

Native Plant Purchases Award  
Single Source #6992  
Contract period 1/1/26 – 12/31/27

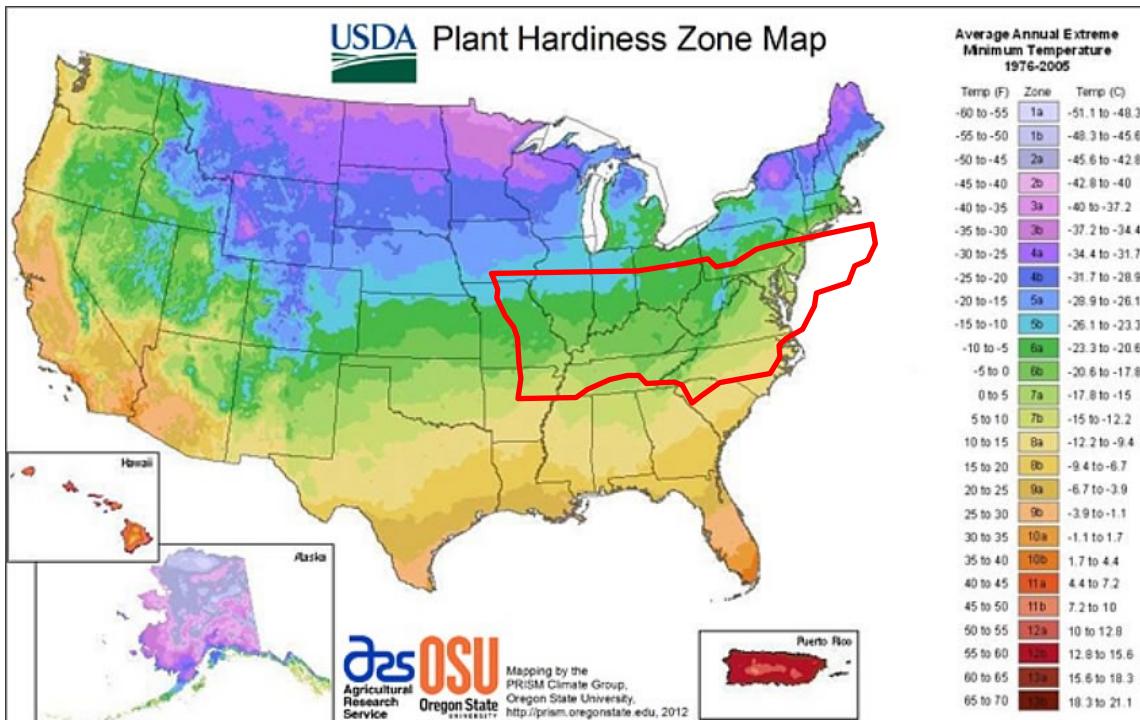
Native plant material should be utilized for restoration, reforestation, no-mow conversion, pollinator habitats and incorporated into landscape development. The plant material on bid includes bareroot material, shrubs, small and large containerized trees, herbaceous plugs and native seed.

Off Bid Native Plant Orders include 1) Balled & Burlapped landscape trees and 2) Highly ornamental landscapes or horticulture gardens (such as the Zoo) that utilize cultivars of native plants.

This Native Plant bid award is for planting material on our properties. NOT FOR RESALE. The chart below details which type of plant material is available at each nursery; but not limited to:

- **Bareroot Materials:** Vallonia Nursery, Jasper-Pulaski Nursery, Buckeye State Nursery
- **Shrubs:** Native Roots, Inc., Woody Warehouse Nursery Inc.
- **Containerized Trees:** Woody Warehouse Nursery Inc., Applied Ecological Services
- **Herbaceous Plugs/Pots:** Native Roots, Inc., Ohio Prairie Nursery Ltd., Spence Restoration Nursery, Nodding Onion Gardens Native Plant Nursery, Natural Communities LLC, Archewild, Natives in Harmony, Scioto Garden Ventures, Meadow City, Pizzo Native Plant Nursery, and Stantec Native Plant Nursery
- **Native Seed Plant Mix:** Ohio Prairie Nursey Ltd., Natural Communities LLC, Ernst Conservation Seed and Stantec Native Plant Nursery

Plant provenance should originate from within the red boundary below, which can generally be described as the same latitude as the northern border of Ohio, west to the western border of Iowa & Missouri and south and east to the border between Zone 6b & 7a.



**NOTE:** To save on delivery charges, please try to coordinate ordering efforts. Natural Resources typically have at least one spring and one fall order for various restoration projects. If you plan ahead of time, please contact Natural Resources (Mel Richter) to try to combine delivery trips and save on shipping.

**Orders/Pricing:** All native species in stock within the designated plant material is available for ordering. Pricing between nurseries and even by species can be variable.

**Please keep in mind if you are purchasing native plant material from a nursery that is not currently listed on this bid award, you will need APPROVAL from Natural Resources to set up a new vendor account with that nursery and add them to this award.** Once approved, please contact Purchasing to add the nursery to the Purchasing Contract Prior to making a purchase.

For orders \$5,000 and under, you may pay with a Pcard if the supplier accepts that form of payment. If your order is \$5,000.01 or more, you will need to create a Requisition in munis to request a Purchase Order.

**The munis Purchasing Contract is 20250046.** Woody Warehouse will appear in the vendor name field as a default. If you need to purchase from another vendor, simply key in their vendor number, type in the vendor name or click the “browse” function (...) and search for the correct vendor.

**When creating a Requisition** please include the munis Purchasing Contract number 20250046 in the Contract Field. See example below.

▼ Item Details

Add Item Delete Item Notes (0) Line 1 ▾

Item

Contract

(20200021) 2020-2021 Native Plant Purchases

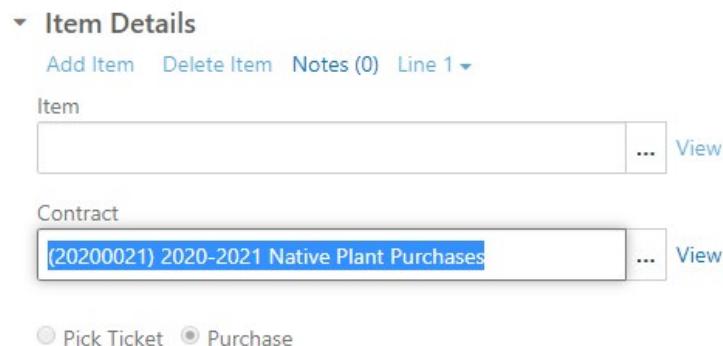
...

View

...

View

Pick Ticket  Purchase



**If paying by P-Card,** please enter the munis Purchasing Contract number 20250046 on your P-Card statement in the contract field. Below screen shot is an example.

Transaction

Munis Transaction ID	149223	Notes	Dispute Comments
Card holder for transaction	Kenneth Stray		
Vendor	1985	...	HELENA CHEMICAL COMPANY
Charge description	herbicide		
Commodity code	...		
Charge date	06/29/2022		
Post date	06/30/2022		
Import date	07/05/2022		
Allocation code	...		
Contract	20220032	...	Contract
PO year/number/line	PO Liquidation		
Document number	285004	Invoice	
Invoice number			

