	\$29,365.59	(3)
Maintenance and repair services for Yagga Tree at the Zoo.	Turner Construction Group	\$47,840.00	(7)
Tent rentals for 2023 Asian Lantern Festival at the Zoo.	Aable Rental Company	\$12,950.00	(7)
Irrigation material for Cliff's Bike Park at Ohio & Erie Canal Reservation.	Wolf Creek Company Irrigation	\$25,833.82	(7)
Merchandise for resale.	Vendor name withheld due to confidentiality provision in agreement	\$21,912.00	(3)
Building materials including siding, liner panels, and roofing for Seneca Golf Course Cold Storage Building; additional materials.	Keim Lumber	\$19,046.91 16,866.52 7,137.64 <u>908.74</u> \$43,959.81	(7)
Parking lot and APT stripe paint.	Sherwin Williams	\$15,000.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
One (1) used 2022 Daihatsu Hi-Jet compact 4x4 truck with dump bed and snowplow.	Mini Trucks Ohio LLC	\$31,611.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (5/18/23)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Cleveland Metroparks Zoo Administration Renovation and Addition</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$3,070,322.56 Change Order No. 1 Amount: \$36,356.98 Change Order No. 2 Amount: \$226,273.29 Change Order No. 3. Amount: \$37,495.01 Change Order No. 4 Amount: \$0.00 Change Order No. 5 Amount: \$49,421.59 Change Order No. 6 Amount: \$0.00 Change Order No 7. Amount: (\$150,474.55) Change Order No. 8 Amount: \$44,755.43 Change Order No. 9 Amount: \$6,156.18 Change Order No. 10 Amount: \$0.00 Change Order No. 11 Amount: \$29,251.88 Change Order No. 12 Amount: \$41,319.33 Revised Contract Amount: \$3,390,877.70</p>	<p>Additional services for installing new roof ladders, Corian window sills, lower hall ceiling at Warhols, quartz backsplash, and additional control joints.</p>	<p>Turner Construction Group</p>	<p>(12)</p>
<p><u>Cleveland Metroparks Foster’s Run Restoration – North Chagrin Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$10,500.00 GMP 1 Amount: \$414,166.79 Change Order No. 1 Amount: \$31,643.09 Revised Contract Amount: \$456,309.88</p>	<p>Additional paving package #2A.</p>	<p>Schirmer Construction LLC</p>	<p>#1</p>

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS (cont.)

<p><u>Design-Builder for Cleveland Metroparks Manakiki Management Center</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$89,652.00 GMP 1 Amount: \$911,800.10 GMP 2 Amount: \$1,521,603.62 Change Order No. 1 Amount: \$0.00 Change Order No. 2 Amount: \$33,703.18 Revised Contract Amount: \$2,556,758.90</p>	<p>Additional services for the supply of materials and installation of foundation and slab for irrigation pump house site.</p>	<p>Hummel Construction</p>	<p>#2</p>
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AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages 98537 through 98542; \$10,000 to \$50,000 purchased items/services report, pages 98543 through 98545; and construction change orders, page 98546 through 98547.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 23-05-080: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages 98566 to 98721.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

No. 23-05-081: It was moved by Vice President Berry, seconded by President Rinker and carried, to approve JP Morgan Mastercard-Arborwear dated April 1, 2023 to April 30, 2023 in the amount of \$312.55, as identified on pages 98722 to 98723.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township and Carol McClain of Cleveland. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *Cleveland Natural Science Club***

(Originating Sources: Joseph Roszak, Chief Operating Officer/Natalie Ronayne, Chief Development Officer/Mary Rouse, Director of Outdoor Experiences/Karen Kannenberg, Principal Giving Director)

The Cleveland Natural Science Club inspired generations of people to love the natural world. It was founded in 1924 with the original membership comprised primarily of female educators. The purpose of establishing the Club was to promote science education in classrooms and conservation of natural resources as well as cultivate public appreciation of the outdoors.

In 1938, the Cleveland Natural Science Club built Look About Lodge in South Chagrin Reservation as a meeting place. The Club also hosted numerous public programs and events at Look About Lodge. In 1994, Cleveland Metroparks assumed responsibility for Look About Lodge.

The Cleveland Natural Science Club voted to disband as of December 31, 2022, and contributed its remaining treasury of approximately \$150,000 to Cleveland Metroparks. This special gift has been placed in the Emerald Necklace Endowment Fund and will provide ongoing support for summer camp scholarships and programs featuring local, regional, and national speakers. A final celebration of the Cleveland Natural Science Club will take place on Saturday, May 20, 2023.

(b) *Wallace Lake Concession and Restroom Building – Project Update – Mill Stream Run Reservation*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Ryan Denker, Architect/Michele Crawford, Project Coordinator/Jim Rodstrom, Director of Construction)

Wallace Lake has for decades welcomed park guests during all seasons for recreation and enjoyment of its unique natural setting in the Rocky River valley. Established as an 18-acre lake in 1941 a concrete structure was added in 1975 to serve as a hub for concessions and a bathhouse. The existing facilities are reaching the end of their useful life and the need for efficient and current facilities is necessary. A new concession building with attached pavilion and adjacent restroom and lifeguard building can soon provide a first-class guest experience associated with Cleveland Metroparks facilities.

Cleveland Metroparks staff will act as architect for the design of the project and construction will be performed by a combination of internal Park District skilled trades, and a third-party general contractor utilizing the construction manager at risk (CMR) delivery method. Work is planned to begin in the summer of 2023 and will be phased to provide for the most economical approach given current construction market volatility.

Staff is also planning on trail improvements along with additional improvements to lake access. An update on the forthcoming improvements and a wholistic planning summary will be provided to the Board.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, June 15, 2023, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 23-05-092: At 8:49 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Rinker.
Aye: Mr. Moore.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 23-05-093: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 9:37 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

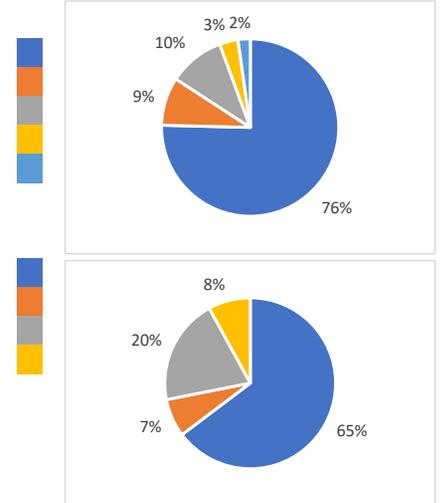
Attest:

President.

Secretary.

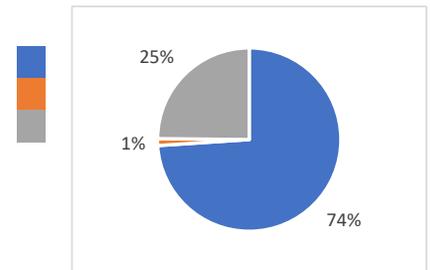
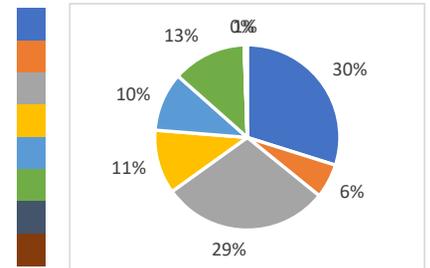
Cleveland Metroparks
 Financial Performance
 4/30/2023
 CM Park District

	Actual April '22	Actual April '23	Fav (Unfav)	Actual YTD April '22	Actual YTD April '23	Fav (Unfav)
Revenue:						
Property Tax	3,269,042	54,283	(3,214,759)	42,557,080	51,952,119	9,395,039
Local Gov/Grants/Gifts	391,157	1,878,395	1,487,238	2,460,028	6,058,134	3,598,106
Charges for Services	2,206,821	2,399,465	192,644	6,282,631	7,044,070	761,439
Self-Funded	753,462	750,987	(2,475)	2,949,624	2,333,441	(616,183)
Interest, Fines, Other	<u>144,514</u>	<u>190,592</u>	<u>46,078</u>	<u>362,329</u>	<u>1,510,952</u>	<u>1,148,623</u>
Total Revenue	6,764,996	5,273,722	(1,491,274)	54,611,692	68,898,716	14,287,024
OpEx:						
Salaries and Benefits	7,185,625	5,496,569	1,689,056	22,115,048	24,145,341	(2,030,293)
Contractual Services	415,635	689,858	(274,223)	2,387,545	2,695,512	(307,967)
Operations	1,746,642	1,765,004	(18,362)	6,057,597	7,502,836	(1,445,239)
Self-Funded Exp	<u>499,925</u>	<u>664,680</u>	<u>(164,755)</u>	<u>2,087,102</u>	<u>2,973,431</u>	<u>(886,329)</u>
Total OpEx	9,847,827	8,616,111	1,231,716	32,647,292	37,317,120	(4,669,828)
Op Surplus/(Subsidy)	(3,082,831)	(3,342,389)	(259,558)	21,964,400	31,581,596	9,617,196
CapEx:						
Capital Labor	103,231	69,021	34,210	259,963	253,630	6,333
Construction Expenses	1,972,631	2,901,930	(929,299)	4,987,751	9,476,114	(4,488,363)
Capital Equipment	236,217	756,870	(520,653)	704,267	2,562,340	(1,858,073)
Land Acquisition	10,767	9,340	1,427	519,164	330,604	188,560
Capital Animal Costs	<u>1,527</u>	<u>70</u>	<u>1,457</u>	<u>1,739</u>	<u>2,547</u>	<u>(808)</u>
Total CapEx	2,324,373	3,737,231	(1,412,858)	6,472,884	12,625,235	(6,152,351)
Net Surplus/(Subsidy)	(5,407,204)	(7,079,620)	(1,672,416)	15,491,516	18,956,361	3,464,845



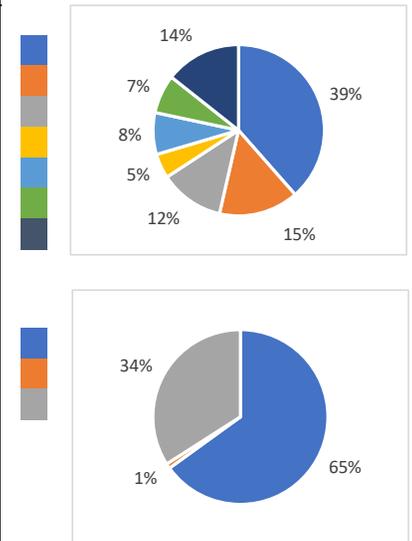
**Cleveland Metroparks
Financial Performance
4/30/2023
Zoo**

	Actual April '22	Actual April '23	Fav (Unfav)	Actual YTD April '22	Actual YTD April '23	Fav (Unfav)
Revenue:						
General/SE Admissions	416,268	505,810	89,542	661,411	767,923	106,512
Guest Experience	111,046	120,067	9,021	149,907	152,640	2,733
Zoo Society	463,530	0	(463,530)	1,134,759	753,536	(381,223)
Souvenirs/Refreshments	78,389	54,315	(24,074)	290,490	287,106	(3,384)
Education	15,537	16,828	1,291	273,668	265,374	(8,294)
Rentals & Events	76,154	106,874	30,720	270,973	332,116	61,143
Consignment	1,384	1,152	(232)	2,126	1,152	(974)
Other	<u>9,445</u>	<u>4,387</u>	<u>(5,058)</u>	<u>7,296</u>	<u>11,999</u>	<u>4,703</u>
Total Revenue	1,171,753	809,433	(362,320)	2,790,630	2,571,846	(218,784)
OpEx:						
Salaries and Benefits	1,699,710	1,260,599	439,111	5,179,285	5,394,869	(215,584)
Contractual Services	22,689	49,817	(27,128)	41,957	90,144	(48,187)
Operations	<u>458,689</u>	<u>378,023</u>	<u>80,666</u>	<u>1,537,191</u>	<u>1,810,714</u>	<u>(273,523)</u>
Total OpEx	2,181,088	1,688,439	492,649	6,758,433	7,295,727	(537,294)
Op Surplus/(Subsidy)	(1,009,335)	(879,006)	130,329	(3,967,803)	(4,723,881)	(756,078)
CapEx:						
Capital Labor	0	2,649	(2,649)	0	6,858	(6,858)
Construction Expenses	347,629	1,098,869	(751,240)	666,031	1,581,604	(915,573)
Capital Equipment	1,661	19,674	(18,013)	48,784	67,668	(18,884)
Capital Animal Costs	<u>1,527</u>	<u>70</u>	<u>1,457</u>	<u>1,739</u>	<u>2,547</u>	<u>(808)</u>
Total CapEx	350,817	1,121,262	(770,445)	716,554	1,658,677	(942,123)
Net Surplus/(Subsidy)	(1,360,152)	(2,000,268)	(640,116)	(4,684,357)	(6,382,558)	(1,698,201)
Restricted Revenue-Other	131,949	27,363	(104,586)	279,876	1,205,781	925,905
Restricted Revenue-Zipline	27,752	35,604	7,852	30,701	39,882	9,181
Restricted Expenses	<u>651,088</u>	<u>510,156</u>	<u>140,932</u>	<u>855,951</u>	<u>3,567,380</u>	<u>(2,711,429)</u>
Restricted Surplus/(Subsidy)	(491,387)	(447,189)	44,198	(545,374)	(2,321,717)	(1,776,343)



Cleveland Metroparks
 Financial Performance
 4/30/2023
 Golf Summary

	Actual April '22	Actual April '23	Fav (Unfav)	Actual YTD April '22	Actual YTD April '23	Fav (Unfav)
Revenue:						
Greens Fees	276,554	482,831	206,277	371,413	648,011	276,598
Equipment Rentals	98,218	186,744	88,526	129,100	252,990	123,890
Food Service	60,015	102,841	42,826	167,390	205,657	38,267
Merchandise Sales	29,776	49,824	20,048	42,106	77,431	35,325
Pro Services	9,120	14,968	5,848	99,105	132,548	33,443
Driving Range	47,543	82,481	34,938	73,900	123,615	49,715
Other	<u>78,594</u>	<u>151,512</u>	<u>72,918</u>	<u>163,827</u>	<u>240,891</u>	<u>77,064</u>
Total Revenue	599,820	1,071,201	471,381	1,046,841	1,681,143	634,302
OpEx:						
Salaries and Benefits	455,065	422,645	32,420	1,280,062	1,459,071	(179,009)
Contractual Services	5,465	3,271	2,194	14,664	19,635	(4,971)
Operations	<u>304,114</u>	<u>321,019</u>	<u>(16,905)</u>	<u>612,504</u>	<u>763,105</u>	<u>(150,601)</u>
Total OpEx	764,644	746,935	17,709	1,907,230	2,241,811	(334,581)
Op Surplus/(Subsidy)	(164,824)	324,266	489,090	(860,389)	(560,668)	299,721
CapEx:						
Capital Labor	54,373	26,874	27,499	63,376	102,260	(38,884)
Construction Expenses	59,025	292,893	(233,868)	266,873	798,215	(531,342)
Capital Equipment	<u>82,390</u>	<u>44,737</u>	<u>37,653</u>	<u>200,655</u>	<u>397,076</u>	<u>(196,421)</u>
Total CapEx	195,788	364,504	(168,716)	530,904	1,297,551	(766,647)
Net Surplus/(Subsidy)	(360,612)	(40,238)	320,374	(1,391,293)	(1,858,219)	(466,926)



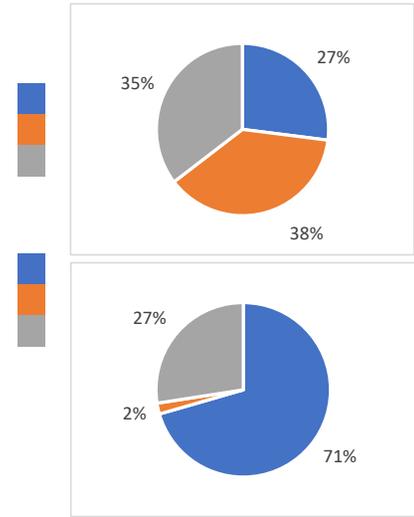
Cleveland Metroparks
 Financial Performance
 4/30/2023
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23
Operating Revenue	190,694	292,902	32,814	51,384	15,956	32,311	176,659	235,877	176,080	357,752
Operating Expenses	<u>314,271</u>	<u>364,785</u>	<u>63,895</u>	<u>70,918</u>	<u>38,630</u>	<u>77,207</u>	<u>316,960</u>	<u>322,554</u>	<u>399,850</u>	<u>430,428</u>
Operating Surplus/(Subsidy)	(123,577)	(71,883)	(31,081)	(19,534)	(22,674)	(44,896)	(140,301)	(86,677)	(223,770)	(72,676)
Capital Labor	0	0	37,614	0	0	0	16,758	2,912	0	3,947
Construction Expenses	77,606	0	28,257	0	0	0	112,292	616,464	1,567	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>8,890</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,151</u>	<u>0</u>	<u>49,151</u>
Total Capital Expenditures	77,606	0	74,761	0	0	0	129,050	668,527	1,567	53,098
Net Surplus/(Subsidy)	(201,183)	(71,883)	(105,842)	(19,534)	(22,674)	(44,896)	(269,351)	(755,204)	(225,337)	(125,774)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23
Operating Revenue	116,834	196,102	144,864	190,549	189,653	324,266	3,286	0	1,046,840	1,681,140
Operating Expenses	<u>218,115</u>	<u>262,268</u>	<u>107,923</u>	<u>147,692</u>	<u>289,089</u>	<u>312,809</u>	<u>158,496</u>	<u>253,147</u>	<u>1,907,230</u>	<u>2,241,808</u>
Operating Surplus/(Subsidy)	(101,281)	(66,166)	36,941	42,857	(99,436)	11,457	(155,210)	(253,147)	(860,390)	(560,668)
Capital Labor	0	24,376	7,669	18,774	1,334	52,251	0	0	63,375	102,260
Construction Expenses	0	26,966	0	14,331	47,151	133,485	0	6,968	266,873	798,214
Capital Equipment	<u>14,265</u>	<u>720</u>	<u>49,001</u>	<u>0</u>	<u>24,500</u>	<u>0</u>	<u>104,000</u>	<u>298,058</u>	<u>200,655</u>	<u>397,077</u>
Total Capital Expenditures	14,265	52,062	56,670	33,105	72,985	185,736	104,000	305,026	530,903	1,297,551
Net Surplus/(Subsidy)	(115,546)	(118,228)	(19,729)	9,752	(172,421)	(174,279)	(259,210)	(558,173)	(1,391,293)	(1,858,219)

**Cleveland Metroparks
Financial Performance
4/30/2023
Enterprise Summary**

		Actual April '22	Actual April '23	Fav (Unfav)	Actual YTD April '22	Actual YTD April '23	Fav (Unfav)
Revenue:							
Concessions	1	84,008	104,755	20,747	278,780	412,961	134,181
Dock Rentals	2	29,462	19,170	(10,292)	517,061	575,725	58,664
Other*	3	<u>80,375</u>	<u>96,882</u>	<u>16,507</u>	<u>464,502</u>	<u>541,269</u>	<u>76,767</u>
Total Revenue		193,845	220,807	26,962	1,260,343	1,529,955	269,612
OpEx:							
Salaries and Benefits	4	250,215	193,354	56,861	885,871	928,835	(42,964)
Contractual Services	5	5,910	7,749	(1,839)	35,277	26,523	8,754
Operations	6	<u>72,913</u>	<u>93,450</u>	<u>(20,537)</u>	<u>332,965</u>	<u>361,387</u>	<u>(28,422)</u>
Total OpEx		329,038	294,553	34,485	1,254,113	1,316,745	(62,632)
Op Surplus/(Subsidy)		(135,193)	(73,746)	61,447	6,230	213,210	206,980
CapEx:							
Capital Labor	7	0	0	0	142	0	142
Construction Expenses	8	6,406	0	6,406	20,938	1,925	19,013
Capital Equipment	9	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,845</u>	<u>0</u>	<u>10,845</u>
Total CapEx		6,406	0	6,406	31,925	1,925	30,000
Net Surplus/(Subsidy)		(141,599)	(73,746)	67,853	(25,695)	211,285	236,980



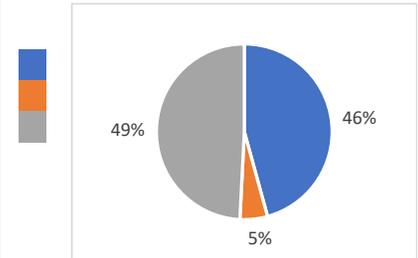
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
4/30/2023
Enterprise Detail

		Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
		YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23		
Operating Revenue	1	298,770	472,977	0	0	443,385	484,981	0	0		
Operating Expenses	2	611,249	600,594	5,498	2,375	26,972	38,743	2,605	3,417		
Operating Surplus/(Subsidy)		(312,479)	(127,617)	(5,498)	(2,375)	416,413	446,238	(2,605)	(3,417)		
Capital Labor	3	142	0	0	0	0	0	0	0		
Construction Expenses	4	2,072	154	0	0	11,187	1,771	0	0		
Capital Equipment	5	0	0	0	0	0	0	7,697	0		
Total Capital Expenditures		2,214	154	0	0	11,187	1,771	7,697	0		
Net Surplus/(Subsidy)		(314,693)	(127,771)	(5,498)	(2,375)	405,226	444,467	(10,302)	(3,417)		
		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
		YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23		
Operating Revenue	1	13,500	11,200	0	0	118,112	138,473	61,360	60,405		
Operating Expenses	2	3,623	1,819	627	530	17,119	13,038	34,642	67,594		
Operating Surplus/(Subsidy)		9,877	9,381	(627)	(530)	100,993	125,435	26,718	(7,189)		
Capital Labor	3	0	0	0	0	0	0	0	0		
Construction Expenses	4	0	0	0	0	0	0	0	0		
Capital Equipment	5	0	0	0	0	0	0	0	0		
Total Capital Expenditures		0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)		9,877	9,381	(627)	(530)	100,993	125,435	26,718	(7,189)		
		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock	
		YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23
Operating Revenue	1	0	0	0	0	0	0	0	0	0	0
Operating Expenses	2	328	447	460	425	283	481	2,405	1,822	0	101
Operating Surplus/(Subsidy)		(328)	(447)	(460)	(425)	(283)	(481)	(2,405)	(1,822)	0	(101)
Capital Labor	3	0	0	0	0	0	0	0	0	0	0
Construction Expenses	4	0	0	0	0	0	0	0	0	0	0
Capital Equipment	5	0	0	0	0	0	0	0	0	0	0
Total Capital Expenditures		0	0	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)		(328)	(447)	(460)	(425)	(283)	(481)	(2,405)	(1,822)	0	(101)
		Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
		YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23	YTD April '22	YTD April '23
Operating Revenue	1	182,613	211,617	26,375	23,163	116,227	127,139	0	0	1,260,342	1,529,955
Operating Expenses	2	128,380	174,325	4,625	8,501	7,237	466	408,059	402,067	1,254,112	1,316,745
Operating Surplus/(Subsidy)		54,233	37,292	21,750	14,662	108,990	126,673	(408,059)	(402,067)	6,230	213,210
Capital Labor	3	0	0	0	0	0	0	0	0	142	0
Construction Expenses	4	0	0	0	0	0	0	7,679	0	20,938	1,925
Capital Equipment	5	0	0	0	0	0	0	3,148	0	10,845	0
Total Capital Expenditures		0	0	0	0	0	0	10,827	0	31,925	1,925
Net Surplus/(Subsidy)		54,233	37,292	21,750	14,662	108,990	126,673	(418,886)	(402,067)	(25,695)	211,285

**Cleveland Metroparks
Financial Performance
4/30/2023
Nature Shops and Kiosks**

	Actual April '22	Actual April '23	Fav (Unfav)	Actual YTD April '22	Actual YTD April '23	Fav (Unfav)
Retail Revenue	26,240	31,115	4,875	69,541	111,650	42,109
OpEx:						
Salaries and Benefits	22,983	21,639	1,344	75,704	95,568	(19,864)
Contractual Services	687	2,737	(2,050)	2,748	10,613	(7,865)
Operations	<u>16,527</u>	<u>13,585</u>	<u>2,942</u>	<u>52,981</u>	<u>102,808</u>	<u>(49,827)</u>
Total OpEx	40,197	37,961	2,236	131,433	208,989	(77,556)
Op Surplus/(Subsidy)	(13,957)	(6,846)	7,111	(61,892)	(97,339)	(35,447)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>1,554</u>	<u>(1,554)</u>	<u>4,365</u>	<u>21,554</u>	<u>(17,189)</u>
Total CapEx	0	1,554	(1,554)	4,365	21,554	(17,189)
Net Surplus/(Subsidy)	(13,957)	(8,400)	5,557	(66,257)	(118,893)	(52,636)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED April 2023**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$2,700,508	\$216	\$7,075	\$21,480	\$52,215	\$2,781,493

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
04/01/23	Fifth Third Securities	Money Market (A)	29	4.72%	04/30/23	\$13	\$3,368
04/01/23	Key Bank Capital Markets	Portfolio (B)	29	0.00%	04/30/23	\$79	\$45,020,968
04/01/23	STAR Ohio	State pool (C)	29	5.13%	04/30/23	\$169,178	\$40,974,756

(A) Federated Government Money Market Account.

Investment balance ranged from \$3,368 to \$3,368 in April 2023

(B) KBCM - Net Change in Portfolio \$87,345.74. Ending Account Value \$45,460,247.47 in April 2023

Investment balance ranged from \$45,020,889 to \$45,020,968 in April 2023

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$40,805,578 to \$40,974,756 in April 2023

Source: Wade Steen, Chief Finance Officer
05/01/23

**CLEVELAND METROPARKS
Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 5/18/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ 77,248	\$ (2,000) A	\$ 64,378,651
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	11,252	2,000 B	20,493,945
53	Contractual Services	15,837,597	3,060,539	18,898,136	619,751	305,000 C	19,822,887
54	Operations	26,536,916	3,124,951	29,661,867	642,950	127,528 D	30,432,345
	Operating Subtotal	126,669,732	6,674,367	133,344,099	1,351,201	432,528	135,127,828
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	20,538,624	14,503,182	35,041,806	16,037,207	7,814,722 E	58,893,735
574	Capital Equipment	3,438,515	1,790,688	5,229,203	1,188,372	116,223 F	6,533,798
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	17,225,579	7,930,945	67,554,897
TOTALS							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$18,576,780	\$ 8,363,473	\$ 202,682,725

OPERATING

51 SALARIES

\$ (2,000) Transfer of appropriations from Salaries Full-Time to Fringe Benefits for the Marketing Department.
 Net budget effect is zero

A \$ (2,000) Total increase (decrease) to Salaries

52 FRINGE BENEFITS

\$ 2,000 Transfer of appropriations from Salaries to Relocation Expenses for the Marketing Department.
 Net budget effect is zero

B \$ 2,000 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ 300,000 Increase in appropriations for Claims/Settlements/Awards to pay the Park District's portion of the Irishtown Bend building/billboard settlement.
 Appropriation increase will be covered by general fund cash balance

\$ 5,000 Increase in appropriations for Other Contractual Services for the Johnson Creek project.
 Appropriation increase will be covered by existing restricted funds

C \$ 305,000 Total increase (decrease) to Contractual Services

54 OPERATIONS

\$ 10,000 Increase in restricted appropriations for Property Maintenance Supplies for the the fish cleaning station at Lakefront Reservation.
 Appropriation increase will be covered by existing restricted funds

\$ 40,309 Increase in restricted fund appropriations for park-wide hazardous waste disposal.
 Appropriation increase will be covered by existing restricted funds

\$ 1,000 Increase in restricted fund appropriations for Training/Conference expense for Park Operations
 Appropriation increase will be covered by new private donations for the CHEERs project

\$ (4,365) Transfer of appropriations from Rock Salt/Cinders to Capital Equipment to purchase cameras for Merwin's Wharf
 Net budget effect is zero

\$ 25,500 Transfer of appropriations from Capital Equipment to Operations to purchase small office and property maintenance equipment for Park Operations
 Net budget effect is zero

\$ 10,000 Increase in restricted appropriations for Interior Furnishings, Memberships/Licenses, and Postage/Mailing for Nature Preschool
 Appropriation increase will be covered by existing restricted funds

\$ 3,235 Increase in restricted appropriations for Tactical vest and helmet for Police
 Appropriation increase will be covered by existing Federal Ranger Drug Offense funds

\$ 19,700 Transfer of appropriations from Capital Equipment to Operations to purchase small veterinary and property maintenance equipment for Zoo
 Net budget effect is zero

\$	17,150	Increase in appropriations for Exhibit Material and Expense Appropriation increase will be covered by existing restricted funds
\$	4,999	Transfer of appropriations from Capital Equipment to Property Maintenance Supplies for Park Operations Net budget effect is zero

D	\$	<u>127,528</u>	Total increase (decrease) to Office Operations
	\$	<u>432,528</u>	TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

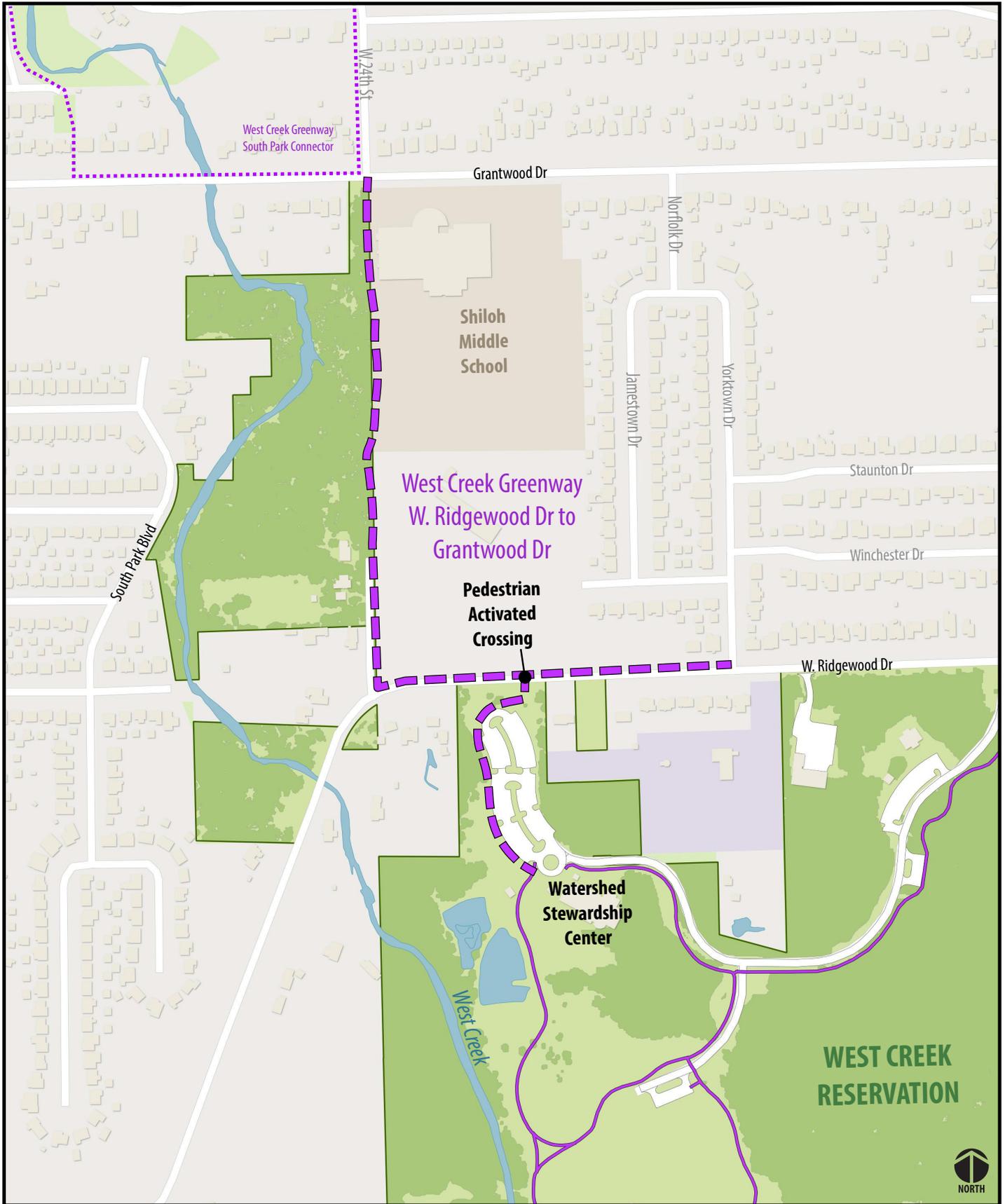
572 CAPITAL CONSTRUCTION EXPENSES

\$	60,000	Increase in restricted appropriations for the Capital Construction for Park Operations' High School crew trails development Appropriation increase will be covered by existing restricted funds
\$	100,000	Increase in restricted appropriations for Capital Construction for Forest Hill Park Appropriation increase will be covered by new restricted fund donations
\$	250,000	Increase in restricted appropriations for Capital Construction for the Huntington Beach Nature Play project Appropriation increase will be covered by new restricted fund donations
\$	48,522	Increase in restricted appropriations for Capital Construction for the Interstate 71 Beautification Project Appropriation increase will be covered by new restricted funds
\$	529,356	Increase in restricted appropriations for Capital Construction for the Solon to Chagrin Falls trail Appropriation increase will be covered by the City of Solon's match for this project
\$	100,000	Increase in appropriations for Capital Construction for irrigation for Park Operations Appropriation increase will be covered by capital fund cash balance
\$	500,000	Increase in appropriations for Capital Construction for the BAYArts Huntington Playhouse Appropriation increase will be covered by a new State grant
\$	276,844	Increase in appropriations for Capital Construction for the BAYArts Huntington Playhouse Appropriation increase will be covered by restricted fund donations
\$	1,500,000	Increase in appropriations for Capital Construction Expenses for Wallace Lake Improvements Appropriation increase will be covered by existing general funds
\$	300,000	Increase in appropriations for Capital Construction Expenses for Parkwide Roofing Appropriation increase will be covered by existing general funds
\$	1,300,000	Increase in appropriations for Capital Construction Expenses for Mastick Road Connector Trail Appropriation increase will be covered by existing general funds
\$	50,000	Increase in appropriations for Capital Construction Expenses for Parkwide ADA Improvements Appropriation increase will be covered by existing general funds
\$	1,300,000	Increase in appropriations for Capital Construction Expenses for Manakiki Management Center Appropriation increase will be covered by existing general funds
\$	350,000	Increase in appropriations for Capital Construction Expenses for Zoo Admin Renovation Appropriation increase will be covered by existing general funds
\$	500,000	Increase in appropriations for Capital Construction Expenses for Tropical Bear Habitat Appropriation increase will be covered by existing general funds
\$	650,000	Increase in appropriations for Capital Construction Expenses for PCA Roof Appropriation increase will be covered by existing general funds

E	\$	<u>7,814,722</u>	Total increase (decrease) to Capital Construction Expenses
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574 CAPITAL EQUIPMENT

\$	27,000	Increase in restricted appropriations for Miscellaneous Capital Equipment for lift station services at Lakefront Reservation. Appropriation increase will be covered by existing restricted funds
\$	4,365	Transfer of appropriations from Operations to Technology Equipment to purchase cameras for Merwin's Wharf Net budget effect is zero
\$	(25,500)	Transfer of appropriations from Capital Equipment to Operations to purchase small office and property maintenance equipment for Park Operations Net budget effect is zero
\$	86,057	Increase in appropriations for Utility Vehicles for Zoo Appropriation increase will be covered by capital fund cash balance
\$	(19,700)	Transfer of appropriations from Capital Equipment to Operations to purchase small veterinary and property maintenance equipment for Zoo Net budget effect is zero
\$	49,000	Increase in appropriations to purchase a tractor for Park Operations Appropriation increase will be covered by capital fund cash balance
\$	(4,999)	Transfer of appropriations from Miscellaneous Capital Equipment to Operations for Park Operations Net budget effect is zero
F	<u>\$ 116,223</u>	Total increase (decrease) to Capital Equipment
	<u>\$ 7,930,945</u>	TOTAL INCREASE (DECREASE) TO CAPITAL
	<u>\$ 8,363,473</u>	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT



WEST CREEK GREENWAY - W.RIDGEWOOD TO GRANTWOOD

CLEVELAND METROPARKS

May 2023



Resolution Authorizing Application to the 2023 Congestion Mitigation and Air Quality Program for the West Creek Greenway

Resolution # _____

The following is a Resolution enacted by Board of Park Commissioners of the Cleveland Metropolitan Park District (“Cleveland Metroparks”) of Cuyahoga County and Hinckley Township in Medina County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Congestion Mitigation and Air Quality (CMAQ) projects through the State of Ohio, Department of Transportation (ODOT) and administered by the Northeast Ohio Areawide Coordinating Agency (NOACA); and

WHEREAS, LPAs can apply for these monies and be selected for funding by the Ohio Association of Regional Councils (OARC), who has been charged with management of a statewide CMAQ program by ODOT; and

WHEREAS, the West Creek Greenway, is a transportation activity eligible to receive federal CMAQ funding; and

WHEREAS, if requested funds are granted, Cleveland Metroparks shall be responsible for at least twenty (20%) percent of the eligible costs, which will be committed in the approved program year.

NOW, THEREFORE be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

SECTION ONE: That the Chief Executive Officer, Brian M. Zimmerman, of said LPA is hereby empowered on behalf of Cleveland Metroparks to prepare and execute an application for CMAQ funds for the stated described project and to submit same to the NOACA for consideration of funding by OARC.

SECTION TWO: The total cost of the project is estimated to be \$1,290,000, of which the LPA, if awarded the funds, will commit to pay in the approved programmed year at least twenty (20%) percent (hereinafter known as the local portion) of the actual cost, estimated to be \$258,000; however, the LPA intends to overmatch for a total contribution of \$271,000 (21%). The local portion shall be funded by the LPA using a combination of grant, philanthropic, other local funds, or Cleveland Metroparks general funds, as described in the Board action item above. The LPA further agrees to pay One Hundred Percent (100%) of the cost over and above the maximum amount provided by the OARC and for all non-participating costs associated project development activities.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

SECTION FOUR: If the application is approved for funding the Chief Executive Officer, Brian M. Zimmerman, of the LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

Passed: _____, 2023.

Attested: _____
Brittany Taylor, Sr. Legal Assistant

Attested: _____
Karen L. Freedman, Executive Assistant

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Bruce G. Rinker
President
Board of Park Commissioners
Cleveland Metropolitan Park District

RESOLUTION NO. 23-05-080

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Direct Disbursement dated April 14, 2023 in the amount of \$3,096.00

Wire Transfer dated April 14, 2023 in the amount of \$598,792.79

Printed Checks dated April 14, 2023 in the amount of \$828,363.65

Wire Transfer dated April 21, 2023 in the amount of \$6,227.46

Printed Checks dated April 21, 2023 in the amount of \$1,865,127.86

Direct Disbursement dated April 28, 2023 in the amount of \$49,000.00

Wire Transfer dated April 28, 2023 in the amount of \$618,682.37

Printed Checks dated April 28, 2023 in the amount of \$1,450,442.17

Printed Checks dated May 5, 2023 in the amount of \$981,548.20

Net Payroll dated March 26, 2023 to April 8, 2023 in the amount of \$1,407,696.37

Withholding Taxes in the amount of \$325,444.46

Net Payroll dated April 9, 2023 to April 22, 2023 in the amount of \$1,484,961.38

Withholding Taxes in the amount of \$328,660.57

Bank Fees/ADP Fees in the amount of \$26,855.52

Cigna Payments in the amount of \$606,914.81

ACH Debits (First Energy; Sales Tax) in the amount of \$135,614.89

JP Morgan Mastercard/Mastercard Travel Card dated April 1, 2023 to April 30, 2023 in the amount of \$656,978.78

Total amount: \$11,374,407.28

PASSED: May 18, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 23-05-080** listed above.

RESOLUTION NO. 23-05-081

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated April 1, 2023 to April 30, 2023 in the amount of \$312.55

Total amount: \$312.55

PASSED: May 18, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 23-05-081** listed above.