#### MINUTES OF THE

#### **BOARD OF PARK COMMISSIONERS**

#### OF THE

#### CLEVELAND METROPOLITAN PARK DISTRICT

# **JULY 17, 2025**

The Board of Park Commissioners met on this date, Thursday, July 17, 2025, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Yvette M. Ittu, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

#### **APPROVAL OF MINUTES.**

No. 25-07-105:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of June 19, 2025, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

#### **FINANCIAL REPORT.**

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2025 vs. 2024 Year-To-Date, and for the Month Ended June 30. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages 104188 to 104195.

#### **ACTION ITEMS.**

## (a) 2025 Budget Adjustment No. 6

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

# CLEVELAND METROPARKS Appropriation Summary - 2025

			Original Budget	•			
			Original budget		Total Prior	Proposed	
Object		Baseline	Carry Over		Budget	Amendment #6	
Code	Object Description	Budget	Encumbrances	Total	Amendments	7/21/2025	Total
			OPE	RATING			
51	Salaries	\$ 73,399,278	\$ \$ -	\$ 73,399,27	8 \$ 104,162	\$ 8,289 <b>A</b>	\$ 73,511,729
52	Employee Fringe Benefits	25,356,338	121,139	25,477,47	7 35,000	-	25,512,477
53	Contractual Services	20,467,911	1,996,507	22,464,41	8 134,610	(85,349) <b>B</b>	22,513,679
54	Operations	33,738,465	4,189,319	37,927,78	4 587,576	(151,762) <b>C</b>	38,363,598
	Operating Subtotal	152,961,992	6,306,966	159,268,95	861,348	(228,822)	159,901,484
			CA	PITAL			
				IFIIAL			
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,98	5 \$ -	\$ -	1,092,985
572	Capital Construction Expense	94,780,279	16,182,752	110,963,03	1 3,301,619	8,946,715 <b>D</b>	123,211,365
574	Capital Equipment	3,949,389	1,618,677	5,568,06	6 627,315	-	6,195,381
575	Zoo Animals	100,000	500	100,50	0 -	-	100,500
576	Land	2,500,000	59,573	2,559,57	- 3	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,15	3,928,934	8,946,715	133,159,804
			тс	TALS			
	Grand totals	\$ 255,344,954	\$ 24,208,158	\$ 279,553,11	2 \$ 4,790,282	\$ 8,717,893	\$ 293,061,287

An explanation of adjustments, by category, can be found on pages <u>104196</u> to <u>104197</u>. The net effect of all adjustments is an increase of \$8,717,893 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

#### No. 25-07-106:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve 2025 Budget Adjustment No. 6 for a total increase of \$8,717,893 as delineated on pages **104196** to **104197**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

#### **ACTION ITEMS** (cont.)

(b) Adoption of Revised Cleveland Metroparks Codified Rules and Regulations – 2025 (Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kelly Stillman, Chief of Police/Marisa Marniella, Chief Prosecuting Attorney/Ken Schabitzer, Captain/Matthew L. Shearn, Lieutenant)

#### **Background**

Pursuant to Article 1, Section 1 of the Board of Park Commissioners of the Cleveland Metropolitan Park District By-Laws, the Park District's Codified Rules and Regulations must be amended to ensure conformity with State and Federal law and address other public policy issues. In this review, the following modifications are hereby proposed:

- 1. General Required Changes: Several changes occurred to the Ohio Revised Code and require the Board of Park Commissioners to further update its Codified Rules and Regulations as recommended by the Walter H. Drane Company, who annually performs the comprehensive code revisions for Cleveland Metroparks. A Summary of Changes to Traffic and General Offenses Codes for 2025, is provided on pages 104198 to 104199.
- 2. <u>Additional Changes to Regulations</u>: After review of the Codified Rules and Regulations, the following changes are proposed by staff. The proposed new language is underlined and proposed language to be removed is stricken as noted below.

The Resolution to Approve, Adopt and Enact Revised Rules and Regulations of the Cleveland Metropolitan Park District; and Authorizing the Required Publication, is found on page <u>104200</u>.

#### A. Part 5 General Offenses Code

#### i. 517.02 GAMBLING.

- (a) No person shall engage in bookmaking, betting, schemes of chance, games of chance, possess or use a gambling device or shall engage in any other gambling in any form on park district property except as authorized by a permit from the Executive Director for charitable purposes or to generate revenue as expressly permitted by law and by the Ohio Lottery Commission.
- (b) Whoever violates this section is guilty of gambling, a misdemeanor of the first degree. If the offender previously has been convicted of a gambling offense, gambling is a felony and shall be prosecuted under appropriate State law. (ORC 2915.02)

#### No. 25-07-107:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to adopt revised Cleveland Metroparks Rules and Regulations in their entirety effective August 16, 2025 at 12:01 A.M.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

#### **ACTION ITEMS** (cont.)

(c) Garfield Boulevard Trail and Green Infrastructure Project: Maintenance Agreement (Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner/Andrew Stahlke, Project Developer/Kyle G. Baker, Sr. Legal Counsel & Director of Real Estate)

#### **Background**

The City of Garfield Heights ("Garfield Heights"), Cuyahoga County Department of Public Works ("Cuyahoga County"), Cuyahoga County Planning Commission ("County Planning"), and Cleveland Metroparks have been actively engaged for several years to transform Garfield Boulevard from Warner Road to Turney Road in Garfield Heights into a complete street for the inclusion of green infrastructure supported by the Northeast Ohio Regional Sewer District ("NEORSD") and a multi-use path connecting the Mill Creek Connector Trail to Garfield Park Reservation. On September 14, 2022, the Board approved entering into an agreement with Cuyahoga County for Intergovernmental Management Support Services for Design of the Garfield Boulevard Connector (the "Project").

On April 20, 2023, pursuant to Board Resolution No. 23-04-074, the Board approved entering into a Project Development Agreement ("PDA") with Garfield Heights and Cuyahoga County for the Project. Cleveland Metroparks has provided staff assistance to Cuyahoga County and Garfield Heights in constructing the Project. The parties anticipated that Cleveland Metroparks would enter into a maintenance agreement with Garfield Heights to provide day-to-day maintenance, repairs, and management for the multi-use path. Upon Board approval of the PDA staff recommended returning to the Board with the final maintenance agreement at a later date.

Funding for the various elements of this overall project have been assembled from a variety of sources, including Issue 1 funds through Cuyahoga County, American Rescue Plan Act (ARPA) from Cuyahoga County, Clean Ohio Trails Fund through the Ohio Department of Natural Resources, the Green Infrastructure Grant program through NEORSD, and contributions from Cuyahoga County and Garfield Heights.

#### **Maintenance Agreement**

The Project will effectively connect Garfield Park Reservation to the Towpath Trail and support the Cuyahoga Greenways Plan. Cleveland Metroparks proposes entering into a Maintenance Agreement to provide services which include the maintenance of the green infrastructure and trail infrastructure improvements. These services include the removal of trash and snow as well as patrolling the premises by Cleveland Metroparks Police. This  $\pm$  0.9-mile, 10' wide all purpose, shared use trail will create a critical connection in Garfield Heights and the region. The Project will be built within the right-of-way of Garfield Boulevard and once completed provide a safe connection to improve upon Cleveland Metroparks' regional trail network. The premises for the proposed Maintenance Agreement are entirely within the right of way of Garfield Boulevard (see map on page **104201**).

#### **ACTION ITEMS** (cont.)

Judge Anthony J. Russo approved the acceptance of the donated management rights over the right of way pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

#### No. 25-07-108:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Maintenance Agreement with the City of Garfield Heights for the Garfield Boulevard Trail and Green Infrastructure Project and any other documents/agreements as may be necessary to effectuate the above, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(d) Contract Amendment No. 3/Guaranteed Maximum Price #3 – Contract #1670 – Construction Manager at Risk, RFP #6666-b, Cleveland Metroparks Patrick S. Parker Community Sailing Center – Lakefront Reservation

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Ryan Denker, Architect/Christopher Widdowson, Architect/Michele Crawford, Project Development Manager)

#### **Background**

On May 24, 2022, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6666) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Lakefront Building, Lakefront Reservation ("Project"). On August 18, 2022, the Board awarded a Construction Manager at Risk Contract to Whiting-Turner Contracting Company ("Whiting-Turner") for the Project (Board Resolution No. 22-08-117). At the time of the Board's award, only the preconstruction stage compensation was fixed at \$85,000. Per the contract, a Guaranteed Maximum Price ("GMP") for construction is then developed and brought back to the Board for approval.

The Project's desired outcome is to be the first of its kind along Lake Erie in Ohio, providing unprecedented public access and free and low-cost sailing opportunities to the community in a state-of-the-art facility. The facility will feature multi-purpose learning spaces, indoor and outdoor community areas, concessions and dining, a roof deck, overlook tower, and a separate boathouse that will serve as the sailing hub. Employing universal design principles, the Sailing Center will be fully accessible, from adaptive equipment to wheelchair-accessible facilities, going beyond the American with Disabilities Act ("ADA") compliance to create an environment where every individual can thrive.

Since 2022, the design team consisting of Cleveland Metroparks and Osborn Engineering have worked extensively to progress the design of the Project. Design had reached the

#### **ACTION ITEMS** (cont.)

point on February 20, 2025 for the Board to award a Guaranteed Maximum Price #1 ("GMP #1") (Board Resolution No. 25-02-023) for demolition of the existing structure, electrical work, and procurement of long lead time materials in the amount of \$4,082,493. On April 17, 2025, the Board awarded a Guaranteed Maximum Price #2 ("GMP #2") (Board Resolution No. 25-04-056) for the "core and shell" package to construct the East and West buildings including deep foundations, vertical construction, interior construction, mechanical, electrical, plumbing, and site construction. The amount of GMP #2 was \$11,046,514.

Since construction commenced in the spring, Whiting-Turner has made great progress on the buildings. To date they have completed demolition of the former building, underground utilities, and nearing completion of deep foundation systems. Much like progress on the construction of the core and shell of the buildings, design for the building finishes and fixtures progressed to the point for Whiting-Turner to establish a GMP #3.

### **GMP #3 Establishment**

Whiting-Turner has established the below GMP #3 based upon 75% construction drawings and specifications provided by the design team and bids and estimates provided by Whiting-Turner and their subcontractors. Included within GMP #3 is GMP #2 scope reduction credited back to Cleveland Metroparks. The scope reduction includes removal of the West Building interior fitout scope and site improvements from Whiting-Turner and will be performed by Cleveland Metroparks building trades and site construction team. Additionally, the reduction includes value-engineering savings identified by the project team.

GMP #3 ITEMS	COST
Shell – Screen Wall & Shade Structure	\$277,728
Interior Construction & Finishes	\$1,037,289
Services – Electrical, Communications & Security	\$563,586
Equipment & Furnishings	\$119,000
General Requirements	\$20,000
GMP #3 Cost of Work Subtotal	\$2,017,603
GMP #2 Scope Reduction	(\$751,113)
GMP #3 Subtotal	\$1,266,490
GMP #3 FEES	
Design Contingency (0.5% of GMP #2 Scope Reduction)	(\$3,755)
Construction Contingency (3.0%)	\$37,995
General Conditions (7.2%)	\$91,187
CMR Fee (2.0%)	\$25,330
GMP #3 Fee Subtotal	\$150,757
Subcontractor Default Insurance (SDI) (1.2%)	\$15,198
GMP #3 TOTAL	\$1,432,445

#### **ACTION ITEMS** (cont.)

#### **Construction Schedule**

On March 31, 2025, Whiting-Turner mobilized on site for work formerly authorized through GMP #1 and completed demolition of the existing building at the end of April 2025 and immediately followed with site preparation items in GMP #2. The Project is planned for completion in spring of 2026. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board.

#### No. 25-07-109:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with Whiting-Turner Contracting Co. for the construction of RFP #6666-b, Patrick S. Parker Community Sailing Center, Lakefront Reservation, to reflect a GMP #3 in the amount of \$1,432,445 which will be an amount in the addition of \$85,000 awarded for Pre-Construction Stage Services Fees, \$4,082,493 for GMP #1, and \$11,046,514 for GMP #2 for a total contract valued at \$16,646,452 in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

## (e) Award of Contract – Professional Services – Single/Sole Source #6960 – Irishtown Bend Park – Lakefront Reservation

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager)

#### Background

The 2018 Irishtown Bend Vision Plan ("Plan"), a conceptual design framework for a new park to be constructed following a hillside stabilization and bulkheading project along Irishtown Bend led by the Port of Cleveland ("Port"), was developed through a community-led process funded by a Transportation for Livable Communities Initiative study through the Northeast Ohio Areawide Coordinating Agency ("NOACA"). The Plan was sponsored by the Port in partnership with Ohio City Incorporated and L.A.N.D studio, Inc. ("LAND"), and since its publication, LAND has been advancing planning and fundraising for the Irishtown Bend Park ("Park") utilizing Plural ("Plural"), a landscape architecture firm based in San Franciso, California. Construction of the Park is planned to occur following the Port's stabilization project, which was designed by Osborn Engineering Company ("Osborn"), commenced in August 2023, and is expected to conclude late 2025.

While Cleveland Metroparks' involvement in the Park had previously been as a stakeholder and sponsor of the Cleveland Foundation Centennial Lake Link Trail/Franklin Enhancements at the base of the hillside, in September 2024, Cleveland Metroparks was awarded \$10,800,000 from the National Park Service's Outdoor

#### **ACTION ITEMS** (cont.)

Recreation Legacy Partnership program for park improvements on Irishtown Bend. A contract with the Ohio Department of Natural Resources to officially receive the federal funding has not yet been finalized.

On March 20, 2025, the Board authorized (Board Resolution No. 25-03-045) Cleveland Metroparks to enter into project development and other associated agreement(s) with entities, agencies, and project partners including but not limited to LAND, the City of Cleveland, the Port, the Greater Cleveland Regional Transit Authority, the Northeast Ohio Regional Sewer District, Ohio City Incorporated, West Creek Conservancy (and their subsidiaries and affiliates), and other related parties, as reasonably necessary, for development of the Park.

As a part of the project development agreement between Cleveland Metroparks, Ohio City Incorporated, and LAND, Cleveland Metroparks has a commitment to contract for and be responsible for managing the preparation of plans for elements of the project. LAND has committed to grant funds for approved actual costs for engineering, design and construction cost for project elements, and will continue to conduct a fund-raising campaign to raise philanthropic, public, and private grant funds with the goal of funding and completing as many of the project elements with a goal of \$45,000,000 raised.

Osborn is currently the engineer of record for both the Port's stabilization project and the Cleveland Foundation Centennial Lake Link Trail/Franklin Enhancement project adjacent and connected to the Park. Given their experience and history on the overall project and with stakeholders, Staff is requesting to award a Single/Sole Source Determination contract to continue the design of the Park components. Cleveland Metroparks anticipates construction to start in the second quarter of 2027, following the completion of the Port's Stabilization Project and the Cleveland Foundation Centennial Lake Link Trail/Franklin Enhancement project.

The desired outcome is to build upon the preliminary design completed to date. The identified Park project elements currently include the Event Lawn, The Mandel Maritime Amphitheatre, Cultural Grove, Crooked River Play Space, Hilltop Park, Trail Network, Archaeology Site, Bridge Avenue Stairs to West Side Market, and additional project elements.

#### **Proposal Analysis for Schematic and Design Development**

A proposal was requested from Osborn, with their subconsultant Plural, to continue professional design and engineering services for the various project elements scope as currently established for schematic design and design development. Additional contract amendments will be necessary to advance the Park components to full construction documents, and the cost will be reflected in future actions for Board approval. Osborn's proposed not-to-exceed cost of \$1,419,037 will cover the following items:

#### **Schematic Design**

- Development of the Park layout including hardscape, landscape, trails, event areas, playgrounds, amenities and other features for the Park.
- Park Planning and Preliminary Design.

#### **ACTION ITEMS** (cont.)

- Schematic Civil Engineering Design and Support including site, grading, drainage and utility support.

- Schematic Structural Engineering Design and Support Site retaining walls and foundations in support of Park elements.
- Schematic MEP Engineering Design and Support Site power and other utilities as needed for Park amenities.
- Schematic Lighting Design Preliminary layout and photometrics for Park lighting.
- Schematic Slope Stability Support guidance and review of Park design to ensure slope stability.
- Site Surveying (as needed).
- Geotechnical and slope stability design support.
- Permitting Requirements.
- Construction Risk Mitigation.
- Opinion of Probable Construction Costs (OPCC).

## **Design Development**

- Site, grading, drainage, paving, SW3P, and utility plans.
- Structural engineering design of retaining walls, foundations and other structural elements. Coordinate with geotechnical engineer to verify slope stability.
- Lighting and electrical engineering design to support the Park lighting working with Plural. Develop preliminary photometrics to determine lighting requirements.
- Coordinate with the City of Cleveland MOCAP for elements impacting the Right-of-way and roadways.
- Develop cut and fill calculations to assess grading impacts.
- Coordinate the site with environmental findings as required and determine offload requirements.
- Coordinate with utility owners within the site limits including both public and private utility providers. Develop utility plans for the design of the Café and Restrooms (only). MEP building design services are not included with this task.
- Develop requirements to maintain, improve, relocate and remove as required by each utility.
- Develop preliminary hydrology and hydraulic models and calculations for drainage items and stormwater management BMPs.

Scope of Services	Fee
Schematic Design	\$496,579
Design Development	\$721,958
Allowance - Restroom Preliminary Design	\$95,000
Allowance - Additional Survey, Platting and Easements	\$50,000
Allowance - Environmental Permitting	\$40,000
Reimbursable Costs (Schematic and Design Development Phase)	\$15,500
TOTAL	\$1,419,037

#### **ACTION ITEMS** (cont.)

#### No. 25-07-110:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement, as per Single Source #6960, for the schematic design and design development of the Irishtown Bend Park components with Osborn Engineering, in the not-to-exceed amount of \$1,419,037, for the scope as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated May 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(f) Professional Services Agreement Amendment No. 1 – Preliminary Engineering Services – Norfolk Southern Railway Company – RAISE Planning Projects – Ohio & Erie Canal and Euclid Creek Reservations

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

#### **Background**

Since September 2023, Cleveland Metroparks has been in discussions with Norfolk Southern Railroad Company ("Norfolk Southern") regarding the engineering of the Slavic Village Downtown Connector North ("SVDC"), Morgana Run/Booth Avenue Extension ("MRBA"), Euclid Creek Greenway Extension ("ECG"), and Opportunity Corridor Connector ("OCC"), collectively the RAISE Planning Projects ("RAISE Planning"). Review of the plans associated with these improvements is performed by an engineering firm, STV, Inc. ("STV") hired by Norfolk Southern. STV bills Norfolk Southern for their review time, who in turn bills Cleveland Metroparks.

Review of the four respective projects has up to this point been covered under a Preliminary Engineering Services Agreement for \$30,000 that was executed with Norfolk Southern on February 6, 2024, based on an estimate made by Norfolk Southern and STV. Now that the scope of the projects have become more solidified including necessary reviews and projected work, including potential signal design, Norfolk Southern has requested supplemental funds of \$84,280.

#### Amendment No. 1

Norfolk Southern has requested an amendment to add an additional \$84,280 to the contract, resulting in a total estimated amount of \$114,280.

#### No. 25-07-111:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute Amendment No. 1 to the preliminary engineering agreement with the **Norfolk Southern Railway Company**, for additional preliminary engineering review services, resulting in a total revised amount of \$114,280, pursuant to a draft supplemental preliminary engineering

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#### **ACTION ITEMS** (cont.)

agreement transmitted on June 11, 2025. The form of contract shall be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(g) Amendment No. 1 – Contract #1801 – RFQu #6866 – Professional Services Agreement – Cleveland Metroparks Gordon Park Improvements – Lakefront Reservation – Professional Design Services

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Amanda Meier, Landscape Architect/Michele Crawford, Project Development Manager)

#### **Background**

On September 3, 2024, Cleveland Metroparks issued a Request for Qualifications (RFQu #6866) for interested parties to submit qualifications for Professional Design Services for the Cleveland Metroparks Gordon Park Improvements at the Lakefront Reservation ("Project").

Gordon Park was dedicated as a public park by the City of Cleveland ("City") in 1893. In October 2023, the City transferred the operation and management of South Gordon Park to Cleveland Metroparks, adding approximately 48 acres to Lakefront Reservation by amending the existing Lakefront lease. Gordon Park is bordered by Interstate 90 to the north, Martin Luther King, Jr. Drive to the east, railroad tracks managed by CSX to the south, and E. 72<sup>nd</sup> Street on the west.

Concurrent with the transfer, and supported by the Jack, Joseph, and Morton Mandel Foundation ("Mandel Foundation"), L.A.N.D. studio, Inc. ("LAND") embarked on a neighborhood-based planning effort to re-envision Gordon Park's future as a neighborhood amenity. Throughout 2024, a consultant team led by SmithGroup worked with the local community to reimagine Gordon Park and prioritize neighborhood-based goals, resulting in the Consensus Plan for Gordon Park. While many of the historic park facilities have been lost with time, several stone walls and legacy trees will be protected during the construction of new park features.

The Project's desired outcome is to build upon the Consensus Plan, that was completed in December 2024, to design and construct a thriving neighborhood park and regional destination that reflects the values of the community and Cleveland Metroparks. Cleveland Metroparks staff have already advanced major components of the plan including removal of the baseball fields and targeted aesthetic and maintenance improvements. The Mandel Foundation's generous gift to fund planning, design, and construction of park improvements will fund the next steps of project implementation.

#### **ACTION ITEMS** (cont.)

Cleveland Metroparks entered into a contract with MKSK, Inc. ("MKSK") pursuant to RFQu #6866. MKSK was selected as the top-ranked team to perform professional design services for the Project and a contract was authorized by the board on February 20, 2025 (Board Resolution No. 25-02-021) in the amount of \$350,000 for pre-design, feasibility, concept development and 30% schematic design. The development of the phased park improvements at Gordon Park will increase lakefront connections between adjacent neighborhoods, existing features at Lakefront Reservation, and the proposed Cleveland Harbor Eastern Embayment Resiliency Strategy ("CHEERS") Project. The design will reflect input from the initial planning effort in a manner acceptable to Cleveland Metroparks and potential partners.

#### Amendment No. 1

Since February, the Project design has progressed, and a proposal was requested from MKSK to continue the next phase of professional services which includes the development of identified Phase 1 elements into construction documents and construction administration. MKSK will lead the Project, with Osborn Engineering serving as their civil and site engineering partner, and Bialosky will provide architectural design services. Additional consultants can be provided on an as-needed basis.

MKSK will complete the construction document phase for a not-to-exceed cost of \$535,300. This combined fee includes all consultant and subconsultant fees for the following tasks:

- Landscape architecture, site civil, and architecture along with mechanical, electrical, plumbing and structural work as needed for the following Phase 1 elements:
  - Site preparation & tree preservation
  - Park utilities, including new lighting
  - o Park grading
  - New park entrance & parking lots
  - New great lawn and associated trails
  - New comfort station (Bialosky's scope does not include a pavilion, concession, a reservable shelter or event building at this time)
  - Playground
  - Coordination with ongoing NEORSD work
- Schematic design allowance for the advancement of additional overall plan project elements (future phase) that may include:
  - Event building
  - Water play elements
  - Multi-sport court elements
  - Connections/improvements to the existing pedestrian bridge or future tunnel
  - Additional park features or improvements included in future phases

#### **ACTION ITEMS** (cont.)

Construction Administration for all landscape architectural features, structures, and site civil improvements as outlined in Phase 1.

Scope of Services	Fee
MKSK Landscape Architecture and Construction Administration	\$175,000
MKSK Project Management	\$45,000
Osborn Engineering (Site Civil, Mechanical, Electrical, Plumbing,	\$133,300
Structural) and Construction Administration	
Bialosky (Architectural) and Construction Administration	\$52,000
Future Phase Design Allowance	\$100,000
Early Site Demolition and Preparation Package	\$30,000
Scope of Services Total for Amendment No. 1	\$535,300
Original Contract Amount	\$350,000
NEW Revised Contract Amount	\$885,300

#### No. 25-07-112:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute Amendment No. 1, as per RFQu #6866, with MKSK, Inc. for professional services as summarized above, for an additional not-to-exceed amount of \$535,300, resulting in a total revised contract amount not-to-exceed \$885,300 for design services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated July 7, 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

## AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 25-07-113: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following award:

# (a) Commodities Usage Report:

• Bid #6786: Various Aggregate Stone (see page 104183).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

#### AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

<u>COMMODITIES USAGE REPORT</u> - "In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board."

**BID #6786:** VARIOUS AGGREGATE STONE to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning December 1, 2023 through November 30, 2025

ORIGINAL ESTIMATE \$575,000

(90% = \$517,500)

The estimated encumbrance was based upon the two-year spend of various aggregate stone to various locations throughout Cleveland Metroparks. Due to the variety of in-house projects, rehabilitation of property (at various locations), and increased product costs, the requested commodity adjustment and additional funds are requested.

REVISED TOTAL AWARD	\$775,000
Additional Consumption Estimate	200,000
ORIGINAL AWARD (10/19/23)	\$575,000

#### **RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 23-10-171 to accommodate usage in excess of the original estimate as follows:

#### No. 23-10-171:

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize a split award for various aggregates, as noted in the bid summary and at the unit prices set forth in the Bid #6786, to the following lowest and best bidders: Arms Trucking Company, Erie Materials Inc., and Shelly Materials, to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning December 1, 2023 through November 30, 2025 for a total cost not to exceed \$575,000 \$775,000. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be further divided between the remaining lowest and best bidders or given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(See Approval of this Item by Resolution No. 25-07-113 on Page 104182)

# GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED SINCE LAST BOARD MEETING (Presented 7/17/25)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), "The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase," the following is provided:

REF. NO. / ITEM – SERVICE	<u>VENDOR</u>	<b>COST</b>	<b>PROCEDURE</b>
Professional demolition services for Independence Road and Warner Road properties at Washington and Garfield Park Reservations; additional services.	C&J Contractors Inc.	\$36,750.00 12,300.00 \$49,050.00	(7)
Kubota utility tractor for Ironwood golf course.	Akron Tractor & Equipment	\$47,916.35	(2)
Various iPhones, iPads, etc. for purchase beginning July 1, 2025 through June 30, 2027.	Verizon Wireless	\$75,000.00	(2)
Filemaker support services license renewal for Fleet.	Adatasol, Inc.	\$31,327.00	(3)
Floor repair and maintenance including filling holes and cracks, epoxy and top coat application for Rocky River Fleet garage.	Abraham Enterprises, Inc.	\$48,600.00	(7)

===== KEY TO TERMS =====

<sup>(1) &</sup>quot;BID" - Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.

 $<sup>(2) \</sup>quad \text{``$\underline{COOPERATIVE}$'' - Purchased through cooperative purchasing programs i.e. - State of Ohio, OMNIA, etc.}$ 

<sup>(3) &</sup>quot;SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.

<sup>(4) &</sup>quot;PROPRIETARY" – Products purchased for resale directly from the brand's manufacturer.

<sup>(5) &</sup>quot;PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.

<sup>(6) &</sup>quot;COMPETITIVE QUOTE (over \$5,000 up to \$25,000)" - Originally estimated \$25,000 or less, quoted by three vendors.

<sup>(7) &</sup>quot;COMPETITIVE QUOTE (over \$25,000 to \$75,000)" - Chosen through the accumulation of three written quotes.

# CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (7/17/25)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board."

I. "Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board," the following is provided:

Contract	<u>Item/Service</u>	<u>Vendor</u>	<u>Change</u> Order or
			<b>Amendment</b>
Garfield Pond Program Center, Garfield	Additional services for	Schirmer Construction	#6
Reservation	electrical/IT wiring, camera conduit and wire.	LLC	
Contract Amount:			
Original Amount: \$1,856,000.00			
Change Order No. 1 Amount: \$599,589.58			
Change Order No. 2 Amount: \$74,695.47			
Change Order No. 3 Amount: \$71,460.84			
Change Order No. 4 Amount: \$69,025.99			
Change Order No. 5 Amount: \$53,254.57			
Change Order No. 6 Amount: \$8,983.04			
Revised Contract Amount: \$2,733,009.49			

# <u>AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES</u> (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages <u>104182</u> through <u>104183</u>; \$25,000 to \$75,000 purchased items/services report, page <u>104184</u>; and construction change orders, page <u>104185</u>.

#### APPROVAL OF VOUCHERS AND PAYROLL.

No. 25-07-104: It was moved by Vice President Moore, seconded by Vice President

Rinker and carried, to approve vouchers, net payroll, employee

withholding taxes, and procurement card charges, as identified on pages

104202 to 104378.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

#### **PUBLIC COMMENTS.**

Public comments were offered by Marty Lesher of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <a href="https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives">https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives</a>.

#### INFORMATION/BRIEFING ITEMS/POLICY.

There were no Information/Briefing Items/Policy for this meeting.

#### **DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, August 21, 2025, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

#### **ADJOURNMENT TO EXECUTIVE SESSION.**

No. 25-07-114:

At 8:37 a.m., upon motion by Vice President Moore, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Ittu. Aye: Mr. Moore. Aye: Mr. Rinker. Nays: None.

No action was taken as a result of the Executive Session.

#### ADJOURNMENT.

No. 25-07-115:

There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Ittu adjourned the meeting at 9:22 a.m.

Vote on the motion was as follows:

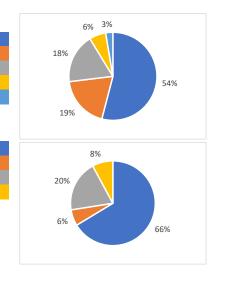
Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

	President.
Attest:	
Secretary.	

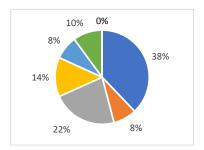
Cleveland Metroparks Financial Performance 6/30/2025 CM Park District

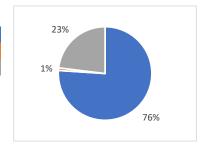
	Actual Actual		Fav	Actual	Actual	Fav	
	June '24	June '25	(Unfav)	YTD June '24	YTD June '25	(Unfav)	
Revenue:							
Property Tax	0	0	0	53,388,587	52,085,818	(1,302,769)	
Local Gov/Grants/Gifts	261,070	8,006,542	7,745,472	11,097,957	18,308,691	7,210,734	
Charges for Services	5,816,545	5,320,229	(496,316)	19,382,360	17,555,010	(1,827,350)	
Self-Funded	783,110	976,778	193,668	4,663,017	5,871,386	1,208,369	
Interest, Fines, Other	<u>592,798</u>	311,007	(281,791)	<u>1,907,574</u>	2,536,825	<u>629,251</u>	
Total Revenue	7,453,523	14,614,556	7,161,033	90,439,495	96,357,730	5,918,235	
OpEx:							
Salaries and Benefits	7,463,617	7,754,360	(290,743)	40,736,606	43,844,555	(3,107,949)	
Contractual Services	432,929	529,145	(96,216)	3,626,250	4,063,279	(437,029)	
Operations	2,221,137	2,116,909	104,228	12,186,230	12,961,423	(775,193)	
Self-Funded Exp	926,978	766,677	160,301	5,460,334	5,214,533	245,801	
Total OpEx	11,044,661	11,167,091	(122,430)	62,009,420	66,083,790	(4,074,370)	
Op Surplus/(Subsidy)	(3,591,138)	3,447,465	7,038,603	28,430,075	30,273,940	1,843,865	
СарЕх:							
Capital Labor	107,846	126,883	(19,037)	481,907	739,190	(257,283)	
Construction Expenses	4,169,411	4,541,227	(371,816)	16,603,113	21,785,865	(5,182,752)	
Capital Equipment	354,725	290,567	64,158	4,446,141	3,505,403	940,738	
Land Acquisition	90,342	489,309	(398,967)	4,991,221	769,741	4,221,480	
Capital Animal Costs	<u>223</u>	<u>3,417</u>	(3,194)	<u>10,869</u>	<u>17,198</u>	<u>(6,329)</u>	
Total CapEx	4,722,547	5,451,403	(728,856)	26,533,251	26,817,397	(284,146)	
Net Surplus/(Subsidy)	(8,313,685)	(2,003,938)	6,309,747	1,896,824	3,456,543	1,559,719	



## Cleveland Metroparks Financial Performance 6/30/2025 Zoo

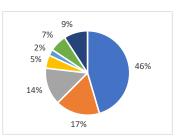
	Actual	Actual	Fav	Actual	Actual	Fav	
	June '24	June '25	(Unfav)	YTD June '24	YTD June '25	(Unfav)	
Revenue:							
General/SE Admissions	979,264	754,455	(224,809)	2,874,977	1,943,152	(931,825)	
Guest Experience	129,313	131,372	2,059	402,128	412,445	10,317	
Zoo Society	0	0	0	1,368,413	1,147,069	(221,344)	
Souvenirs/Refreshments	363,588	320,137	(43,451)	967,346	693,833	(273,513)	
Education	25,877	25,435	(442)	323,119	416,776	93,657	
Rentals & Events	88,853	55,650	(33,203)	461,459	515,852	54,393	
Consignment	3,183	0	(3,183)	5,339	0	(5,339)	
Other	(1,800)	(3,185)	(1,385)	<u>1,789</u>	<u>930</u>	<u>(859)</u>	
Total Revenue	1,588,278	1,283,864	(304,414)	6,404,570	5,130,057	(1,274,513)	
ОрЕх:							
Salaries and Benefits	1,511,515	1,574,853	(63,338)	8,818,949	9,184,075	(365,126)	
Contractual Services	46,596	4,945	41,651	101,678	108,332	(6,654)	
Operations	440,962	<u>351,960</u>	89,002	2,765,677	2,786,017	(20,340)	
Total OpEx	1,999,073	1,931,758	67,315	11,686,304	12,078,424	(392,120)	
Op Surplus/(Subsidy)	(410,795)	(647,894)	(237,099)	(5,281,734)	(6,948,367)	(1,666,633)	
CapEx:							
Capital Labor	0	8,797	(8,797)	3,945	10,980	(7,035)	
Construction Expenses	98,200	58,663	39,537	1,846,436	2,197,973	(351,537)	
Capital Equipment	0	0	0	196,036	654,449	(458,413)	
Capital Animal Costs	<u>223</u>	3,417	(3,194)	<u>10,869</u>	<u>17,198</u>	<u>(6,329)</u>	
Total CapEx	98,423	70,877	27,546	2,057,286	2,880,600	(823,314)	
Net Surplus/(Subsidy)	(509,218)	(718,771)	(209,553)	(7,339,020)	(9,828,967)	(2,489,947)	
Restricted Revenue-Other	63,141	114,371	51,230	4,644,656	3,489,765	(1,154,891)	
Restricted Revenue-Zipline	66,138	55,384	(10,754)	171,521	145,332	(26,189)	
Restricted Expenses	<u>892,819</u>	2,241,415	(1,348,596)	<u>1,464,406</u>	8,411,227	(6,946,821)	
Restricted Surplus/(Subsidy)	(763,540)	(2,071,660)	(1,308,120)	3,351,771	(4,776,130)	(8,127,901)	

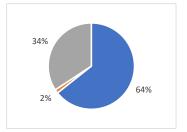




Cleveland Metroparks Financial Performance 6/30/2025 Golf Summary

	Actual Actual		Fav	Actual	Actual	Fav	
_	June '24	June '25	(Unfav)	YTD June '24	YTD June '25	(Unfav)	
Revenue:							
Greens Fees	1,210,824	1,196,132	(14,692)	2,996,67	7 2,893,512	(103,165)	
Equipment Rentals	458,369	454,316	(4,053)	1,174,28	1,087,155	(87,127)	
Food Service	356,738	378,208	21,470	924,48	913,312	(11,170)	
Merchandise Sales	124,038	117,766	(6,272)	326,15	321,050	(5,101)	
Pro Services	8,723	16,791	8,068	174,50	152,459	(22,047)	
Driving Range	131,117	142,753	11,636	426,98	418,605	(8,377)	
Other	<u>129,392</u>	130,903	<u>1,511</u>	566,80	<u>582,197</u>	<u>15,392</u>	
Total Revenue	2,419,201	2,436,869	17,668	6,589,88	6,368,290	(221,595)	
OpEx:							
Salaries and Benefits	742,712	739,332	3,380	3,102,07	3,191,492	(89,419)	
Contractual Services	7,037	19,091	(12,054)	61,93	69,623	(7,686)	
Operations	<u>453,054</u>	<u>319,286</u>	133,768	1,700,92	<u>1,699,024</u>	<u>1,899</u>	
Total OpEx	1,202,803	1,077,709	125,094	4,864,93	4,960,139	(95,206)	
Op Surplus/(Subsidy)	1,216,398	1,359,160	142,762	1,724,95	1,408,151	(316,801)	
СарЕх:							
Capital Labor	28,317	38,101	(9,784)	142,68	340,349	(197,666)	
Construction Expenses	50,990	247,654	(196,664)	1,163,47	1,463,062	(299,588)	
Capital Equipment	<u>167,784</u>	<u>89,800</u>	77,984	1,334,16	<u>571,771</u>	<u>762,393</u>	
Total CapEx	247,091	375,555	(128,464)	2,640,32	2,375,182	265,139	
Net Surplus/(Subsidy)	969,307	983,605	14,298	(915,36	(967,031)	(51,662)	



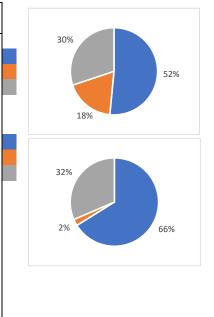


Cleveland Metroparks Financial Performance 6/30/2025 Golf Detail

	Big Met (18)		Little Met (9)		Mastick W	Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		
	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25		
Operating Revenue	1,043,912	1,017,160	329,705	329,899	212,253	222,485	755,405	780,282	1,261,199	1,261,647		
Operating Expenses	753,752	801,060	162,287	179,371	177,385	167,572	544,253	591,958	861,106	851,578		
Operating Surplus/(Subsidy)	290,160	216,100	167,418	150,528	34,868	54,913	211,152	188,324	400,093	410,069		
Capital Labor	0	0	1,474	0	0	0	110,759	215,828	7,055	56,419		
Construction Expenses	0	0	10,063	0	0	0	1,094,910	196,902	20,661	142,333		
Capital Equipment	37,725	21,049	0	Ö	0	0	832,384	77,899	166,656	63,236		
Total Capital Expenditures	37,725	21,049	11,537	0	0	0	2,038,053	490,629	194,372	261,988		
, ,		,	,				,,					
Net Surplus/(Subsidy)	252,435	195,051	155,881	150,528	34,868	54,913	(1,826,901)	(302,305)	205,721	148,081		
Shawnee Hills (27)		Washington Park (9)		Seneca	Seneca (36)		ood	Golf A	dmin		Total	
	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25
Operating Revenue	806,926	853,944	486,679	448,877	1,154,283	903,229	539,523	550,712	0	55	6,589,885	6,368,290
Operating Expenses	522,854	540,740	270,669	316,665	691,311	653,685	402,987	451,838	478,330	405,672	4,864,934	4,960,139
Operating Surplus/(Subsidy)	284,072	313,204	216,010	132,212	462,972	249,544	136,536	98,874	(478,330)	(405,617)	1,724,951	1,408,151
Capital Labor	8,423	0	0	2,200	11,273	49,562	Ō	16,339	3,698	ō	142,682	340,348
Construction Expenses	10,779	0	0	223,909	2,755	811,021	0	88,898	24,305	0	1,163,473	1,463,063
Capital Equipment	28,500	175,495	0	0	41,500	011,021	0	131,800	227,400	102,292	1,334,165	571,771
Total Capital Expenditures	<u>28,300</u> 47,702	175,495	0	226,109	55,528	860,583		237,037	255,403	102,292	2,640,320	2,375,182
Total capital Experiatores	47,702	173,433	1	220,103	33,320	000,303		237,037	233,403	102,232	2,040,320	2,373,102
Net Surplus/(Subsidy)	236,370	137,709	216,010	(93,897)	407,444	(611,039)	136,536	(138,163)	(733,733)	(507,909)	(915,369)	(967,031)

Cleveland Metroparks Financial Performance 6/30/2025 Enterprise Summary

	Actual	Actual	Fav	Actual	Actual	Fav
	June '24	June '25	(Unfav)	YTD June '24	YTD June '25	(Unfav)
Revenue:						
Concessions	891,269	794,883	(96,386)	1,755,912	1,478,719	(277,193)
Dock Rentals	3,691	2,082	(1,609)	637,483	526,012	(111,471)
Other*	<u>278,519</u>	<u>234,827</u>	(43,692)	960,479	<u>864,649</u>	<u>(95,830)</u>
Total Revenue	1,173,479	1,031,792	(141,687)	3,353,874	2,869,380	(484,494)
ОрЕх:						
Salaries and Benefits	508,097	451,088	57,009	1,746,610	1,784,212	(37,602)
<b>Contractual Services</b>	6,352	9,156	(2,804)	52,612	64,669	(12,057)
Operations	<u>443,916</u>	<u>305,705</u>	138,211	<u>1,109,046</u>	<u>847,996</u>	<u> 261,050</u>
Total OpEx	958,365	765,949	192,416	2,908,268	2,696,877	211,391
Op Surplus/(Subsidy)	215,114	265,843	50,729	445,606	172,503	(273,103)
СарЕх:						
Capital Labor	1,995	19,318	(17,323)	1,995	25,156	(23,161)
Construction Expenses	0	9,858	(9,858)	11,920	70,648	(58,728)
Capital Equipment	<u>0</u>	<u>35</u>	<u>(35)</u>	<u>0</u>	<u> 19,732</u>	(19,732)
Total CapEx	1,995	29,211	(27,216)	13,915	115,536	(101,621)
Net Surplus/(Subsidy)	213,119	236,632	23,513	431,691	56,967	(374,724)



<sup>\*</sup>Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

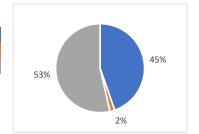
Cleveland Metroparks Financial Performance 6/30/2025 Enterprise Detail

	Merwin's	s Wharf	EW Beach House		E55th Marina		E55th Re	staurant			
	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25			
Operating Revenue	995,367	932,091	196,447	168,211	649,736	498,188	246,627	0			
Operating Expenses	977,309	840,781	<u>132,679</u>	111,544	<u>161,528</u>	92,493	<u>183,755</u>	<u>1,695</u>			
Operating Surplus/(Subsidy)	18,058	91,310	63,768	56,667	488,208	405,695	62,872	(1,695)			
Capital Labor	0	1,196	0	0	0	785	0	0			
Construction Expenses	0	70,648	0	0	0	0	0	0			
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
Total Capital Expenditures	0	71,844	0	0	0	785	0	0			
Net Surplus/(Subsidy)	18,058	19,466	63,768	56,667	488,208	404,910	62,872	(1,695)			
	Wildv		Euclid E		EmerNeck		EmerNeck F		Astrohurst (		
ı	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	
Operating Revenue	3,845	6,163	997	488	240,264	203,803	193,458	198,029	0	0	
Operating Expenses	<u>8,000</u>	12,691	3,205	3,014	101,063	<u>75,330</u>	<u>194,733</u>	<u>198,309</u>	0	<u>2,827</u>	
Operating Surplus/(Subsidy)	(4,155)	(6,528)	(2,208)	(2,526)	139,201	128,473	(1,275)	(280)	0	(2,827)	
Capital Labor	0	0	0	0	0	0	0	0	0	0	
Construction Expenses	0	0	0	0	0	0	0	0	0	0	
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<b>Total Capital Expenditures</b>	0	0	0	0	0	0	0	0	0	0	
Net Surplus/(Subsidy)	(4,155)	(6,528)	(2,208)	(2,526)	139,201	128,473	(1,275)	(280)	0	(2,827)	
	Edgewat		Wallace Lake		Hinckley Lake		Huntir	ŭ	Boat Dock		
	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	
Operating Revenue	20,000	19,304	11,601	71,174	0	0	255,825	215,765	1,823	670	
Operating Expenses	22,348	<u>24,949</u>	21,287 (0.686)	83,765	320 (320)	0	162,798 <b>93,027</b>	121,334	1,012 <b>811</b>	1,068 ( <b>398</b> )	
Operating Surplus/(Subsidy)	(2,348)	(5,645)	(9,686)	(12,591)	(320)	· ·	93,027	94,431	811	(398)	
Capital Labor	0	0	0	0	0	0	0	0	0	0	
Construction Expenses	0	0	0	0	0	0	0	0	0	0	
Capital Equipment	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0	
Net Surplus/(Subsidy)	(2,348)	(5,645)	(9,686)	(12,591)	(320)	0	93,027	94,431	811	(398)	
	Cha	let	Ledge	Lake	Park	ing	Enterpris	e Admin	Tot	al	
	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	YTD June '24	YTD June '25	
Operating Revenue	230,522	270,718	125,375	137,937	181,988	146,838	0	0	3,353,875	2,869,379	
Operating Expenses	<u>218,155</u>	241,149	49,517	47,039	<u>11,056</u>	9,258	<u>659,504</u>	829,631	<u>2,908,269</u>	2,696,877	
Operating Surplus/(Subsidy)	12,367	29,569	75,858	90,898	170,932	137,580	(659,504)	(829,631)	445,606	172,502	
Capital Labor	0	0	0	0	0	0	1,995	23,174	1,995	25,155	
Construction Expenses	0	0	0	0	0	0	11,920	0	11,920	70,648	
Capital Equipment	0	<u>19,732</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>19,732</u>	
Total Capital Expenditures	0	19,732	0	0	0	0	13,915	23,174	13,915	115,535	
Net Surplus/(Subsidy)	12,367	9,837	75,858	90,898	170,932	137,580	(673,419)	(852,805)	431,691	56,967	

Cleveland Metroparks Financial Performance 6/30/2025 Nature Shops and Kiosks

	Actual	Actual	Fav
	June '24	June '25	(Unfav)
Retail Revenue	56,721	68,333	11,612
ОрЕх:			
Salaries and Benefits	38,762	61,825	(23,063)
Contractual Services	0	2,227	(2,227)
Operations	<u>31,508</u>	<u>107,074</u>	(75,566)
Total OpEx	70,270	171,126	(100,856)
Op Surplus/(Subsidy)	(13,549)	(102,793)	(89,244)
СарЕх:			
Capital Labor	0	0	0
Construction Expenses	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0
Net Surplus/(Subsidy)	(13,549)	(102,793)	(89,244)

Actual	Actual	Fav		
YTD June '24	YTD June '25	(Unfav)		
324,712	233,789	(90,923)		
183,216	216,560	(33,344)		
0	8,629	(8,629)		
<u>204,003</u>	<u>259,754</u>	(55,751)		
387,219	484,943	(97,724)		
(62,507)	(251,154)	(188,647)		
0	0	0		
0	0	0		
<u>37,800</u>	<u>0</u>	<u>37,800</u>		
37,800	0	37,800		
(100,307)	(251,154)	(150,847)		



# CLEVELAND METROPARKS ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES FOR THE MONTH END JUNE 2025

#### **ACCOUNTS RECEIVABLE**

	Past Due									
Current	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	Total					
\$954,374	\$10,512	\$3,695	\$21,541	\$185,640	\$1,175,762					

Date Placed	Bank	Description		Days of Duration	Rate		Date of Maturity	Interest Earned	EOM Balance
06/01/25	Key Bank Capital Markets	Portfolio	(A)	29	4.400%	(C)	06/30/25	49,297.55	\$13,914,898
06/01/25	STAR Ohio	State pool	(B)	29	4.37%		06/30/25	234,668.39	\$63,196,314

(A) KBCM - Net Change in Portfolio \$0. Ending Account Value \$14,505,285.00 Investment balance ranged from \$13,865,600 to \$13,914,898 in June 2025.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from to \$69,961,646 to \$63,196,314 in June 2025.

(C) The calculated rate includes any realized appreciation on bonds that matured during the period.

Source: Wade Steen, Chief Finance Officer 07/08/25

# JULY 17, 2025 104196

## CLEVELAND METROPARKS Appropriation Summary - 2025

				Or	iginal Budget									
								-	Total Prior		Proposed			
Object			Baseline		Carry Over				Budget	Am	nendment #6			
Code	Object Description		Budget	Er	ncumbrances		Total	ΙA	mendments	7	7/21/2025			Total
	OPERATING													
51	Salaries	\$	73,399,278	\$	_	\$	73,399,278	Ś	104,162	\$	8,289	A	\$	73,511,729
52	Employee Fringe Benefits		25,356,338	٧	121,139	۲	25,477,477	۲	35,000	٦	6,269	^	ڔ	25,512,477
53	Contractual Services		20,467,911		1,996,507		22,464,418		134,610		(85,349)	D.		22,513,679
54	Operations		33,738,465		4,189,319		37,927,784		587,576		(151,762)			38,363,598
54	Operating Subtotal		152,961,992		6,306,966		159,268,958		861,348		(228,822)	_		159,901,484
	Operating Subtotal		132,901,992		0,300,900		139,208,938		801,348		(220,822)			139,901,464
								<u> </u>						
					CA	PIT/	AL							
571	Capital Labor	\$	1,053,294	\$	39,691	\$	1,092,985	\$		\$				1,092,985
572	Capital Construction Expenses	٦	94,780,279	۶	16,182,752	۶	110,963,031	۶	3,301,619	٦	8,946,715	ь		1,092,965
574	Capital Equipment		3,949,389		1,618,677		5,568,066		627,315		8,940,713	١,		6,195,381
575	Zoo Animals		100,000		500		100,500		027,313		_			100,500
576	Land		2,500,000		59,573		2,559,573		_		_			2,559,573
3/0	Capital Subtotal		102,382,962		17,901,192		120,284,154		3,928,934		8,946,715	-		133,159,804
	Capital Subtotal		102,302,302		1,,501,152		120,207,134		3,320,334		3,340,713			133,133,004
										-				
					тс	TAI	.S							
	Grand totals	\$	255,344,954	\$	24,208,158	\$	279,553,112	\$	4,790,282	\$	8,717,893		\$	293,061,287
												Ì		

#### **OPERATING**

#### 51 SALARIES

8,289 Transfer of appropriations from Operations to Seasonal Salaries for Park Operations Net budget effect is zero

A \$ 8,289 Total increase (decrease) to Salaries

#### 53 CONTRACTUAL SERVICES

\$ 1,700 Transfer of appropriations from Operations to Maintenance Service Contracts for Park Operations Net budget effect is zero

Decrease of appropriations in Other Contractual Services for Zoo Education to correct Workforce Development Restricted Fund \$ (87,049) budget

Net budget effect is a decrease for the CZS Education Workforce Development Fund

**B** \$ (85,349) Total increase (decrease) to Contractual Services

#### 54 OPERATIONS

- \$ (1,700) Transfer of appropriations from Program Supplies to Contractual Services for Park Operations Net budget effect is zero
- \$ (180,528) Decrease of appropriations in Various Operations for Zoo Education to correct Workforce Development Restricted Fund budget Net budget effect is a decrease for the CZS Education Workforce Development Fund
  - Increase of appropriations in Property Maintenance Supplies for Park Operations Rocky River Reservation Memorial Field 11,449 backstop repairs, nature center and South Mastick picnic area painting, and Keith Jameson deck sandblasting Appropriation covered by existing Rocky River Enhancement funds
- \$ (8,289) Transfer of appropriations from Program Supplies to Salaries for Park Operations Net budget effect is zero
- \$ 7,878 Increase of appropriations in Property Maintenance Supplies for Park Operations Golf Operations for water bottle refill stations Appropriation covered by new Ohio EPA grant
- \$ 1,640 Increase of appropriations in Plant Material for Park Operations Natural Resources Towpath Plantings Appropriation covered by existing restricted fund donations
- \$ 13,118 Increase of appropriations in Tools & Non-Capital Equipment for Police for batons and holders Appropriation covered by existing DEA equitable sharing payment restricted fund
- Increase of appropriations in Property Maintenance Supplies for Park Operations for Lakefront Reservation repairs to lift station at 4,670 Whiskey Island Marina

Appropriation covered by existing FDL Marine Edgewater Marina restricted fund

C \$ (151,762) Total increase (decrease) to Operations

\$ (228,822) TOTAL INCREASE (DECREASE) TO OPERATIONS

#### **CAPITAL**

#### 572 CAPITAL CONSTRUCTION EXPENSES

- \$ 750,000 Increase of appropriations in Capital Contracts for Old Lorain Connector Trail Project Appropriation increase will be covered by new matching funds from the City of Cleveland
- \$ 8,082,483 Increase of appropriations in Capital Contracts for the Community Sailing Center Project Appropriation increase will be covered by existing restricted fund donations
- \$ 114,232 Increase of appropriations in Capital Contracts for Baldwin Creek Dam Removal Project Appropriation increase will be covered by new Ohio EPA Water Resource Restoration Sponsor Program grant
- **D** \$ 8,946,715 Total increase (decrease) to Capital Construction Expenses
  - \$ 8,946,715 TOTAL INCREASE (DECREASE) TO CAPITAL
  - \$ 8,717,893 GRAND TOTAL INCREASE (DECREASE) FOR AMENDMENT

# The Walter H. Drane Company Summary of Model Changes 2025 Cleveland Metropolitan Park District Regulations

#### Traffic Code

- 303.10 <u>Compliance with Lawful Order of Police Officer; Fleeing.</u> (Amended) (Amends violation provisions.)
- 331.331 <u>School Bus Operator to Report Violations.</u> (Amended) (Section added to reflect provisions in Ohio R.C. 4511.751.)
- 333.07 <u>Driving or Physical Control While Under the Influence.</u> (Amended) (Adds "oral fluid" to what may be submitted for testing and evidence.)
- 333.08 <u>Street Racing, Stunt Driving and Street Takeovers Prohibited.</u> (Amended) (Adds "stunt driving" and "street takeover" prohibitions.)
- 335.04 <u>Certain Acts Prohibited.</u> (Amended) (Amends requirements in subsection (a)(5).)
- 335.072 <u>Driving Under Financial Responsibility Law Suspension or Cancellation;</u> <u>Driving Under a Nonpayment of Judgment Suspension.</u> (Amended) (Amends restrictions in subsection (a). Amends violation provision in subsection (d).)
- 335.074 <u>Driving Under License Forfeiture or Child Support Suspension.</u> (Amended) (Deletes an ORC reference in subsection (a)(1).)
- 337.27 <u>Child Restraint System Usage.</u> (Amended) (Adds "clinical nurse specialist or certified nurse practitioner" to exceptions in subsection (h).)

#### **General Offenses Code**

- 513.01 <u>Definitions</u>. (Amended) (Amends definitions in (uu)(5) and (7).) (Adds new subsection (uu)(38) to the list of "professionally licensed persons".)
- 513.03 <u>Drug Abuse; Controlled Substance Possession or Use.</u> (Amended) (Adds additional ORC citation to subsection (b)(1)A.)
- 513.04 <u>Possessing Drug Abuse Instruments.</u> (Amended) (Adds 2 additional ORC citations to subsection (b)(1). Amends violation provisions in subsection (d).)
- 513.05 <u>Permitting Drug Abuse.</u> (Amended) (Amends the sanctions for violation in subsections (d) and (e).)
- 513.07 <u>Possessing or Using Harmful Intoxicants.</u> (Amended) (Amends the sanctions for violation in subsection (c).)
- 513.08 <u>Illegally Dispensing Drug Samples.</u> (Amended) (Adds 3 additional ORC citations to subsection (b). Amends the sanctions for violation in subsection (d).)
- 513.12 <u>Drug Paraphernalia.</u> (Amended) (Adds 2 additional ORC citations to subsection (d)(1). Amends the sanctions for violation in subsection (g).)
- 513.17 <u>Pseudoephedrine Sales.</u> (Added) (Adds regulations for the sale of pseudoephedrine products or ephedrine products.)
- 533.01 Obscenity and Sex Offenses Definitions. (Amended) (Adds definition for "licensed medical professional".)
- 533.03 <u>Unlawful Sexual Conduct with a Minor.</u> (Amended) (Removes reference to "spouse of the offender".)
  - 533.04 <u>Sexual Imposition.</u> (Amended) (Removes reference to "spouse of the

JULY 17, 2025 104199

- offender".) (Amends prohibitions in subsection (a) to align with ORC changes.)
  - 533.14 Grooming. (Added) (Adds regulations prohibiting "grooming" of a minor.)
- 537.02 <u>Vehicular Homicide and Manslaughter.</u> (Amended) (Adds "utility vehicle" and "mini-truck" to the restrictions.) (Amends subsections (a)(1) to (3) to align with ORC. Adds 2 definitions to subsection (e).)
- 537.021 <u>Vehicular Assault in a Construction Zone.</u> (Amended) (Adds "utility vehicle" and "mini-truck" to the restrictions.
  - 537.14 <u>Domestic Violence.</u> (Amended) (Amends subsection (d)(4) to align with ORC.)
- 537.18 <u>Illegal Use of a Tracking Device or Application.</u> (Added) (Adds regulations prohibiting illegal use of a tracking device or application.)
- 545.01 <u>Theft and Fraud Definitions.</u> (Amended) (Adds an additional ORC citation to subsection (k)(1).)
- 545.05 <u>Misdemeanor Theft.</u> (Amended) (Amends penalty provisions for theft violations in subsections (b) and (c).)

JULY 17, 2025 104200

A RESOLUTION TO APPROVE, ADOPT AND ENACT REVISED RULES AND REGULATIONS OF THE CLEVELAND METROPOLITAN PARK DISTRICT; AND AUTHORIZING THE REQUIRED PUBLICATION.

WHEREAS, there is a need to update and modify the Codified Rules and Regulations of the Cleveland Metropolitan Park District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

Section 1. The rules and regulations of the Cleveland Metropolitan Park District which will be published are hereby revised and approved. One copy of the Codified Rules and Regulations shall be certified as correct by the President of this Board and the Chief Executive Officer of the Cleveland Metropolitan Park District, attached to this resolution as a part hereof, and filed with the permanent resolutions of this Board. All provisions of the Codified Rules and Regulations continue in full force and effect, including such revisions, commencing on and after 12:01 a.m. Eastern Standard Time on August 16, 2025.

Section 2. The Chief Executive Officer of this Board is hereby authorized and directed, in the manner and as provided in Section 731.23, Ohio Revised Code, to cause to be published in the manner required by that Section the revised provisions contained in the Codified Rules and Regulations and to give notice of the approval, adoption and enactment of the changes to the Codified Rules and Regulations except that such publication shall be made in The Cleveland *Plain Dealer* and the *Medina Gazette*.

Section 3. This Board finds and determines that all formal actions of the Board concerning and relating to the adoption of the changes to regulations were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. This resolution shall be effective immediately upon its adoption by this Board, provided that the Codified Rules and Regulations revised by this resolution shall become and be effective from and after 12:01 a.m. Eastern Standard Time on August 16, 2025.

I hereby certify the foregoing to be a true and correct copy of the Resolution which was duly adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District of Cleveland, Cuyahoga County, Ohio, on the 17<sup>th</sup> day of July, 2025.

Chief Executive Officer	Date	
President	Date	





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**Cleveland Metroparks** 

GARFIELD BLVD. MAINTENANCE AREA



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JULY 17, 2025 104202-104378

#### **RESOLUTION NO. 25-07-104**

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THE IDIIOWING VOUCHEIS	Have been reviewed	a as to legality	oi experiulture and	I COLLIGITITE WILL	th the Ohio Revised Code.

Attest:\_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfers dated June 13, 2025 in the amount of \$27,824.58

Direct Disbursements dated June 13, 2025 in the amount of \$22,736.63

Printed Checks/EFT's dated June 13, 2025 in the amount of \$3,805,043.86

**Direct Disbursements** dated June 19, 2025 in the amount of \$110,965.57

Printed Checks/EFT's dated June 19, 2025 in the amount of \$1,381,114.73

Wire Transfer dated June 27, 2025 in the amount of \$1,400.00

Printed Checks/EFT's dated June 27, 2025 in the amount of \$847,055.23

Wire Transfer dated July 3, 2025 in the amount of \$4,040.00

Direct Disbursements dated July 3, 2025 in the amount of \$110,545.57

Printed Checks/EFT's dated July 3, 2025 in the amount of \$1,221,981.58

Net Payroll dated May 18, 2025 to May 31, 2025 in the amount of \$2,016,014.39

Withholding Taxes in the amount of \$430,294.04

Net Payroll dated June 1, 2025 to June 14, 2025 in the amount of \$2,178,693.33

Withholding Taxes in the amount of \$447,674.86

Bank Fees/ADP Fees in the amount of \$45,775.13

Cigna Payments in the amount of \$776,829.55

ACH Debits (First Energy; Sales Tax) in the amount of \$305,738.31

JP Morgan Mastercard dated June 1, 2025 to June 30, 2025 in the amount of \$688,127.05

**OPERS** in the amount of \$2,006,373.10

Total amount: \$16,428,227.51

PASSED: July 17, 2025

Attest:\_\_\_\_\_
President of The Board of Park Commissioners

Chief Executive Officer

**RECOMMENDED ACTION:** That the Board of Park Commissioners approves **Resolution No. 25-07-104** listed above.