

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
AUGUST 21, 2025**

The Board of Park Commissioners met on this date, Thursday, August 21, 2025, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Yvette M. Ittu, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Sr. Legal Counsel & Director of Real Estate, Kyle G. Baker, were also in attendance.

APPROVAL OF MINUTES.

No. 25-08-118: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of July 17, 2025, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS.

- (a) ***Swearing in of Sergeant***
(Originating Source: Kelly J. Stillman, Chief of Police)

Jacob H. Puntel

Officer Puntel joined Cleveland Metroparks Police Department as a member of the Auxiliary Event Staff and was sworn in as a full-time police officer in January 2020. He earned his Ohio Peace Officer Training Academy certification from Cuyahoga Community College's Police Academy in September 2019 and holds a Bachelor of Science degree from Ohio University, awarded in 2017.

ACTION ITEMS (cont.)

No. 25-08-119: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Jacob H. Puntel as a full-time police sergeant for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(b) *Chief Executive Officer's Retiring Guests*
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Judith MacKeigan, Historian/Archivist

Judy MacKeigan has served Cleveland Metroparks for almost 15 years as the first Historian/Archivist in Outdoor Experiences. She used her knowledge and skills to become a vital piece of Cleveland Metroparks history and created the Cleveland Metroparks Archives cataloguing and maintaining historical documents, reports, and photographs from offices and buildings throughout the eighteen reservations. She was lead author and chief editor of the book *The 100 Year Trail: A Centennial Celebration of Cleveland Metroparks*, receiving an ADDY Award in Publication Design/Book Design from the American Advertising Federation of Cleveland, and won first place in the book category for the National Association for Interpretation in 2017 and the Thomas Say Award for Excellence in Outstanding Publication from the NAI Interpretive Naturalist Section. Additionally, she went above and beyond her call of duty by learning how to plan special events specifically the Canal Days at Ohio & Erie Canal Reservation and played an integral part of the Cleveland Metroparks Centennial Steering Committee to plan the yearlong celebration across the park district. Judy's devotion to efficiency, teamwork, and love for Cleveland Metroparks was a great asset to the organization and won't be forgotten.

Michael O'Brien, General Maintenance 3

Michael O'Brien has served Cleveland Metroparks for 20 years as a General Maintenance worker. He dedicated his time and effort to the improvement and enhancement of the Cleveland Metroparks Zoo and was an expert in welding and performed many projects that were recognized throughout the Zoo. He would go above and beyond on projects throughout the Zoo, and most recently played a significant part in the Zoo's Rhino Door Project that was completed for USDA inspection. He was committed to the safety of both the animals and the patrons that came to the Zoo, providing modifications and safety measures to every project, including his work on the Rhino crates providing modifications and being available to staff when they were being transferred to other zoos and entering Cleveland Metroparks Zoo. Additionally, his attention to detail played a part in the exceptional work he provided throughout the Zoo with tasks such as making a gorilla blood pressure and blood draw sleeve, to putting up a snow leopard crate with quick turnaround. Michael's contributions and willingness to dedicate time, effort, and resources have been an asset to Cleveland Metroparks and Cleveland Metroparks Zoo, and the products of his labor are appreciated and will not be forgotten.

ACTION ITEMS (cont.)**Alisa A. Sandor, Service Maintenance I**

Alisa Sandor has served Cleveland Metroparks for over 32 years as an Intern, Handyperson, Animal Keeper, Lead Animal Keeper, and Service Maintenance I worker. She showed continued commitment to the success and the care of the Zoo animals and facilities so that the experience that guest would have during their visits was one to remember. Alisa was essential to the creation and success of the Zoo's Eastern Black Rhino breeding and husbandry program which brought notoriety and is considered the most successful in AZA institutions. Additionally, she was a trailblazer in promoting training methods that encouraged animals to voluntarily participate in their own health care, and she would go to the greatest extent to make sure patrons, donors, and partners were appreciated by providing tours of the Zoo facility. She took pride in all of her work from Animal Keeper to Service Maintenance; taking exceptional care of the Zoo's premium rental venue Stillwater Place, providing excellent pest control duties, volunteering for overtime, stepping in when an extra hand was needed, and spending countless hours performing small repairs throughout the Zoo. Alisa's years of experience and dedication to Cleveland Metroparks and Cleveland Metroparks Zoo were a tremendous asset to visitors and coworkers and will always be appreciated.

No. 25-08-120: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to recognize Judith MacKeigan, Michael O'Brien, and Alisa A. Sandor for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **104418** to **104420**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2025 vs. 2024 Year-To-Date, and for the Month Ended July 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **104410** to **104417**.

ACTION ITEMS (cont.)**(c) 2025 Budget Adjustment No. 7**

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #7 8/21/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ 112,451	\$ (20,000) A	\$ 73,491,729
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	35,000	-	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	49,261	16,000 B	22,529,679
54	Operations	33,738,465	4,189,319	37,927,784	435,814	152,140 C	38,515,738
	Operating Subtotal	152,961,992	6,306,966	159,268,958	632,526	148,140	160,049,624
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expense	94,780,279	16,182,752	110,963,031	12,248,334	753,402 D	123,964,767
574	Capital Equipment	3,949,389	1,618,677	5,568,066	627,315	150,000 E	6,345,381
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	12,875,649	903,402	134,063,206
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ 13,508,175	\$ 1,051,542	\$ 294,112,829

An explanation of adjustments, by category, can be found on pages **104421** to **104422**.
The net effect of all adjustments is an increase of \$1,051,542 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 25-08-121:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve 2025 Budget Adjustment No. 7 for a total increase of \$1,051,542 as delineated on pages **104421** to **104422**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (d) ***Nomination of Joseph V. Roszak re: Natural Resources Assistance Council (NRAC) District I – Clean Ohio Program***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Background

On July 26, 2001, Ohio Governor Taft signed legislation creating the Clean Ohio Program, a fund to remediate brownfield sites and preserve green space, farmland, improve water quality, and expand outdoor recreational opportunities. The District One Public Works Integrating Committee (DOPWIC), which administers the State Issue 2 Infrastructure Bond Program in Cuyahoga County, is charged with appointing members of the Natural Resources Assistance Council (NRAC). The NRAC administers the Clean Ohio Program in Cuyahoga County, which receives approximately \$3.7 million each year for acquisition, preservation and restoration of open space. Cleveland Metroparks has successfully competed for Clean Ohio funds each year.

Nomination of NRAC Representative: Joseph V. Roszak

The DOPWIC selects members from organizations that meet the requirements set forth in Ohio Revised Code Section 164.21(A). In August 2001, Cleveland Metroparks Board nominated Vern J. Hartenburg to serve on NRAC, whose nomination was accepted by the appointing DOPWIC group. Vern J. Hartenburg served on NRAC from August 2001 through March 30, 2010. In April 2010, the Board nominated Brian M. Zimmerman to serve on NRAC, whose nomination was accepted by DOPWIC. On July 25, 2013, the Board nominated Donna L. Studniarz to serve on NRAC, whose nomination was accepted by DOPWIC. On November 12, 2015, the Board nominated Terry L. Robison to serve on NRAC, whose nomination was accepted by DOPWIC. However, due to the retirement of Terry L. Robison, on March 14, 2019 the Board nominated Joseph V. Roszak, Chief Operating Officer, to serve as Cleveland Metroparks NRAC representative through the term ending on October 14, 2019. Joseph V. Roszak, Chief Operating Officer was nominated again by the Board on August 15, 2019 to serve on NRAC, and again by the Board on September 14, 2022.

Since Joseph V. Roszak's term will expire on October 14, 2025, it is recommended that he be reappointed to a new three-year term from October 15, 2025 through October 14, 2028.

No. 25-08-122:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to nominate Joseph V. Roszak to serve as a representative to the District One Natural Resources Assistance Council of the Ohio Public Works Commission (Clean Ohio Program) for a three-year term from October 15, 2025 through October 14, 2028, pursuant to Ohio Revised Code 164.21(a).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Award of RFP #6735-B and Lease Agreement – Columbus Peninsula Riverfront Development Partnership, Ohio & Erie Canal Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Josiah Denson, Planner/Rosalina M. Fini, Chief Legal and Ethics Officer/Kyle G. Baker, Senior Legal Counsel & Director of Real Estate/Alexis E. Triozzi, Staff Attorney)

Background

On February 17, 2023 Cleveland Metroparks released a Request for Proposals (RFP #6735-B) for interested parties to submit proposals related to the redevelopment or historic preservation/rehabilitation of Cleveland Metroparks property and structures in the Flats area of downtown Cleveland, Ohio (the “Flats”) (see map on page **104423**). RFP #6735-B did not yield desired results and at that time no potential partner was selected. Thereafter, Cleveland Metroparks acquired additional riverfront property to secure public riverfront access. RFP #6735-B was amended to include the additional parcels acquired by Cleveland Metroparks and re-issued on April 21, 2025 (RFP #6735-B, as amended, will be referred to as the “RFP”).

The goal of the desired partnership described in the RFP is to develop the identified properties in a manner that reflects the Core Goals and Core Values of Cleveland Metroparks, contributes to vibrant development in the Flats, provides strong public spaces, improves quality of life for Cleveland citizens, and increases the long-term sustainability of the Flats through community-supported redevelopment.

In tandem with potential development of the properties identified in the RFP, the primary desired outcome of this effort is to, over time, adaptively redevelop the riverfront portions of said properties and structures with public access along the east bank of the Cuyahoga River, with the final intention and vision, as described in the Vision for the Valley initiative, of a continuous riverfront trail and promenade walk from Collision Bend to the Flats East Bank.

RFP #6735-B Results and Analysis

Cleveland Metroparks staff prepared the RFP and requested that respondents submit proposals responsive to a list of Development Goals outlined in the RFP. On June 6, 2025 the RFP yielded two (2) responsive proposals, each reviewed by a panel of Cleveland Metroparks staff, including Rose Fini, Sean McDermott, Joseph Roszak, Kyle Baker, Alexis Triozzi, and Josiah Denson.

Through an evaluation of the proposals, the panel determined that one of the two proposals more effectively fulfilled the Development Goals established in the RFP, and an interview was conducted with this selected development team.

As a first step, staff recommends that Cleveland Metroparks enter into a Memorandum of Understanding and Lease Agreement with **Ceres + LaPine Development, LLC** (“CLD”) so that CLD might begin necessary processes for potential redevelopment and apply for project funding through Ohio Historic Preservation Tax Credits and/or the Ohio Transformational Mixed-Use Development Program. CLD’s project approach demonstrated a strong understanding of the Core Goals and Core Values of Cleveland

ACTION ITEMS (cont.)

Metroparks, the historic site and its context, and the value of providing public access to the Cuyahoga Riverfront.

CLD's experience with similar and complementary historic redevelopment projects in the region, along with their starting financial proposal, establishes their development team as the "best value" for this initiative.

Upon such time that project funding solidifies, staff will return to the Board with further details and a potential project development and financing agreement, ground lease and definitive documents stipulating requirements, project milestones, and expectations of the partners.

No. 25-08-123:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Lease Agreement with **Ceres + LaPine Development, LLC**, for the securing of project funding for the development of Cleveland Metroparks parcels as described in RFP #6735-B, and any other documents/agreements, inclusive of a Memorandum of Understanding, as may be necessary to effectuate the above, in form(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.

Abstained: Ms. Ittu.

Nays: None.

(f) *Project Agreement – Norfolk Southern Railway Company – RAISE Planning Projects – Ohio & Erie Canal*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

Background

Since September 2023, Cleveland Metroparks has been in discussions with Norfolk Southern Railroad Company ("Norfolk Southern") regarding the engineering of the Slavic Village Downtown Connector North ("SVDC"), Morgana Run/Booth Avenue Extension ("MRBA"), Euclid Creek Greenway Extension ("ECG"), and Opportunity Corridor Connector ("OCC"), collectively the RAISE Planning Projects. Review of the plans associated with these improvements is performed by an engineering firm, STV, Inc. ("STV") hired by Norfolk Southern. STV bills Norfolk Southern for their review time, who in turn bills Cleveland Metroparks.

A Preliminary Engineering Services Agreement for \$30,000 was executed with Norfolk Southern on February 6, 2024, based on an estimate made by Norfolk Southern and STV to perform engineering review of plans for the RAISE Planning Projects. Supplemental funding in the amount of \$84,280 was authorized by the Board on July 17, 2025 (Board Resolution No. 25-07-111), bringing the total estimated amount to \$114,280.

ACTION ITEMS (cont.)

As the design of the RAISE Planning Projects comes to a close, a Project Agreement must be executed with Norfolk Southern to enable construction of the SVDC and MRBA on or over property owned by Norfolk Southern, which were awarded construction funding in June 2024 and are anticipated to begin construction in early 2026. At this point, no additional costs are expected to be incurred by Norfolk Southern through engineering review or force account work. Should additional funding beyond the \$114,280 previously approved be needed, any amendments will follow Cleveland Metroparks Bylaws and procurement procedures.

No. 25-08-124: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a **Project Agreement with Norfolk Southern Railway Company**, to enable construction of the SVDC and MRBA, and any other agreement(s) necessary to effectuate the above. The form of contract(s) and/or agreement(s) to be approved as to legal form by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Authorization to Submit a Municipal Bridge Fund Application to the Ohio Department of Transportation (ODOT) for Rehabilitation of the Wilderness Trek Historic Bridge over Big Creek – Cleveland Metroparks Zoo***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner/Kristen M. Trolie, Director of Grants)

Background

The Ohio Department of Transportation (“ODOT”) is accepting grant applications for the mid-year 2025 round of Municipal Bridge Program (“Program”). As noted previously, metropolitan park districts were added in 2022 as an eligible applicant to the Program. Staff have selected two bridge projects based on their general appraisal and their potential for success based on the scoring criteria. The Program funds 80% of eligible design, environmental, and construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2.5 million), leaving a 20% local design and 5% local construction share.

Staff will work with Arcadis, Cleveland Metroparks’ bridge inspection and engineering firm, to develop the application for the rehabilitation of the Wilderness Trek Historic Bridge (Structure File Number (SFN) 1890239) in the Zoo (“Bridge”). Award announcements are expected in early October 2025.

Grant Submittal & Funding Match

The Bridge is an 88-foot span, 3-hinge, closed spandrel, unreinforced concrete arch bridge. The Bridge currently has a general appraisal of four (4) - poor condition which is

ACTION ITEMS (cont.)

largely due to the west curtain wall being scaled/eroded, a large void behind the curtain wall and concrete deterioration along the outer two-foot edges of the arch barrel, a deep spall is present near the center hinge at the south side and other deterioration of the Bridge. The Bridge was constructed in approximately 1909. The proposed work includes complete rehabilitation of the Bridge outside edges and curtain wall. Construction will likely be phased to allow use of the Bridge during the rehabilitation work.

Under the Program, a portion of the design, environmental, right of way, construction and construction engineering costs are the responsibility of the applicant, and the maximum estimated costs are shown in the cost breakdown below. Proposed funding for the Bridge (SFN 1890239) project follows:

Municipal Bridge Program (Requested)	±\$2,500,000
Cleveland Metroparks Funds (Design Share)	±\$ 60,000
<u>Cleveland Metroparks Funds (Construction & Inspection Share)</u>	<u>±\$ 460,000</u>
Total	±\$3,020,000

No. 25-08-125:

It was moved by Vice President Rinker, seconded by President Ittu and carried, to authorize the submission of an application to the Ohio Department of Transportation for funding assistance from the Municipal Bridge Program in the amount of ±\$2,500,000 for the above listed Wilderness Trek Historic Bridge rehabilitation project; upon grant award notification, to authorize and agree to obligate matching construction funds of a maximum of ±\$520,000, inclusive of design and environmental costs, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page 104424.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Nays: None.

Note: Vice President Moore was not present during the vote for Action Item (g).

ACTION ITEMS (cont.)**(h) *Authorization to Submit a Municipal Bridge Fund Application to the Ohio Department of Transportation (ODOT) for Replacement of the Big Creek Parkway Bridge over a Tributary of Big Creek – Big Creek Reservation***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner/Kristen M. Trollo, Director of Grants)

Background

The Ohio Department of Transportation (“ODOT”) is accepting grant applications for the mid-year 2025 round of Municipal Bridge Program (“Program”). As noted previously, metropolitan park districts were added in 2022 as an eligible applicant to the Program. Staff have selected two bridge projects based on their general appraisal and their potential for success based on the scoring criteria. The Program funds 80% of eligible design, environmental, and construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2.5 million), leaving a 20% local design and 5% local construction share.

Staff will work with Arcadis, Cleveland Metroparks’ bridge inspection and engineering firm, to develop the application for the replacement of the Big Creek Parkway Bridge (Structure File Number (SFN) 1890298) in the Big Creek Reservation (“Bridge”). Award announcements are expected in early October 2025.

Grant Submittal & Funding Match

The Bridge is a 24-foot span, 4-sided precast box (frame) bridge. The Bridge currently has a general appraisal of four (4) - poor condition which is largely due to the delamination of the structure walls and top slab and scour issues at the outlet. The proposed work includes complete replacement of the structure. Construction will require the temporary closure of Big Creek Parkway.

Under the Program, a portion of the design, environmental, right of way, construction and construction engineering costs are the responsibility of the applicant, and the maximum estimated costs are shown in the cost breakdown below. Proposed funding for the Bridge project is as follows:

Municipal Bridge Program (Requested)	±\$2,500,000
Cleveland Metroparks Funds (Design Share)	±\$ 76,000
Cleveland Metroparks Funds (Construction & Inspection Share)	±\$ 437,000
Total	±\$3,013,000

No. 25-08-126:

It was moved by Vice President Rinker, seconded by President Ittu and carried, to authorize the submission of an application to the Ohio Department of Transportation for funding assistance from the Municipal Bridge Program in the amount of ±\$2,500,000 for the above listed Big Creek Parkway Bridge replacement project; upon grant award notification, to authorize and agree to obligate matching construction funds of a maximum of ±\$513,000, inclusive of design and environmental costs, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer

ACTION ITEMS (cont.)

to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **104425**.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Nays: None.

Note: Vice President Moore was not present during the vote for Action Item (h).

- (i) ***Slavic Village Downtown Connector – North Green Infrastructure: Authorization of Grant Submittal to the Green Infrastructure Grant Program***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Sara Byrnes Maier, Principal Planner/Jack Caruso, P.E., Planning Engineer)

The Northeast Ohio Regional Sewer District (“NEORSD”) offers funds through the Green Infrastructure Grant (“GIG”) program to communities and non-profit organizations in the combined sewer area to implement green infrastructure projects that remove stormwater from the combined sewer system. As part of the larger Slavic Village Downtown Connector North (“SVDC North”) Project, Cleveland Metroparks will seek up to \$250,000 from the GIG program for green infrastructure for a location at E. 34th Street and Broadway Avenue in the City of Cleveland, which is located in the Cuyahoga River watershed (“GIG Project”). The SVDC North is part of the RAISE Cleveland East Side Trails Project, which was awarded \$19,500,000 in federal discretionary program funding on June 25, 2024 to build the SVDC North and the Morgana Run/Booth Avenue Connector.

The GIG Project includes:

- Reduction of impervious area by removing the E. 34th Street roadway between Croton and Broadway Avenues;
- Installation of a rain garden with native plantings; and
- Rerouting flow from the combined sewer by rerouting catch basins.

The GIG Project is anticipated to reduce annual stormwater runoff along the corridor. Additionally, a GIG Project sign will be installed to educate users of the adjacent trail about the stormwater management practice. This project aligns with Cleveland Metroparks’ core goal to “sustain.”

- No. 25-08-127:** It was moved by Vice President Rinker, seconded by President Ittu and carried, to approve the authorization to apply for and enter into a grant agreement with the Northeast Ohio Regional Sewer District for up to \$250,000 as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program;

ACTION ITEMS (cont.)

and further, that the Board authorize the Chief Executive Officer to enter into agreement and execute any other documents as may be required to accept the grant; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Nays: None.

Note: Vice President Moore was not present during the vote for Action Item (i).

- (j) ***Amendment No. 3/Guaranteed Maximum Price #3 – Contract 1748 – Construction Manager at Risk, RFP #6768-b, Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Giraffe Barn Repairs and Modifications***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Christopher Widdowson, Architect/Michele Crawford, Project Development Manager)

Background

On August 31, 2023, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6768) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Cleveland Metroparks Zoo (“Project”). The Project’s desired outcome was to partner with a Construction Manager at Risk (“CMR”) to provide construction services and support for anticipated projects for a period of up to five (5) years. The components of the Project will range in complexity and have a varying budget which will be determined on a per project basis. Four (4) preliminary projects were identified in the RFQu to use as a basis for evaluation for awarding deeming the best value proposer.

On February 15, 2024, the Board awarded a Construction Manager at Risk Contract (Board Resolution No. 24-02-019) to Turner Construction Company (“Turner”) for the Project. At the time of the Board’s award, only the pre-construction stage compensation for Giraffe Barn Repairs and Modifications (“Project No. 3”), was fixed at \$7,939. On June 20, 2024, the Board awarded Guaranteed Maximum Price #1 (“GMP #1”) for Project No. 3 (Board Resolution No. 24-06-077) in the amount of \$289,595 for the purchase of long lead time skylight and roofing materials, prior to the final design, to meet the preliminary schedule for construction to begin in August 2024. On July 18, 2024, the Board awarded Guaranteed Maximum Price #2 (“GMP #2”) for Project No. 3 (Board Resolution No. 24-07-090) in the amount of \$683,421 for the labor to install the giraffe barn roof system as well as interior renovation work to some of the existing giraffe stalls. All work associated with GMPs #1 and #2 has since been successfully completed. As this work was nearing completion, staff identified additional scope that includes resurfacing of asphalt pavement located along the animal habitats adjacent to the giraffe barn. Turner Construction was asked to obtain paving estimates and oversee the

ACTION ITEMS (cont.)

asphalt resurfacing project to be complete by October 1, 2025. Guaranteed Maximum Price #3 (“GMP #3”) for Project No. 3 will be established to include asphalt paving of pathways along the giraffe barn animal habitats.

Project No. 3 GMP #3 Establishment

Turner has established the values below for Project No. 3 GMP #3 based upon an engineering narrative:

GMP #3 ITEMS	COST
Asphalt Paving	\$60,272
Additional full depth pavement repair	\$7,800
GMP #3 Cost of Work Subtotal	\$68,072
GMP #3 FEES	
Contingency (3.0%)	\$2,042
General Conditions (12.53%)	\$8,530
Additional General Conditions - Staffing	\$17,398
CMR Fee (2.5%)	\$1,702
GMP #3 Fee Subtotal	\$29,672
Design Development Contingency	\$12,042
Subcontractor Default Insurance	\$1,209
GMP #3 TOTAL	\$110,995
Additional Pre-Construction Stage Services	\$790
GMP #3 TOTAL	\$111,785

Construction Schedule

Turner’s construction schedule associated with the proposed Project No. 3 GMP #3 anticipates a September 2025 Project No. 3 commencement and an approximate 2-week duration for completion, barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board.

No. 25-08-128:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price #3 contract with Turner Construction Company, for the construction of RFP #6768-b, Giraffe Barn Repairs and Modifications, Cleveland Metroparks Zoo, to reflect a **GMP #3** in the amount of **\$110,995**, and additional Pre-Construction Stage Services in the amount of **\$790** which will be an amount in addition to \$7,939 already awarded for Pre-Construction Stage Services, and \$973,016 already awarded for GMPs #1 and #2 for a total **contract valued at \$1,092,740**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(k) Contract Amendment No. 1 – Contract #1786 – Cleveland Metroparks Barge 225 Permanent Mooring and Renovation, Euclid Creek Reservation – Guaranteed Maximum Price #1**

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Keith Carney, Project Manager/Andrew Stahlke, Project Developer)

Background

On August 5, 2024, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6865) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Barge 225 Permanent Mooring and Renovation, Euclid Creek Reservation (“Project”). On November 21, 2024, the Board awarded a Construction Manager at Risk Contract to The Ruhlin Company (“Ruhlin”) for the Project (Board Resolution No. 24-11-155). At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$17,000. Per the contract, a Guaranteed Maximum Price (“GMP”) for construction is then developed and brought back to the Board for approval.

While the design, pricing, and phasing of the Project continues to be developed, roof maintenance is needed to ensure that the Barge interior is kept dry while it awaits full renovation.

GMP #1 Establishment

Ruhlin has established the below GMP #1 based upon a request from Cleveland Metroparks to perform roof maintenance and address roof drain repairs:

Barge 225 Roof and Roof Drain Repair

<u>Item</u>	<u>Cost</u>
Roofing Spot Maintenance	\$ 11,395
Roof Drain Maintenance	\$ 6,500
Subcontractor Bond	\$ 114
Owner Directed Allowance	\$ 20,000
<i>Cost of Work Subtotal</i>	<i>\$ 38,009</i>
Contingency (3.0%)	\$ 1,141
General Conditions (12.21%)	\$ 4,641
CMR Fee (2.0%)	\$ 760
GMP # 1 Total	\$ 44,551

Construction Schedule

Ruhlin’s construction schedule associated with the proposed GMP #1 anticipates a September 15, 2025 GMP #1 commencement and implementation of work for an October 13, 2025 GMP #1 completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board.

ACTION ITEMS (cont.)

No. 25-08-129: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **The Ruhlin Company**, for the construction of RFP #6865-b, Barge 225 Permanent Mooring and Renovation, Euclid Creek Reservation, to reflect a **GMP** in the amount of \$44,551, which will be an amount in the addition of \$17,000 already awarded for preconstruction stage services, for a total **contract valued at \$61,551**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (I) ***Award of Single Source #6968 – Mandel Community Trail – Trail Lighting Installation – Lakefront Reservation***
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Background

In August of 2023, the Board authorized a development agreement (Board Resolution No. 23-08-135) between Cleveland Metroparks, the City of Cleveland, and Cuyahoga County to work in partnership towards the development of the North Marginal Trail (“Mandel Community Trail”). Since that time construction of the 2.7 mile shared use path between E. 9th Street and East 55th Street has commenced with Cuyahoga County administering construction with their contractor, Independence Excavating (the “Project”). The Project is set for completion in 2026.

As a result of discussions with the Jack, Joseph and Morton Mandel Foundation (“Mandel Foundation”), additional trail features of the Project and improvements to portions of the existing shared use path between E. 55th Street and Martin Luther King Jr. Boulevard have been requested. One such feature is trail specific lighting. Mandel Foundation has communicated that additional funds are in the process of being awarded to Cleveland Metroparks for trail illumination between E. 9th Street and Martin Luther King Jr. Boulevard and further enhancements between E. 55th Street and Martin Luther King Jr. Boulevard. Details of the additional awards are being finalized.

A proposal has been requested from Independence Excavating, Inc. (“Independence Excavating”), the contractor for the Project, to install trail specific lighting system from E. 9th Street to Martin Luther King Jr. Boulevard. Independence Excavating was awarded the Project by Cuyahoga County in 2024 as the lowest and best bidder among five (5) bidders through their public RFB #14474 and subsequently awarded the contract for construction of the Project by way of Cuyahoga County Resolution No. R2024-0262. Independence Excavating is currently on site and has already in their bid established competitive line item costing that can be extended for use in illumination additions which fits squarely the utilization of a single source contract. Michael Baker International, the engineer of record on the Project, is preparing the engineering plans for the trail

ACTION ITEMS (cont.)

illumination and their contract was authorized by the Board on June 19, 2025 (Board Resolution No. 25-06-099).

Independence Excavating has made substantial progress with the Project to date and in order to stay on schedule and incorporate the project additions, components of the illumination system (i.e., duct banks, pole base foundations, etc.) need to be incorporated at this time. Independence Excavating has provided the first of several proposals for the incorporation of the illuminating infrastructure. Independence Excavating will install the trail illumination infrastructure under the guidance of the Cuyahoga Department of Public Works per the project development agreement along with the balance of the original work included in the Project.

Proposal Analysis

Independence Excavating has provided a proposal based upon their extended unit costs from RFB #14474 for the installation of duct bank, pull boxes and light pole bases for 8,600 l.f. of trail (western portion) with the following summary of not to exceed prices:

Mobilization	\$ 27,500
Light Pole Foundations	\$120,450
Conduit	\$113,520
Trenching	\$ 85,140
Pull Boxes	\$100,375
Grounding	\$ 16,060
UG Warning Marking Tape	\$ 14,190
Total	\$477,235

Staff will return to the Board with forthcoming change orders to add additional components of the Mandel Trail Community Trail lighting once designed and priced by Independence Excavating.

No. 25-08-130:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Contractor Contract, as per Single Source #6968, for the construction of the Mandel Community Trail lighting with **Independence Excavating, Inc. in the not-to-exceed amount of \$477,235, for trail illumination infrastructure** in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated August 6, 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.**No. 25-08-131:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**
 - **ODOT Co-Op #6939:** Asphaltic Concrete (see page **104396**);
- (b) **RFP Renewal #6542-b:** Body Art, Caricature, and Digital Photo Services at Cleveland Metroparks Zoo (see page **104397**);
- (c) **Bid Renewal #6689:** Pit Toilet Cleaning Services (see page **104399**);
- (d) **Single Source #6954:** Eucalyptus Browse (see page **104400**);
- (e) **Bid #6957:** 2025 Pavement Markings (see page **104401**); and,
- (f) **Bid #6959:** Cold Storage Pole Buildings – Shawnee Hills and Sleepy Hollow Golf Courses and South Chagrin Reservation (see page **104402**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

COMMODITIES USAGE REPORT - *"In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board."*

ODOT CO-OP #6939: ASPHALTIC CONCRETE to be supplied on an "as needed" basis from April 1, 2025 through February 28, 2026 to various locations throughout Cleveland Metroparks

ORIGINAL ESTIMATE \$250,000

(90% = \$225,000)

The estimated encumbrance was based upon the eleven (11) month spend of asphaltic concrete to various locations throughout Cleveland Metroparks. On June 19, 2025, the Board approved an increase of \$75,000 (Board Resolution No. 25-06-101) based on an increase in paving projects. However, due to the continued increase in paving projects, additional funding is required once again. The requested commodity adjustment pays current invoices and anticipates remaining orders through February 28, 2026.

ORIGINAL AWARD (4/17/25)	\$175,000
Additional Consumption (6/19/25)	75,000
Additional Consumption Estimate	200,000
REVISED TOTAL AWARD	\$450,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 25-04-065 to accommodate usage in excess of the original estimate as follows:

No. 25-04-065: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the split award for asphaltic concrete, as noted in ODOT Co-Op #6939, to be supplied on an "as needed" basis for an eleven (11) month period beginning April 1, 2025 through February 28, 2026 to **Shelly Materials, Inc. (DBA: Allied Corporation)** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed ~~\$175,000~~ ~~\$250,000~~ \$450,000**, in full cooperation with ODOT contract number DOT101G26-20. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(See Approval of this Item by Resolution No. 25-08-131 on Page 104395)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RFP RENEWAL #6542-B SUMMARY: BODY ART, CARICATURE, AND DIGITAL PHOTO SERVICES AT CLEVELAND METROPARKS ZOO**

(Originating Sources: Christopher W. Kuhar, Executive Director, Cleveland Metroparks Zoo/Tim Savona, Director of Revenue Development/Starr Kelly, Guest Strategy Manager/Katie McVoy, Legal Counsel)

Background

Since 2018, Images Everywhere Specialty Services (“Images Everywhere”) has provided body art, caricature, and digital photo services at Cleveland Metroparks Zoo.

On July 8, 2021, Cleveland Metroparks staff issued RFP #6542-b, Cleveland Metroparks Zoo Food Services/Catering, Retail, Photo, and Body Art Operations.

Proposals

Six Proposers provided proposals, as follows, with only Aramark and Images Everywhere providing proposals for Body Art/Photo:

Proposer	Food	Retail	Body Art/ Photo
Aramark	X	X	X
Event Network		X	
Images Everywhere			X
Levy Restaurants	X	X	
The SSA Group	X	X	
Volume Services, Inc. DBA Sodexo Live!	X		

Evaluation of Proposals

Cleveland Metroparks evaluated proposals based on four areas:

1. Experience and Reputation (10%)
2. Quality and Content (30%)
3. Business Terms (50%)
4. Other (10%)

Body Art/Photo was scored as follows:

Proposer	Experience and Reputation (10)	Quality and Content (30)	Business Terms (50)	Other/Core Values (10)	Total (100)
Aramark	7	25	40	8	80
Images Everywhere	8	25	50	8	91

As a result, pursuant to Board Resolution No. 22-08-115, Cleveland Metroparks entered into a three-year agreement with Images Everywhere for the period January 1, 2023 through December 31, 2025, with an option to renew for up to three (3) additional years, through and including December 31, 2028. Images Everywhere now has an eight-year history with Cleveland Metroparks, during which time it has provided quality body art/photo services.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

In 2023, Images Everywhere submitted \$193,600 in commission to Cleveland Metroparks; in 2024, Images Everywhere submitted \$147,669 in commission; and through the first six months of 2025, Images Everywhere has submitted \$42,763 in commission.

Staff recommends that the Board renew the agreement with Images Everywhere for the period January 1, 2026 through December 31, 2027, with an option to renew for up to one (1) additional year, through and including December 31, 2028. Images Everywhere will continue to pay Cleveland Metroparks 25% of Adjusted Gross Receipts up to \$400,000 and 30% of Adjusted Gross Receipts over \$400,000, with a Minimum Annual Guarantee of \$115,000 based upon annual attendance of one million people.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an amendment to the agreement, in a form approved by the Chief Legal & Ethics Officer, with Images Everywhere as summarized above and maintained in the bid/proposal file for RFP #6542-b, for the Body Art/Photo/Caricature Services at Cleveland Metroparks Zoo, for an additional two-year period from January 1, 2026 through December 31, 2027, with an option to renew for up to an additional one (1) year, through and including December 31, 2028, with commissions as summarized above.

(See Approval of this Item by Resolution No. 25-08-131 on Page 104395)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID RENEWAL #6689 SUMMARY: **PIT TOILET CLEANING SERVICES** to be supplied on an “as needed” basis throughout Cleveland Metroparks for a three (3) year period beginning January 1, 2026 through December 31, 2028

HIGHLIGHTS AT A GLANCE
2023/2025 YTD Estimated Expenditure = \$173,863.45
2026/2028 Estimate = \$370,440.00

Background

In October 2022, the Purchasing Department solicited bids for pit toilet cleaning services located in various areas throughout the Park District on an “as needed” basis. Cleveland Metroparks currently has approximately 75 such toilets (ranging in vault capacity from 500-3000 gallons each). United Rentals was selected based on overall best value and positive historical, and existing, service partnerships with the Park District. Although the initial three (3) year period estimated expenditure was \$353,080, the year-to-date expenditure is \$173,863.45.

The current contract term, approved by the Board on November 17, 2022 (Resolution No. 22-11-175), is for a three (3) year period beginning January 1, 2023 through December 31, 2025 with an option to renew for an additional three (3) year period from January 1, 2026 through December 31, 2028, and to include an annual five (5) percent cost escalation. United Rentals has agreed to waive the annual five percent cost escalation for a three (3) year renewal term.

The Purchasing Division recommends renewal for pit toilet cleaning services from United Rentals for an additional three (3) year period beginning January 1, 2026 through December 31, 2028 at the current 2025 prices for these services.

RECOMMENDED ACTION:

That the Board authorize a renewal of award for the purchase of Pit Toilet Cleaning Services as specified in Bid #6689 throughout Cleveland Metroparks on an “as needed” basis, to be provided for a three (3) year period beginning January 1, 2026 through December 31, 2028, from the lowest and best bidder, **United Rentals** for an annual cost in the amount of \$123,480 or a total three (3) year cost in the amount of \$370,440 for a total six (6) year cost in the amount of \$544,303.45. In the event the log of consumption exceeds 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 25-08-131 on Page 104395)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6954 SUMMARY: **EUCALYPTUS BROWSE** to be supplied for a two (2) year period beginning September 1, 2025 through August 31, 2027

This single source requires a split award to provide Eucalyptus Browse for Cleveland Metroparks Zoo on an “as needed basis.” The dual award by Koala Browse of Boyton Beach, Florida and Australian Outback Plantation, of Tonopah, Arizona, assures Cleveland Metroparks is not reliant upon one producer if growing conditions prevent an adequate harvest. Weather conditions, disease and insect infestation of the eucalyptus varies between provider regions. Browse nutrition and leaf condition is also varied due to soil conditions, temperatures, season and amount of rainfall. Growing conditions affect the nutritional quality of the plant resulting in inconsistencies in the koalas’ consumption of the eucalyptus browse. Keepers are unable to determine or predict which leaves or species the animals will prefer on a day-to-day basis. Additionally, there is a difference in species of eucalyptus provided by each supplier. Australian Outback Plantation provides between 17 and 25 different species of eucalyptus weekly which provides variety in the koalas’ diet.

Minimally two (2) koalas, one male and one female, are projected to be in the Zoo’s collection during the term of this bid. Shipping of eucalyptus browse (packed in ice as needed during warm months) is sent via Southwest Airlines. Koala Browse shipping costs are billed separately.

RECOMMENDED ACTION:

That the Board authorize Single Source #6954, for a two (2) year period beginning September 1, 2025 through August 31, 2027, **in an amount not to exceed \$250,000** including browse that is packed in ice from **Australian Outback Plantation** at a price of \$6.75/pound and \$6.66/pound (\$23.00/bundle) from **Koala Browse**.

(See Approval of this Item by Resolution No. 25-08-131 on Page 104395)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**BID #6957 SUMMARY: 2025 PAVEMENT MARKINGS**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Each year, the Park District allocates capital funds for renewing roadway striping, stop bars, crosswalks, and other directional and safety symbols throughout various Reservations. The purpose of renewing the striping is to maximize vehicular and pedestrian safety and provide clear information to patrons.

The 2025 pavement marking bid scope of work includes centerline, edgeline, crosswalk, stop bar, and turn arrow markings on 42.1 miles of various sections of parkway in Bedford, Big Creek, Brecksville, Brookside, Huntington, Lakefront, Mill Stream Run, and West Creek Reservations.

Bids were received on August 13, 2025 and are tabulated below:

BID #6957 - 2025 PAVEMENT MARKINGS	
Bidder Name	Base Bid
J.D. Striping and Servies	\$113,236.90
American Roadway Logistics	\$136,500.00
The Aero-Mark Company	\$156,000.00
Engineer's Estimate	\$175,000.00

Staff recommends awarding the bid to the lowest and best bidder, **J.D. Striping and Services Inc.** J.D. Striping and Services, Inc. has successfully completed the pavement markings contract for Cleveland Metroparks in 2015, 2017, 2019, 2022 and 2023 and have also performed similar work for other Cuyahoga County public entities including the City of Brecksville, the City of Middleburg Heights, and the City of Brook Park. They have been in business for over 24 years and are pre-qualified to perform numerous ODOT work types including ODOT Work Type 45-Pavement Markings. They specialize in county, municipal, and commercial pavement markings as well as ODOT projects.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **J.D. Striping and Services Inc.** as the lowest and best bidder for Bid #6957, 2025 Pavement Markings in the amount of **\$113,236.90**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 25-08-131 on Page 104395)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**BID #6959 SUMMARY: COLD STORAGE POLE BUILDINGS – SHAWNEE HILLS AND SLEEPY HOLLOW GOLF COURSES AND SOUTH CHAGRIN RESERVATION**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks Park Operations Department has taken inventory and condition assessments of maintenance facilities throughout the Park District. Based on those assessments, three new storage buildings were identified to be constructed at Shawnee Hills Golf Course, Sleepy Hollow Golf Course, and South Chagrin Reservation. The buildings at Sleepy Hollow and South Chagrin will add additional indoor storage capabilities for equipment and materials while the Shawnee Hills building will replace the storage facility that was damaged by fire in 2024.

This contract will construct each building and install roofing and siding only. The balance of interior finish work and electrical work will be completed by Cleveland Metroparks construction divisions.

The scope of work includes:

1. Excavation and pouring of concrete bases and setting of all columns with steel reinforcement.
2. All lumber framing including purlins, bracing, splash boards, headers, garage door openings, pre-engineered wood trusses, OSB sheathing, and any other required blocking, fasteners, connectors, etc.
3. Installation of approximately 3,700 square feet (on each building) of pre-finished metal siding and 4,400 square feet (on each building) of pre-finished metal roofing including all components required for a complete siding and roof system.

Bids were received on August 13, 2025 and are tabulated below:

Bidder Name	Lump Sum Base Bid
Country View Construction	\$354,000.00
Millstone Management Group	\$644,400.00
Engineer's Estimate	\$600,000.00

Staff recommends awarding the bid to the lowest and best bidder, **Country View Construction, LLC**. Country View Construction has recently completed Timberlane Farms Barn Roof Replacement for Cleveland Metroparks and has completed comparable pole buildings for other public and private entities. They have been in business for 14 years and specialize in an assortment of residential, commercial, and industrial roofing systems and building construction.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Country View Construction, LLC** as the lowest and best bidder for Bid #6959, Cold Storage Pole

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Buildings in the amount of **\$354,000**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 25-08-131 on Page 104395)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 8/21/25)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional building enclosure consulting services for the Patrick S. Parker Community Sailing Center at Lakefront Reservation.	Wiss, Janey, Elstner Associates, Inc.	\$32,500.00	(7)
Professional construction inspection services for CUY Valley Parkway Bridge rehabilitation at Rocky River Reservation; additional services.	DLZ Ohio, Inc.	\$35,796.24 <u>25,945.18</u> \$61,741.42	(7)
Professional design services for the Zoo front entry point; additional services.	Peninsula Architects	\$42,500.00 <u>7,500.00</u> 50,000.00	(7)
Replacement of Gate N at the Zoo.	Advance Door Co.	\$27,913.00	(7)
Race series medals for various races throughout the Park District in 2025.	Running Awards and Apparel	\$30,380.00	(3)
Disassemble and remove pump station at Hawthorne Valley and install at Shawnee Hills Golf Course.	Irrigation Technical	\$30,556.82	(7)
Geotechnical exploration of the Community Sailing Center for E. 55 th Marina at Lakefront Reservation; additional services.	S&ME, Inc.	\$27,950.00 14,000.00 8,500.00 3,500.00 <u>8,000.00</u> \$61,950.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Post-closing environmental assessment, testing, and related services for City of Cleveland Land Bank Property.	Terracon Consultants, Inc.	\$64,810.00	(3)
Removal and relocation of electrical poles, wires and associated equipment at Seneca Golf Course.	The Illuminating Company	\$35,536.31	(3)
Prevailing wage software for Planning and Design.	LCP Tracker, Inc.	\$75,000.00	(7)
Employee recognition software for HR for a two (2) year period; renewal for a two (2) year period.	Terryberry Company LLC	\$50,000.00 <u>25,000.00</u> \$75,000.00	(7)
2025 estimated lab fees for veterinary diagnostic testing for the Zoo.	Indexx Distribution Inc.	\$31,000.00	(3)
Professional coastal and shoreline engineering and design services for the Patrick S. Parker Community Sailing Center, Lakefront Reservation.	KS Associates, Inc.	\$32,200.00	(7)
Surveillance trailer for Police.	Industrial Video & Control Co., LLC	\$56,356.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand's manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**" – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (8/21/25)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<u>CUY Hawthorn Parkway Bridge Rehabilitation - South Chagrin Reservation</u> <u>Contract Amount:</u> Original Contract Amount: \$3,058,757.96 Change Order No. 1 Amount: \$0.00 Change Order No. 2 Amount: \$0.00 Change Order No. 3 Amount: \$32,189.91 Change Order No. 4 Amount: \$1,827.10 Change Order No. 5 Amount \$20,235.50 Revised Contract Amount: \$3,113,010.47	Aggregate, chip seal and emulsion, waterproofing and concrete anti-graffiti sealer.	The Great Lakes Construction Co.	#5
<u>Professional Design Services for Cleveland Metroparks Gorilla Primate RainForest Addition</u> <u>Contract Amount:</u> Original Contract Amount: \$648,170.00 Amendment No. 1 Amount: \$49,900.00 Amendment No. 2 Amount: \$3,171,458.00 Amendment No. 3 Amount: \$1,057,040.00 Amendment No. 4 Amount: \$2,762,240.00 Amendment No. 5 Amount: \$66,705.00 Amendment No. 6 Amount: \$1,721,770.00 Amendment No. 7 Amount: \$75,000.00 Revised Contract Amount: \$9,552,283.00	Additional redesign services of foundations.	DVA Architecture LLC	#7

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **104395** through **104403**; \$25,000 to \$75,000 purchased items/services report, pages **104404** through **104405**; and construction change orders, page **104406**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 25-08-116: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **104434** to **104669**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

No. 25-08-117: It was moved by Vice President Rinker, seconded by President Ittu and carried, to approve JP Morgan Mastercard-Arborwear dated July 1, 2025 to July 31, 2025 in the amount of \$44.50, as identified on pages **104670** to **104671**.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *First Reading: Dignity and Respect for All Policy***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Harold Harrison, Chief Human Resources Officer/Dan Veloski, Human Resources Manager)

Pursuant to Article 1, Section 1(a) of its By-Laws, the “Dignity and Respect for All Policy” was scheduled for the required 5-year review. Since substantial changes have been made, this Policy is being submitted to the Board for consideration for its First Reading.

The purpose of this Policy is the following:

“The Board of Park Commissioners of the Cleveland Metropolitan Park District is committed to fostering, cultivating and preserving a culture of Dignity and Respect for All.

People are one of the most valuable assets we have. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work and that our guests bring to our Park District represent a significant part of not only our culture, but our reputation and the Park District’s achievements as well.

We embrace and encourage our employees’ and guests’ differences in age, color, disability, ethnicity, family or marital status, gender, gender identity or expression, language, national origin, physical and mental ability, pregnancy, race, religion, sexual orientation, socio-economic status, and veteran or military status.

All Cleveland Metroparks’ employees and volunteers have a responsibility to treat others with dignity and respect – a Core Value – at all times.”

The “Dignity and Respect for All Policy” has been modified to conform to changes in federal policy ensuring eligibility for federal funding, while maintaining our fidelity to the Park District’s core values.

The full Policy can be found at pages **104426** through **104433**.

(b) *AI at Work: Innovation, Impact & Intelligence*

(Originating Source: Anthony M. Joy, Chief Information Officer)

This presentation explores how artificial intelligence is transforming operations at Cleveland Metroparks, with a spotlight on natural resource management and zoo animal behavior. Also highlighted are future directions for integrating AI into other aspects of the organization emphasizing its role in enhancing efficiency.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**(c) *Hilliard Road Bridge Replacement Update***

(Originating Source: Sean E. McDermott, P.E., Chief Planning & Design Officer)

Since staff last provided an update to the Board of Park Commissioners in February of 2023, which followed an update in March of 2021, Cuyahoga County Department of Public Works has continued to refine the design and approach to the forthcoming replacement of the Hilliard Road Bridge over the Rocky River Reservation and Rocky River Valley. Cleveland Metroparks staff continues to be engaged by the Cuyahoga County Department of Public Works in conjunction with the cities of Rocky River and Lakewood.

The bridge, constructed in 1924-1925, has served the area for decades and the origination of the bridge has unique ties to Rocky River Reservation. Cuyahoga County Department of Public Works staff will share the challenges that replacement of the bridge has encountered along with updated design for the bridge.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, September 18, 2025, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT.

No. 25-08-132: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Ittu adjourned the meeting at 9:07 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

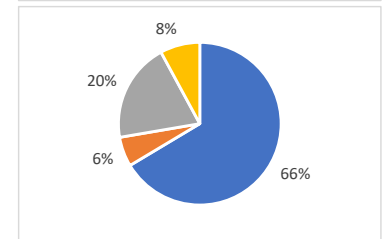
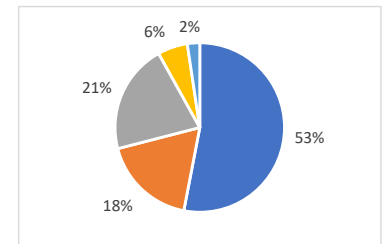
President.

Attest:

Secretary.

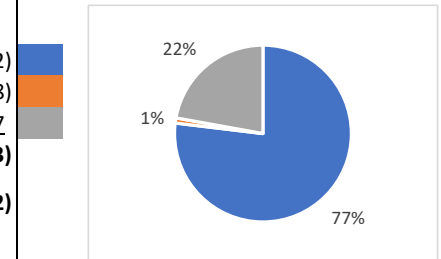
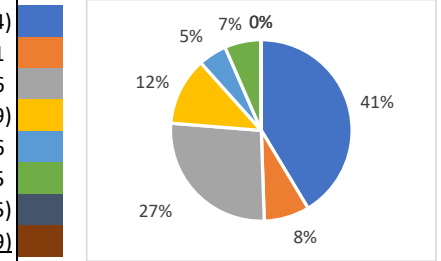
Cleveland Metroparks
Financial Performance
7/31/2025
CM Park District

	Actual July '24	Actual July '25	Fav (Unfav)	Actual YTD July '24	Actual YTD July '25	Fav (Unfav)
Revenue:						
Property Tax	11,404,384	11,509,340	104,956	64,792,971	63,595,157	(1,197,814)
Local Gov/Grants/Gifts	488,560	3,235,579	2,747,019	11,586,518	21,544,270	9,957,752
Charges for Services	7,400,318	7,550,429	150,111	26,782,678	25,105,440	(1,677,238)
Self-Funded	784,878	972,858	187,980	5,447,895	6,844,244	1,396,349
Interest, Fines, Other	<u>176,551</u>	<u>301,629</u>	<u>125,078</u>	<u>2,084,125</u>	<u>2,838,454</u>	<u>754,329</u>
Total Revenue	20,254,691	23,569,835	3,315,144	110,694,187	119,927,565	9,233,378
OpEx:						
Salaries and Benefits	7,587,578	8,134,290	(546,712)	48,324,184	51,978,845	(3,654,661)
Contractual Services	483,702	551,460	(67,758)	4,109,952	4,614,738	(504,786)
Operations	2,319,672	2,516,024	(196,352)	14,505,902	15,477,447	(971,545)
Self-Funded Exp	<u>1,043,310</u>	<u>977,047</u>	<u>66,263</u>	<u>6,503,644</u>	<u>6,191,580</u>	<u>312,064</u>
Total OpEx	11,434,262	12,178,821	(744,559)	73,443,682	78,262,610	(4,818,928)
Op Surplus/(Subsidy)	8,820,429	11,391,014	2,570,585	37,250,505	41,664,955	4,414,450
CapEx:						
Capital Labor	97,390	127,978	(30,588)	579,297	867,168	(287,871)
Construction Expenses	3,854,977	4,197,185	(342,208)	20,458,090	25,983,050	(5,524,960)
Capital Equipment	621,436	217,423	404,013	5,067,577	3,722,826	1,344,751
Land Acquisition	(1,840)	47,109	(48,949)	4,989,381	816,850	4,172,531
Capital Animal Costs	<u>450</u>	<u>673</u>	<u>(223)</u>	<u>11,319</u>	<u>17,871</u>	<u>(6,552)</u>
Total CapEx	4,572,413	4,590,368	(17,955)	31,105,664	31,407,765	(302,101)
Net Surplus/(Subsidy)	4,248,016	6,800,646	2,552,630	6,144,841	10,257,190	4,112,349



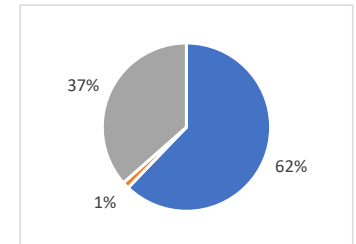
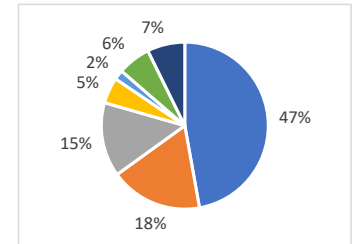
Cleveland Metroparks
Financial Performance
7/31/2025
Zoo

	Actual July '24	Actual July '25	Fav (Unfav)	Actual YTD July '24	Actual YTD July '25	Fav (Unfav)
Revenue:						
General/SE Admissions	2,101,699	1,526,209	(575,490)	4,976,675	3,469,361	(1,507,314)
Guest Experience	273,620	266,863	(6,757)	675,747	679,308	3,561
Zoo Society	0	1,100,451	1,100,451	1,368,413	2,247,519	879,106
Souvenirs/Refreshments	401,670	320,804	(80,866)	1,369,016	1,014,637	(354,379)
Education	3,370	8,509	5,139	326,489	425,285	98,796
Rentals & Events	17,503	27,165	9,662	478,962	543,017	64,055
Consignment	6,766	0	(6,766)	12,105	0	(12,105)
Other	<u>(4,280)</u>	<u>(6,290)</u>	<u>(2,010)</u>	<u>(2,491)</u>	<u>(5,360)</u>	<u>(2,869)</u>
Total Revenue	2,800,348	3,243,711	443,363	9,204,916	8,373,767	(831,149)
OpEx:						
Salaries and Benefits	1,496,093	1,615,599	(119,506)	10,315,043	10,799,675	(484,632)
Contractual Services	16,201	23,625	(7,424)	117,879	131,957	(14,078)
Operations	<u>397,593</u>	<u>325,366</u>	<u>72,227</u>	<u>3,163,270</u>	<u>3,111,383</u>	<u>51,887</u>
Total OpEx	1,909,887	1,964,590	(54,703)	13,596,192	14,043,015	(446,823)
Op Surplus/(Subsidy)	890,461	1,279,121	388,660	(4,391,276)	(5,669,248)	(1,277,972)
CapEx:						
Capital Labor	0	2,160	(2,160)	3,945	13,140	(9,195)
Construction Expenses	520,203	715,777	(195,574)	2,366,638	2,913,750	(547,112)
Capital Equipment	194,160	0	194,160	390,196	654,449	(264,253)
Capital Animal Costs	<u>450</u>	<u>673</u>	<u>(223)</u>	<u>11,319</u>	<u>17,871</u>	<u>(6,552)</u>
Total CapEx	714,813	718,610	(3,797)	2,772,098	3,599,210	(827,112)
Net Surplus/(Subsidy)	175,648	560,511	384,863	(7,163,374)	(9,268,458)	(2,105,084)
Restricted Revenue-Other	132,299	367,717	235,418	4,776,955	3,857,484	(919,471)
Restricted Revenue-Zipline	102,925	83,314	(19,611)	274,446	228,645	(45,801)
Restricted Expenses	<u>37,944</u>	<u>1,712,631</u>	<u>(1,674,687)</u>	<u>1,502,349</u>	<u>10,123,858</u>	<u>(8,621,509)</u>
Restricted Surplus/(Subsidy)	197,280	(1,261,600)	(1,458,880)	3,549,052	(6,037,729)	(9,586,781)



Cleveland Metroparks
Financial Performance
7/31/2025
Golf Summary

	Actual July '24	Actual July '25	Fav (Unfav)	Actual YTD July '24	Actual YTD July '25	Fav (Unfav)
Revenue:						
Greens Fees	1,273,886	1,303,385	29,499	4,270,563	4,196,896	(73,667)
Equipment Rentals	507,806	501,666	(6,140)	1,682,088	1,588,821	(93,267)
Food Service	371,370	367,268	(4,102)	1,295,853	1,280,580	(15,273)
Merchandise Sales	112,248	125,644	13,396	438,399	446,695	8,296
Pro Services	2,218	14,770	12,552	176,724	167,229	(9,495)
Driving Range	136,973	148,018	11,045	563,955	566,622	2,667
Other	<u>77,382</u>	<u>65,939</u>	<u>(11,443)</u>	<u>644,187</u>	<u>648,135</u>	<u>3,948</u>
Total Revenue	2,481,883	2,526,690	44,807	9,071,769	8,894,978	(176,791)
OpEx:						
Salaries and Benefits	756,549	793,525	(36,976)	3,858,622	3,985,017	(126,395)
Contractual Services	8,353	13,497	(5,144)	70,290	83,120	(12,830)
Operations	<u>446,741</u>	<u>577,448</u>	<u>(130,707)</u>	<u>2,147,663</u>	<u>2,339,204</u>	<u>(191,541)</u>
Total OpEx	1,211,643	1,384,470	(172,827)	6,076,575	6,407,341	(330,766)
Op Surplus/(Subsidy)	1,270,240	1,142,220	(128,020)	2,995,194	2,487,637	(507,557)
CapEx:						
Capital Labor	29,010	55,126	(26,116)	171,693	395,475	(223,782)
Construction Expenses	1,292,676	659,700	632,976	2,456,150	2,122,761	333,389
Capital Equipment	<u>120,492</u>	<u>125,024</u>	<u>(4,532)</u>	<u>1,454,656</u>	<u>696,795</u>	<u>757,861</u>
Total CapEx	1,442,178	839,850	602,328	4,082,499	3,215,031	867,468
Net Surplus/(Subsidy)	(171,938)	302,370	474,308	(1,087,305)	(727,394)	359,911



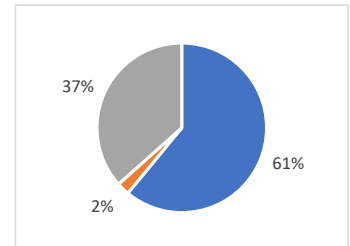
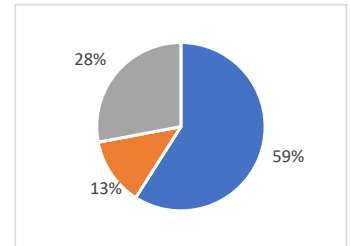
Cleveland Metroparks
Financial Performance
7/31/2025
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25
Operating Revenue	1,363,018	1,380,829	464,974	467,023	316,766	325,491	1,059,767	1,089,821	1,708,838	1,742,847
Operating Expenses	<u>931,104</u>	<u>1,032,793</u>	<u>218,461</u>	<u>243,849</u>	<u>228,419</u>	<u>219,842</u>	<u>657,553</u>	<u>756,133</u>	<u>1,100,043</u>	<u>1,134,724</u>
Operating Surplus/(Subsidy)	431,914	348,036	246,513	223,174	88,347	105,649	402,214	333,688	608,795	608,123
Capital Labor	0	0	1,474	0	0	0	120,477	217,421	7,055	61,837
Construction Expenses	0	0	12,402	0	0	0	1,266,750	200,497	20,661	143,711
Capital Equipment	<u>37,725</u>	<u>21,049</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>892,630</u>	<u>112,786</u>	<u>166,656</u>	<u>63,236</u>
Total Capital Expenditures	37,725	21,049	13,876	0	0	0	2,279,857	530,704	194,372	268,784
Net Surplus/(Subsidy)	394,189	326,987	232,637	223,174	88,347	105,649	(1,877,643)	(197,016)	414,423	339,339

	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin		Total	
	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25
Operating Revenue	1,125,321	1,202,133	619,610	592,463	1,610,221	1,271,154	803,255	823,065	0	156	9,071,770	8,894,982
Operating Expenses	<u>667,070</u>	<u>731,576</u>	<u>351,463</u>	<u>400,330</u>	<u>875,167</u>	<u>850,932</u>	<u>521,198</u>	<u>576,775</u>	<u>526,099</u>	<u>460,388</u>	<u>6,076,577</u>	<u>6,407,342</u>
Operating Surplus/(Subsidy)	458,251	470,557	268,147	192,133	735,054	420,222	282,057	246,290	(526,099)	(460,232)	2,995,193	2,487,640
Capital Labor	8,423	0	0	2,200	30,040	97,567	0	16,451	4,223	0	171,692	395,476
Construction Expenses	521,146	0	0	223,909	602,755	1,463,784	6,790	89,328	25,645	1,533	2,456,149	2,122,762
Capital Equipment	<u>28,500</u>	<u>175,495</u>	<u>0</u>	<u>8,554</u>	<u>101,746</u>	<u>73,834</u>	<u>0</u>	<u>139,550</u>	<u>227,400</u>	<u>102,292</u>	<u>1,454,657</u>	<u>696,796</u>
Total Capital Expenditures	558,069	175,495	0	234,663	734,541	1,635,185	6,790	245,329	257,268	103,825	4,082,498	3,215,034
Net Surplus/(Subsidy)	(99,818)	295,062	268,147	(42,530)	513	(1,214,963)	275,267	961	(783,367)	(564,057)	(1,087,305)	(727,394)

Cleveland Metroparks
Financial Performance
7/31/2025
Enterprise Summary

	Actual July '24	Actual July '25	Fav (Unfav)	Actual YTD July '24	Actual YTD July '25	Fav (Unfav)
Revenue:						
Concessions	1,078,225	939,804	(138,421)	2,834,137	2,418,523	(415,614)
Dock Rentals	5,962	6,823	861	643,445	532,835	(110,610)
Other*	314,073	280,490	(33,583)	1,274,552	1,145,139	(129,413)
Total Revenue	1,398,260	1,227,117	(171,143)	4,752,134	4,096,497	(655,637)
OpEx:						
Salaries and Benefits	565,997	561,732	4,265	2,312,607	2,345,944	(33,337)
Contractual Services	9,594	29,697	(20,103)	62,205	94,366	(32,161)
Operations	491,338	538,795	(47,457)	1,600,384	1,407,427	192,957
Total OpEx	1,066,929	1,130,224	(63,295)	3,975,196	3,847,737	127,459
Op Surplus/(Subsidy)	331,331	96,893	(234,438)	776,938	248,760	(528,178)
CapEx:						
Capital Labor	1,746	324	1,422	3,741	25,479	(21,738)
Construction Expenses	15,137	256	14,881	27,057	70,904	(43,847)
Capital Equipment	0	0	0	0	19,732	(19,732)
Total CapEx	16,883	580	16,303	30,798	116,115	(85,317)
Net Surplus/(Subsidy)	314,448	96,313	(218,135)	746,140	132,645	(613,495)



*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
7/31/2025
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant	
	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25
Operating Revenue	1,391,538	1,352,279	406,470	337,437	750,846	562,107	448,047	0
Operating Expenses	<u>1,234,938</u>	<u>1,160,748</u>	<u>234,061</u>	<u>235,682</u>	<u>243,808</u>	<u>188,103</u>	<u>299,639</u>	<u>1,768</u>
Operating Surplus/(Subsidy)	156,600	191,531	172,409	101,755	507,038	374,004	148,408	(1,768)
Capital Labor	0	1,520	0	0	0	785	0	0
Construction Expenses	15,137	70,904	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	15,137	72,424	0	0	0	785	0	0
Net Surplus/(Subsidy)	141,463	119,107	172,409	101,755	507,038	373,219	148,408	(1,768)

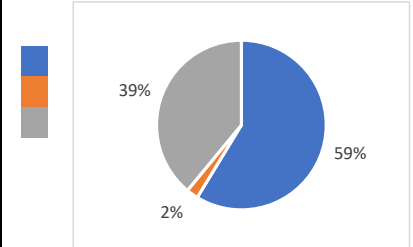
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Astorhurst Concession	
	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25
Operating Revenue	8,650	13,570	1,799	1,345	295,994	265,333	300,240	277,294	0	8,618
Operating Expenses	<u>16,631</u>	<u>29,315</u>	<u>4,429</u>	<u>3,884</u>	<u>175,091</u>	<u>146,518</u>	<u>275,128</u>	<u>277,103</u>	<u>0</u>	<u>6,219</u>
Operating Surplus/(Subsidy)	(7,981)	(15,745)	(2,630)	(2,539)	120,903	118,815	25,112	191	0	2,399
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(7,981)	(15,745)	(2,630)	(2,539)	120,903	118,815	25,112	191	0	2,399

	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock	
	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25
Operating Revenue	37,559	39,125	22,715	146,098	0	0	474,806	433,668	1,334	1,658
Operating Expenses	<u>33,859</u>	<u>44,617</u>	<u>29,338</u>	<u>165,053</u>	<u>320</u>	<u>0</u>	<u>280,566</u>	<u>275,148</u>	<u>1,205</u>	<u>1,228</u>
Operating Surplus/(Subsidy)	3,700	(5,492)	(6,623)	(18,955)	(320)	0	194,240	158,520	129	430
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	3,700	(5,492)	(6,623)	(18,955)	(320)	0	194,240	158,520	129	430

	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25	YTD July '24	YTD July '25
Operating Revenue	231,720	275,593	160,744	194,897	219,673	187,475	0	0	4,752,135	4,096,497
Operating Expenses	<u>229,613</u>	<u>250,247</u>	<u>101,245</u>	<u>99,470</u>	<u>14,876</u>	<u>14,244</u>	<u>800,450</u>	<u>948,390</u>	<u>3,975,197</u>	<u>3,847,737</u>
Operating Surplus/(Subsidy)	2,107	25,346	59,499	95,427	204,797	173,231	(800,450)	(948,390)	776,938	248,760
Capital Labor	0	0	0	0	0	0	3,741	23,174	3,741	25,479
Construction Expenses	0	0	0	0	0	0	11,920	0	27,057	70,904
Capital Equipment	<u>0</u>	<u>19,732</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,732</u>
Total Capital Expenditures	0	19,732	0	0	0	0	15,661	23,174	30,798	116,115
Net Surplus/(Subsidy)	2,107	5,614	59,499	95,427	204,797	173,231	(816,111)	(971,564)	746,140	132,645

Cleveland Metroparks
Financial Performance
7/31/2025
Nature Shops and Kiosks

	Actual July '24	Actual July '25	Fav (Unfav)	Actual YTD July '24	Actual YTD July '25	Fav (Unfav)
Retail Revenue	60,844	65,704	4,860	385,556	299,493	(86,063)
OpEx:						
Salaries and Benefits	32,516	66,237	(33,721)	215,731	282,798	(67,067)
Contractual Services	0	2,269	(2,269)	0	10,898	(10,898)
Operations	<u>20,304</u>	<u>17,443</u>	<u>2,861</u>	<u>224,307</u>	<u>187,968</u>	<u>36,339</u>
Total OpEx	52,820	85,949	(33,129)	440,038	481,664	(41,626)
Op Surplus/(Subsidy)	8,024	(20,245)	(28,269)	(54,482)	(182,171)	(127,689)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>(37,800)</u>	<u>0</u>	<u>(37,800)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	(37,800)	0	(37,800)	0	0	0
Net Surplus/(Subsidy)	45,824	(20,245)	(66,069)	(54,482)	(182,171)	(127,689)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH END JULY 2025**

ACCOUNTS RECEIVABLE

Current	Past Due					Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days		
\$1,541,191	\$62,096	\$30,512	\$3,695	\$206,271		\$1,843,766

Date Placed	Bank	Description	Days of Duration	Rate		Date of Maturity	Interest Earned	EOM Balance
07/01/25	Key Bank Capital Markets	Portfolio (A)	30	4.400%	(C)	07/31/25	51,142.28	\$13,966,040
07/01/25	STAR Ohio	State pool (B)	30	4.44%		07/31/25	234,668.39	\$63,437,099

(A) KBCM - Net Change in Portfolio \$0. Ending Account Value \$14,556,427.

Investment balance ranged from \$13,914,898 to \$13,966,040 in July 2025.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$63,196,314 to \$63,437,099 in July 2025.

(C) The calculated rate includes any realized appreciation on bonds that matured during the period.

Source: Wade Steen, Chief Finance Officer
08/13/25

RESOLUTION RECOGNIZING THE RETIREMENT OF JUDITH MACKEIGAN

WHEREAS, *Judith MacKeigan has served Cleveland Metroparks for almost 15 years; and,*

WHEREAS, *Judith MacKeigan has devoted these years of service utilizing her knowledge, skills and abilities as the first Historian Archivist in Outdoor Experiences; and,*

WHEREAS, *Judith MacKeigan used her knowledge and skills to become a vital piece of Cleveland Metroparks history and created the Cleveland Metroparks Archives cataloguing and maintaining of historical documents, reports and photographs from offices and buildings throughout the eighteen reservations; and,*

WHEREAS, *Judith MacKeigan was committed to growth and building her career, completing her MA in history from Cleveland State University while joining the Cleveland Metroparks team in 2010, and acquired her Certified Interpreter Guide with the National Association for Interpretation; and,*

WHEREAS, *Judith MacKeigan used her wealth of knowledge and was lead author and chief editor of the book *The 100 Year Trail: A Centennial Celebration of Cleveland Metroparks*, receiving an ADDY Award in Publication Design/Book Design from the American Advertising Federation of Cleveland, and won first place in the book category for the National Association for Interpretation in 2017 and the Thomas Say Award for Excellence in Outstanding Publication from the NAI Interpretive Naturalist Section; and,*

WHEREAS, *Judith MacKeigan went above and beyond her call of duty by learning how to plan special events and specifically the Canal Days at Ohio & Erie Canal Reservation and played an integral part of the Cleveland Metroparks Centennial Steering Committee to plan the yearlong celebration across the park district; and,*

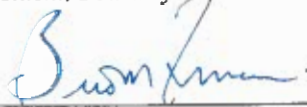
WHEREAS, *Judith MacKeigan was committed to the community and found opportunities to spread her knowledge by joining the CanalWay Center in 2020 presenting programs that combined nature and history, weekly history hikes, bus tours, cart tours, and was the narrator of the Cuyahoga River by Boat tours on the elCee2; and,*

WHEREAS, *Judith MacKeigan's devotion to efficiency, teamwork and love for Cleveland Metroparks was a great asset to the organization and won't be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Judith MacKeigan for her years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
MICHAEL O'BRIEN**

WHEREAS, *Michael O'Brien has served Cleveland Metroparks for 20 years; and,*

WHEREAS, *Michael O'Brien has worked with Cleveland Metroparks as a General Maintenance worker; and,*

WHEREAS, *Michael O'Brien has dedicated his time and effort to the improvement and enhancement of the Cleveland Metroparks Zoo; and,*

WHEREAS, *Michael O'Brien was an expert in welding and performed many projects that were recognized throughout the zoo; and,*

WHEREAS, *Michael O'Brien would go above and beyond on projects throughout the zoo, and most recently played a significant part in the Zoo's Rhino Door Project that was completed for USDA inspection; and,*

WHEREAS, *Michael O'Brien was committed to the safety of both the animals and the patrons that came to the zoo, providing modifications and safety measures to every project, including his work on the Rhino crates providing modifications and being available to staff when they were being transferred to other zoos and entering Cleveland Metroparks Zoo; and,*

WHEREAS, *Michael O'Brien's attention to detail played a part in the exceptional work he provided throughout the zoo with tasks such as making a gorilla blood pressure and blood draw sleeve, to putting up a snow leopard crate with quick turnaround; and,*

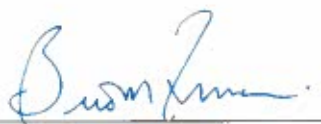
WHEREAS, *Michael O'Brien's professionalism extended to many internal stakeholders and would always provide excellent customer service that left a lasting impression; and,*

WHEREAS, *Michael's contributions and willingness to dedicate time, effort, and resources have been an asset to Cleveland Metroparks and Cleveland Metroparks Zoo. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Michael O'Brien and his years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



RESOLUTION RECOGNIZING THE RETIREMENT OF ALISA A. SANDOR

WHEREAS, *Alisa A. Sandor has served Cleveland Metroparks for over 32 years; and,*

WHEREAS, *Alisa A. Sandor has devoted her years of service as an Intern, Handyperson, Animal Keeper, Lead Animal Keeper, and Service Maintenance I worker; and,*

WHEREAS, *Alisa A. Sandor showed continued commitment to the success and care of the zoo animals and zoo facilities so that the experience that guests would have during their visits was one to remember; and,*

WHEREAS, *Alisa A. Sandor was essential to the creation and success of the zoo's Eastern Black Rhino breeding and husbandry program which brought notoriety and is considered the most successful in AZA institutions; and,*

WHEREAS, *Alisa A. Sandor was a trailblazer in promoting training methods that encouraged animals to voluntarily participate in their own health care; and,*

WHEREAS, *Alisa A. Sandor would go to the greatest extent to make sure patrons, donors and partners were appreciated by providing tours of the zoo facility; and,*

WHEREAS, *Alisa A. Sandor took pride in all of her work from Animal Keeper to Service Maintenance; taking exceptional care of the zoo's premium rental venue Stillwater Place, excellent pest control duties, volunteering for overtime, stepping in when an extra hand was needed, and spending countless hours performing small repairs throughout the Zoo; and,*

WHEREAS, *Alisa A. Sandor's years of experience and dedication to Cleveland Metroparks and Cleveland Metroparks Zoo was a tremendous asset to visitors and coworkers and will always be appreciated.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Alisa A. Sandor for her years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**CLEVELAND METROPARKS
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #7 8/21/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ 112,451	\$ (20,000) A	\$ 73,491,729
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	35,000	-	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	49,261	16,000 B	22,529,679
54	Operations	33,738,465	4,189,319	37,927,784	435,814	152,140 C	38,515,738
	Operating Subtotal	152,961,992	6,306,966	159,268,958	632,526	148,140	160,049,624
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expenses	94,780,279	16,182,752	110,963,031	12,248,334	753,402 D	123,964,767
574	Capital Equipment	3,949,389	1,618,677	5,568,066	627,315	150,000 E	6,345,381
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	12,875,649	903,402	134,063,206
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ 13,508,175	\$ 1,051,542	\$ 294,112,829

OPERATING

51 SALARIES

\$ (20,000) Transfer of appropriations from Seasonal Salaries to Operations for Park Operations
 Net budget effect is zero

A \$ (20,000) Total increase (decrease) to Salaries

53 CONTRACTUAL SERVICES

\$ 10,000 Transfer of appropriations from Operations to Other Contractual Services for ITS
 Net budget effect is zero

\$ 1,000 Transfer of appropriations from Operations to Other Contractual Services for Marketing
 Net budget effect is zero

\$ 5,000 Increase of appropriations in Other Contractual Services for inspection services of network fiber installation
 Appropriation covered by permit holder reimbursement

B \$ 16,000 Total increase (decrease) to Contractual Services

54 OPERATIONS

\$ 11,700 Increase of appropriations in Property Maintenance Supplies for Park Operations for repairs at South Chagrin Reservation
 Appropriation covered by existing restricted fund donations

\$ 5,095 Increase of appropriations in Property Maintenance Supplies for Park Operations for the Jameson deck rehabilitation at Rocky River Reservation
 Appropriation covered by existing Rocky River Enhancement fund donations

\$ (10,000) Transfer of appropriations from Website Expenses to Contractual Services for ITS
 Net budget effect is zero

\$ (1,000) Transfer of appropriations from Enterprise Expenses to Contractual Services for Marketing
 Net budget effect is zero

\$ 20,000 Transfer of appropriations from Salaries to various Operations for Park Operations
 Net budget effect is zero

\$ 8,345 Increase of appropriations in Property Maintenance Supplies for Park Operations Karen's Way play space at Huntington Reservation
 Appropriation covered by existing Huntington Enhancement funds

\$ 100,000 Increase of appropriations in Property Maintenance Supplies for Park Operations Squire Rich Barn at Brecksville Reservation
 Appropriation covered by existing Brecksville enhancement funds

\$ 18,000 Increase of appropriations in Grounds Management Supplies for Park Operations bridle trail improvements at Rocky River Reservation
 Appropriation covered by existing restricted funds

C \$ 152,140 Total increase (decrease) to Operations

\$ 148,140 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$ 550,000 Increase of appropriations in Capital Contracts for Garfield Boulevard Project
 Appropriation increase will be covered by new funds from the NEORS D Green Infrastructure grant

\$ 10,000 Increase of appropriations in Capital Materials for Eco Grant expenditures
 Appropriation increase will be covered by existing restricted fund donations

\$ 78,402 Increase of appropriations in Capital Contracts for the Chippewa Gorge Trail Project
 Appropriation increase will be covered by existing restricted funds

\$ 115,000 Increase of appropriations in Capital Contracts for Zoo Primate Forest Project
 Appropriation increase will be covered by new donations from the Higley Fund

D \$ 753,402 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

\$ 150,000 Increase of appropriations in Miscellaneous Equipment for Zoo body fat composition analyzer
 Appropriation increase will be covered by new CZS donations

E \$ 150,000 Total increase (decrease) to Capital Equipment

\$ 903,402 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 1,051,542 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT



PARCEL LOCATIONS

CLEVELAND METROPARKS

OCTOBER 2023



Resolution Authorizing Application to the Ohio Department of Transportation's Municipal Bridge Program for the Wilderness Trek Historic Bridge over Big Creek Rehabilitation Project

August 21, 2025

Resolution # _____

WHEREAS, Cleveland Metroparks is submitting an application to the Ohio Department of Transportation's (ODOT) Municipal Bridge Program for ±\$2,500,000 in funding through the Municipal Bridge Program (MBP); and

WHEREAS, the MBP awards federal funds on a competitive basis for eligible bridge projects; and

WHEREAS, the MBP program is paid on a reimbursement basis, requiring the applicant to first expend funds and then request reimbursement from the ODOT; and

WHEREAS, Cleveland Metroparks agrees to abide by all federal requirements as a sub-recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and

WHEREAS, Cleveland Metroparks agrees to be responsible for managing any and all sub-contracting agencies, organizations, or consultants; and

WHEREAS, Cleveland Metroparks is authorized to execute a contract with ODOT if selected for the MBP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to submit this application to ODOT for the MBP and to execute a contract with ODOT if selected for funding.

Passed: _____, 2025

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Date

Yvette M. Ittu
President
Board of Park Commissioners
Cleveland Metropolitan Park District

Date

Resolution Authorizing Application to the Ohio Department of Transportation's Municipal Bridge Program for the Big Creek Parkway Bridge over a Tributary of Big Creek Bridge Replacement Project

August 21, 2025

Resolution # _____

WHEREAS, Cleveland Metroparks is submitting an application to the Ohio Department of Transportation's (ODOT) Municipal Bridge Program for ±\$2,500,000 in funding through the Municipal Bridge Program (MBP); and

WHEREAS, the MBP awards federal funds on a competitive basis for eligible bridge projects; and

WHEREAS, the MBP program is paid on a reimbursement basis, requiring the applicant to first expend funds and then request reimbursement from the ODOT; and

WHEREAS, Cleveland Metroparks agrees to abide by all federal requirements as a sub-recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and

WHEREAS, Cleveland Metroparks agrees to be responsible for managing any and all sub-contracting agencies, organizations, or consultants; and

WHEREAS, Cleveland Metroparks is authorized to execute a contract with ODOT if selected for the MBP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to submit this application to ODOT for the MBP and to execute a contract with ODOT if selected for funding.

Passed: _____, 2025

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Date

Yvette M. Ittu
President
Board of Park Commissioners
Cleveland Metropolitan Park District

Date

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Dignity and Respect for All ~~Inclusion, Diversity, Equity and Accessibility~~ Policy

EFFECTIVE DATE: September 18, 202~~5~~0

I. PURPOSE

The Board of Park Commissioners of the Cleveland Metropolitan Park District is committed to fostering, cultivating and preserving a culture of ~~inclusion, diversity, equity and accessibility~~ Dignity and Respect for All.

People are one of the most valuable assets we have. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work and that our guests bring to our Park District represent a significant part of not only our culture, but our reputation and the Park District's achievements as well.

We embrace and encourage our employees' and guests' differences in age, color, disability, ethnicity, family or marital status, gender, gender identity or expression, language, national origin, physical and mental ability, pregnancy, race, religion, sexual orientation, socio-economic status, and veteran or military status.

All Cleveland Metroparks' employees and volunteers have a responsibility to treat others with dignity and respect – a Core Value - at all times.

II. DEFINITIONS

- A. **Dignity and Respect:** We believe that dignity and respect are the foundations for the way we conduct all our personal and organizational business. Fairness, sincerity and compassion are integral to this value.
- B. **Guest Focus:** We recognize that we exist to serve our customers and that each interaction with a visitor or member of the public is an opportunity to deliver on the promises of our mission. Because of this, we will always place the customer and their experience first.
- ~~**Inclusion:** Inclusion is the deliberate and purposeful act of removing barriers and amplifying voices, specifically those in marginalized communities, so that everyone can fully contribute to Cleveland Metroparks' success.~~
- B. ~~**Diversity:** Diversity represents the differences and similarities, seen and unseen, between us including our characteristics, values, beliefs, experiences, backgrounds, preferences, and behaviors based upon which we experience systemic advantages and barriers.~~
- C. **Accessibility:** Accessibility is the degree to which as many people as possible can access and benefit from Cleveland Metroparks.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Dignity and Respect for All ~~Inclusion, Diversity, Equity and Accessibility~~ Policy

EFFECTIVE DATE: September 18, 202~~5~~0

~~D. **Equity:** Equity means allocating resources by evaluating burdens, benefits, and outcomes to underserved communities to ensure everyone has equal access to the same opportunities.~~

III. POLICY

A. Focus Areas and Best Practices: -Cleveland Metroparks staff shall execute the following best practices to advance dignity and respect ~~inclusion, diversity, equity and accessibility~~ in the following areas:

1. -Compliance with Federal, State and Local Rules, Regulations, and Statutes

- ~~a. Cleveland Metroparks shall operate its programs, services, activities and employment practices without regard to age, color, disability, ethnicity, family or marital status, gender, gender identity or expression, genetic information, language, national origin, physical and mental ability, pregnancy, race, religion, sexual orientation, socio-economic status, and veteran or military status, in accordance with the following:~~
- ~~i. Title VI & VII of the Civil Rights Act of 1964;~~
 - ~~ii. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. §3789d);~~
 - ~~iii. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §1681, et seq.);~~
 - ~~iv. Section 13 of the 1972 Amendments to the Federal Water Pollution Control Act;~~
 - ~~v. Section 504 of the Rehabilitation Act of 1973;~~
 - ~~vi. Title II of the Americans with Disabilities Act of 1990;~~
 - ~~vii. The Age Discrimination Act of 1975;~~
 - ~~viii. Executive Order 13166;~~
 - ~~ix. Executive Order 13279;~~
 - ~~x. Ohio Revised Code Chapter 4112; and~~
 - ~~xi. All regulations implementing the above-cited statutes.~~

2. **Conformance with Cleveland Metroparks Core Goals:** while the Park District endeavors to advance a culture of ~~inclusion, diversity, equity and accessibility~~ dignity and respect for all people, the focus areas and best practices inspired by this policy statement shall contribute to Cleveland Metroparks' purpose-driven actions. The Mission and six Core Goals, the guiding tenets of 2022's *Cleveland Metroparks Second Century of Stewardship System Plan*, will provide a stable framework for the consideration and implementation of best practices in both workplace and community ~~inclusion, diversity, equity and~~ efforts centered on Guest Focus and ~~accessibility~~. Actionable items and new initiatives will contribute to one of the following Core Goals while promoting the Mission:

- a. **Conserve:** conserve land, wildlife and water to protect the beauty, ecological function and resilience of our region and the world.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Dignity and Respect for All ~~Inclusion, Diversity, Equity and Accessibility~~ Policy

EFFECTIVE DATE: September 18, 202~~5~~0

b. **Connect:** connect people to nature and each other to build community and inspire positive action.

c. **Welcome:** welcome all people to explore the parks and zoo and prioritize inclusion, diversity, equity and accessibility.

d. **Engage:** -engage and serve people with high quality facilities, compelling zoological experiences, volunteer and recreational opportunities and captivating programs and events.

e. **Sustain:** sustain and uplift our region, our parks, our people and our infrastructure for future generations.

f. **Innovate:** innovate by exploring new solutions to expand the health and well-being of our region and the world.

2. ~~Recruitment~~

~~a. By Department, identify or create pipelines or networks to recruit diverse and talented employee and volunteer candidate pools.~~

~~i. Advertise on diversity focused career websites/social media.~~

~~ii. Network with internal and external diversity groups within professional associations or other targeted audiences relevant to the position.~~

~~b. Include diverse employees or members who are knowledgeable about diverse populations Cleveland Metroparks wants to attract or advance in interview panels.~~

~~c. Human Resources shall track candidate pool to identify if/where underrepresented groups are falling out of the hiring process~~

~~d. Employees are rewarded with a bonus if they refer a diverse employment candidate who is hired.~~

~~e. Develop strategies to place members of underrepresented groups in positions that serve as succession pools for future promotion.~~

~~f. Insights of diverse groups are sought and welcomed in critical areas of programs and operations.~~

~~g. Employees are not alienated or excluded because they don't fit into a set of cultural norms.~~

~~h. Human Resources will monitor the following:~~

~~i. Review job postings to ensure all criteria are needed/relevant and that the job description does not use "gendered" descriptive terms.~~

~~ii. Reviews performance evaluations to identify trends/biases in how evaluations are written/presented for different groups.~~

~~iii. Turnover of members of underrepresented groups to ensure parity with that of the majority group~~

~~iv. That the workforce across all levels and functions is generally representative of the labor market in Northeast Ohio.~~

~~v. Compensation gap analysis to ensure the absence of bias in the areas of age, disability, gender, or race.~~

3. ~~Benefits, Work-Life Integration and Flexibility~~

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Dignity and Respect for All ~~Inclusion, Diversity, Equity and Accessibility~~ Policy

EFFECTIVE DATE: September 18, 202~~5~~0

- ~~a. Part time, job sharing, and flexible work arrangements are available. Their use does not negatively impact employee performance or advancement.~~
- ~~b. Parental leave and maternity leave policies are reviewed to promote work/life balance while understanding the public sector framework of leave accrual.~~
- ~~c. Accessibility and accommodation for religious practices, persons with disabilities, and other special needs are accepted and do not negatively impact the perception of performance.~~
- ~~d. Cleveland Metroparks accepts and recognizes diversity in language and accents, dress, religion, physical appearance, and non-traditional schedules as fully legitimate.~~
- ~~e. An inclusive concept of family guides determination of benefits and participation in organizational events.~~

4. Outreach that ensures the engagement of underrepresented audiences including but not limited to English language learners and community constituencies

- ~~a. Community Engagement: Partner with community organizations and community members during park and program planning.~~
- ~~b. Assess: Understand community priorities based on data and community input. Conduct a community-wide survey to gather input and data from community members on resident perceived gaps, barriers and assets to park access.~~
- ~~b. Planning and Partner Coalition: Work with the coalition and individual partners to analyze data, conduct audits, collect community surveys and lead community meetings/event.~~
- ~~c. Plan: Develop priority areas, set goals and specific actions, identify policy improvements, and integrate into agency and jurisdiction plans and policies.~~
- ~~d. Programming: Support and design programs at the park (including those run by other organizations) to encourage residents to walk or bike to the park and engage in physical activity at the park. Promote and design programs (including those run by other organizations) that are tailored to the needs of the community and reach under represented or high need populations or groups.~~

5. Leadership, Measurement and Accountability

- ~~a. Diversity is recognized as a business interest, with every level of the organization holding responsibility.~~
- ~~b. Person responsible for overseeing or leading diversity and inclusion efforts shall serve on the senior leadership team (Chief/Director).~~
- ~~c. Adequate financial resources in the form of a diversity and inclusion budget and support shall be provided to ensure successful implementation of diversity and inclusion strategy.~~
- ~~d. Members of the Chief staff and other supervisory staff shall:~~
 - ~~i. Attend diversity and inclusion programs/and/or conferences outside Cleveland Metroparks.~~
 - ~~ii. Speak internally about diversity and inclusion efforts.~~
 - ~~iii. Speak externally about diversity and inclusion efforts.~~
 - ~~iv. Belong to organizations or committees focusing on diversity and inclusion within their respective industry.~~
 - ~~v. Have performance or pay tied to specific diversity and inclusion goals.~~
- ~~e. Measurement tools shall be used to track progress on recruitment, retention, compensation and other diversity and inclusion elements.~~
- ~~f. Cleveland Metroparks commits to increasing diversity at the Board and senior leadership levels~~

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~~6. Communication, Training, and Development~~

- ~~a. Communication shall be respectful between all employees regardless of title or level and shall reflect awareness and knowledge of diversity, including recognition of cultural influences, to enhance inclusion.~~
- ~~b. Cleveland Metroparks's external website shall feature information about its diversity and inclusion vision and strategy and be easily and quickly located on the internal and external websites.~~
- ~~c. Cleveland Metroparks' communication functions (PR, employee communication, marketing) consistently promote diversity and inclusion.~~
- ~~d. Diversity and inclusion shall be integrated into Cleveland Metroparks' learning and education programs, including employee orientation, customer service, and management programs to advances Cleveland Metroparks' strategy.~~
- ~~e. Employee training on cultural competencies, privilege, unconscious bias, etc. shall be required for all managers and all employees who participate in recruiting, hiring, procurement processes and/or training of new employees.~~
- ~~f. All employees are trained on inclusion and diversity, and diversity which is an on going, multi-year curriculum that takes employees through graduated stages of learning.~~
- ~~g. Members of underrepresented groups for committees and leadership positions, promotions, project assignments, career advancement, succession pools shall be meaningfully considered.~~
- ~~h. Formal mentoring programs exist.~~

~~7. Procurement and Supplier Diversity~~

- ~~a. Diversity and inclusion criteria is included in all applicable procurement processes and given reference or weight in the decision-making process.~~
- ~~b. Cleveland Metroparks shall be proactive in seeking and attracting underrepresented suppliers and informing new and established suppliers additional opportunities with Cleveland Metroparks.~~
- ~~c. Persons involved in the supplier selection process shall be knowledgeable about diversity and inclusion and aware of the potential impact of unconscious bias.~~

III. PROCEDURES

- A. **IDEA-Community Engagement Team**: Cleveland Metroparks Chief Executive Officer (CEO), in consultation with Department Chiefs, shall appoint at least one Department employee to serve on the Cleveland Metroparks ~~Inclusion, Diversity, Equity and Accessibility Team (IDEA Team)~~Community Engagement Team (CET).
 - 1. The IDEA-Community Engagement Team shall meet regularly to oversee the implementation of this Policy and make recommendations that support Dignity and Respect to the CEO.
 - 2. Each IDEA-Community Engagement Team member shall serve as the departmental liaison, will be known as a "IDEA-CET Coordinator", and will be the point of contact and clearinghouse for all IDEA-Community Engagement related issues related to this Policy for that department.

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~~a.~~ The departmental ~~IDEA-CET~~ Coordinator along with the Department Chief shall communicate and monitor applications of best practices, ~~enumerated above~~, within that department.

3. A ~~Diversity~~ An Outreach Steering Council, comprised of Department Chiefs/Directors and other Human Resources professionals, will guide the IDEACET Team in the selection and prioritization of IDEACET-related initiatives. The Council will provide expertise, along with direction, training, resources and funding to support the IDEACommunity Engagement Team's efforts to further the mission and align with the Core Goals of Cleveland Metroparks.

B. Compliance with Policy:

~~B.~~

~~1.~~ All commissioners, employees, officers, volunteers, affiliates, vendors, contractors, and any individual or entity acting on behalf of Cleveland Metroparks shall comply with this Policy.

~~2.~~ The success of Cleveland Metroparks' ~~IDEA-Dignity and Respect~~ efforts depends ~~upon~~ on the appropriate dedication of resources and the efforts and compliance of all commissioners, employees, officers, volunteers, affiliates, vendors, contractors, and any individual or entity acting on behalf of Cleveland Metroparks.

3. The CEO, or their designee, shall ensure that the required notices related to this policy are properly posted.

a. Notice Under Title VI of the Civil Rights Act Discrimination (non-disability): Cleveland Metroparks operates its programs, services, and activities without regard to race, color, religion, age, national origin, national ancestry, sex, pregnancy, gender identity and expression, sexual orientation, military service or veteran status, mental or physical disability, or genetic information, in accordance with the Title VI of the Civil Rights Act, the 1972 Amendments to the Federal Water Pollution Control Act, the Rehabilitation Act, the Americans with Disabilities Act, the age Discrimination Act, and Executive Order 13166.

C. Notices:

~~1. The CEO, or his designee, shall ensure that the required notices related to this policy are properly posted.~~

~~a. Notice Under Title VI of the Civil Rights Act Discrimination (non-disability): Cleveland Metroparks operates its programs, services, and activities without regard to race, color, religion, age, national origin, national ancestry, sex, pregnancy, gender identity and expression, sexual orientation, military service or veteran status, mental or physical disability, or genetic~~

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~~information, in accordance with the Title VI of the Civil Rights Act, the 1972 Amendments to the Federal Water Pollution Control Act, the Rehabilitation Act, the Americans with Disabilities Act, the age Discrimination Act, and Executive Order 13166.~~

~~b. Notice Under the Americans with Disabilities Act (disability)~~

~~*i. Effective Communication:* Cleveland Metroparks will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Cleveland Metroparks' programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Cleveland Metroparks, should contact the office of Director of Risk Management (glh@clevelandmetroparks.com 216.635.3200) as soon as possible but no later than 48 hours before the scheduled event.~~

~~*ii. Modifications to Policies and Procedures:* Cleveland Metroparks will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Cleveland Metroparks offices, even where pets are generally prohibited.~~

~~*(a) Alteration or burden:* The ADA does not require Cleveland Metroparks to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.~~

~~*(b) No surcharge:* Cleveland Metroparks will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.~~

~~D4. - Complaints:~~

~~1. Complaints under this Policy related to Title VI Discrimination (non-disability) matters other than employment should be directed to the Chief Legal & Ethics Officer at rmf1@clevelandmetroparks.com or 216.635.3200. Employment-related Employment-related complaints shall follow the processes prescribed in the Cleveland Metroparks Employee Handbook.~~

~~2. Complaints under this Policy related to ADA (disability) matters other than employment should be directed to the Director of Risk Management at~~

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~~glh@clevelandmetroparks.com or 216.635.3200. Employment-related complaints shall follow the processes proscribed in the Cleveland Metroparks Employee Handbook.~~

~~E. 5. **Retaliation:**~~ Cleveland Metroparks also prohibits retaliation based on a protected activity~~iesy~~, such as the filing of a complaint of discrimination, participation in the investigation of such a claim, or reporting activity that is believed by the employee to be a violation of law or ethics or a waste of public funds. Any witness, complainant or respondent involved in an investigation or involved in reporting suspected unlawful or unethical activity shall not to be retaliated against for their participation in the reporting or fact-finding processes.

References:

Title VI & VII of the Civil Rights Act of 1964; The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. §3789d);
Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §1681, et seq.);
Section 13 of the 1972 Amendments to the Federal Water Pollution Control Act;
Section 504 of the Rehabilitation Act of 1973;
Title II of the Americans with Disabilities Act of 1990;
The Age Discrimination Act of 1975; ~~and~~
~~Executive Order 13166~~
~~Executive Order 13279~~
Ohio Revised Code Chapter 4112;
~~Global Diversity & Inclusion Benchmarks: Standards for Organizations Around the World.~~
~~Human Rights Campaign Corporate Equality Index~~
~~Greater Cleveland Partnership Commission on Economic Inclusion~~
[Executive Order 14151](#);
[Executive Order 14168](#);
[Executive Order 14173](#)

Replaces and Supersedes: Dignity & Respect ~~For for All Policy: Nondiscrimination Policy,~~ November 12, 2015 September 17, 2020

Approved:

Chief Executive Officer-Secretary

Board President

Approval Date

Review Date

RESOLUTION NO. 25-08-116

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfers dated July 11, 2025 in the amount of \$12,192.00

Printed Checks/EFT's dated July 11, 2025 in the amount of \$684,467.04

Direct Disbursements dated July 18, 2025 in the amount of \$110,925.27

Printed Checks/EFT's dated July 18, 2025 in the amount of \$1,146,551.63

Direct Disbursement dated July 25, 2025 in the amount of \$8,895.59

Printed Checks/EFT's dated July 25, 2025 in the amount of \$3,472,483.21

Printed Check dated July 31, 2025 in the amount of \$35,828.61

Direct Disbursements dated August 1, 2025 in the amount of \$110,840.27

Printed Checks/EFT's dated August 1, 2025 in the amount of \$721,173.04

Wire Transfer dated August 8, 2025 in the amount of \$37,898.35

Printed Checks/EFT's dated August 8, 2025 in the amount of \$6,826,503.55

Net Payroll dated June 15, 2025 to June 28, 2025 in the amount of \$2,217,274.83

Withholding Taxes in the amount of \$455,226.06

Net Payroll dated June 29, 2025 to July 12, 2025 in the amount of \$2,237,102.14

Withholding Taxes in the amount of \$458,711.48

Bank Fees/ADP Fees in the amount of \$52,403.54

Cigna Payments in the amount of \$810,138.57

ACH Debits (First Energy; Sales Tax) in the amount of \$380,472.24

JP Morgan Mastercard dated July 1, 2025 to July 31, 2025 in the amount of \$798,784.48

OPERS in the amount of \$1,499,848.91

Total amount: \$22,077,720.81

PASSED: August 21, 2025

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 25-08-116** listed above.

RESOLUTION NO. 25-08-117

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated July 1, 2025 to July 31, 2025 in the amount of \$44.50

Total amount: \$44.50

PASSED: August 21, 2025

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 25-08-117** listed above.