

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
APRIL 15, 2021**

The Board of Park Commissioners met on this date, Thursday, April 15, 2021, 8:00 a.m., in-person at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio, and via videoconference pursuant to HB 404.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 21-04-041:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of March 18, 2021, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2021 vs. 2020 Year-To-Date, for the Month Ended March 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages 93457 to 93464 and they were filed for audit.

**ACTION ITEMS.**

- (a) **2021 Budget Adjustment No. 4**  
*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2021							
Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 4/15/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 39,480	\$ (29,927) <b>A</b>	\$ 52,793,933
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	12,611	-	18,629,186
53	Contractual Services	14,829,987	3,414,251	18,244,238	36,114	-	18,280,352
54	Office Operations	23,481,866	3,850,870	27,332,736	114,264	52,450 <b>B</b>	27,499,450
	Operating Subtotal	109,457,960	7,519,969	116,977,929	202,469	22,523	117,202,921
<b>CAPITAL</b>							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	3,008,891	590,479 <b>C</b>	33,978,449
574	Capital Equipment	2,749,394	671,636	3,421,030	45,277	655 <b>D</b>	3,466,962
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	2,748,668	591,134	39,915,339
<b>TOTALS</b>							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 2,951,137	\$ 613,657	\$ 157,118,260

An explanation of adjustments, by category, can be found on pages **93465** to **93466**. The net effect of all adjustments is an increase of \$613,657, which is funded by increased revenue, donations, grants, received but previously unappropriated restricted funds, or existing cash balance.

**No. 21-04-042:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the 2021 Budget Adjustment No. 4 for a total increase of \$613,657 as delineated on pages **93465** to **93466**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

**(b) “Then and Now Certificate”: Authorization to Draw a Warrant in Payment of Purchase**

*(Originating Sources: William Chorba, Chief Financial Officer/Charlie Rosol, Procurement Manager)*

As per ORC 5705.41(D) and OAC 117-2-02(C), any purchase/expenditure made without a purchase order with the required fiscal officer’s certification in place is void, **except** when, within thirty (30) days of placing the order, a fiscal officer/board of commissioners can certify that there were funds available at the time the order was placed and at the time the fiscal officer certifies the amount of funds.

The following order was placed prior to securing funds on a purchase order:

Description of Purchase	Vendor	Cost	Department	Date
Native Plants	Ernst Conservation Seeds Inc.	\$4,689.23	Natural Resources	Original order on 3/18/21, confirmed on 4/8/21

William Chorba, Chief Financial Officer, hereby certifies that both at the time the order was placed and on the date of the execution of this certificate, the amount of \$4,689.23 required to pay this order has been appropriated for the purpose of this order and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrance.

**No. 21-04-043:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the “then and now certificate” as noted above and as certified by William Chorba, Chief Financial Officer, and authorize the drawing of a warrant in payment of the purchase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(c) Authorization of Land Acquisition: Oldfield Property (± 5.8 acres) – Hinckley Reservation**

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)*

The Oldfield Property is located north of Ledge Road and east of State Road in Hinckley Township and is adjacent to Hinckley Reservation (reference map, page **93467**). This ± 5.8-acre property would be an important acquisition for Hinckley Reservation as it is comprised of forest, headwater streams, and associated floodplain wetlands which flow to

**ACTION ITEMS (cont.)**

the East Branch of the Rocky River. Acquisition of the Oldfield Property would contribute to Cleveland Metroparks goal of protecting stream corridors and preserving core forest habitat and would provide an additional buffer to the Judge's Lake portion of Hinckley Reservation.

Medina County Park District plans to acquire approximately 101 acres from Patricia Oldfield south of Ledge Road. Cleveland Metroparks and Medina County Park District will work in partnership to secure grant funding from the Clean Ohio Conservation Program to help fund the acquisition of these 107 acres. Medina County Park District will add 101 acres to their Allardale Park, and Cleveland Metroparks will add 5.8 acres to Cleveland Metroparks 2,978-acre Hinckley Reservation. After negotiations, Patricia A. Oldfield has agreed to sell the ± 5.8-acre property via fee simple title for \$160,000. Acquisition of the Oldfield Property will preserve streams, floodplains, wetlands and forest, and connect Hinckley Reservation to Medina County Park District.

**No. 21-04-044:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the acquisition of fee simple title of ± 5.8 acres as hereinabove described, from Patricia A. Oldfield, for a purchase price of \$160,000, contingent on sufficient funding (as described above) and subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (d) ***Amendment of Contract – RFP #6458-B: Beecher's Brook Restoration, North Chagrin Reservation and Chagrin River Restoration at Jackson Field, South Chagrin Reservation – Construction Guaranteed Maximum Price 2 (Beecher's Brook Restoration, North Chagrin Reservation)***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Chris Cheraso, Landscape Architect)*

**Background**

On February 20, 2020, Cleveland Metroparks awarded a contract to RiverReach Construction (RiverReach) for design-build services for the design and construction of two components: Beecher's Brook Restoration, North Chagrin Reservation ("Beecher's Brook Project") and Chagrin River at Jackson Field, South Chagrin Reservation ("Jackson Field Project"). The project team includes RiverReach and EnviroScience, Inc.

**ACTION ITEMS (cont.)**

The Board approved a Guaranteed Maximum Price (“GMP”) on December 18, 2020 for construction of the Jackson Field Project. Construction at Jackson Field was recently completed at the end of March.

Since February of 2020, design documents have progressed, and necessary permits have been secured for the Beecher’s Brook Project. The Beecher’s Brook Project will establish a foundation for ecological recovery by improving water quality, addressing bank erosion, and enabling fish passage. Together the Jackson Field Project and the Beecher’s Brook Project will improve water quality and habitat quality within the Chagrin River Watershed.

Construction at the Beecher’s Brook Project commenced briefly in March following Board approval of an early GMP package (GMP 1) at the February 18, 2021 meeting. To comply with federal tree removal regulations, the early GMP package (GMP 1) allowed for the removal of trees within the project area. Trees removed were placed on site and will be integrated into the restoration to provide streambank stabilization and will be used for habitat creation. It was also established that staff would return to the Board to include the full construction costs (GMP 2).

The approved amount of GMP 1 was \$34,586.82. GMP 2, proposed below, includes the balance of restoration for the site. Construction of the bridge will be completed by Cleveland Metroparks once the bridge abutments are installed, and the stream restoration is complete.

**GMP 2 Establishment (Beecher’s Brook Project)**

RiverReach, based upon 60% complete construction drawings, has established GMP 2 as follows:

<b><u>ITEM</u></b>	<b><u>COST</u></b>
Mobilization, Staging and Access	\$ 16,723.63
Layout	\$ 19,740.00
Earthmoving	\$ 32,190.12
Rock Import and Placement	\$ 144,091.91
Culvert Demolition and Bridge Protection	\$ 13,577.96
Bridge Foundation and Abutments*	\$ 59,729.20
Erosion Control Matting	\$ 14,463.14
Material Haul Off	\$ 9,674.00
Demobilization, Staging and Access Repair	\$ 10,259.11
Planting	\$ 17,278.13
<i>Cost of Work Subtotal</i>	<i>\$ 337,727.20</i>

**ACTION ITEMS (cont.)**

Staff Costs/General Conditions 4.40%	\$ 14,860.00
Construction Contingency 0.00%	\$ 0.00
Construction Stage Design Services Fee 1.88%	\$ 6,349.27
Design-Builder's Fee 7.00%	\$ 23,640.90
<b>Total of Guaranteed Maximum Price 2</b>	<b>\$ 382,577.37</b>

\*Indicates a grant funded Allowance

Funding for the project is provided by the Ohio Environmental Protection Agency 319(h) Grant with project match funding provided by Cleveland Metroparks and the Cleveland Museum of Natural History Trout Club. Additional project funding to support stream restoration and construction of a bridge and abutments is provided by the Northeast Ohio Regional Sewer District. As a project partner, Chagrin River Watershed Partners, Inc., is contributing to the grant education and outreach deliverables.

**Construction Schedule for the Beecher's Brook Project**

RiverReach's construction schedule associated with the proposed GMP 2 anticipates commencement of construction in May and completion of the stream restoration and bridge abutments by July 2021 with planting occurring in the fall. Following RiverReach's stream restoration and installation of the bridge abutments, Cleveland Metroparks will construct and install a bridge to span Beecher's Brook. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

**No. 21-04-045:**

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer execute the Construction Contract Guaranteed Maximum Price 2 (GMP 2) Contract with **RiverReach Construction**, for construction of **RFP #6458-b, Beecher's Brook Restoration Project, North Chagrin Reservation**, to reflect a GMP for the Beecher's Brook Project in the amount of **\$382,577.37**, which will be an amount in addition to \$68,738.00 already awarded for preconstruction services and \$34,586.82 awarded for GMP 1 to include additional engineering fees for the new bridge and for tree dropping and harvesting, for a total value of \$485,902.19, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(e) *Rocky River Reservation: Authorization to Submit Grant Application and Commit Funds***

*(Originating Sources: Sean E. McDermott, Chief Planning and Design Officer/John Cardwell, Architect/Kristen Trolio, Grants Manager)*

The Ohio Department of Natural Resources (ODNR) Division of Parks and Watercraft offers the Cooperative Boating Facility Grant program, a biannual program designed to improve public access to Ohio’s waterways for motorized watercraft throughout the State of Ohio. Cleveland Metroparks submitted an application to ODNR for \$450,422 for improvements to the existing boat launch ramp and associated docks at Scenic Park/Emerald Necklace Marina in Rocky River Reservation.

Cleveland Metroparks Emerald Necklace Marina/Scenic Park is a recreational hub for both motorized and non-motorized watercraft. In 2020, Cleveland Metroparks witnessed a considerable uptick in the number of boaters, both motorized and non-motorized boaters, that visited Scenic Park and used the respective launch areas. This proposed project will update the current facility to meet recent demand (1,842 daily launch passes sold in 2020 at this location) and to maintain a safe boating experience for all visitors.

Specifically, this project will expand the existing public launch ramp at Emerald Necklace Marina by a length of 12’; the existing ramp is only 55’-60’, and with recent fluctuating water levels, is not long enough for boats on trailers to reach the water before the trailer reaches the end of the launch ramp. Secondly, the existing boarding docks adjacent to the launch ramp will be replaced with new 7’ x 70’ docks that are equal in length to the expanded launch. The existing docks in this location are deteriorated and in need of replacement. Lastly, this project will add an ADA-compliant walkway from the existing access drive to the docks to ensure accessibility for all patrons. A proposed site plan is on page **93468**.

The project budget is as follows:

ODNR Cooperative Boating Facility Grant	\$450,422
<u>Cleveland Metroparks</u>	<u>\$150,141</u>
TOTAL	\$600,563

The required resolution is on page **93469**.

**No. 21-04-046:**

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$450,422 through the Cooperative Boating Facility Grant program as described above; to authorize and agree to obligate matching funds in the amount of ±\$150,141 and all the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter

**ACTION ITEMS (cont.)**

into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Winter 2021/2022 Road Salt Resolution***  
(Originating Sources: *Charlie Rosol, Procurement Manager/Joseph V. Roszak, Chief Operating Officer*)

The Ohio Department of Transportation (ODOT) will begin accepting electronic forms and resolutions for the ODOT winter salt participation program (Contract Number 018-22) through the ODOT website beginning Friday, March 12, 2021 through Friday, April 30, 2021. Political subdivisions must have the Resolution found on pages **93470** to **93471** completed and signed by their governing board/body and submitted along with the electronic form on the website. As this contract is distinct from the typical cooperative purchasing program, ODOT requires that each political subdivision execute this salt-specific resolution/ordinance this year that contains the total tonnage requested for the following winter.

- No. 21-04-047:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into the Ohio Department of Transportation Winter (018-22) contract for road salt with the road salt supplier chosen at the discretion of the Ohio Department of Transportation as being lowest and best for an estimated usage of 1,000 tons.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:**

**No. 21-04-048:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **RFP #6340:** **Amendment to Professional Services Agreement – Phase 2 of Wayfinding Design Services** (see page **93437**);
- (b) **Commodities Usage Report:**
  - **Sourcewell Co-Op #6414:** **Portable Toilet Rentals** (see page **93438**);
- (c) **Bid #6558:** **River Road Connector Trail, Ohio and Erie Canal Reservation** (see page **93439**);
- (d) **Bid #6560:** **Bear Parking Lot Green Infrastructure Improvements** (see page **93441**);
- (e) **Bid #6561:** **2021 Asphalt Parking Lot Improvements – Bedford, Euclid Creek, and Lakefront Reservations** (see page **93443**);
- (f) **Ohio Co-Op ORC 125.04 #6567:** **Zoo Digital Radio Upgrade** (see page **93445**); and,
- (g) **Ohio Co-Op #6568:** **Five (5) 2021 GMC 2500 4WD Regular Cab with Long Bed Pickup Trucks** (see page **93447**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****RFP #6340 SUMMARY: AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT – PHASE 2 OF WAYFINDING DESIGN SERVICES**

*(Originating Sources: Christopher W. Kuhar, Zoo Executive Director/Timothy A. Savona, Zoo Director of Revenue and Guest Services)*

**Background**

On June 8, 2018, Cleveland Metroparks released RFP #6340 Wayfinding Design Services seeking a consultant that would develop a wayfinding approach for Cleveland Metroparks Zoo. Each vendor was requested to respond to the base design/consulting phase and was given the option of providing a response for construction and installation of a wayfinding design.

Three of the eight companies that submitted proposals were selected as finalists (Gecko Group, Roto Group LLC, and Hunt Design). Based on interviews with the finalists, Cleveland Metroparks staff recommended Hunt Design to the Board for the Wayfinding Design Services and asked the Board to approve the costs associated with Phase 1 of the Services. The Board approved that award in June 2019, and Cleveland Metroparks entered into an agreement with Hunt Design to complete Phase 1. As a result of Phase 1, Hunt created an evaluation report with broad recommendations and developed a conceptual design to address the wayfinding needs of the Cleveland Metroparks Zoo. The total contracted cost for Phase 1 was \$58,000.

Cleveland Metroparks staff now recommends moving forward with Phase 2 of the Wayfinding Design Services, which includes: task 3 - developing a final design approach, including samples; task 4 - creating the design-intent construction documentation; and task 5 - assisting with implementation. Upon completion of Phase 2, Cleveland Metroparks will be able to move to Phase 3, creating and installing the new wayfinding.

After reviewing the proposals and cost estimates, Hunt remains the best partner for Cleveland Metroparks for its next phase of wayfinding. Design development is expected to cost approximately \$48,000; design-intent construction documentation is expected to cost approximately \$32,500; and implementation administration will be billed hourly for an expected total amount of approximately \$5,000. Hunt will also be paid for reimbursable expenses.

**RECOMMENDED ACTION:**

That the Board approve and authorize the Chief Executive Officer to enter into an amendment to the agreement with **Hunt Design** for Phase 2 of Wayfinding Design Services in an **amount not to exceed \$90,000, for a contract sum of \$148,000**, as specified above. The amendment shall be entered into in a form approved by Cleveland Metroparks Chief Legal & Ethics Officer.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**COMMODITIES USAGE REPORT** - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

**SOURCEWELL CO-OP #6414:** **PORTABLE TOILET RENTALS** for various locations throughout Cleveland Metroparks for a two (2) year period from April 16, 2019 through April 30, 2021 with an option to renew for two (2) additional years

ORIGINAL ESTIMATE \$300,000 (90% = \$270,000)

The estimated encumbrance was based upon a two year spend of portable toilet rental utilization throughout the Park District. With the increase of providing additional portal toilets throughout the park due to closing the existing restroom facilities with the rise of COVID-19, additional funding is required. The requested commodity adjustment pays current invoices and anticipates remaining orders through April 30, 2021.

ORIGINAL AWARD (3/14/19)	\$300,000
Additional Consumption/Final “Close-out” Estimate (8/20/2020)	150,000
Additional Consumption/Final “Close-out” Estimate (4/15/2021)	<u>50,000</u>
<b>REVISED TOTAL AWARD:</b>	<b>\$500,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 19-03-041 to accommodate usage in excess of the original estimate as follows:

**No. 19-03-041:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the award for Sourcewell Co-Op #6414 to **United Rentals**, for a two (2) year period beginning April 16, 2019 through April 30, 2021 with an option to renew for two (2) additional year period (with a potential price escalation of ±5%), for portable toilet rentals at the unit prices listed above, **for a total cost not to exceed \$300,000 ~~\$450,000~~ \$500,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****BID #6558 SUMMARY: RIVER ROAD CONNECTOR TRAIL, OHIO AND ERIE CANAL RESERVATION**

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/David L. Frey, P.E., Civil Engineer)*

**Background**

Cleveland Metroparks previously obtained an encroachment permit from the City of Cleveland for the construction of a 550' shared-use trail on River Road between Mulberry Street and the Willow Street Lift Bridge. This trail couples the Cleveland Foundation Centennial Lake Link Trail - North to the City of Cleveland's Willow Street Lift Bridge which then connects to the soon to be opened Wendy Park Bridge in the Lakefront Reservation.

The River Road Connector Trail bid reflects the following scope of work:

The partial removal of the west lane of River Road to allow for a new 15' lane and an 8' shared-use trail between the newly placed curb and west right of way. A new crosswalk and curb ramps from the terminus of the Cleveland Foundation Centennial Lake Link Trail – North will be installed to direct users to the River Road Connector Trail. The trail ends at the Willow Street Lift Bridge and will include a “queuing area” for users to wait for the bridge to lower or clear the restricted width sidewalk of other users approaching from the opposite side. Drainage will be installed to capture runoff from the Ontario Stone property to the west.

The Ohio Department of Natural Resources (ODNR) Clean Ohio Trails Fund has awarded \$198,750 towards the project. Final details of the grant award contract from ODNR have not yet been finalized as parameters regarding the permitting of the trail within the River Road public right of way need to be formalized. Staff is endeavoring to finalize the details of the grant award contract immediately and prepare the project to commence construction upon finalization. Construction completion is targeted to correspond with the forthcoming completion of Wendy Park Bridge. Execution of the contract with the recommended contractor (Mark Haynes Construction, Inc.) may have to wait for finalization of the grant award contract with ODNR.

**Bid Results**

On April 5, 2021 the following sealed bids were received for Bid #6558 – River Road Connector Trail, Ohio and Erie Canal Reservation. Bidders were directed to include an Owner's Allowance of \$20,000 for use as directed by the Cleveland Metroparks. Bids varied in range from \$217,500 to \$295,895 and are tabulated below:

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

Bid #6558 River Road Connector Trail Ohio and Erie Canal Reservation	
VENDOR	Lump Sum
<b>Mark Haynes Construction, Inc.</b>	<b>\$ 217,500.00</b>
Schirmer Construction, LLC.	\$ 236,195.00
Perk Company, Inc.	\$ 241,078.00
Nerone & Sons, Inc.	\$ 269,000.00
The Great Lakes Construction Co.	\$ 274,745.00
Cook Paving & Construction Co., Inc.	\$ 295,895.00
<i>Engineer's Estimate</i>	<i>\$ 260,000.00</i>

**Bid Analysis**

Staff has performed a review of the bid results and subsequently reviewed the scope of work and details of Mark Haynes Construction, Inc.'s (Mark Haynes) bid. Mark Haynes is an ODOT pre-qualified contractor and is currently under contract for several similar projects managed by Cleveland Metroparks including Red Line Greenway and Whiskey Island Connector Trail. Mark Haynes successfully completed Stage 3 of the Towpath Trail in 2019. In addition, Mark Haynes has successfully completed similar projects for other northeast Ohio public agencies in the past. Mark Haynes has been in business for 38 years, specializing in stream restoration, private and municipal utilities, park and recreation construction, airports, road construction, and shoreline erosion control.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Mark Haynes Construction, Inc.** as the lowest and best bidder for Bid #6558 – River Road Connector Trail, Ohio and Erie Canal Reservation, **in a lump sum of \$217,500**, with execution of the contract dependent upon finalization of the grant award contract with ODNR. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****BID #6560 SUMMARY: BEAR PARKING LOT GREEN INFRASTRUCTURE IMPROVEMENTS**

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

In February of 2020, Cleveland Metroparks was awarded a \$137,500 grant from the National Fish and Wildlife Foundation for water quality treatment and stormwater runoff reduction from the approximately 3-acre Bear parking lot on the back side of Cleveland Metroparks Zoo in Brookside Reservation. The extended detention of the stormwater in the vegetated islands will allow the suspended sediment and pollutants that the stormwater picks up as it runs across the pavement to settle out and be filtered through the bioswales. In addition, the green infrastructure components will provide storage of the stormwater with controlled discharge for rain events. After the stormwater components of the project are complete, asphalt paving, striping, and casting adjustments will be completed. At the conclusion of the infrastructure improvements, bioswale plantings and mulching will be completed under a separate contract with a portion of the proposed plantings to be utilized by Cleveland Metroparks Zoo for animal browse.

Bids were received on April 7, 2021 and are tabulated below:

<b>Bidder Name</b>	<b>Lump Sum Bid</b>
<b>Chieftan Trucking &amp; Excavation, Inc.</b>	<b>\$183,500.00</b>
Northeast Ohio Trenching Service, Inc.	\$193,00.00
Gill Farms LLC	\$224,000.00
Schirmer Construction LLC	\$224,600.00
Barbicas Construction Company, Inc.	\$232,407.50
C A Agresta Construction Company	\$287,474.00
Cook Paving & Construction Company, Inc.	Incomplete bid
<b>Engineer's Estimate</b>	<b>\$240,000.00</b>

Staff recommends awarding the **Lump Sum Bid** to **Chieftan Trucking & Excavation, Inc.** Chieftan has successfully performed work for Cleveland Metroparks at Stillwater Place in 2015, Edgewater Beach House, Zoo Hay Barn, and the Tiger Exhibit in 2017, Asian Highlands in 2017/18, the Zoo Welcome Pavilion in 2018, and the Rhino Exhibit in 2020. In addition, they have completed similar projects for other federal, public, and commercial agencies throughout this region and throughout the state of Ohio. They have been in business for 29 years and they specialize in site development and underground utility installation.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

2021 Budget Codes: 2015088-572103-BK20003, 4015504-572103-BK20003

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Chieftan Trucking & Excavation, Inc.** as the lowest and best bidder for Bid #6560, Bear Parking Lot Green Infrastructure Improvements, for the Lump Sum Bid amount of **\$183,500**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****BID #6561 SUMMARY: 2021 ASPHALT PARKING LOT IMPROVEMENTS –  
BEDFORD, EUCLID CREEK, AND LAKEFRONT  
RESERVATIONS***(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

Cleveland Metroparks Park Operations Department has taken inventory and condition assessments of degraded asphalt parking lots throughout the Park District. Based on those assessments, four existing parking lots were identified that warrant repairs followed by a new 1-1/2" thick asphalt surface course. This site improvement project includes the resurfacing and paving of approximately 21,024 square yards total of existing asphalt parking lots throughout Bedford, Euclid Creek, and Lakefront Reservations.

The scope of work includes the repair and resurfacing of the following asphalt parking lots:

## Base Bid:

1. Shawnee Hills Golf Course Parking Lot – Bedford Reservation
2. Highland Picnic Area Parking Lot – Euclid Creek Reservation
3. Welsh Woods Picnic Area Parking Lot – Euclid Creek Reservation
4. East 72<sup>nd</sup> Fishing Area Parking Lot – Lakefront Reservation

Bids were received on April 7, 2021 and are tabulated below:

<b>Bidder</b>	<b>Total Lump Sum Bid</b>
<b>Chagrin Valley Paving, Inc.</b>	<b>\$196,820.00</b>
Perrin Asphalt Company	\$198,933.00
Barbicas Construction Co. Inc.	\$203,758.20
Cunningham Paving Company	\$220,007.00
Nes Corp	\$221,960.00
Mc. B Paving	\$233,409.00
Ohio Paving & Construction, Inc.	Incomplete bid
Engineer's Estimate	\$260,000.00

2021 Budget Code: 4015001-572103-PA15001

Staff recommends awarding the **Lump Sum Bid** to the lowest and best bidder, **Chagrin Valley Paving**. Chagrin Valley has successfully completed similar projects for Cleveland Metroparks in the past including the Rivergate Parking Lot Improvements in 2014, 2015 Asphalt Parking Lot Improvements in North Chagrin Reservation, 2018 Asphalt Parking Lot and Asphalt Pavement

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

Improvements in Brecksville Reservation, and 2020 Asphalt Parking Lot Improvements in Big Creek, Hinckley, Lakefront, and Rocky River Reservations. In addition, they have successfully completed similar projects for other northeast Ohio public agencies in the past. They have been in business for 31 years and they specialize in county, municipal, and commercial paving as well as ODOT projects.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Chagrin Valley Paving** as the lowest and best bidder for Bid #6561, 2021 Asphalt Parking Lot Improvements, for the lump sum bid amount of **\$196,820**. In the event that the bidder cannot satisfy their bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****OHIO CO-OP ORC 125.04 #6567 SUMMARY: ZOO DIGITAL RADIO UPGRADE****Background**

At present, the Cleveland Metroparks Zoo operates on an analog frequency for radio communication. A standard analog radio system decreases in signal strength as it reaches maximum range and usage. The Zoo has experienced less than optimal performance with radio communication in buildings on the perimeter of the campus. Switching to digital technology allows for the Zoo to take advantage of current and future digital upgrades. Additionally, many of the portable analog radios in the inventory are reaching “end of life” and need to be replaced.

After multiple attempts to boost coverage throughout the Zoo, it is recommended to move to a digital communication system which allows for improved staff safety, better and clearer voice quality, less static and dropped transmissions, and stronger radio coverage. Additionally, “talk groups” on a digital system allow for multiple staff to communicate on a single channel without having to switch to a different channel or wait for a conversation to end.

Cleveland Metroparks staff identified B&C Communications in 2019 as the lowest and best vendor to partner with to address the radio concerns experienced at the Zoo. Staff has confirmed that B&C Communications remains the best authorized dealer for Motorola products, and can offer a purchase price below State of Ohio Contract No. 573077-0. The new system will allow direct connections between the Zoo and Cleveland Metroparks Police, EMS, and Cleveland Fire by connecting the Zoo reception console to Chagrin Valley Dispatch. The digital system will improve communication inside buildings, throughout the campus, and stay operational during power outages.

The proposed system includes bi-directional amplifiers to boost the signal strength and enhance voice quality, 300 new handheld radios with extended battery life, an upgraded dispatch console, smartphone adaptability, and includes a five (5) year warranty on parts and service. The install would be completed in four (4) phases. All four phases are scheduled to be completed by December 31, 2021.

Specific hardware includes:

<b>Description</b>	<b>Total</b>
Bird Signal Booster II bi-directional amplifier configured for Cleveland Metroparks Zoo, four (4) VHF FCC License on a 4-channel MOTO-TRBO capacity plus trunking system	\$89,217
MOTO-TRBO XPR3500E subscribers complete with programming, desk charger, antenna, battery and 5-year warranty	\$168,300
PA System upgrade, Radio Pro computer aided dispatch and five (5) year wrap around contract	\$36,890
Bird Signal Booster II configured for MPPD	\$22,235
<b>Total</b>	<b>\$316,642</b>

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

Additionally, Cleveland Metroparks staff proposes entering into an additional agreement with B&C Communications for onsite technical service for years two to five (2-5) following installation. The total cost for the contract will be \$11,640.

This overall upgrade is similar to the upgrade that the Cleveland Metroparks Police underwent in 2018.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to purchase and/or enter into a contract for a Digital Radio System as per Ohio Co-Op ORC 125.04 #6567, equipped as specified in the above summary, from **B&C Communications**, for a **total cost of \$316,642**, in full utilization of Ohio Cooperative Purchasing Program, Contract Number 573077-0. Any contract will be entered in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer. Further, that the Board authorize the Chief Executive Officer to enter into a contract with B&C Communications for onsite service in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer in an amount not to exceed \$11,640, for a total cost of \$328,282.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****OHIO CO-OP #6568 SUMMARY:      **FIVE (5) 2021 GMC 2500 4WD REGULAR CAB WITH LONG BED PICKUP TRUCKS****

<b>Item</b>	<b>Five (5) 2021 GMC 2500 Regular Cab Pickup Trucks</b>
<b>Units Replaced</b>	2006 GMC Truck (79,900 miles) (EO3206) 2005 GMC Truck (88,000 miles) (EO0805) 2005 GMC Truck (130,000 miles) (EO1205) 2003 Ford Truck (102,000 miles) (EO2103) 2003 Ford Truck (122,000 miles) (EO3103)
<b>New unit base cost-plus accessories, includes delivery and tags</b>	\$30,754.60 each
<b>Description</b>	Trucks will be equipped with: 5.7L V8 gas engine, auto transmission, exterior color is summit white, power doors and locks, all standard equipment with a standard warranty, as per quote, and in full cooperation with Ohio Cooperative Contract number RS900621.
<b>TOTAL ORDER x5</b>	<b>\$153,773.00</b>

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of Five (5) 2021 GMC 2500 4WD Regular Cab with Long Bed Pickup Trucks as per Ohio Co-Op #6568, equipped as specified in the above summary, from **Bob Ross Auto Group**, for a total cost of **\$153,773**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RS900621.

**(See Approval of this Item by Resolution No. 21-04-048 on Page 93436)**

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 4/15/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
New tire machine, tire balancer, including two (2) heavy duty work benches, and a 12,000 lb. twin post lift with turf kit for OEC Fleet Facility.	<b>Snap-On Industrial</b>	<b>\$28,030.96</b>	<b>(2)</b>
2021 maintenance and materials for Parking Kiosks for various locations.	<b>Signature Control Systems</b>	<b>\$22,500.00</b>	<b>(3)</b>
2021 trail work services; includes all tools, equipment, supervision, and vehicles for various projects.	<b>American Conservation Experience</b>	<b>\$49,985.00</b>	<b>(7)</b>
One (1) new 60” Greenworks zero turn mower; includes mulch kit and strobe light.	<b>Sohar’s All Season Mower Service, Inc.</b>	<b>\$15,795.97</b>	<b>(7)</b>
2021 mulch blowing services for Zoo, Lakefront Reservation and Sleepy Hollow Golf Course.	<b>Ready Field Solutions LLC</b>	<b>\$21,440.00</b>	<b>(7)</b>
Exterior painting and staining for identified specific areas of Zoo’s Main Food Court; additional services.	<b>Pinpoint Painting, LLC</b>	<b>\$18,245.00</b> <b>645.00</b> <b>\$18,890.00</b>	<b>(7)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Two (2) new 20' Pro grade (tube top rail) trailers and one (1) new 18' (tube top rail) trailer with 5200# axles, 4-wheel brakes, 82" between fenders, 4' spring assist gate, swing up jack, and spring assist gate.	<b>Lazy B Trailer Sales, Inc.</b>	<b>\$13,520.00</b>	<b>(7)</b>
Two (2) new Cushman Hauler 1200X utility vehicles with canopy top, windshield, and electric bed lift.	<b>Baker Vehicle Systems Inc.</b>	<b>\$17,002.00</b>	<b>(2)</b>
2021 bulk picnic table frame order for various locations.	<b>Jamestown Advanced Products</b>	<b>\$22,327.25</b>	<b>(3)</b>
Up fitting of three (3) 2021 Ford Police Interceptor Vehicles.	<b>Hall Public Safety Upfitters</b>	<b>\$38,089.66</b>	<b>(2)</b>
Design and installation of fall protection (during cleaning and daily maintenance) inside of orangutan exhibit/habitat.	<b>Diversified Fall Protection</b>	<b>\$12,500.00</b>	<b>(3)</b>
Vehicle rental for 2021-2023 for Natural Resources.	<b>Enterprise Rental Car</b>	<b>\$50,000.00</b>	<b>(2)</b>
Painting services for Big Met Golf Course Clubhouse and Pro Shop; additional services.	<b>JLDCP, LLC</b>	<b>\$10,919.23</b> <u>475.00</u> <b>\$11,394.23</b>	<b>(7)</b>
2021-2022 pole banner printing and installation services.	<b>Repros Inc.</b>	<b>\$50,000.00</b>	<b>(7)</b>
Marina Management Software for the period of February 15, 2021 through February 14, 2022.	<b>Swell Advantage LTD</b>	<b>\$50,000.00</b>	<b>(3)</b>
Professional assessment of roof deck at PCA Building at Zoo.	<b>Wiss, Janney, Elstner Associates</b>	<b>\$14,280.00</b>	<b>(5)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Consulting services for recruiting and maintaining a diverse and inclusive volunteer base for Cleveland Metroparks.	<b>Journey On Yonder LLC</b>	<b>\$22,500.00</b>	<b>(3)</b>
Asbestos abatement for the Human Resources renovation at the Administration Building.	<b>Precision Environmental Company</b>	<b>\$11,420.00</b>	<b>(7)</b>
Biohazardous waste pickup on an annual basis for the Zoo Animal Hospital for 2020-2024.	<b>Stericycle, Inc.</b>	<b>\$6,035.76</b> <b><u>25,063.50</u></b> <b>\$31,099.26</b>	<b>(3)</b>
Supply and installation of Milliken carpet squares and wall base for the Human Resources renovation at the Administration Building.	<b>D &amp; R Carpet Service, Inc.</b>	<b>\$11,229.10</b>	<b>(2)</b>
Emergency repair to the Mitubishi HVAC unit serving the Boardroom wing of the Administration Building; includes new compressor, installation, start-up, and labor to troubleshoot system.	<b>Trane U.S., Inc.</b>	<b>\$10,619.04</b>	<b>(7)</b>
2021 flood insurance premium for the RainForest Building at Zoo.	<b>National Flood Insurance</b>	<b>\$12,757.00</b>	<b>(3)</b>
Electrical wire for Whiskey Island Marina.	<b>RA Strauss Electric Co.</b>	<b>\$20,000.00</b>	<b>(7)</b>
Fabricated Ohio sandstone for Huntington Beach Concession bench and fireplace at Huntington Reservation.	<b>The Briar Hill Stone Company</b>	<b>\$17,725.00</b>	<b>(3)</b>
Phase I and Phase II Environmental Site Assessment (ESA) of French Street Ltd. Property located in the City of Cleveland.	<b>Hull &amp; Associates Inc.</b>	<b>\$1,500.00</b> <b><u>20,764.00</u></b> <b>\$22,264.00</b>	<b>(5)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Replacement of electrical raceway system and feeder cables at Whiskey Island Marina docks at Lakefront Reservation.	<b>Signature Electric Inc.</b>	<b>\$48,415.00</b>	<b>(7)</b>
Labor and material for the fabrication and installation of eight (8) new umbrella covers for Zoo concession area.	<b>M C Building Svc.</b>	<b>\$15,008.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “**SINGLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (up to \$10,000)**” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (4/15/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<b><u>Cleveland Metroparks Geese and Gull Management Program</u></b>  <u>Revised Contract Amount:</u> Change Order No. 2 adds \$8,725.60 and a revised total to \$309,163.49.	Additional services at Bonnie Park and Astorhurst.	Ohio Geese Control	#2
<b><u>Wendy Park Bridge, Lakefront Reservation</u></b>  <u>Revised Contract Amount:</u> Change Order No. 4 adds \$13,878.10 and a revised total to \$5,639,622.10.	Additional services to prep, provide and install sealer and anti-graffiti coating.	The Great Lakes Construction Co.	#4

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages 93436 through 93447; \$10,000 to \$50,000 purchased items/services report, pages 93448 through 93451; and construction change orders, page 93452.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 21-04-039:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages 93472 to 93582.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**No. 21-04-040:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve JP Morgan Mastercard (Arborwear) dated March 7, 2021 to April 3, 2021 in the amount of \$103.49, as identified on pages 93583 to 93584.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

**PUBLIC COMMENTS.**

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- (a) ***All Purpose Trails History***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Judy MacKeigan, Historian/Archivist)

Today's all purpose trails (APT) provide visitors with walking, biking, and exercise opportunities throughout Cleveland Metroparks reservations, and serve as active transportation corridors for the community. The impetus for these important features arose during the 1970s in response to growing requests for safe bike paths, accessible trails for differently abled individuals, and to answer the growing interest in physical fitness. Historian Judy MacKeigan provides a brief overview of the history and development of this system of trails within Cleveland Metroparks.

- (b) ***Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) Progress Update***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Kelly Coffman, Senior Strategic Park Planner)

Cleveland Metroparks staff will provide a progress update as the Cleveland Harbor Eastern Embayment Resilience Study (CHEERS), a National Fish and Wildlife Foundation (NFWF) planning grant, nears completion. The Board was briefed on CHEERS in February and November 2020. A two-month community engagement effort earlier this year shared three (3) initial concepts with a menu of potential project elements. Responses from surveys, meetings, and stakeholder groups informed development and refinement of a hybrid concept. The concept will be shared on the project webpage and at the upcoming online community meeting on Thursday, April 22 at 7 PM.

As the initial design draws to a close, the project partners are pursuing the next round of NFWF project funding with a pending proposal for the development of construction documents. The City of Cleveland, Ohio Department of Natural Resources, Ohio Department of Transportation, and Port of Cleveland remain involved, with the addition of Black Environmental Leaders Association (BEL) as a vested partner assisting with community engagement. Additional project partners and funding are also being sought as the partners pursue the coordination with permitting agencies, development of a phasing strategy, and the creation of construction documents for this ambitious project.

The goal of CHEERS is to identify opportunities to improve resilience along the shoreline and into the lake, and to create strong connections to neighborhoods south of Lake Erie. The enthusiastic responses from project partners, stakeholders, local neighborhoods, and the broader community demonstrate great support for the proposed plans. Engineering and design of early actions and long-term strategies are an exciting next step to move CHEERS towards implementation.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- (c) ***Whitney Road Covered Bridge Replacement Project Partnership***  
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

The City of Strongsville has requested to work in partnership on the scenic and unique Whitney Road Covered Bridge. Located in Mill Stream Run Reservation, the bridge acts as important link within and through the park. Although the bridge itself is not historic in nature, its uniqueness and aesthetic fits the park atmosphere and nearby amenities. Staff will provide background on a potential partnership with the City of Strongsville.

- (d) ***Building Upon the 2020 Growth in Park Visitation***  
(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Beth Coduti, Manager of Research & Analytics)

In 2020, the community looked to Cleveland Metroparks for recreation and respite, and set record high visitation despite challenges and impacts caused by the COVID-19 pandemic. Compared to 2019, Visitor Occasions increased by 3.8M and Recreation Visits by 1.2M. To build upon growth in visitation, a new campaign was created to encourage exploration and inclusivity across the Park District's more than 24,000 acres. The campaign will feature an all-new mobile app giving users access to new maps of all 18 park reservations to find trails, attractions, and hidden gems, as well as upcoming programs and events across Cleveland Metroparks reservations, golf courses, restaurants, retail locations, and Cleveland Metroparks Zoo.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, May 20, 2021, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

**WORK SESSION.**

At 9:52 a.m., a Work Session commenced for the purpose of discussing "Zoo Master Plan Development – Zoo-150." A presentation was made by Chris Kuhar, Zoo Executive Director, Sean E. McDermott, Chief Planning & Design Officer, and Sarah Crupi, Cleveland Zoological Society Executive Director.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 21-04-049:** At 10:44 a.m., upon motion by President Moore, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property and Imminent Court Action, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.  
Aye: Mr. Moore.  
Aye: Mr. Rinker.  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 21-04-050:** There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 11:13 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

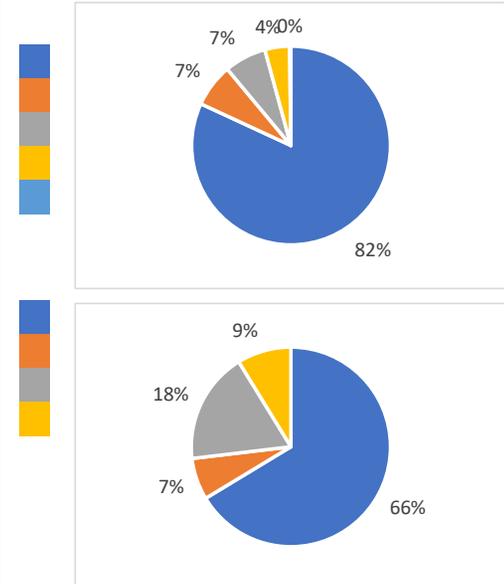
Attest:

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Secretary.

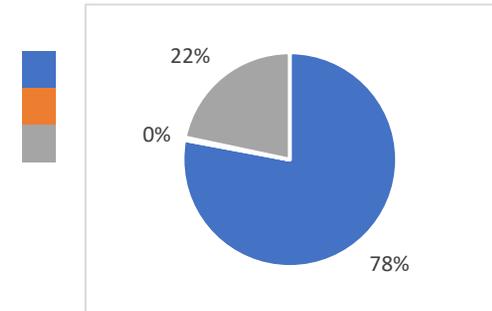
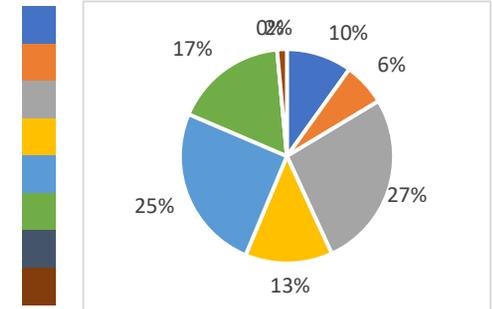
**Cleveland Metroparks  
Financial Performance  
3/31/2021  
CM Park District**

	Actual Mar '20	Actual Mar '21	Fav (Unfav)	Actual YTD Mar '20	Actual YTD Mar '21	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	3,604,791	5,214,789	1,609,998	37,419,791	37,538,789	118,998
Local Gov/Grants/Gifts	487,991	994,800	506,809	1,516,939	3,214,789	1,697,850
Charges for Services	992,013	1,697,495	705,482	3,670,403	3,140,440	(529,963)
Self-Funded	775,270	743,979	(31,291)	2,328,626	1,860,573	(468,053)
Interest, Fines, Other	<u>54,221</u>	<u>11,419</u>	<u>(42,802)</u>	<u>155,238</u>	<u>86,191</u>	<u>(69,047)</u>
<b>Total Revenue</b>	<b>5,914,286</b>	<b>8,662,482</b>	<b>2,748,196</b>	<b>45,090,997</b>	<b>45,840,782</b>	<b>749,785</b>
<b>OpEx:</b>						
Salaries and Benefits	5,276,111	4,449,201	826,910	15,032,209	13,346,233	1,685,976
Contractual Services	366,116	266,690	99,426	1,941,477	1,359,432	582,045
Operations	1,128,316	1,676,763	(548,447)	3,756,846	3,641,838	115,008
Self-Funded Exp	<u>493,235</u>	<u>571,117</u>	<u>(77,882)</u>	<u>1,787,931</u>	<u>1,759,000</u>	<u>28,931</u>
<b>Total OpEx</b>	<b>7,263,778</b>	<b>6,963,771</b>	<b>300,007</b>	<b>22,518,463</b>	<b>20,106,503</b>	<b>2,411,960</b>
<b>Op Surplus/(Subsidy)</b>	<b>(1,349,492)</b>	<b>1,698,711</b>	<b>3,048,203</b>	<b>22,572,534</b>	<b>25,734,279</b>	<b>3,161,745</b>
<b>CapEx:</b>						
Capital Labor	40,017	10,717	29,300	224,251	197,027	27,224
Construction Expenses	870,420	593,106	277,314	2,839,473	4,995,111	(2,155,638)
Capital Equipment	204,943	96,566	108,377	444,965	510,050	(65,085)
Land Acquisition	25,902	27,926	(2,024)	844,540	656,769	187,771
Capital Animal Costs	<u>377</u>	<u>743</u>	<u>(366)</u>	<u>3,060</u>	<u>4,752</u>	<u>(1,692)</u>
<b>Total CapEx</b>	<b>1,141,659</b>	<b>729,058</b>	<b>412,601</b>	<b>4,356,289</b>	<b>6,363,709</b>	<b>(2,007,420)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(2,491,151)</b>	<b>969,653</b>	<b>3,460,804</b>	<b>18,216,245</b>	<b>19,370,570</b>	<b>1,154,325</b>



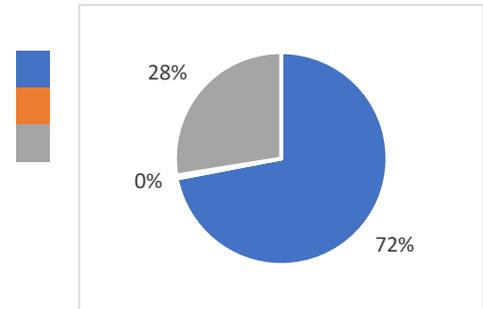
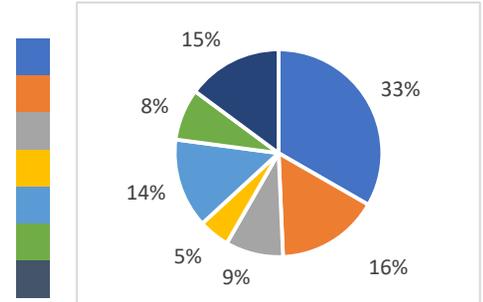
**Cleveland Metroparks  
Financial Performance  
3/31/2021  
Zoo**

	Actual Mar '20	Actual Mar '21	Fav (Unfav)	Actual YTD Mar '20	Actual YTD Mar '21	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	54,708	437,392	382,684	238,585	70,264	(168,321)
Guest Experience	7,186	40,246	33,060	16,765	45,790	29,025
Zoo Society	(176,949)	0	176,949	350,614	190,051	(160,563)
Souvenirs/Refreshments	17,455	8,433	(9,022)	187,663	93,298	(94,365)
Education	31,133	101,984	70,851	144,631	178,518	33,887
Rentals & Events	20,028	39,253	19,225	111,665	121,045	9,380
Consignment	0	0	0	0	0	0
Other	(50)	(951)	(901)	(237)	10,460	10,697
<b>Total Revenue</b>	<b>(46,489)</b>	<b>626,357</b>	<b>672,846</b>	<b>1,049,686</b>	<b>709,426</b>	<b>(340,260)</b>
<b>OpEx:</b>						
Salaries and Benefits	1,207,868	1,041,464	166,404	3,486,874	3,127,327	359,547
Contractual Services	6,262	5,664	598	37,328	14,405	22,923
Operations	<u>325,129</u>	<u>274,318</u>	<u>50,811</u>	<u>1,242,252</u>	<u>869,372</u>	<u>372,880</u>
<b>Total OpEx</b>	<b>1,539,259</b>	<b>1,321,446</b>	<b>217,813</b>	<b>4,766,454</b>	<b>4,011,104</b>	<b>755,350</b>
<b>Op Surplus/(Subsidy)</b>	<b>(1,585,748)</b>	<b>(695,089)</b>	<b>890,659</b>	<b>(3,716,768)</b>	<b>(3,301,678)</b>	<b>415,090</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	105,347	21,103	84,244	332,598	143,018	189,580
Capital Equipment	2,078	2,506	(428)	111,355	6,066	105,289
Capital Animal Costs	<u>377</u>	<u>743</u>	<u>(366)</u>	<u>3,060</u>	<u>4,752</u>	<u>(1,692)</u>
<b>Total CapEx</b>	<b>107,802</b>	<b>24,352</b>	<b>83,450</b>	<b>447,013</b>	<b>153,836</b>	<b>293,177</b>
<b>Net Surplus/(Subsidy)</b>	<b>(1,693,550)</b>	<b>(719,441)</b>	<b>974,109</b>	<b>(4,163,781)</b>	<b>(3,455,514)</b>	<b>708,267</b>
Restricted Revenue	201,936	396,946	195,010	318,231	628,528	310,297
Restricted Expenses	<u>292,137</u>	<u>88,360</u>	<u>203,777</u>	<u>809,653</u>	<u>590,549</u>	<u>219,104</u>
<b>Restricted Surplus/(Subsidy)</b>	<b>(90,201)</b>	<b>308,586</b>	<b>398,787</b>	<b>(491,422)</b>	<b>37,979</b>	<b>529,401</b>



**Cleveland Metroparks  
Financial Performance  
3/31/2021  
Golf Summary**

	Actual Mar '20	Actual Mar '21	Fav (Unfav)	Actual YTD Mar '20	Actual YTD Mar '21	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	70,514	182,793	112,279	99,925	193,692	93,767
Equipment Rentals	26,021	84,219	58,198	37,587	93,115	55,528
Food Service	23,520	42,396	18,876	66,668	52,414	(14,254)
Merchandise Sales	5,384	25,209	19,825	8,945	28,250	19,305
Pro Services	16,310	50,887	34,577	42,490	81,323	38,833
Driving Range	14,202	43,212	29,010	19,082	46,958	27,876
Other	<u>42,753</u>	<u>63,996</u>	<u>21,243</u>	<u>65,210</u>	<u>86,290</u>	<u>21,080</u>
<b>Total Revenue</b>	<b>198,704</b>	<b>492,712</b>	<b>294,008</b>	<b>339,907</b>	<b>582,042</b>	<b>242,135</b>
<b>OpEx:</b>						
Salaries and Benefits	268,618	274,208	(5,590)	712,943	729,668	(16,725)
Contractual Services	1,712	1,328	384	2,733	5,038	(2,305)
Operations	<u>115,788</u>	<u>175,407</u>	<u>(59,619)</u>	<u>243,035</u>	<u>279,247</u>	<u>(36,212)</u>
<b>Total OpEx</b>	<b>386,118</b>	<b>450,943</b>	<b>(64,825)</b>	<b>958,711</b>	<b>1,013,953</b>	<b>(55,242)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(187,414)</b>	<b>41,769</b>	<b>229,183</b>	<b>(618,804)</b>	<b>(431,911)</b>	<b>186,893</b>
<b>CapEx:</b>						
Capital Labor	6,222	(31,108)	37,330	43,388	10,314	33,074
Construction Expenses	67,686	9,175	58,511	67,686	22,452	45,234
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,752</u>	<u>10,844</u>	<u>29,908</u>
<b>Total CapEx</b>	<b>73,908</b>	<b>(21,933)</b>	<b>95,841</b>	<b>151,826</b>	<b>43,610</b>	<b>108,216</b>
<b>Net Surplus/(Subsidy)</b>	<b>(261,322)</b>	<b>63,702</b>	<b>325,024</b>	<b>(770,630)</b>	<b>(475,521)</b>	<b>295,109</b>

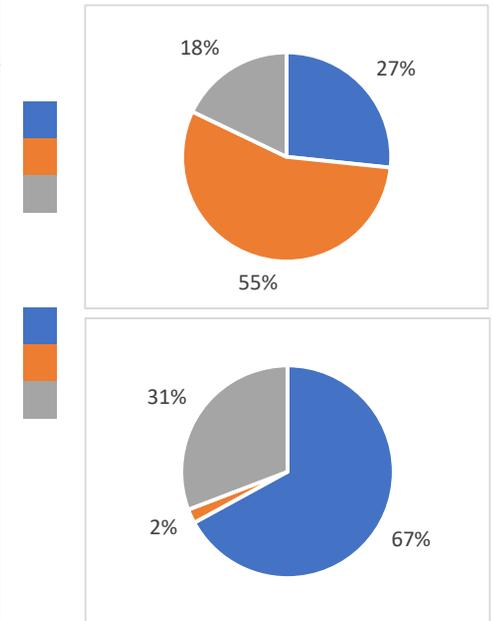


Cleveland Metroparks  
 Financial Performance  
 3/31/2021  
 Golf Detail

	<b>Big Met (18)</b>		<b>Little Met (9)</b>		<b>Mastick Woods (9)</b>		<b>Manakiki (18)</b>		<b>Sleepy Hollow (18)</b>	
	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21
Operating Revenue	58,269	117,627	1,505	16,352	2,695	10,301	69,801	77,142	56,972	95,476
Operating Expenses	<u>145,231</u>	<u>162,539</u>	<u>13,189</u>	<u>38,558</u>	<u>25,364</u>	<u>23,449</u>	<u>165,065</u>	<u>165,532</u>	<u>195,918</u>	<u>195,908</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(86,962)</b>	<b>(44,912)</b>	<b>(11,684)</b>	<b>(22,206)</b>	<b>(22,669)</b>	<b>(13,148)</b>	<b>(95,264)</b>	<b>(88,390)</b>	<b>(138,946)</b>	<b>(100,432)</b>
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	0	1,541
Capital Equipment	<u>13,584</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,584</u>	<u>0</u>	<u>13,584</u>	<u>3,873</u>
<b>Total Capital Expenditures</b>	<b>13,584</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,584</b>	<b>0</b>	<b>13,584</b>	<b>5,414</b>
<b>Net Surplus/(Subsidy)</b>	<b>(100,546)</b>	<b>(44,912)</b>	<b>(11,684)</b>	<b>(22,206)</b>	<b>(22,669)</b>	<b>(13,148)</b>	<b>(108,848)</b>	<b>(88,390)</b>	<b>(152,530)</b>	<b>(105,846)</b>
	<b>Shawnee Hills (27)</b>		<b>Washington Park (9)</b>		<b>Seneca (27)</b>		<b>Golf Admin</b>		<b>Total</b>	
	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21	YTD Mar '20	YTD Mar '21
Operating Revenue	37,795	64,502	52,012	74,512	55,661	117,095	5,197	9,035	339,907	582,042
Operating Expenses	<u>121,293</u>	<u>114,901</u>	<u>70,192</u>	<u>54,976</u>	<u>138,855</u>	<u>127,133</u>	<u>83,604</u>	<u>130,957</u>	<u>958,711</u>	<u>1,013,953</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(83,498)</b>	<b>(50,399)</b>	<b>(18,180)</b>	<b>19,536</b>	<b>(83,194)</b>	<b>(10,038)</b>	<b>(78,407)</b>	<b>(121,922)</b>	<b>(618,804)</b>	<b>(431,911)</b>
Capital Labor	0	0	0	0	43,388	0	0	10,314	43,388	10,314
Construction Expenses	0	7,232	67,686	0	0	0	0	13,679	67,686	22,452
Capital Equipment	<u>0</u>	<u>3,485</u>	<u>0</u>	<u>3,486</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,752</u>	<u>10,844</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>10,717</b>	<b>67,686</b>	<b>3,486</b>	<b>43,388</b>	<b>0</b>	<b>0</b>	<b>23,993</b>	<b>151,826</b>	<b>43,610</b>
<b>Net Surplus/(Subsidy)</b>	<b>(83,498)</b>	<b>(61,116)</b>	<b>(85,866)</b>	<b>16,050</b>	<b>(126,582)</b>	<b>(10,038)</b>	<b>(78,407)</b>	<b>(145,915)</b>	<b>(770,630)</b>	<b>(475,521)</b>

**Cleveland Metroparks  
Financial Performance  
3/31/2021  
Enterprise Summary**

	Actual Mar '20	Actual Mar '21	Fav (Unfav)	Actual YTD Mar '20	Actual YTD Mar '21	Fav (Unfav)
<b>Revenue:</b>						
Concessions	34,666	101,763	67,097	149,505	324,345	174,840
Dock Rentals	65,737	57,683	(8,054)	588,087	675,867	87,780
Other	<u>59,119</u>	<u>41,141</u>	<u>(17,978)</u>	<u>272,189</u>	<u>217,698</u>	<u>(54,491)</u>
<b>Total Revenue</b>	<b>159,522</b>	<b>200,587</b>	<b>41,065</b>	<b>1,009,781</b>	<b>1,217,910</b>	<b>208,129</b>
<b>OpEx:</b>						
Salaries and Benefits	201,533	146,529	55,004	557,917	514,299	43,618
Contractual Services	2,776	3,426	(650)	11,029	16,592	(5,563)
Operations	<u>55,069</u>	<u>57,161</u>	<u>(2,092)</u>	<u>222,268</u>	<u>235,998</u>	<u>(13,730)</u>
<b>Total OpEx</b>	<b>259,378</b>	<b>207,116</b>	<b>52,262</b>	<b>791,214</b>	<b>766,889</b>	<b>24,325</b>
<b>Op Surplus/(Subsidy)</b>	<b>(99,856)</b>	<b>(6,529)</b>	<b>93,327</b>	<b>218,567</b>	<b>451,021</b>	<b>232,454</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	1,832	1,110	722	9,342	1,577	7,765
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,064</u>	<u>0</u>	<u>10,064</u>
<b>Total CapEx</b>	<b>1,832</b>	<b>1,110</b>	<b>722</b>	<b>19,406</b>	<b>1,577</b>	<b>17,829</b>
<b>Net Surplus/(Subsidy)</b>	<b>(101,688)</b>	<b>(7,639)</b>	<b>94,049</b>	<b>199,161</b>	<b>449,444</b>	<b>250,283</b>

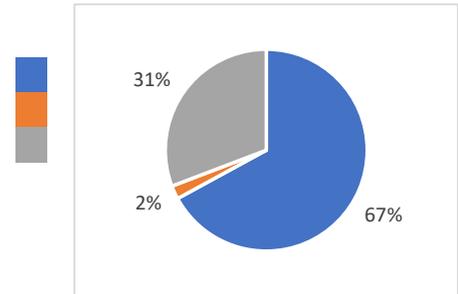


\*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.



**Cleveland Metroparks  
Financial Performance  
3/31/2021  
Nature Shops and Kiosks**

	Actual Mar '20	Actual Mar '21	Fav (Unfav)	Actual YTD Mar '20	Actual YTD Mar '21	Fav (Unfav)
<b>Retail Revenue</b>	<b>7,784</b>	<b>10,413</b>	<b>2,629</b>	<b>34,776</b>	<b>25,229</b>	<b>(9,547)</b>
<b>OpEx:</b>						
Salaries and Benefits	18,584	11,942	6,642	50,822	36,380	14,442
Contractual Services	0	388	(388)	0	1,537	(1,537)
Operations	<u>11,632</u>	<u>7,576</u>	<u>4,056</u>	<u>25,112</u>	<u>23,114</u>	<u>1,998</u>
<b>Total OpEx</b>	<b>30,216</b>	<b>19,906</b>	<b>10,310</b>	<b>75,934</b>	<b>61,031</b>	<b>14,903</b>
<b>Op Surplus/(Subsidy)</b>	<b>(22,432)</b>	<b>(9,493)</b>	<b>12,939</b>	<b>(41,158)</b>	<b>(35,802)</b>	<b>5,356</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(22,432)</b>	<b>(9,493)</b>	<b>12,939</b>	<b>(41,158)</b>	<b>(35,802)</b>	<b>5,356</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED MARCH 31, 2021**

ACCOUNTS RECEIVABLE

Current	Past Due				
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	Total
\$2,931,943	\$15,795	\$52,528	\$32	\$78,212	\$3,078,510

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
03/01/21	PNC Bank	Money Market (A)	30	0.00%	03/31/21	\$0	\$58,541
03/01/21	Fifth Third Securities	Money Market (B)	30	0.01%	03/31/21	\$0	\$3,294
03/01/21	STAR Ohio	State pool (C)	30	0.08%	03/31/21	\$2,721	\$40,355,752
03/01/21	STAR Plus	State pool (D)	30	0.07%	03/31/21	\$41	\$695,077

- (A) Government Performance Money Market Account.  
Investment balance ranged from \$58,541 to \$58,541 in March 2021 .
- (B) Federated Government Money Market Account.  
Investment balance ranged from \$3,294 to \$3,294 in March 2021.
- (C) State Treasurer's Asset Reserve (STAR Ohio).  
Investment balance ranged from \$30,353,031 to \$40,355,752 in March 2021.
- (D) State Treasurer's Asset Reserve Plus Account (STAR Plus)  
Investment balance ranged from \$694,036 to \$695,077 in March 2021.

**CLEVELAND METROPARKS**  
**Appropriation Summary - 2021**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 4/15/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 39,480	\$ (29,927) <b>A</b>	\$ 52,793,933
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	12,611	-	18,629,186
53	Contractual Services	14,829,987	3,414,251	18,244,238	36,114	-	18,280,352
54	Office Operations	23,481,866	3,850,870	27,332,736	114,264	52,450 <b>B</b>	27,499,450
	Operating Subtotal	109,457,960	7,519,969	116,977,929	202,469	22,523	117,202,921
<b>CAPITAL</b>							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	3,008,891	590,479 <b>C</b>	33,978,449
574	Capital Equipment	2,749,394	671,636	3,421,030	45,277	655 <b>D</b>	3,466,962
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	2,748,668	591,134	39,915,339
<b>TOTALS</b>							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 2,951,137	\$ 613,657	\$ 157,118,260

**CLEVELAND METROPARKS**

**Appropriations 2021 - Legend - Amendment #4**

**OPERATING**

**51 SALARIES**

\$ (29,927) Decrease in appropriations for Part Time Salaries budgeted in OE Virtual Learning restricted fund  
 Net budget effect is a reduction of appropriations

**A** \$ (29,927) Total increase (decrease) to Salaries

**54 OFFICE OPERATIONS**

\$ 20,000 Increase in restricted appropriations for Property Maintenance for Brecksville play area  
 Appropriation increase will be covered by new and existing restricted funds

\$ 2,250 Increase in restricted appropriations for Plant Material for cherry trees along John Nagy Blvd.  
 Appropriation increase will be covered by new restricted funds

\$ 1,200 Increase in appropriations for Food & Beverage-Resale for new Zoo birthday party program  
 Appropriation increase offset by increased revenues

\$ 4,000 Increase in restricted appropriations for Property Maintenance Supplies for Big Creek Reservation  
 Appropriation increase will be covered by existing restricted funds

\$ 25,000 Increase in restricted appropriations for Plant Material  
 Appropriation increase covered by new grant from US Fish & Wildlife Service

**B** \$ 52,450 Total increase (decrease) to Office Operations

**\$ 22,523 TOTAL INCREASE (DECREASE) TO OPERATIONS**

**CAPITAL**

**572 CAPITAL CONSTRUCTION EXPENSES**

\$ 50,000 Increase in restricted appropriations for Playground Equipment for Brecksville play area  
 Appropriation increase will be covered by new and existing restricted funds

\$ 389,300 Increase in appropriations for Capital Project Expenses for Whiskey Island breakwall repairs  
 Appropriation increase required in 2021

\$ 2,000 Increase in restricted fund appropriations for Capital Project Expenses for Chippewa Creek project  
 Appropriation increase will be covered by new restricted funds

\$ 149,179 Increase in restricted fund appropriations for Capital Project Expenses for Trolley Turn, Windy Ridge & No Mow Tree  
 Planting projects  
 Appropriation increase will be covered by new restricted funds (grant)

**C** \$ 590,479 Total increase (decrease) to Capital Construction Expenses

**574 CAPITAL EQUIPMENT**

\$ 655 Increase in restricted appropriations for Misc. Capital Equipment for newly donated funds  
 Appropriation increase will be covered with new restricted funds

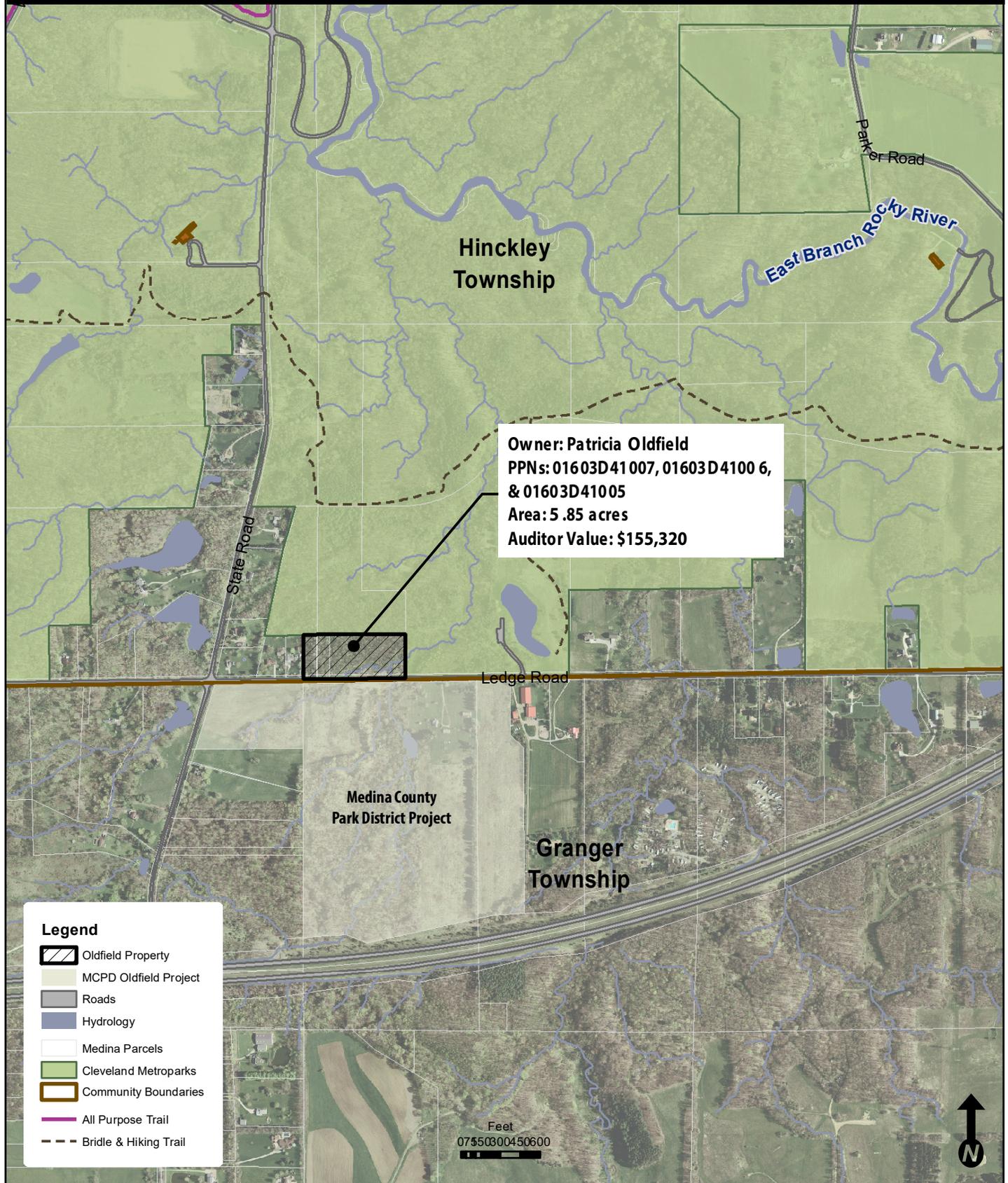
**D** \$ 655 Total increase (decrease) to Capital Equipment

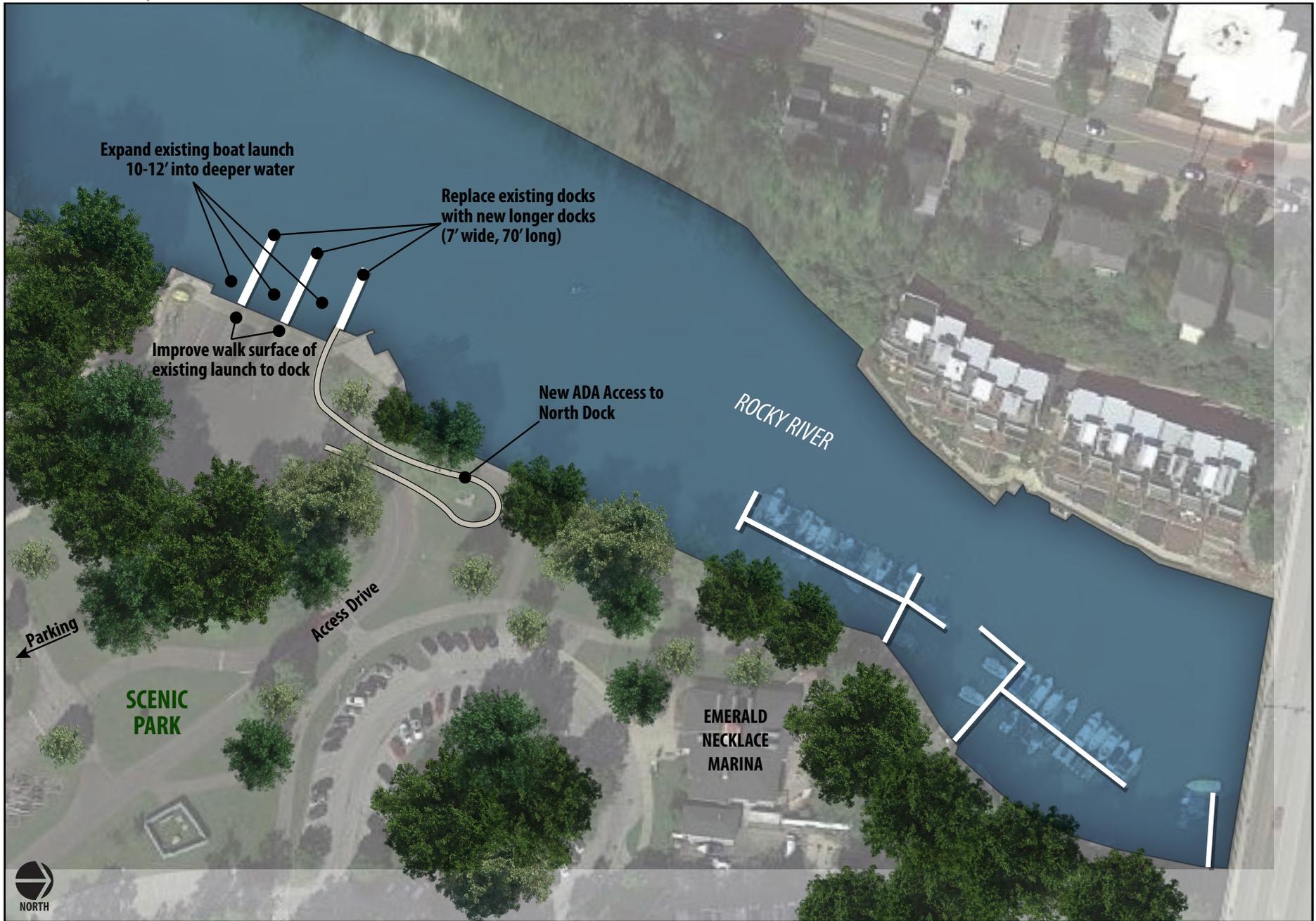
**\$ 591,134 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 613,657 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

Hinckley Reservation

Oldfield Property





## EMERALD NECKLACE MARINA PUBLIC BOAT LAUNCH IMPROVEMENTS

CLEVELAND METROPARKS

MARCH 2021



**Resolution of Authorization  
Cooperative Boating Facility Grant  
Scenic Park Public Boat Launch Improvements  
April 15, 2021**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Cooperative Boating Facility Grant program, and

WHEREAS, Cleveland Metroparks plans to improve the public launch area at Emerald Necklace Marina in Rocky River Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Cooperative Boating Facility Grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

\_\_\_\_\_  
Dan T. Moore, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 15<sup>th</sup> day of April 2021, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**RESOLUTION/ORDINANCE AUTHORIZING PARTICIPATION  
IN ODOT COOPERATIVE PURCHASING PROGRAM**

*Meeting Date: April 15, 2021*

**WHEREAS**, Cleveland Metroparks (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid (018-22) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and
- d. The Political Subdivision’s electronic order of 1,000 tons for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30, 2021 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well

as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Brian M. Zimmerman, Chief Executive Officer

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Dan T. Moore, President  
Board of Park Commissioners

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Debra K. Berry, Vice President  
Board of Park Commissioners

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Bruce G. Rinker, Vice President  
Board of Park Commissioners

**RESOLUTION NO. 21-04-039**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Printed Checks** dated March 12, 2021 in the amount of \$593,483.05

**Direct Disbursement** dated March 19, 2021 in the amount of \$6,368.36

**Wire Transfer** dated March 19, 2021 in the amount of \$75,627.65

**Printed Checks** dated March 19, 2021 in the amount of \$858,918.45

**Printed Checks** dated March 24, 2021 in the amount of \$6,510.00

**Direct Disbursement** dated March 26, 2021 in the amount of \$2,785.65

**Printed Checks** dated March 26, 2021 in the amount of \$358,782.78

**Wire Transfer** dated April 1, 2021 in the amount of \$76,702.65

**Printed Checks** dated April 1, 2021 in the amount of \$1,538,164.79

**Net Payroll** dated February 14, 2021 to February 27, 2021 in the amount of \$1,080,498.98

**Withholding Taxes** in the amount of \$258,455.10

**Net Payroll** dated February 28, 2021 to March 13, 2021 in the amount of \$1,095,372.72

**Withholding Taxes** in the amount of \$259,627.50

**Bank Fees/ADP Fees** in the amount of \$35,239.81

**Cigna Payments** in the amount of \$450,938.20

**ACH Debits (First Energy; Sales Tax)** in the amount of \$71,998.40

**JP Morgan Mastercard/Mastercard Travel Card** dated March 7, 2021 to April 3, 2021 in the amount of \$258,945.15

**Total amount:** \$7,028,419.24

PASSED: April 15, 2021

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 21-04-039** listed above.

**RESOLUTION NO. 21-04-040**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**JP Morgan Mastercard-Arborwear** dated March 7, 2021 to April 3, 2021 in the amount \$103.49

**Total amount:** \$103.49

PASSED: April 15, 2021

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 21-04-040** listed above.