

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****BID #6526 SUMMARY:     **PRE-EMPLOYMENT PHYSICALS, DRUG TESTING, AND VARIOUS EMPLOYMENT SCREENING******Background**

Cleveland Metroparks currently obtains pre-employment physicals and drug testing (including nicotine), required Department of Transportation (DOT) random drug/alcohol testing for commercial driver license employees, random drug/alcohol testing for non-DOT employees, and reasonable suspicion and post-accident drug/alcohol testing. In addition, Cleveland Metroparks obtains Police Dive Team exams and TB tests for certain Zoo employees.

On December 18, 2020, Cleveland Metroparks released a bid for Pre-Employment Physicals, Drug Testing, and Various Employment Screening services, seeking a three (3) year term and an option to renew for an additional three (3) year term at Cleveland Metroparks' sole discretion.

The bid was sourced to 22 vendors and Cleveland Metroparks received two (2) bids: Occupational Health Centers, DBA: Concentra Medical Centers, and KK Alliance, DBA: USA Mobile Drug Testing.

Currently, Cleveland Metroparks utilizes the services of Concentra for all pre-employment physicals and drug testing, DOT random drug/alcohol testing, and for virtually all other random testing services. In addition, Concentra provides Third Party Administrator (TPA) services for random selection pools and Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse compliance. Cleveland Metroparks began utilizing Concentra's services in 2000.

Cleveland Metroparks also currently utilizes the services of KK Alliance USA Mobile Drug Testing for onsite reasonable suspicion, post-accident, and certain scheduled drug and alcohol tests. Cleveland Metroparks began utilizing USA Mobile Drug Testing services in 2018.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various Pre-Employment Screening Services, on a split award basis to the following lowest and best bidders for Bid #6526, as indicated below, to be purchased on an "as needed" basis:

From **Occupational Health Centers, DBA: Concentra Medical Centers**, for a **total annual cost of \$47,500/year**, for a three (3) year period beginning April 1, 2021 through March 31, 2024, **total cost not to exceed \$142,500**, (as shown and at the unit prices reflected and on file in the Procurement Office), with an option to renew, at Cleveland Metroparks' sole discretion, for an additional three (3) year period from April 1, 2024 through March 31, 2027 with a rate increase cap of 4% per year for each extension year, reflecting a **total six-year cost not to exceed \$296,707**.

From **KK Alliance, DBA: USA Mobile Drug Testing**, for a **total annual cost not to exceed \$10,000/year**, for a three (3) year period beginning April 1, 2021 through March 31, 2024, **total three (3) year cost not to exceed \$30,000** (as shown and at the unit prices reflected and on file in the Procurement Office).

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

Total combined award not to exceed \$172,500 for April 1, 2021 through March 31, 2024. Total combined award not to exceed \$154,207 for April 1, 2024 through March 31, 2027. In the event the log of consumption approaches 90% of the total estimate, an action will be presented to the Board requesting an increase.