

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
APRIL 21, 2022**

The Board of Park Commissioners met on this date, Thursday, April 21, 2022, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Debra K. Berry, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Interim Chief Financial Officer, Gary Butzback, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 22-04-048:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of March 17, 2022, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Interim Chief Financial Officer, Gary Butzback, presented a Comparative Summary of Revenues & Expenditures 2022 vs. 2021 Year-To-Date, and for the Month Ended March 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **95856** to **95863**.

**ACTION ITEMS**

- (a) ***Appointment of Chief Financial Officer/Treasurer***  
*(Originating Source: Board of Park Commissioners)*

Pursuant to Article 1, Section 3(a) of the By-Laws of the Board of Park Commissioners of the Cleveland Metropolitan Park District (the “Board”), and in accordance with Section 1545.07 of the Ohio Revised Code, a Chief Financial Officer (CFO) shall be chosen to serve as custodian of their funds and to serve as their fiscal officer. The Board, therefore, has chosen Wade Steen, CPA to serve in that capacity, effective April 26, 2022.

**No. 22-04-049:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Wade Steen as Chief Financial Officer/Treasurer for Cleveland Metroparks, effective April 26, 2022.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

- (b) ***2022 Budget Adjustment No. 4***  
*(Originating Sources: Gary Butzback, Interim Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2022							
Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 4/21/2022	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 59,806,913	\$ -	\$ 59,806,913	\$ 105,318	\$ 23,000 <b>A</b>	\$ 59,935,231
52	Employee Fringe Benefits	19,059,340	397,108	19,456,448	28,110	653,577 <b>B</b>	20,138,135
53	Contractual Services	15,366,699	5,491,290	20,857,989	184,931	(609,000) <b>C</b>	20,433,920
54	Office Operations	25,134,495	3,531,243	28,665,738	145,431	140,155 <b>D</b>	28,951,324
	Operating Subtotal	119,367,447	9,419,641	128,787,088	463,790	207,732	129,458,610
<b>CAPITAL</b>							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	25,598,296	7,601,218	33,199,514	13,948,022	717,864 <b>E</b>	47,865,400
574	Capital Equipment	3,656,575	1,435,810	5,092,385	6,997	221,799 <b>F</b>	5,321,181
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	2,078,500	39,800	2,118,300	-	-	2,118,300
	Capital Subtotal	32,208,371	9,076,828	41,285,199	13,955,019	939,663	56,179,881
<b>TOTALS</b>							
Grand totals		\$ 151,575,818	\$ 18,496,469	\$ 170,072,287	\$ 14,418,809	\$ 1,147,395	\$ 185,638,491

**ACTION ITEMS (cont.)**

An explanation of adjustments, by category, can be found on pages **95864** to **95867**. The net effect of all adjustments is an increase of \$1,147,395 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

**No. 22-04-050:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the 2022 Budget Adjustment No. 4 for a total increase of \$1,147,395 as delineated on pages **95864** to **95867**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) ***Club Metro 2022 Financial Request***  
(*Originating Sources: Charlie Rosol, Club Metro President/Becky Eicher, Club Metro Treasurer*)

**Background**

Club Metro, the non-profit employee club for Cleveland Metroparks, wishes to extend appreciation to the Board of Park Commissioners for its financial support of \$6,500 in 2019. Due to the pandemic, there were limited activities in 2020 and 2021, and a financial request wasn't made. At the close of 2020, Club Metro extended free membership to the members in 2021 due to the financial stability of Club Metro.

With the financial support in 2019, Club Metro helped support employee activities through networking/social events (employee picnic and year end event, golf outing, etc.), charitable events (tree planting, Cleveland Food Bank, etc.), and support of Charity Choice.

Club Metro's 2022 membership currently includes 170 Cleveland Metroparks employees and retirees.

In 2021, Club Metro earned \$7,190.05 from activity fees and \$716.55 from membership dues from new employees (at \$35.10/employee). A 2021 audit, conducted by James G. Zupka, CPA, Inc., is on file with Club Metro President Charlie Rosol, Treasurer Becky Eicher, and Cleveland Metroparks Interim Chief Financial Officer Gary Butzback, with no irregularities reported. As of December 31, 2021, the current treasury balance is \$6,628.73.

Activities planned for 2022 may include but are not limited to: volunteer work at the Greater Cleveland Food Bank, tree planting, summer picnic, after work gatherings, holiday event, and more. Members are given weekly discounts to over 100 various companies through membership in the Best Benefits Club (BBC).

**ACTION ITEMS (cont.)**

**No. 22-04-051:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize payment of \$6,500 to Club Metro for 2022, with Club Metro's pledge to match the funding of \$6,500 through membership dues and fees.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(d) *Winter 2022/2023 Road Salt Resolution***

*(Originating Sources: Charlie Rosol, Director of Procurement/Joseph V. Roszak, Chief Operating Officer)*

The Ohio Department of Transportation (ODOT) began accepting electronic forms and resolutions for the ODOT winter salt participation program (Contract Number 018-23) through the ODOT website beginning Wednesday, March 16, 2022 and will continue through Friday, April 29, 2022. Public subdivisions must have the Resolution found on pages 95868 to 95869 completed and signed by their governing board/body and submitted along with the electronic form on the website. As this contract is distinct from the typical cooperative purchasing program, ODOT requires that each Political Subdivision execute this salt-specific resolution/ordinance this year that contains the total tonnage requested for the following winter.

**No. 22-04-052:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into the Ohio Department of Transportation Winter (018-23) contract for road salt with the road salt supplier chosen at the discretion of the Ohio Department of Transportation as being lowest and best for an estimated usage of 3,700 tons.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(e) *Project Development Agreement – Cleveland Harbor Eastern Embayment Resiliency Study (CHEERS) – Port of Cleveland, Lakefront Reservation***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Principal Planner)*

**Background**

The Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) provides an ecologically balanced strategy for revitalization and re-establishment of lakeshore east of downtown Cleveland. Partnership is the basis of CHEERS as the Cleveland-Cuyahoga

**ACTION ITEMS (cont.)**

County Port Authority (Port), Cleveland Metroparks, the City of Cleveland, the Ohio Department of Natural Resources, the Ohio Department of Transportation, and the Black Environmental Leaders Association are collectively advancing the initial study and recommendations to shovel-ready projects with the preparation of construction documents and permit coordination. CHEERS identifies solutions that will deliver multiple benefits: accommodate dredge disposal, create additional aquatic and terrestrial habitat, protect existing highway infrastructure, improve multi-modal connections, and enhance the lakeshore as a dynamic community asset.

Planning and preliminary design work began in 2020 with a consultant team creating conceptual plans incorporating the beneficial use of dredge material from the Cuyahoga River to create a resilient shoreline with natural habitat along Lake Erie on Cleveland's east side along with improved neighborhood and park amenities. Since completion of those conceptual plans, the Port and Cleveland Metroparks, with assistance from its project partners, have received commitments for funding totaling \$3,940,000 to further the design for CHEERS. The \$3,940,000 raised is comprised of a National Fish and

Wildlife Foundation (NFWF) award of \$985,000 through Cleveland Metroparks, \$985,000 in matching funds from all six (6) project partners (\$780,000 cash and \$205,000 in-kind services) and a Maritime Assistance Program (MAP) fund award of \$1,970,000 through the Port.

**Proposed CHEERS Scope**

The project involves the administration of grant funding to develop construction documents for infrastructure and ecological components of CHEERS, pursue regulatory approval and fulfill the performance obligations of the various granting sources (the Project). Project components include the design, permitting, and eventual construction (under future phases of work) of confined dredge disposal facilities and the creation of habitat and park amenities, along with roadways and other infrastructure. Other tasks include internal coordination of project partners and facilitating the engagement of stakeholders and the community.

All project partners will be involved in the development of the design documents. For the current scope of work, the Port will direct and supervise the in-water engineering and design of the confined dredge disposal facilities. Cleveland Metroparks will direct and supervise the park planning and infrastructure elements.

**Project Development Agreement Framework**

In order to properly execute the Project and establish the responsibilities of each partner, a Project Development Agreement ("PDA") has been proposed. Cleveland Metroparks and the Port have developed a draft PDA that establishes the following:

1. Cleveland Metroparks will be responsible for administering the NFWF grant, including coordinating the local match and local in-kind services documentation.
2. The Port will be responsible for administering the MAP grant.

**ACTION ITEMS (cont.)**

3. The Port will supervise a qualifications-based selection process, negotiate with the consultant team deemed most qualified, enter into a consultant contract, and administer the contract.
4. Cleveland Metroparks will lead partner coordination, stakeholder involvement, and assist with community engagement.

Staff is looking forward to the expansion of the partnership with the Port and to advancing the CHEERS vision to shovel-ready components for project delivery. The proposed PDA capitalizes on the strengths of each partner to develop construction documents and move the project through permitting and towards implementation.

In addition to the proposed PDA summarized above, a separate Letter of Intent (“LOI”) is in development among the six project partners. The LOI framework can also accommodate the addition of other project partners in the future as needed.

**No. 22-04-053:** It was moved by Vice President Moore, seconded by President Berry and carried, to authorize the Chief Executive Officer to enter into a Project Development Agreement with the Port of Cleveland, for the furtherance of design of components of the CHEERS project, and other related agreements, such as the Letter of Intent, in form(s) acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Abstained: Mr. Rinker.

Nays: None.

- (f) ***Project Development Agreement – Whitney Road Covered Bridge – City of Strongsville – Mill Stream Run Reservation***  
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

**Background**

Presented as an information item on April 15, 2021, staff provided background on a potential forthcoming partnership with the City of Strongsville (City). Since that time the City has been developing plans in partnership with the Ohio Department of Transportation for the replacement of the Whitney Road Covered Bridge (also known as the Walter F. Ehrnfelt Covered Bridge). Located in Mill Stream Run Reservation, the bridge is an important link within and through the park. Although the existing covered bridge itself is not historic in nature, its uniqueness and aesthetic fits the park atmosphere and nearby amenities.

Due to the configuration of the existing covered bridge and the clearance of the portals at each end of the bridge, the use of the bridge for access to the adjacent Mill Stream Run Management Center has been historically hampered. Cleveland Metroparks utility and

**ACTION ITEMS (cont.)**

maintenance vehicles are forced to take alternate routes to access the management center from all points north and west. A map of the bridge location is provided on page **95870**.

**Whitney Road Covered Bridge Replacement Scope**

The City has progressed in the development of the plans for the replacement of the bridge and have begun the staged plan development process with the Ohio Department of Transportation. Due to financial and real estate restrictions, the proposed replacement bridge will continue to consist of one lane of signal-controlled traffic but will be reconstructed with portals to the roof and wall structures having a modern clearance to allow the passage of Cleveland Metroparks utility and maintenance vehicles (13'-6" vertical clearance and 10' width). The City will be responsible for plan preparation, construction, and maintenance of the bridge.

**Project Development Agreement Framework**

In partnership with the City, a Project Development Agreement ("PDA") has been proposed which will establish the responsibilities of each partner. Cleveland Metroparks and the City have developed a draft PDA that establishes the following:

1. The City will perform engineering and design of the bridge;
2. Design of the bridge will be provided to Cleveland Metroparks for review and comment;
3. Horizontal and vertical clearances on the covered bridge will allow for passage of Cleveland Metroparks maintenance and utility vehicles;
4. Bridge design loads will accommodate Cleveland Metroparks maintenance and utility vehicles;
5. A sidewalk will be incorporated into the bridge deck to continue to connect the all-purpose trail along Whitney Road; and,
6. Cleveland Metroparks will contribute \$50,000 to the project.

Staff is looking forward to the continued partnership with the City and replacement of the bridge.

**No. 22-04-054:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Project Development Agreement with the City of Strongsville, for the design and construction of the Whitney Road Covered Bridge, in a form acceptable to the Chief Legal and Ethics Officer, and authorize the expenditure of \$50,000 to this bridge project.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (g) ***Project Development Agreement (Agreement of Cooperation) – Mastick Road Connector Trail – Crosswalk – City of Fairview Park – Rocky River Reservation***  
*(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)*

**Background**

Planning continues to progress on the development of the Mastick Road Connector Trail. Approved at the December 16, 2021 Board meeting, the design-build team of Schirmer Construction, LLC and LJB Inc. were engaged and plan development immediately commenced. Shortly thereafter, the City of Fairview Park (City) notified Cleveland Metroparks of the potential for their receipt of grant funding that will cover the cost of design and installation of a needed trail crosswalk atop the Mastick Road Connector Trail adjacent to Eaton Road.

**Mastick Road Connector Trail Crosswalk Scope**

Much emphasis has been placed on designing appropriate trail crossings of roadways throughout the Park District. In partnership with the Northeast Ohio Areawide Coordinating Agency (NOACA) the Emerald Necklace Trail Bicycle and Pedestrian Crossing Improvements Study (Study) was finalized of April of 2019. The Study developed a menu of appropriate crossing treatments for consideration and implementation on new or existing trails. The Mastick Road Connector Trail can utilize the recommendations of the Study.

The Mastick Road Connector Trail will traverse a notable grade on the south side of Mastick Road to provide access from the Rocky River valley floor to the neighborhoods of Fairview Park atop the valley wall. A crossing of Mastick Road is necessary due the configuration of the trail. Furthermore, the City has recently invested in newly installed sidewalks along Eaton Road enhancing pedestrian access and safety in the neighborhood. The new sidewalk network will connect to the Mastick Road Connector Trail via a new crossing on Mastick Road. With anticipation of approximately \$140,000 of funding to be potentially received by the City, an opportunity for partnership and utilizing recommendations of the Study exists.

**Project Development Agreement (Agreement of Cooperation) Framework**

In partnership with the City a Project Development Agreement (“PDA”) (also known to Fairview Park as an “Agreement of Cooperation”) will be proposed which will establish the responsibilities of each partner. Cleveland Metroparks and the City will develop the document that will establish the following:

1. The City will perform engineering and design of the crosswalk and features;
2. Cleveland Metroparks will have the ability to review and approve the design of the crosswalk;
3. The crosswalk design will integrate with the Mastick Road Connector Trail design;
4. The City will provide the funds necessary for construction of the crosswalk to Cleveland Metroparks; and,
5. Cleveland Metroparks will construct and maintain the crosswalk.

**ACTION ITEMS (cont.)**

Staff is looking forward to the continued partnership with the City and forthcoming completion of the Mastick Road Connector Trail with the incorporation of the above described crosswalk.

**No. 22-04-055:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Project Development Agreement (aka Agreement of Cooperation) with the City of Fairview Park, for the design and construction of the Mastick Road Connector Trail Crosswalk, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(h) ***Contract Amendment 1620 – Cleveland Metroparks Foster’s Run Restoration – North Chagrin Reservation – Guaranteed Maximum Price***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Chris Cheraso, Landscape Architect)

**Background**

On October 14, 2021, the Board awarded a contract to Schirmer Construction LLC and project partner Meadville Land Service (“Schirmer”) for Construction Manager at Risk services for the restoration of Foster’s Run, North Chagrin Reservation (“Project”). At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$10,500. Per the contract, a Guaranteed Maximum Price (“GMP”) for construction is then developed and brought back to the Board for approval. Project funding is provided by H2Ohio with supplemental funding provided by Cleveland Metroparks restricted conservation funds.

Biohabitats and Chagrin Valley Engineering via Request for Qualifications No. 6586 were awarded contracts in September 2021 to provide construction documents and permitting for the Project. Since that time, construction documents have been advanced to 60% complete and submissions have been made for necessary permits. The Project will restore natural stream morphology, maintain and create high quality riparian wetlands, and restore habitat where former homesteads once stood. The result will be improved water quality in the Chagrin River and Lake Erie basin.

Foster’s Run, which runs through a former pond, will be modified with a series of six cobble riffle structures providing an armored flow path and naturally stabilized floodplain bench. Pools separate the riffles to further dissipate flow energy, promote infiltration, and provide aquatic habitat. The floodplain, composed largely of wetlands, will accommodate large storm events and will be stabilized with on-site harvested log sills, live posts, coir matting, live stakes, and native seed mixes. An existing concrete culvert

**ACTION ITEMS (cont.)**

will be replaced with boulder cascades to transition into the existing downstream channel while former driveways and infrastructure will be removed adjacent to the channel and restored with native vegetation.

Once fully established, the restoration will restore this stretch of Foster's Run to mirror the high-quality resources found along its lower reach.

**Guaranteed Maximum Price Establishment**

Schirmer has established the below GMP based upon 60% complete Construction Documents (CD's):

<b><u>Item</u></b>	<b><u>Cost</u></b>
Storm Water Pollution Prevention Measures	\$17,529.05
Demolish drainage conduits, retaining walls, dam, culvert, and spillway	\$62,176.80
Pavement removal and soil decompaction	\$33,524.36
Bulkhead 36" pipe and remove utility poles	\$6,664.00
Hardwood mats and mulch access road	\$28,965.67
Excavation	\$56,226.46
Stream structures	\$118,265.71
Boulder step and buried soil rip rap	\$15,072.59
Wattle structure and live stakes	\$9,362.25
Erosion control matting and seeding	\$20,099.76
<i>Cost of Work Subtotal</i>	<i>\$367,886.65</i>
Construction Contingency	0.50% \$1,839.43
General Conditions Fee	7.50% \$27,591.50
CMR Fee	4.58% \$16,849.21
<b><i>Total Guaranteed Maximum Price</i></b>	<b><i>\$414,166.79</i></b>

**Construction Schedule**

Schirmer will commence the proposed GMP scope of work once authorized by the United States Army Corp of Engineers. Project commencement is expected in early May and is expected to be complete prior to July 31, 2022, barring any unseasonal weather. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

**No. 22-04-056:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Schirmer Construction LLC**, for the construction of RFP #6592, Cleveland Metroparks Foster's Run Restoration, to reflect a **GMP** in the amount of \$414,166.79, which will be an amount in the addition of \$10,500 already

**ACTION ITEMS (cont.)**

awarded for preconstruction stage services, for a total **contract valued at \$424,666.79**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Adoption of Revised Cleveland Metroparks Codified Rules and Regulations – 2022***  
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kelly Stillman, Chief of Police/Marisa Marniella, Chief Prosecuting Attorney/Ken Schabitzer, Captain/Charlie Moore, Captain)

**Background**

Pursuant to Article 1, Section 1 of the Board of Park Commissioners of the Cleveland Metropolitan Park District By-Laws, the Park District's Codified Rules and Regulations must be amended to ensure conformity with State and Federal law and address other public policy issues. In this review, the following modifications are hereby proposed:

1. **General Required Changes**: Several changes occurred to the Ohio Revised Code and require the Board of Park Commissioners to further update its Codified Rules and Regulations as recommended by the Walter H. Drane Company, who annually performs the comprehensive code revisions for Cleveland Metroparks. A Summary of Changes to Traffic and General Offenses Codes for 2022, is provided on page **95871**.
2. **Additional Changes to Regulations**: After review of the Codified Rules and Regulations, the following changes are proposed by staff. The proposed new language is underlined and proposed language to be removed is stricken as noted below.

**A. Part 7 Land Use Code****743.05 SLED RIDING, ~~SKIING AND ICE SKATING.~~**

(a) No person shall sled ride, ~~snowboard, ski or ice skate~~, except in areas designated and posted.

(b) Whoever violates this section shall be fined not more than one hundred fifty dollars (\$150.00) for the first offense and not more than one thousand dollars (\$1,000) for each subsequent offense.  
(ORC 1545.99)

**ACTION ITEMS (cont.)****747.09 REVOCATION, SUSPENSION, TERMINATION, OR VIOLATION OF PERMIT OR EVENT.**

(a) Revocation, Suspension, Termination of Permit-Event. Park District staff shall have the right for cause to revoke, suspend or terminate any event permit or approval, and order the event stopped and terminated if the operation of the event is in violation of the Park District's codified rules and regulations, the permit, or any other applicable law, regulation, government order, or if such revocation, suspension or termination is necessary to preserve the health, safety, or welfare of the public.

(b) Appeal.

(1) Notice. Written notice of the revocation, suspension, or termination with the stated reasons for revocation, suspension or termination shall be served upon the applicant of the event, or his or her designee, at the time of revocation, suspension or termination.

(2) No such revocation, suspension or termination will take effect until the applicant of the event, or his or her designee, has been given notice and an opportunity to cure the violation within one (1) hour of receipt of written notice from the Park District.

(3) Form of Appeals. Any applicant who is unable to cure the violation and whose permit is revoked, suspended or terminated for the reasons specified in Section 747.09(a) will be given an opportunity to be heard and may within two (2) hours of receipt of written notice of revocation, suspension or termination from the Park District file a written appeal from such determination with the Chief Executive Officer, or his designee, who shall have two (2) hours from the time in which the appeal was received in which to notify applicant that he has affirmed, modified or reversed the revocation, suspension or termination. When necessary to prevent an immediate threat to the health, safety or welfare of the public, Park District staff may order the applicant of the event, or his or her designee, to cease operation of the event pending the outcome of the appeal. Additionally, any revocation, suspension or termination shall be consistent with applicant's state and federal constitutional rights.

(~~c~~4) For any violation of the permit conditions, the rules and regulations promulgated under this section, or any law regulation, or government order which endangers the health, safety or peace of the public, no new ~~special event~~ permits shall be issued to the applicant of the event, or his or her designee, for the remainder of the year and for the following calendar year and the applicant shall be in violation of 747.99. The offense established under subsection (c) of this section is a strict liability offense and strict liability is a culpable mental state.

**ACTION ITEMS (cont.)**

**No. 22-04-057:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to adopt revised Cleveland Metroparks Rules and Regulations in their entirety effective May 21, 2022 at 12:01 A.M.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(j) *Garfield Park Reservation: Authorization to Submit Grant Application and Commit Funds***

*(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Grants Manager)*

The Recreational Trails Program (RTP) is a cooperation between the Ohio Department of Natural Resources and the Federal Highway Administration to fund trail projects in the State of Ohio. Eligible projects under RTP include the construction of connector and loop trails and trailheads, as well as maintenance and repairs to existing trails. Cleveland Metroparks received funds from this program in 2018 for construction of the Engle Road Connector Trail in Big Creek Reservation and in 2020 for construction of the Eastern Ledge Trail on the K. Hovnanian property in Euclid Creek Reservation.

Cleveland Metroparks has submitted an application to the RTP for construction of the Garfield Pond Loop Trail as part of the large-scale Garfield Pond restoration project. This 10-foot-wide loop trail will encircle the pond and provide access to the new Program center. The loop trail includes two 50-foot pedestrian bridges to cross Wolf Creek. A 6-foot-wide paved spur trail will also provide access to the new fishing decks. The loop trail will connect to the existing all-purpose trail network in the reservation. A map of the proposed Garfield Pond Loop Trail is on page **95873**.

The proposed project budget for Cleveland Metroparks RTP application is below:

Recreational Trails Program	\$150,000
<u>Cleveland Metroparks</u>	<u>\$ 64,676</u>
TOTAL:	\$214,676

The required resolution is on page **95874**.

**No. 22-04-058:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$150,000 through the Recreational Trails Program as described above; to authorize and agree to obligate the required matching funds of ±\$64,676 and all funds required to satisfactorily complete the proposed project and become eligible for

**ACTION ITEMS (cont.)**

reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.**

**No. 22-04-059:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**
  - **Ohio and OSC Co-Op #6571:** Various Food Purchases (see page **95836**);
- (b) **RFP #6641:** Cleveland Metroparks Cybersecurity (see page **95837**);
- (c) **RFP #6644:** Audio-Visual (see page **95841**);
- (d) **ODOT Co-Op #6655:** Asphaltic Concrete (see page **95843**);
- (e) **Bid #6656:** Design, Assembly, and Delivery of a Prefabricated Trail Bridge, Euclid Creek Reservation (see page **95845**); and,
- (f) **Single Source #6657:** Used 2017 Caterpillar 305.5E2 Mini Excavator (see page **95847**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**COMMODITIES USAGE REPORT** - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

**OHIO AND OSC CO-OP #6571:** **VARIOUS FOOD PURCHASES** with Sysco and Gordon Food Marketplace (GFS) to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period from July 1, 2021 through June 30, 2022

ORIGINAL ESTIMATE \$300,000

(90% = \$270,000)

The estimated encumbrance was based upon a one (1) year spend of **various food purchases** by various locations throughout Cleveland Metroparks. Due to the increased costs from other vendors based on generalized increases in food prices nationwide, Cleveland Metroparks locations are procuring more items from Sysco, which has provided the lowest prices, although they are still inflated from original estimates. The requested commodity adjustment pays current invoices and anticipates remaining orders through June 30, 2022.

ORIGINAL AWARD (6/17/2021):	\$300,000
<u>Additional Consumption/Final “Close-out” Estimate (6/30/22):</u>	<u>175,000</u>
<b>REVISED TOTAL AWARD:</b>	<b>\$475,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 21-06-081 to accommodate usage in excess of the original estimate as follows:

**No. 21-06-081:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the award for Ohio and OSC Co-Op #6571 to **Sysco and Gordon Food Marketplace (GFS)** for the purchase of various food items on an “as needed” basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning July 1, 2021 through June 30, 2022, **for a total cost not to exceed ~~\$300,000~~ \$475,000**, in full cooperation with State of Ohio Contract number RS901119 and Ohio Schools Council Series 500. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(See Approval of this Item by Resolution No. 22-04-059 on Page 95835)**

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**

**RFP #6641 SUMMARY: CLEVELAND METROPARKS CYBERSECURITY**

**Background**

On January 28, 2022, Cleveland Metroparks released RFP #6641 for Cybersecurity services. Cleveland Metroparks staff divided the proposal into seven (7) objectives:

- Objective 1: Security Assessment and Roadmap
- Objective 2: Centralized Logging or SIEM (Security Information and Event Management) Solution
- Objective 3: External and Internal Penetration Testing
- Objective 4: Vulnerability Scanning Management Solution
- Objective 5: Tabletop Exercise(s)
- Objective 6: Cybersecurity Awareness, Training, and Phishing
- Objective 7: Incident Response Services

Due to the potential costs of these modules and, to best suit the needs of Cleveland Metroparks, the proposal was designed so vendors could submit proposals on one (1), multiple, or all seven (7) objectives. Objective 7 was designed to select a short list of vendors who could provide cybersecurity incident response services in the event of an attack.

Upon review of proposals, the committee discovered that the costs were higher than the projected budget. In response, scoring was calculated based on the objectives within the budget. The committee proposed a short list of vendors for Objective 2: Centralized Logging or Security Information and Event Management (SIEM) Solution to procure services in the event additional funds become available. Objective 4: Vulnerability Scanning Management Solution was removed as Cleveland Metroparks currently uses the solution recommended in many of the vendor proposals.

The following tables list the scoring for vendors based on various proposal Objectives.

**Table 1 - Objectives 1, 3, 5 and 6: Vendor Scores**

Company	Assessment of vendors ability to deliver for objective 1,3,5,6	Vendors implementation plan (15)	Local Presence/ satellite office (10)	Core Values (5) score 5 or 0	Cost Score for Objective 1,3,5,6	Total
[REDACTED]	31	9	10	5	28	83
[REDACTED]	36	11	1	5	20	73
[REDACTED]	36	12	10	5	10	73
[REDACTED]	21	9	1	5	37	73
[REDACTED]	31	10	8	5	18	72
[REDACTED]	37	9	8	5	12	71
[REDACTED]	30	5	8	5	23	71
[REDACTED]	30	5	1	5	30	71

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

Company	Assessment of vendors ability to deliver for objective 1,3,5,6	Vendors implementation plan (15)	Local Presence/ satellite office (10)	Core Values (5) score 5 or 0	Cost Score for Objective 1,3,5,6	Total
[REDACTED]	25	3	1	5	33	67
[REDACTED]	32	8	1	5	16	62
[REDACTED]	22	8	8	5	19	62
[REDACTED]	28	5	1	5	21	60
[REDACTED]	26	7	1	5	21	60
[REDACTED]	20	8	1	0	30	59
[REDACTED]	24	5	2	5	23	59
[REDACTED]	27	5	1	5	21	59
[REDACTED]	17	0	1	5	34	57
[REDACTED]	26	13	1	5	12	57
[REDACTED]	26	7	1	5	17	56
[REDACTED]	21	5	1	0	28	55
[REDACTED]	22	10	1	5	17	55
[REDACTED]	23	10	1	5	15	54
[REDACTED]	20	9	8	5	9	51
[REDACTED]	34	10	2	0	4	50
[REDACTED]	22	8	1	5	13	49
[REDACTED]	28	8	1	0	12	49
[REDACTED]	17	5	1	0	24	47
[REDACTED]	16	5	10	5	3	39
[REDACTED]	22	10	5	0	1	38
[REDACTED]	16	5	8	5	0	34
[REDACTED]	13	5	1	5	2	26
[REDACTED]	13	5	1	0	6	25
[REDACTED]	12	2	8	0	1	23

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**Table 2 – Objective 2: Shortlist of vendor(s) that may be selected**

Company	Assessment of vendors ability to deliver for objective 1,3,5,6	Vendors implementation plan (15)	Local Presence/ satellite office (10)	Core Values (5) score 5 or 0	Cost Score for Objectives 1,3,5,6	Total
██████████	31	9	10	5	28	83
██████████	36	11	1	5	20	73
██████████	21	9	1	5	37	73
██████	31	10	8	5	18	72
██████████	37	9	8	5	12	71
██████████	30	5	8	5	23	71
██████████	30	5	1	5	30	71

**Table 3 – Objective 7: Short list of vendor(s) that may be selected**

Company	Assessment of vendors ability to deliver for objective 1,3,5,6	Vendors implementation plan (15)	Local Presence/ satellite office (10)	Core Values (5) score 5 or 0	Cost Score for Objective 1,3,5,6	Total
██████████	31	9	10	5	28	83
██████████	36	11	1	5	20	73
██████████	36	12	10	5	10	73
██████████	21	9	1	5	37	73

Based on Table 1, ██████████ is recommended based on the proposal for Cybersecurity Services including Objectives 1, 3, 5 and 6. The annual cost is estimated at ██████████, for a three (3) year contract period, with an option to renew for up to a one (1) additional year, for a total four (4) year cost not to exceed ██████████.

For Objective 7 Incident Response Services, the top vendors are selected to provide incident response services on an “as needed” basis. In the event an incident occurs, the highest ranked vendor will be selected if they are available to engage in the work within the necessary timeframe. If they are unable to work on the specific incident, the next best and available vendor will be chosen. The amount of ██████████ will be allocated per year in the event incident response services or additional cybersecurity services are needed, for a total four (4) year cost not to exceed ██████████.

In the event monetary funds become available for Objective 2 Centralized Logging or SIEM, an addendum will be presented to the Board authorizing those funds.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)****RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a three (3) year agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and ██████████ for Objectives 1, 3, 5 and 6, and the **best and available vendor(s)** for Objectives 2 and 7 as noted above, for the most advantageous proposal to Cleveland Metroparks, as summarized above and maintained in the proposal file for RFP #6641 Cleveland Metroparks Cybersecurity, for a three (3) year period, with an option to renew for up to one (1) additional year, for a **total four (4) year cost not to exceed ██████████**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 22-04-059 on Page 95835)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**RFP #6644 SUMMARY:    AUDIO-VISUAL**

<b>HIGHLIGHTS AT A GLANCE</b>
2021 Expenditures = \$175,000*
2022-2023 Estimate = \$1,800,000**

\*Note: The previous contract was only for a one (1) year term.

\*\*Note: The initial two (2) year contract estimate of \$1,800,000 includes \$1,500,000 for the Zoo Gorilla expansion project.

**Background**

Currently, Information Technology Services (ITS) utilizes outside audio-visual vendors to install a wide variety of media related equipment including the servicing and programming of said equipment.

This recommendation is to select a list of vendors for which Cleveland Metroparks can choose the appropriate vendor for the purpose of audio-visual services. This competitive process allows Cleveland Metroparks to select the best vendor for the required project(s) while maintaining financial objectivity. Therefore, the vendors listed below were selected to provide a variety of audio-visual services. Depending on the type of project, a vendor from the list may be selected based on skill set, previous work, or a combination of factors (state-term contract, previous programming knowledge, previous work experience, etc.). For projects in which multiple vendors can perform, the highest ranked companies will be selected first to provide quotations.

The proposal looked at various vendors examining five (5) criteria including: 1. Statement of capability (experience, biographies); 2. Average pricing; 3. Prior work history and overall company (previous related projects, work with government agencies); 4. Location (local presence); and, 5. Core values. All of this concluded with an overall score highlighting the awarded vendors below.

**Anticipated Vendors** (include, but are not limited to the following):

<b>Vendor</b>	<b>Statement of Capability/ Experience/ Biographies (30)</b>	<b>Pricing (30)</b>	<b>Prior Work History (20)</b>	<b>Location (15)</b>	<b>Core Values (5)</b>	<b>Total</b>
Audio Visual Innovations	25	30	20	15	5	95
Zenith Systems	30	16	20	15	5	86
Allelon Systems	20	30	15	15	5	85
Root Integrated Systems	15	28	15	15	5	78
Crescent Digital	0	28	0	15	5	48
iVideo Technologies	5	4	15	15	0	39

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

Please note other vendors/consultants may be chosen throughout the contract period through the State of Ohio Cooperative Contract or another cooperative agreement available to government municipalities.

Cleveland Metroparks reserves the right to not award any contracts to any of the vendors listed above.

Contracted services from the vendors listed above will be provided on an “as needed” basis for a two (2) year contract beginning May 1, 2022 through April 30, 2024, with an option to renew for up to two (2) additional one (1) year periods at the discretion of Cleveland Metroparks.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various vendors listed** and summarized above, and maintained in the proposal file for RFP #6644, for a two (2) year contract beginning May 1, 2022 through April 30, 2024, with an option to renew for up to two (2) additional one (1) year periods, for a **total two (2) year cost not to exceed \$1,800,000 and a total four (4) year cost not to exceed \$3,600,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 22-04-059 on Page 95835)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**ODOT CO-OP #6655 SUMMARY:** ASPHALTIC CONCRETE to be supplied on an “as needed” basis from April 1, 2022 through March 31, 2023 to various locations throughout Cleveland Metroparks

<b>HIGHLIGHTS AT A GLANCE</b>
2021-2022 YTD Expenditures = \$62,020.81
2022-2023 Estimate = \$150,000.00 (1)

*(1) The 2022-2023 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, and capital projects performed by Park District staff.*

**Background**

Historically, Cleveland Metroparks would release a bid for various asphaltic concrete material (all based on per yard pricing) for various locations throughout Cleveland Metroparks on an "as needed" basis for various projects based on the calendar year. For the past several years, the Park District would only receive two bidders: Allied Corporation, Inc. and Kokosing Materials, Inc.

In 2020, Purchasing staff was informed these two vendors are on the ODOT cooperative purchasing agreement. Cleveland Metroparks Purchasing staff again recommends leveraging the cooperative agreement for a one (1) year period beginning April 1, 2022 through March 31, 2023 by contract number 101G-23.

Prices displayed below represent a comprehensive split award. This is necessitated from previous experiences wherein sometimes, during the paving season, the low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second vendor must be utilized (at the ODOT secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction.

<b>Bid results as follows:</b>	<b>Allied Bedford Hts.</b>	<b>Allied W. 3<sup>rd</sup> St.</b>	<b>Allied W. 150<sup>th</sup></b>	<b>Allied Copley</b>	<b>Kokosing Columbia Station</b>	<b>Kokosing Garfield Hts.</b>	<b>Kokosing Cleveland</b>
301 w/Recycled Materials (per ton)	\$64.00	\$64.00	\$64.00	\$62.00	\$58.00	\$62.00	\$62.00
448-2 w/Recycled Materials (per ton)	\$67.00	\$66.00	\$67.00	\$65.25	\$63.00	\$65.00	\$65.00
448-1 w/Recycled Materials (per ton)	\$74.50	\$74.50	\$74.50	\$73.25	\$72.00	\$75.00	\$75.00
5 Gallon Tack Coat Buckets	Included	Included	Included	Included	NA	NA	NA

**Allied** overall offered an **average increase** in price of **8%** while **Kokosing** overall offered an **average increase** in price of **10%** compared to 2021-2022 price structure.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)****RECOMMENDED ACTION:**

That the Board authorize a split award for asphaltic concrete, as noted in ODOT Co-Op #6655, to be supplied on an “as needed” basis for a one (1) year period beginning April 1, 2022 through March 31, 2023 to **Allied Corporation, Inc.** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$150,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 22-04-059 on Page 95835)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)****BID #6656 SUMMARY:     **DESIGN, ASSEMBLY, AND DELIVERY OF A  
PREFABRICATED TRAIL BRIDGE, EUCLID CREEK  
RESERVATION****

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

**Background**

The Recreational Trails Program (RTP) is a cooperation between the Ohio Department of Natural Resources and the Federal Highway Administration to fund trail projects in the State of Ohio. In 2021, Cleveland Metroparks was awarded a \$111,012 grant from the Recreational Trails Program for the first phase of the Euclid Creek Eastern Connector Trail, which is currently under construction. The second phase of this project includes a pedestrian bridge that will span Euclid Creek and connect this new eastern trail network to the existing Welsh Woods Picnic Area and all-purpose trail in Euclid Creek Reservation.

The scope of work is to design, fabricate, and deliver a 6 foot wide, 85 foot long clear span pedestrian trail bridge. The installation of this new bridge, along with the design and construction of foundation and abutment walls, and all decking and handrail on the bridge will be completed by Cleveland Metroparks Site Construction and Building Trades staff.

Bids were received on April 13, 2022 and are tabulated below:

<b>Bid #6656 - Design, Assembly, and Delivery of a Prefabricated Trail Bridge, Euclid Creek Reservation</b>	
<b>Bidder Name</b>	<b>Base Bid</b>
<b>CONTECH Engineered Solutions</b>	<b>\$68,498.00</b>
Anderson Bridges	\$69,800.00
Bridge Brothers	\$78,714.00
Schirmer Construction	\$47,500.00* *price provided is for used bridge
<b>Engineer's Estimate</b>	<b>\$85,000.00</b>

Staff recommends awarding the bid to **CONTECH Engineered Solutions**. Specifications for the proposed unit have been reviewed and deemed acceptable to meet the construction standards and aesthetic requirements for this high-use area in Euclid Creek Reservation. CONTECH Engineered Solutions has provided similar structures throughout the United States for other regional, state, and municipal park districts as well as the National Park Service.

2022 Budget Code: 2015079-572103-EC21063

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **CONTECH Engineered Solutions** as the lowest and best bidder for Bid #6656, Design, Assembly,

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

and Delivery of a Prefabricated Trail Bridge, Euclid Creek Reservation for **the lump sum amount of \$68,498**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 22-04-059 on Page 95835)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)****SINGLE SOURCE #6657 SUMMARY: USED 2017 CATERPILLAR 305.5E2 MINI EXCAVATOR**

<b>ITEM</b>	<b>USED 2017 Caterpillar 305.5E2 Mini Excavator</b>
DESIGNATION	Golf Construction
<b>Total Unit Cost</b>	<b>\$60,000</b>
Description	Unit has 1400 engine hours and will be equipped with all standard equipment with a 12-month, 500-hour power train and hydraulics warranty, as per Quote Number 228029-01.

**RECOMMENDED ACTION:**

That the Board approve the purchase of a **Used 2017 Caterpillar 305.5E2 Mini Excavator** as per Single Source #6657, equipped as specified in the above summary, from **Ohio CAT** for a total cost of **\$60,000**.

**(See Approval of this Item by Resolution No. 22-04-059 on Page 95835)**

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 4/21/22)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
ADA Whirl playground unit for Lindsey Play Space at Edgewater Park, Lakefront Reservation.	<b>Gametime</b>	<b>\$17,052.43</b>	<b>(2)</b>
Fuse holder replacements and reconnect building to power grid services for E. 55 <sup>th</sup> Marina at Lakefront Reservation.	<b>Wing Electric</b>	<b>\$17,750.00</b>	<b>(3)</b>
2022 bulk grill order for various locations throughout the Park District.	<b>Jamestown Advanced Products</b>	<b>\$13,751.95</b>	<b>(2)</b>
One (1) 2022 72” Scag STTII-72V-40BV Zero Turn Mower for Euclid Creek Management Center.	<b>North Royalton Power Equipment</b>	<b>\$14,907.00</b>	<b>(2)</b>
Three (3) electric golf range equipment and system (eRange System) for various Golf Courses.	<b>Range Servant</b>	<b>\$27,195.00</b>	<b>(3)</b>
2022 bulk table frame order for various locations throughout the Park District.	<b>Jamestown Advanced Products</b>	<b>\$40,989.75</b>	<b>(3)</b>
Design services for Wallace Lake concession and restroom at Mill Stream Run Reservation.	<b>PTA Engineering, Inc.</b>	<b>\$34,000.00</b>	<b>(5)</b>
2022 mulch blowing services for various locations throughout Cleveland Metroparks.	<b>Yagour Group, LLC</b>	<b>\$31,620.00</b>	<b>(7)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Painting and various repairs on the Burnett House in South Chagrin Reservation; additional services.	<b>Pinpoint Painting, LLC</b>	\$13,400.00 <u>3,000.00</u> \$16,400.00	(7)
2022 Woods TWB180 bat wing tow behind mower for Rocky River Management Center.	<b>Polen Implement</b>	\$20,595.00	(2)
Technical education training for ITS.	<b>United Training</b>	\$20,144.00	(3)
2022 program service/support fees for health/safety certification; additional fees.	<b>American Red Cross Health &amp; Safety Service</b>	\$20,165.00 <u>2,100.00</u> \$22,265.00	(3)
Seven (7) Watch Guard In-Car camera systems for Police.	<b>Motorola Solutions Inc.</b>	\$49,070.00	(2)
Civil engineering services for paving at Stecher Building at the Zoo.	<b>Osborn Engineering Co.</b>	\$10,050.00	(5)
Body armor carriers for Police.	<b>Galls</b>	\$19,073.00	(2)
Demolition and asbestos abatement for Puritas Avenue and Beman Avenue properties located at Rocky River Reservation.	<b>Baumann Enterprises</b>	\$24,300.00	(7)
Employee assistance program for a three (3) year period beginning March 1, 2022 through February 28, 2025.	<b>Ease@Work</b>	\$49,900.00	(7)
Electrical equipment removal at Foster's Run in North Chagrin Reservation.	<b>Illuminating Co.</b>	\$17,752.19	(3)
Geotechnical exploration of the Zoo Administration Building renovation project; additional services.	<b>S&amp;ME, Inc.</b>	\$7,770.00 <u>7,995.00</u> \$15,765.00	(5)

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Fulcrum mobile data collection software license renewal for the time period of February 3, 2022 through February 2, 2023; additional licenses.	<b>Spatial Networks</b>	\$10,800.00 <u>1,800.00</u> \$12,600.00	(3)
Rental of site access matting for Euclid Creek connector trail in Euclid Creek Reservation.	<b>Sunbelt Rentals</b>	\$20,700.00	(7)
Six (6) Dragon Eye DSL full size radar guns for Police.	<b>Midwest Public Safety LLC</b>	\$11,094.00	(7)
Design services for PCA roof replacement at Zoo.	<b>Construction Resources, Inc.</b>	\$38,000.00	(5)
60” Hustler Super Z Hyperdrive zero turn mower for South Chagrin Management Center.	<b>Baker Vehicle Systems Inc.</b>	\$14,406.00	(2)
2022 Flood insurance for the RainForest at the Zoo.	<b>National Flood Insurance</b>	\$10,050.00	(3)
Structural engineering services for Wallace Lake Concession and Restroom at Mill Stream Run Reservation.	<b>Osborn Engineering Co.</b>	\$16,200.00	(5)
Seven (7) Motorola APX 4500 enhanced 7/800 MHZ mobile radios and accessories for Police.	<b>Motorola Solutions Inc.</b>	\$34,647.34	(2)
Tent rentals for 2022 special events at Zoo.	<b>Sportsplex Rentals</b>	\$14,768.00	(7)
Play structures for Brecksville Nature Center and nature play area.	<b>Parkplay Solutions LLC</b>	\$13,004.00	(7)
HP Latex 315 54” printer with stand and 54” cutter with stand, includes installation and training for Creative Services.	<b>ARC Imaging Resources</b>	\$16,570.80	(7)

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
John Deere 5055E enclosed utility tractor with loader and snowplow for Park Operations.	<b>John Deere Company</b>	<b>\$47,832.38</b>	<b>(2)</b>

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (4/21/22)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Invasive Plant Control</u></b></p> <p><u>Contract Amount:</u> Original Contract Amount: \$156,965.00 Change Order No. 1 Amount: \$846.00 Amendment No. 1 Amount: \$5,822.00 Amendment No. 2 Amount: \$6,346.00 <b>Amendment No. 3 Amount: \$7,810.00</b> Revised Contract Amount: \$177,789.00</p>	Additional services for Euclid Creek Reservation.	Ecological Field Services LLC	#3
<p><b><u>Acacia Toilet Rooms and Shelter Renovation, Acacia Reservation</u></b></p> <p><u>Contract Amount:</u> Original Contract Amount: \$290,023.00 Change Order No. 1 Amount: \$12,739.31 Change Order No. 2 Amount: \$15,307.39 <b>Change Order No. 3 Amount: \$12,711.60</b> Revised Contract Amount: \$330,781.30</p>	Additional labor, materials, and equipment for two new overhead doors.	James Martin Contractor Services	#3

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.**

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **95835** through **95847**; \$10,000 to \$50,000 purchased items/services report, pages **95848** through **95851**; and construction change orders, page **95852**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 22-04-046:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **95875** to **96023**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**No. 22-04-047:** It was moved by Vice President Rinker, seconded by President Berry and carried, to approve JP Morgan Mastercard-Arborwear dated March 6, 2022 to March 31, 2022 in the amount of \$305.10, as identified on pages **96024** to **96025**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

**PUBLIC COMMENTS.**

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>. Due to technical difficulties, a meeting attendee using the virtual option, Laura, was not able to offer comments and was instructed to do so at the following meeting.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- (a) ***2022 Cleveland Metroparks Volunteer Services Report***  
(Originating Sources: *Harold G. Harrison, Chief Human Resources Officer/Lynne Lisner, Director of Volunteer Services*)

Cleveland Metroparks and Cleveland Metroparks Zoo rely on the generosity and passion of volunteers to help further our mission. The role of the Volunteer Services Department is to promote community involvement through rewarding volunteer opportunities.

Cleveland Metroparks volunteers were the definition of resilient in 2021. Faced with uncertainty and ever-changing policies resulting from COVID-19 variants, volunteers remained dedicated to making their part of the world a better place. Through their efforts to further Cleveland Metroparks mission, volunteers made a considerable impact on the organization by providing support to staff, aiding guests, and contributing to our conservation, education, and recreation efforts. In 2021, the pandemic challenged us to creatively engage with our volunteers to show how much we care and appreciate them. Many of our meetings, training sessions and educational classes continued to be held virtually. We reformatted our annual volunteer appreciation event with safety precautions in mind, which proved to be a huge success. We collaborated with local organizations and corporations to provide meaningful opportunities for their employees and members to give back to their community while contributing to our mission.

In 2021, 3,778 volunteers donated 85,060 hours to Cleveland Metroparks initiatives within the Executive Office, Golf, Legal, Marketing, Natural Resources, Outdoor Experiences, Park Operations, Planning & Design, Police, Volunteer Services, and Cleveland Metroparks Zoo.

Cleveland Metroparks volunteers continue to be the heart of our organization and we look forward to another successful year of community engagement and support!

- (b) ***History Moment: The Legacy Reservations***  
(Originating Sources: *Joseph V. Roszak, Chief Operating Officer/Judy MacKeigan, Historian and Archivist*)

From 1926-1962 there were nine original reservations in Cleveland Metroparks. These reservations are still beloved and important today. Historian Judy MacKeigan will share a few historic highlights from these legacy reservations.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Friday, May 20, 2022, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**WORK SESSION.**

At 9:32 a.m., a Work Session commenced for the purpose of discussing “2021 Park District Visitation Results & In-park Intercept Study Results.” A presentation was made by Kelly Manderfield, Chief Marketing Officer, and Beth Coduti, Research & Analytics Manager.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 22-04-060:** At 10:31 a.m., upon motion by Vice President Rinker, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.  
Aye: Mr. Moore.  
Aye: Mr. Rinker.  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 22-04-061:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Berry adjourned the meeting at 10:51 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

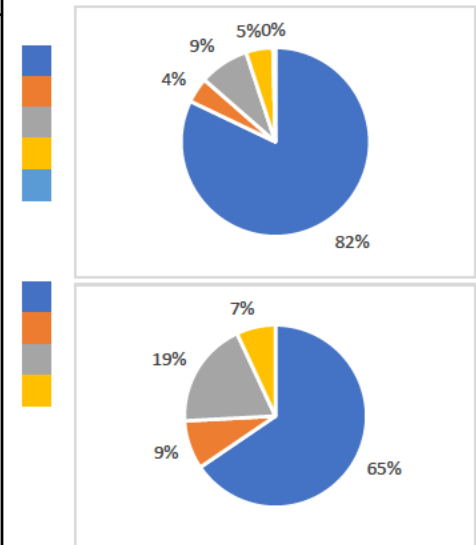
Attest:

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Secretary.

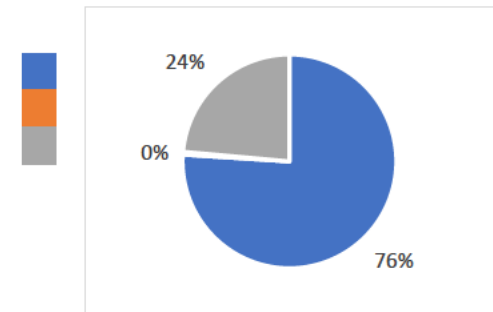
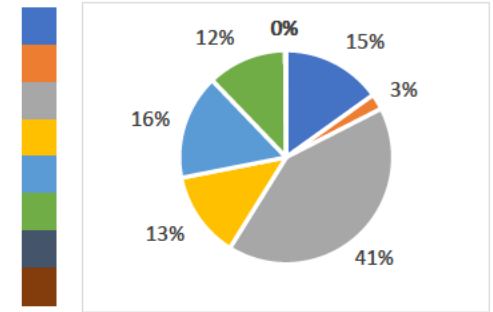
Cleveland Metroparks  
 Financial Performance  
 3/31/2022  
 CM Park District

	Actual Mar '21	Actual Mar '22	Fav (Unfav)	Actual YTD Mar '21	Actual YTD Mar '22	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	5,214,789	6,677,038	1,462,249	37,538,789	39,288,038	1,749,249
Local Gov/Grants/Gifts	994,800	533,775	(461,025)	3,214,789	2,068,871	(1,145,918)
Charges for Services	1,697,495	1,228,685	(468,810)	3,140,440	4,064,894	924,454
Self-Funded	743,979	726,757	(17,222)	1,860,573	2,196,163	335,590
Interest, Fines, Other	<u>11,419</u>	<u>14,527</u>	<u>3,108</u>	<u>86,191</u>	<u>217,815</u>	<u>131,624</u>
<b>Total Revenue</b>	<b>8,662,482</b>	<b>9,180,782</b>	<b>518,300</b>	<b>45,840,782</b>	<b>47,835,781</b>	<b>1,994,999</b>
<b>OpEx:</b>						
Salaries and Benefits	4,449,201	4,887,563	(438,362)	13,346,233	14,929,423	(1,583,190)
Contractual Services	266,690	375,363	(108,673)	1,359,432	1,971,910	(612,478)
Operations	1,676,763	1,928,530	(251,767)	3,641,838	4,310,955	(669,117)
Self-Funded Exp	<u>571,117</u>	<u>525,702</u>	<u>45,415</u>	<u>1,759,000</u>	<u>1,587,177</u>	<u>171,823</u>
<b>Total OpEx</b>	<b>6,963,771</b>	<b>7,717,158</b>	<b>(753,387)</b>	<b>20,106,503</b>	<b>22,799,465</b>	<b>(2,692,962)</b>
<b>Op Surplus/(Subsidy)</b>	<b>1,698,711</b>	<b>1,463,624</b>	<b>(235,087)</b>	<b>25,734,279</b>	<b>25,036,316</b>	<b>(697,963)</b>
<b>CapEx:</b>						
Capital Labor	10,717	34,187	(23,470)	197,027	156,732	40,295
Construction Expenses	593,106	702,742	(109,636)	4,995,111	3,015,120	1,979,991
Capital Equipment	96,566	178,090	(81,524)	510,050	468,050	42,000
Land Acquisition	27,926	10,546	17,380	656,769	508,397	148,372
Capital Animal Costs	<u>743</u>	<u>37</u>	<u>706</u>	<u>4,752</u>	<u>212</u>	<u>4,540</u>
<b>Total CapEx</b>	<b>729,058</b>	<b>925,602</b>	<b>(196,544)</b>	<b>6,363,709</b>	<b>4,148,511</b>	<b>2,215,198</b>
<b>Net Surplus/(Subsidy)</b>	<b>969,653</b>	<b>538,022</b>	<b>(431,631)</b>	<b>19,370,570</b>	<b>20,887,805</b>	<b>1,517,235</b>



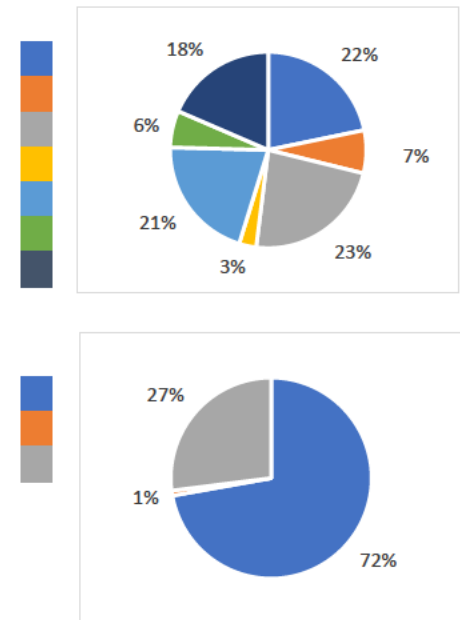
**Cleveland Metroparks  
Financial Performance  
3/31/2022  
Zoo**

	Actual Mar '21	Actual Mar '22	Fav (Unfav)	Actual YTD Mar '21	Actual YTD Mar '22	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	437,392	213,611	(223,781)	70,264	245,143	174,879
Guest Experience	40,246	25,485	(14,761)	45,790	38,862	(6,928)
Zoo Society	0	0	0	190,051	671,229	481,178
Souvenirs/Refreshments	8,433	23,993	15,560	93,298	212,101	118,803
Education	101,984	105,416	3,432	178,518	258,131	79,613
Rentals & Events	39,253	54,420	15,167	121,045	194,819	73,774
Consignment	0	153	153	0	742	742
Other	<u>(951)</u>	<u>(1,653)</u>	<u>(702)</u>	<u>10,460</u>	<u>(2,149)</u>	<u>(12,609)</u>
<b>Total Revenue</b>	<b>626,357</b>	<b>421,425</b>	<b>(204,932)</b>	<b>709,426</b>	<b>1,618,878</b>	<b>909,452</b>
<b>OpEx:</b>						
Salaries and Benefits	1,041,464	1,166,652	(125,188)	3,127,327	3,479,575	(352,248)
Contractual Services	5,664	6,672	(1,008)	14,405	19,268	(4,863)
Operations	<u>274,318</u>	<u>310,614</u>	<u>(36,296)</u>	<u>869,372</u>	<u>1,078,502</u>	<u>(209,130)</u>
<b>Total OpEx</b>	<b>1,321,446</b>	<b>1,483,938</b>	<b>(162,492)</b>	<b>4,011,104</b>	<b>4,577,345</b>	<b>(566,241)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(695,089)</b>	<b>(1,062,513)</b>	<b>(367,424)</b>	<b>(3,301,678)</b>	<b>(2,958,467)</b>	<b>343,211</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	21,103	21,861	(758)	143,018	318,401	(175,383)
Capital Equipment	2,506	12,420	(9,914)	6,066	47,124	(41,058)
Capital Animal Costs	<u>743</u>	<u>37</u>	<u>706</u>	<u>4,752</u>	<u>212</u>	<u>4,540</u>
<b>Total CapEx</b>	<b>24,352</b>	<b>34,318</b>	<b>(9,966)</b>	<b>153,836</b>	<b>365,737</b>	<b>(211,901)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(719,441)</b>	<b>(1,096,831)</b>	<b>(377,390)</b>	<b>(3,455,514)</b>	<b>(3,324,204)</b>	<b>131,310</b>
Restricted Revenue-Other	396,946	11,985	(384,961)	628,528	147,927	(480,601)
Restricted Revenue-Zipline	0	1,644	1,644	0	2,949	2,949
Restricted Expenses	<u>88,360</u>	<u>106,832</u>	<u>(18,472)</u>	<u>590,549</u>	<u>204,863</u>	<u>385,686</u>
<b>Restricted Surplus/(Subsidy)</b>	<b>308,586</b>	<b>(93,203)</b>	<b>(401,789)</b>	<b>37,979</b>	<b>(53,987)</b>	<b>(91,966)</b>



Cleveland Metroparks  
 Financial Performance  
 3/31/2022  
 Golf Summary

	Actual Mar '21	Actual Mar '22	Fav (Unfav)	Actual YTD Mar '21	Actual YTD Mar '22	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	182,797	76,743	(106,054)	193,697	94,859	(98,838)
Equipment Rentals	84,219	29,758	(54,461)	93,115	30,881	(62,234)
Food Service	42,396	43,563	1,167	52,414	100,902	48,488
Merchandise Sales	25,209	10,373	(14,836)	28,250	12,330	(15,920)
Pro Services	50,887	17,370	(33,517)	81,323	89,985	8,662
Driving Range	43,212	25,544	(17,668)	46,958	26,356	(20,602)
Other	<u>63,991</u>	<u>43,177</u>	<u>(20,814)</u>	<u>86,284</u>	<u>80,789</u>	<u>(5,495)</u>
<b>Total Revenue</b>	<b>492,711</b>	<b>246,528</b>	<b>(246,183)</b>	<b>582,041</b>	<b>436,102</b>	<b>(145,939)</b>
<b>OpEx:</b>						
Salaries and Benefits	274,208	247,545	26,663	729,668	824,997	(95,329)
Contractual Services	1,328	7,440	(6,112)	5,038	9,199	(4,161)
Operations	<u>175,407</u>	<u>185,764</u>	<u>(10,357)</u>	<u>279,247</u>	<u>308,390</u>	<u>(29,143)</u>
<b>Total OpEx</b>	<b>450,943</b>	<b>440,749</b>	<b>10,194</b>	<b>1,013,953</b>	<b>1,142,586</b>	<b>(128,633)</b>
<b>Op Surplus/(Subsidy)</b>	<b>41,768</b>	<b>(194,221)</b>	<b>(235,989)</b>	<b>(431,912)</b>	<b>(706,484)</b>	<b>(274,572)</b>
<b>CapEx:</b>						
Capital Labor	(31,108)	0	(31,108)	10,314	9,004	1,310
Construction Expenses	9,175	55,767	(46,592)	22,452	207,848	(185,396)
Capital Equipment	<u>0</u>	<u>73,955</u>	<u>(73,955)</u>	<u>10,844</u>	<u>118,265</u>	<u>(107,421)</u>
<b>Total CapEx</b>	<b>(21,933)</b>	<b>129,722</b>	<b>(151,655)</b>	<b>43,610</b>	<b>335,117</b>	<b>(291,507)</b>
<b>Net Surplus/(Subsidy)</b>	<b>63,701</b>	<b>(323,943)</b>	<b>(387,644)</b>	<b>(475,522)</b>	<b>(1,041,601)</b>	<b>(566,079)</b>

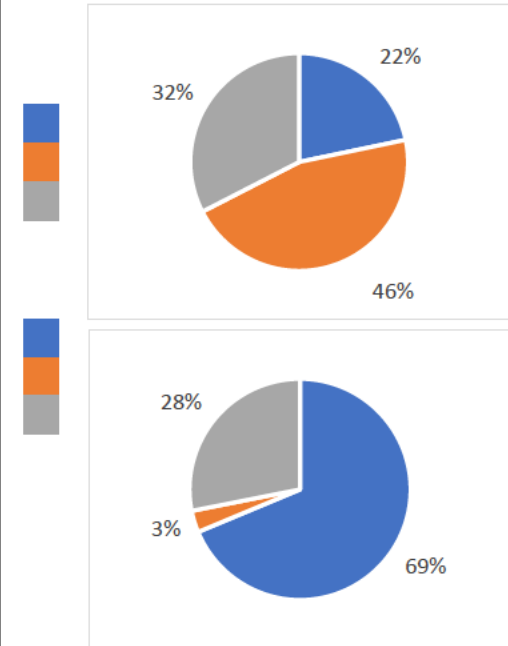


**Cleveland Metroparks  
Financial Performance  
3/31/2022  
Golf Detail**

	<b>Big Met (18)</b>		<b>Little Met (9)</b>		<b>Mastick Woods (9)</b>		<b>Manakiki (18)</b>		<b>Sleepy Hollow (18)</b>	
	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22
Operating Revenue	117,627	83,523	16,352	8,960	10,301	7,174	77,142	92,918	95,475	57,573
Operating Expenses	<u>163,625</u>	<u>190,486</u>	<u>38,918</u>	<u>33,442</u>	<u>23,615</u>	<u>10,346</u>	<u>166,509</u>	<u>194,841</u>	<u>197,461</u>	<u>252,215</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(45,998)</b>	<b>(106,963)</b>	<b>(22,566)</b>	<b>(24,482)</b>	<b>(13,314)</b>	<b>(3,172)</b>	<b>(89,367)</b>	<b>(101,923)</b>	<b>(101,986)</b>	<b>(194,642)</b>
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	77,606	0	3,688	0	0	0	78,572	1,541	1,567
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,873</u>	<u>0</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>77,606</b>	<b>0</b>	<b>3,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78,572</b>	<b>5,414</b>	<b>1,567</b>
<b>Net Surplus/(Subsidy)</b>	<b>(45,998)</b>	<b>(184,569)</b>	<b>(22,566)</b>	<b>(28,170)</b>	<b>(13,314)</b>	<b>(3,172)</b>	<b>(89,367)</b>	<b>(180,495)</b>	<b>(107,400)</b>	<b>(196,209)</b>
	<b>Shawnee Hills (27)</b>		<b>Washington Park (9)</b>		<b>Seneca (27)</b>		<b>Golf Admin</b>		<b>Total</b>	
	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22
Operating Revenue	64,502	35,354	74,512	61,534	117,095	86,884	9,035	2,183	582,041	436,103
Operating Expenses	<u>115,810</u>	<u>129,930</u>	<u>55,318</u>	<u>62,981</u>	<u>128,062</u>	<u>176,895</u>	<u>124,635</u>	<u>91,449</u>	<u>1,013,953</u>	<u>1,142,585</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(51,308)</b>	<b>(94,576)</b>	<b>19,194</b>	<b>(1,447)</b>	<b>(10,967)</b>	<b>(90,011)</b>	<b>(115,600)</b>	<b>(89,266)</b>	<b>(431,912)</b>	<b>(706,482)</b>
Capital Labor	0	0	0	7,669	0	1,334	10,314	0	10,314	9,003
Construction Expenses	7,232	0	0	0	0	46,415	13,679	0	22,452	207,848
Capital Equipment	<u>3,485</u>	<u>14,265</u>	<u>3,486</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>104,003</u>	<u>10,844</u>	<u>118,268</u>
<b>Total Capital Expenditures</b>	<b>10,717</b>	<b>14,265</b>	<b>3,486</b>	<b>7,669</b>	<b>0</b>	<b>47,749</b>	<b>23,993</b>	<b>104,003</b>	<b>43,610</b>	<b>335,119</b>
<b>Net Surplus/(Subsidy)</b>	<b>(62,025)</b>	<b>(108,841)</b>	<b>15,708</b>	<b>(9,116)</b>	<b>(10,967)</b>	<b>(137,760)</b>	<b>(139,593)</b>	<b>(193,269)</b>	<b>(475,522)</b>	<b>(1,041,601)</b>

Cleveland Metroparks  
 Financial Performance  
 3/31/2022  
 Enterprise Summary

	Actual Mar '21	Actual Mar '22	Fav (Unfav)	Actual YTD Mar '21	Actual YTD Mar '22	Fav (Unfav)
<b>Revenue:</b>						
Concessions	101,763	61,645	(40,118)	324,345	231,814	(92,531)
Dock Rentals	57,683	49,137	(8,546)	675,867	487,599	(188,268)
Other*	<u>41,141</u>	<u>63,019</u>	<u>21,878</u>	<u>217,698</u>	<u>347,085</u>	<u>129,387</u>
<b>Total Revenue</b>	<b>200,587</b>	<b>173,801</b>	<b>(26,786)</b>	<b>1,217,910</b>	<b>1,066,498</b>	<b>(151,412)</b>
<b>OpEx:</b>						
Salaries and Benefits	146,529	188,996	(42,467)	514,299	635,656	(121,357)
Contractual Services	3,426	4,556	(1,130)	16,592	29,367	(12,775)
Operations	<u>57,161</u>	<u>70,907</u>	<u>(13,746)</u>	<u>235,998</u>	<u>260,053</u>	<u>(24,055)</u>
<b>Total OpEx</b>	<b>207,116</b>	<b>264,459</b>	<b>(57,343)</b>	<b>766,889</b>	<b>925,076</b>	<b>(158,187)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(6,529)</b>	<b>(90,658)</b>	<b>(84,129)</b>	<b>451,021</b>	<b>141,422</b>	<b>(309,599)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	142	(142)
Construction Expenses	1,110	10,525	(9,415)	1,577	14,533	(12,956)
Capital Equipment	<u>0</u>	<u>9,269</u>	<u>(9,269)</u>	<u>0</u>	<u>10,845</u>	<u>(10,845)</u>
<b>Total CapEx</b>	<b>1,110</b>	<b>19,794</b>	<b>(18,684)</b>	<b>1,577</b>	<b>25,520</b>	<b>(23,943)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(7,639)</b>	<b>(110,452)</b>	<b>(102,813)</b>	<b>449,444</b>	<b>115,902</b>	<b>(333,542)</b>



\*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

APRIL 21, 2022

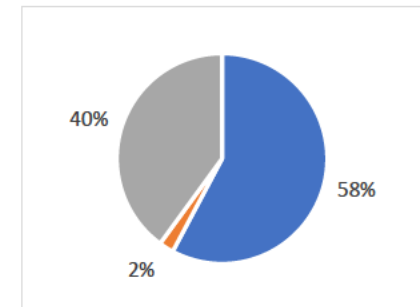
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Cleveland Metroparks  
 Financial Performance  
 3/31/2022  
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22		
Operating Revenue	364,090	220,082	0	0	514,545	416,510	0	0		
Operating Expenses	<u>386,279</u>	<u>461,259</u>	<u>17,306</u>	<u>5,012</u>	<u>21,546</u>	<u>17,820</u>	<u>4,515</u>	<u>969</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(22,189)</b>	<b>(241,177)</b>	<b>(17,306)</b>	<b>(5,012)</b>	<b>492,999</b>	<b>398,690</b>	<b>(4,515)</b>	<b>(969)</b>		
Capital Labor	0	142	0	0	0	0	0	0		
Construction Expenses	1,577	2,072	0	0	0	4,817	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,697</u>		
<b>Total Capital Expenditures</b>	<b>1,577</b>	<b>2,214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,817</b>	<b>0</b>	<b>7,697</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(23,766)</b>	<b>(243,391)</b>	<b>(17,306)</b>	<b>(5,012)</b>	<b>492,999</b>	<b>393,873</b>	<b>(4,515)</b>	<b>(8,666)</b>		
	<b>Wildwood</b>		<b>Euclid Beach</b>		<b>EmerNeck Marina</b>		<b>EmerNeck Restaurant</b>			
	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22		
Operating Revenue	12,780	10,440	0	0	156,528	114,947	19,470	36,370		
Operating Expenses	<u>1,644</u>	<u>2,904</u>	<u>711</u>	<u>502</u>	<u>9,453</u>	<u>12,634</u>	<u>12,477</u>	<u>15,753</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>11,136</b>	<b>7,536</b>	<b>(711)</b>	<b>(502)</b>	<b>147,075</b>	<b>102,313</b>	<b>6,993</b>	<b>20,617</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>11,136</b>	<b>7,536</b>	<b>(711)</b>	<b>(502)</b>	<b>147,075</b>	<b>102,313</b>	<b>6,993</b>	<b>20,617</b>		
	<b>Edgewater Pier</b>		<b>Wallace Lake</b>		<b>Hinckley Lake</b>		<b>Huntington</b>			
	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22		
Operating Revenue	0	0	0	0	0	0	0	0		
Operating Expenses	<u>101</u>	<u>315</u>	<u>290</u>	<u>310</u>	<u>340</u>	<u>278</u>	<u>2,260</u>	<u>1,983</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(101)</b>	<b>(315)</b>	<b>(290)</b>	<b>(310)</b>	<b>(340)</b>	<b>(278)</b>	<b>(2,260)</b>	<b>(1,983)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(101)</b>	<b>(315)</b>	<b>(290)</b>	<b>(310)</b>	<b>(340)</b>	<b>(278)</b>	<b>(2,260)</b>	<b>(1,983)</b>		
	<b>Chalet</b>		<b>Ledge Lake</b>		<b>Parking</b>		<b>Enterprise Admin</b>		<b>Total</b>	
	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22	YTD Mar '21	YTD Mar '22
Operating Revenue	123,911	180,613	3,276	9,845	23,310	77,693	0	0	1,217,910	1,066,498
Operating Expenses	<u>108,008</u>	<u>119,780</u>	<u>954</u>	<u>2,916</u>	<u>2,604</u>	<u>4,665</u>	<u>198,399</u>	<u>277,974</u>	<u>766,889</u>	<u>925,076</u>
<b>Operating Surplus/(Subsidy)</b>	<b>15,903</b>	<b>60,833</b>	<b>2,322</b>	<b>6,929</b>	<b>20,706</b>	<b>73,028</b>	<b>(198,399)</b>	<b>(277,974)</b>	<b>451,021</b>	<b>141,422</b>
Capital Labor	0	0	0	0	0	0	0	0	0	142
Construction Expenses	0	0	0	0	0	0	0	7,643	1,577	14,533
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,148</u>	<u>0</u>	<u>10,845</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,791</b>	<b>1,577</b>	<b>25,520</b>
<b>Net Surplus/(Subsidy)</b>	<b>15,903</b>	<b>60,833</b>	<b>2,322</b>	<b>6,929</b>	<b>20,706</b>	<b>73,028</b>	<b>(198,399)</b>	<b>(288,765)</b>	<b>449,444</b>	<b>115,902</b>

Cleveland Metroparks  
 Financial Performance  
 3/31/2022  
 Nature Shops and Kiosks

	Actual Mar '21	Actual Mar '22	Fav (Unfav)	Actual YTD Mar '21	Actual YTD Mar '22	Fav (Unfav)
<b>Retail Revenue</b>	10,413	18,637	8,224	25,229	43,301	18,072
<b>OpEx:</b>						
Salaries and Benefits	11,942	14,857	(2,915)	36,380	52,721	(16,341)
Contractual Services	388	687	(299)	1,537	2,061	(524)
Operations	<u>7,576</u>	<u>11,124</u>	<u>(3,548)</u>	<u>23,114</u>	<u>36,454</u>	<u>(13,340)</u>
<b>Total OpEx</b>	19,906	26,668	(6,762)	61,031	91,236	(30,205)
<b>Op Surplus/(Subsidy)</b>	(9,493)	(8,031)	1,462	(35,802)	(47,935)	(12,133)
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>4,365</u>	<u>(4,365)</u>	<u>0</u>	<u>4,365</u>	<u>(4,365)</u>
<b>Total CapEx</b>	0	4,365	(4,365)	0	4,365	(4,365)
<b>Net Surplus/(Subsidy)</b>	(9,493)	(12,396)	(2,903)	(35,802)	(52,300)	(16,498)



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED MARCH 2022**

**ACCOUNTS RECEIVABLE**

Current	Past Due				Total
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	
\$177,343	\$156,812	\$4,066	\$17,574	\$5,006	\$360,801

**INVESTMENTS**

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
03/01/22	Fifth Third Securities	Money Market (A)	30	0.02%	03/31/22	\$0	\$3,295
03/01/22	STAR Ohio	State pool (B)	30	0.28%	03/31/22	\$12,987	\$55,104,989

*(A) Federated Government Money Market Account.*

*Investment balance ranged from \$3,295 to \$3,295 in March 2022*

*(B) State Treasurer's Asset Reserve (STAR Ohio).*

*Investment balance ranged from \$55,092,001 to \$55,104,989 in March 2022*

Source: Gary Butzback, Interim Chief Finance Officer  
04/06/22

**CLEVELAND METROPARKS  
Appropriation Summary - 2022**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 4/21/2022	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 59,806,913	\$ -	\$ 59,806,913	\$ 105,318	\$ 23,000 <b>A</b>	\$ 59,935,231
52	Employee Fringe Benefits	19,059,340	397,108	19,456,448	28,110	653,577 <b>B</b>	20,138,135
53	Contractual Services	15,366,699	5,491,290	20,857,989	184,931	(609,000) <b>C</b>	20,433,920
54	Office Operations	25,134,495	3,531,243	28,665,738	145,431	140,155 <b>D</b>	28,951,324
	Operating Subtotal	119,367,447	9,419,641	128,787,088	463,790	207,732	129,458,610
<b>CAPITAL</b>							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	25,598,296	7,601,218	33,199,514	13,948,022	717,864 <b>E</b>	47,865,400
574	Capital Equipment	3,656,575	1,435,810	5,092,385	6,997	221,799 <b>F</b>	5,321,181
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	2,078,500	39,800	2,118,300	-	-	2,118,300
	Capital Subtotal	32,208,371	9,076,828	41,285,199	13,955,019	939,663	56,179,881
<b>TOTALS</b>							
Grand totals		\$ 151,575,818	\$ 18,496,469	\$ 170,072,287	\$ 14,418,809	\$ 1,147,395	\$ 185,638,491

Appropriations 2022 - Legend - Amendment #4

OPERATING

**51 SALARIES**

- \$ 3,500 Transfer of restricted appropriations from Plant Material to Seasonal Salaries in accordance with grant  
Net budget effect is zero
  
- \$ 10,500 Increase in restricted fund appropriations for Seasonal Salaries in accordance with grant  
Appropriation increase will be covered by existing restricted funds
  
- \$ 9,000 Increase in restricted fund appropriations for Seasonal Salaries in accordance with grant  
Appropriation increase will be covered by new restricted funds

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**A** \$ 23,000 Total increase (decrease) to Salaries

**52 FRINGE BENEFITS**

- \$ 2,177 Increase in restricted fund appropriations for PERS & Medicare in accordance with grant  
Appropriation increase will be covered by existing restricted funds
  
- \$ 1,400 Increase in restricted fund appropriations for PERS & Medicare in accordance with grant  
Appropriation increase will be covered by new restricted funds
  
- \$ 650,000 Transfer of appropriations from Insurance/Bond Premiums to Workers Compensation to properly classify the expenditure  
Net budget effect is zero

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**B** \$ 653,577 Total increase (decrease) to Fringe Benefits

**53 CONTRACTUAL SERVICES**

- \$ 33,000 Transfer of appropriations from Capital Construction Expenses to Misc. Contractual Services for engineering fees  
Net budget effect is zero
  
- \$ 3,000 Increase in restricted appropriations for Veterinary Care for Mounted Unit  
Appropriation increase will be covered by existing restricted funds
  
- \$ 5,000 Increase in restricted appropriations for Misc. Contractual Services for CT scanner repairs  
Appropriation increase will be covered by new restricted funds
  
- \$ (650,000) Transfer of appropriations from Insurance/Bond Premiums to Workers Compensation to properly classify the expenditure  
Net budget effect is zero

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**C** \$ (609,000) Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**

- \$ 1,733 Increase in restricted appropriations for Tools & Minor Equipment  
Appropriation increase will be covered by new grant funds
  
- \$ (6,518) Transfer of appropriations from Property Maintenance Supplies to Capital Equipment for canopy at Wolf area  
Net budget effect is zero
  
- \$ (3,500) Transfer of restricted appropriations from Plant Material to Seasonal Salaries in accordance with grant  
Net budget effect is zero
  
- \$ 50,000 Increase in restricted fund appropriations for Program Supplies & Plant Material in accordance with grant  
Appropriation increase will be covered by new restricted funds
  
- \$ 4,813 Transfer of restricted appropriations from Capital Construction Expenses to Cell Phones & Fleet Maintenance for patrol car equipment  
Net budget effect is zero
  
- \$ 14,566 Increase in restricted appropriations for Plant Material  
Appropriation increase will be covered by existing restricted funds
  
- \$ 2,646 Increase in restricted appropriations for Plant Material  
Appropriation increase will be covered by existing restricted funds
  
- \$ (3,004) Transfer of restricted appropriations from Property Maintenance Supplies to Capital Construction Expenses for playground costs  
Net budget effect is zero
  
- \$ 23,800 Increase in restricted appropriations for Program Supplies, Training, Stable Supplies & Uniforms for Mounted Unit  
Appropriation increase will be covered by existing restricted funds

Appropriations 2022 - Legend - Amendment #4

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\$	15,000	Increase in restricted appropriations for Property Maintenance Supplies for CT scanner repairs Appropriation increase will be covered by new restricted funds
\$	(5,281)	Transfer of appropriations from Minor Computer Equipment to Misc. Capital Equipment for vinyl cutter Net budget effect is zero
\$	9,500	Increase in restricted appropriations for Enterprise Expenses & Training for adaptive training and programs Appropriation increase will be covered by new restricted funds from CCBDD
\$	(10,000)	Transfer of appropriations from Minor Computer Equipment to Technology Equipment for computer replacement price increases Net budget effect is zero
\$	6,100	Increase in restricted appropriations for Grounds Management Supplies Appropriation increase will be covered by existing restricted funds
\$	15,300	Increase in restricted appropriations for Enterprise Expenses to replace old/broken push carts at Golf locations Appropriation increase will be covered by existing restricted funds
\$	25,000	Increase in restricted appropriations for Enterprise Expenses to replace range mats at Golf locations Appropriation increase will be covered by existing restricted funds

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<b>D</b>	\$	<u>140,155</u>	Total increase (decrease) to Office Operations
	\$	<u><b>207,732</b></u>	<b>TOTAL INCREASE (DECREASE) TO OPERATIONS</b>

Appropriations 2022 - Legend - Amendment #4

**CAPITAL**

**572 CAPITAL CONSTRUCTION EXPENSES**

- \$ 650,000 Increase in restricted fund appropriations for Capital Project Expenses for Pump Track phases 2 - 4  
 Appropriation will be covered by existing restricted funds
  
- \$ (4,813) Transfer of restricted appropriations from Capital Construction Expenses to Cell Phones & Fleet Maintenance for patrol car equipment  
 Net budget effect is zero
  
- \$ (33,000) Transfer of appropriations from Capital Construction Expenses to Misc. Contractual Services for engineering fees  
 Net budget effect is zero
  
- \$ 3,004 Transfer of restricted appropriations from Property Maintenance Supplies to Capital Construction Expenses for playground costs  
 Net budget effect is zero
  
- \$ 65,000 Increase in restricted fund appropriations for Capital Project Expenses for trail improvements  
 Appropriation will be covered by existing restricted funds
  
- \$ 37,673 Increase in restricted fund appropriations for Capital Project Expenses for Edgewater Play Space  
 Appropriation will be covered by existing restricted funds

**E** \$ 717,864 Total increase (decrease) to Capital Construction Expenses

**574 CAPITAL EQUIPMENT**

- \$ 6,518 Transfer of appropriations from Property Maintenance Supplies to Capital Equipment for canopy at Wolf area  
 Net budget effect is zero
  
- \$ 5,281 Transfer of appropriations from Minor Computer Equipment to Misc. Capital Equipment for vinyl cutter  
 Net budget effect is zero
  
- \$ 100,000 Increase in appropriation for Vehicles, Technology Equipment & Misc. Capital Equipment for Police equipment upgrades  
 Appropriation increase will be covered by general funds not previously appropriated
  
- \$ 10,000 Transfer of appropriations from Minor Computer Equipment to Technology Equipment for computer replacement price increases  
 Net budget effect is zero
  
- \$ 100,000 Increase in appropriation for Technology Equipment to manage supply chain challenges in computer replacements  
 Appropriation increase will be covered by general funds not previously appropriated

**F** \$ 221,799 Total increase (decrease) to Capital Equipment

**\$ 939,663 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 1,147,395 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

**RESOLUTION/ORDINANCE AUTHORIZING PARTICIPATION  
IN ODOT COOPERATIVE PURCHASING PROGRAM**

*Meeting Date: April 21, 2022*

**WHEREAS**, Cleveland Metroparks (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid (018-23) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and
- d. The Political Subdivision’s electronic order of 3,700 tons for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 29, 2022 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well

as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

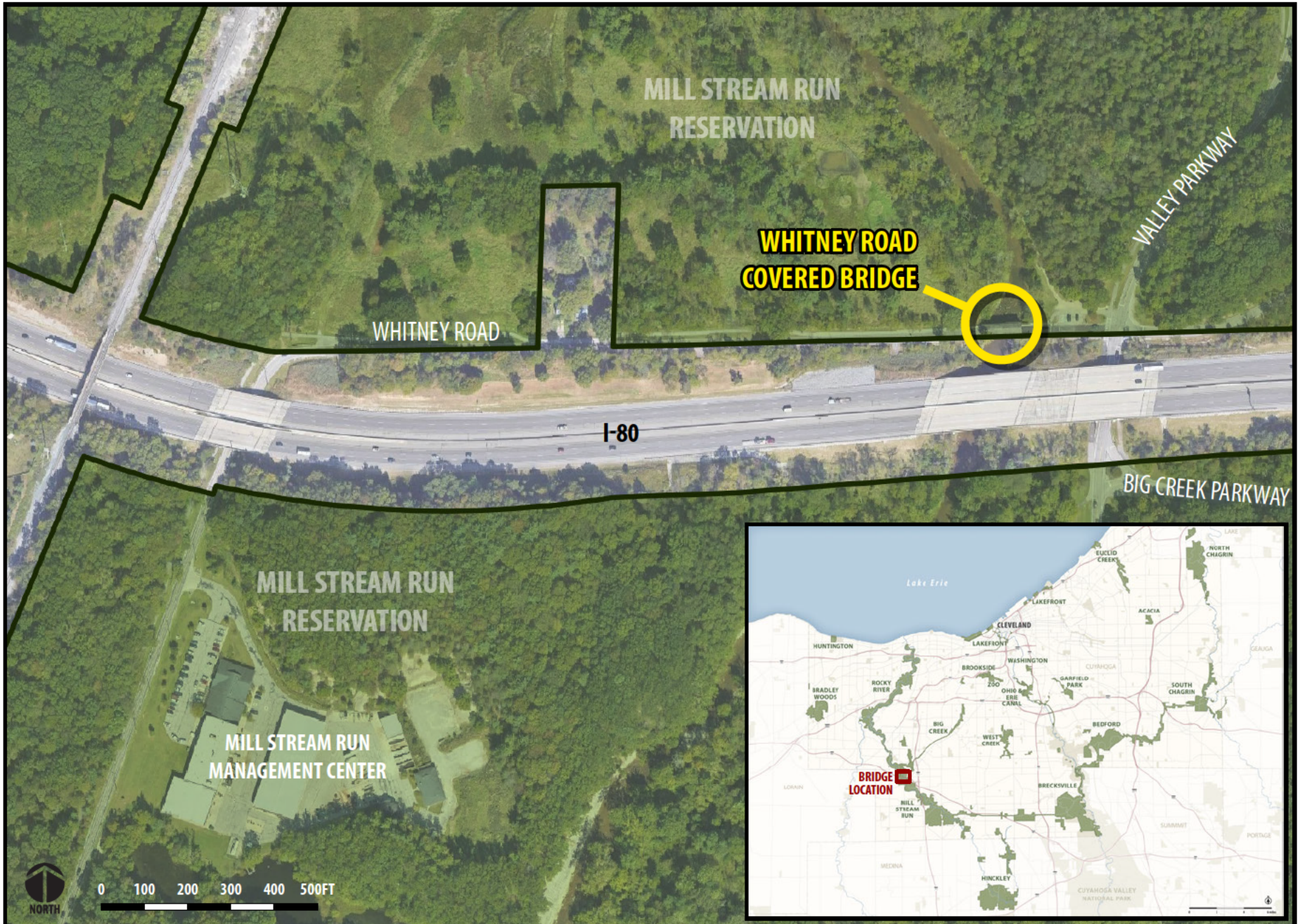
**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Brian M. Zimmerman, Chief Executive Officer

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Debra K. Berry, President  
Board of Park Commissioners

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Dan T. Moore, Vice President  
Board of Park Commissioners

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Bruce G. Rinker, Vice President  
Board of Park Commissioners



# WHITNEY ROAD COVERED BRIDGE

MILL STREAM RUN RESERVATION

APRIL 2022



***The Walter H. Drane Company***  
**Summary of Model Changes 2022**  
**Cleveland Metropolitan Park District Regulations**

**Administrative Code**

101.03 Rules of Construction. (Clarifies legal holidays.)

**Traffic Code**

331.181 Report of Vehicle Failing to Yield Right of Way to Public Safety Vehicle. (Amends definition of “license plate” in subsection (d).)

335.02 Permitting Operation Without Valid License; One License Permitted. (Amends regulations to include temporary instruction permit and identification card.)

335.021 Ohio Driver’s License Required for In State Residents. (Amends regulations to include temporary instruction permit and identification card.)

335.09 Display of License Plates or Validation Stickers; Registration. (Amends requirements for display of license plates and temporary motor vehicle license registration.)

371.12 Operation of Personal Delivery Device on Sidewalks and Crosswalks. (Amends definition of “personal delivery device” in subsection (a).)

**General Offenses Code**

513.15 Sale of Dextromethorphan. (Adds regulations for the sale or distribution of products containing dextromethorphan.)

529.01 Liquor Control Definitions. (Amends definition of “wine” to include cider, with exceptions.)

537.17 Hazing Prohibited. (Adds regulations defining and prohibiting hazing.)

545.03 Property Exceptions as Felony Offense. (Amends section to include temporary motor vehicle license registration.)

545.09 Passing Bad Checks. (Revises regulations to comply with ORC 2913.11.)

A RESOLUTION TO APPROVE, ADOPT AND ENACT REVISED RULES AND REGULATIONS OF THE CLEVELAND METROPOLITAN PARK DISTRICT; AND AUTHORIZING THE REQUIRED PUBLICATION.

WHEREAS, there is a need to update and modify the Codified Rules and Regulations of the Cleveland Metropolitan Park District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

Section 1. The rules and regulations of the Cleveland Metropolitan Park District which will be published are hereby revised and approved. One copy of the Codified Rules and Regulations shall be certified as correct by the President of this Board and the Chief Executive Officer of the Cleveland Metropolitan Park District, attached to this resolution as a part hereof, and filed with the permanent resolutions of this Board. All provisions of the Codified Rules and Regulations continue in full force and effect, including such revisions, commencing on and after 12:01 a.m. Eastern Standard Time on May 21, 2022.

Section 2. The Chief Executive Officer of this Board is hereby authorized and directed, in the manner and as provided in Section 731.23, Ohio Revised Code, to cause to be published in the manner required by that Section the revised provisions contained in the Codified Rules and Regulations and to give notice of the approval, adoption and enactment of the changes to the Codified Rules and Regulations except that such publication shall be made in The Cleveland *Plain Dealer* and the *Medina Gazette*.

Section 3. This Board finds and determines that all formal actions of the Board concerning and relating to the adoption of the changes to regulations were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. This resolution shall be effective immediately upon its adoption by this Board, provided that the Codified Rules and Regulations revised by this resolution shall become and be effective from and after 12:01 a.m. Eastern Standard Time on May 21, 2022.

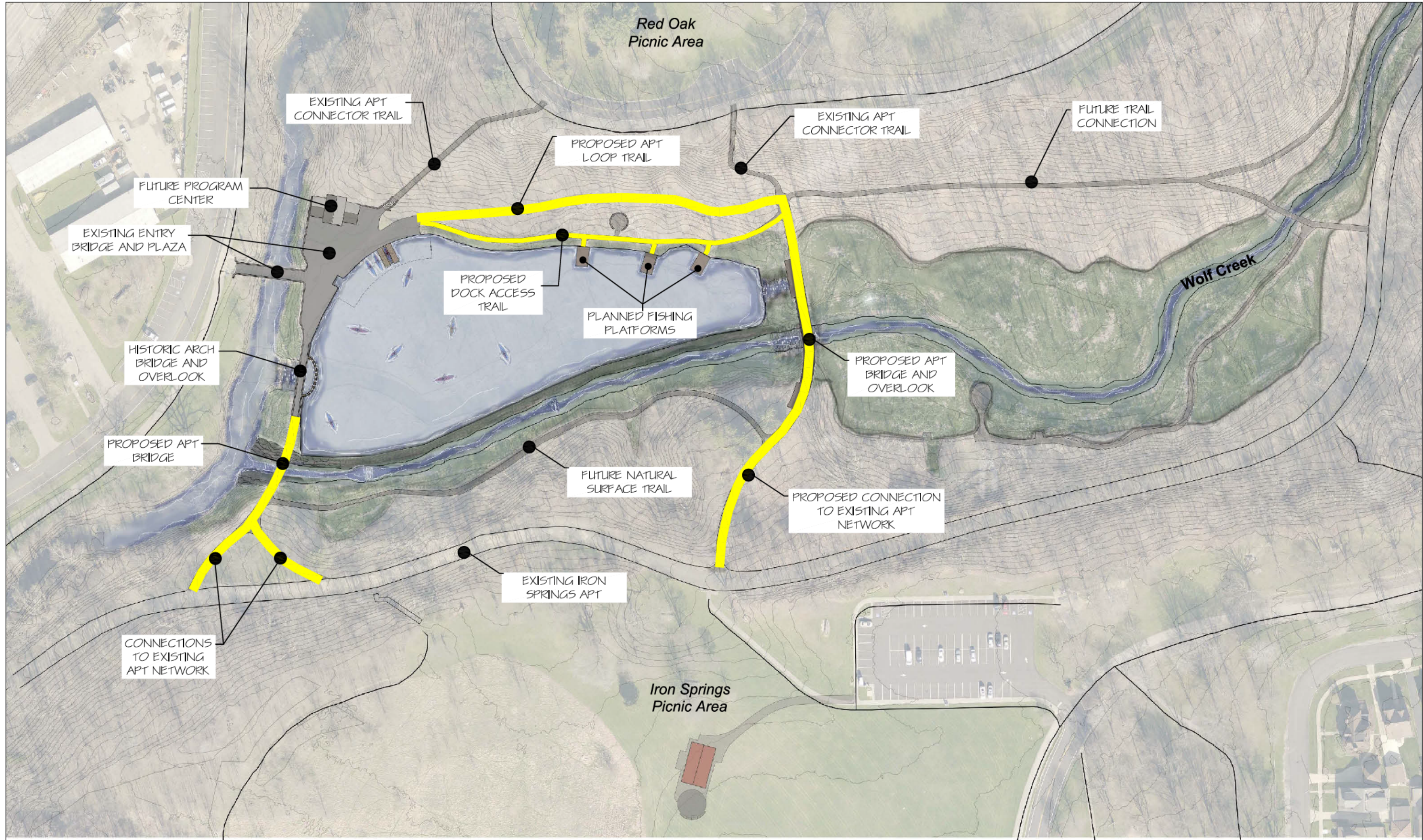
I hereby certify the forgoing to be a true and correct copy of the Resolution which was duly adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District of Cleveland, Cuyahoga County, Ohio, on the 21<sup>st</sup> day of April, 2022.

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Date



**Resolution of Authorization  
Recreational Trails Program Application  
Garfield Pond Loop Trail**

**April 21, 2022**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Recreational Trails Program, and

WHEREAS, Cleveland Metroparks plans to construct the Garfield Pond Loop Trail in the City of Garfield Heights in Garfield Park Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Recreational Trails Program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

\_\_\_\_\_  
Debra K. Berry, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21<sup>st</sup> day of April 2022, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**RESOLUTION NO. 22-04-046**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Interim Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Wire Transfer** dated March 11, 2022 in the amount of \$2,531.57

**Printed Checks** dated March 11, 2022 in the amount of \$381,914.14

**Direct Disbursement** dated March 18, 2022 in the amount of \$9,405.03

**Wire Transfer** dated March 18, 2022 in the amount of \$529,192.62

**Printed Checks** dated March 18, 2022 in the amount of \$546,055.42

**Printed Checks** dated March 25, 2022 in the amount of \$420,340.20

**Wire Transfer** dated April 1, 2022 in the amount of \$532,831.79

**Printed Checks** dated April 1, 2022 in the amount of \$1,503,494.04

**Printed Checks** dated April 8, 2022 in the amount of \$655,489.14

**Net Payroll** dated February 13, 2022 to February 26, 2022 in the amount of \$1,265,020.35

**Withholding Taxes** in the amount of \$311,216.18

**Net Payroll** dated February 27, 2022 to March 12, 2022 in the amount of \$1,212,802.85

**Withholding Taxes** in the amount of \$284,172.06

**Bank Fees/ADP Fees** in the amount of \$38,090.96

**Cigna Payments** in the amount of \$552,810.91

**ACH Debits (First Energy; Sales Tax)** in the amount of \$102,891.24

**JP Morgan Mastercard/Mastercard Travel Card** dated March 6, 2022 to March 31, 2022 in the amount of \$458,269.47

**Total amount:** \$8,806,527.97

PASSED: April 21, 2022

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:** That the Board of Park Commissioners approves **Resolution No. 22-04-046** listed above.

**RESOLUTION NO. 22-04-047**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Interim Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**JP Morgan Mastercard-Arborwear** dated March 6, 2022 to March 31, 2022 in the amount \$305.10

**Total amount:** \$305.10

PASSED: April 21, 2022

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 22-04-047** listed above.