

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**DECEMBER 3, 2015**

The Board of Park Commissioners met on this date, Thursday, December 3, 2015 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 15-12-182:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of November 12, 2015, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Leshner's comments can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

**ACTION ITEMS.**

- (a) ***Chief Executive Officer's Retiring Guests:***  
(*Originating Source: Brian M. Zimmerman, Chief Executive Officer*)

**William A. Lamb, Technician**

William (Bill) Lamb has served Cleveland Metroparks for 36 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician and Technician. He has used his knowledge and skills to maintain and enhance parkways, bridle trails, ball fields, all-purpose trails, and facilities at reservations throughout the Park District. Bill has utilized his mechanical abilities to maintain and repair fleet vehicles, prepare new vehicles for service, maintain off-road equipment, and direct seasonal staff with repairs and rehabilitation for district equipment. He was instrumental in performing inspections and assuring the Park District was in compliance with Department of Transportation and Federal Highway Administration standards. Bill also acted as a Commercial Driver License (CDL) instructor for the Park District, prepared vehicles for auction, served as the point person with implementation of the district-wide E-Check program, and served as a crew leader as he provided work direction to other staff. Bill has been a valued asset to the Park District and the products of his labor have been appreciated and will not be forgotten.

**Robert C. McManamon, Senior Ranger**

Robert (Bob) McManamon has served Cleveland Metroparks for more than 33 years, utilizing his knowledge, skills and abilities as a Dispatcher, Ranger, and Senior Ranger. Bob was assigned to protect and preserve lands and facilities, ensure visitor safety, and deter violators of park rules and laws of the State of Ohio. He has provided superior service and law enforcement to the community through proactive, innovative and unbiased practices. During his career, Bob served as a member of the Bike Patrol Unit and Dive Team, and assisted the detective bureau by participating in numerous community outreach events. Bob's professionalism and dedication has been an asset to the Ranger Department as evidenced by his letters of commendation and awards, namely the Lifesaving Award. His commitment and hard work have been appreciated by members of the Ranger Department and will not be forgotten.

**Mark S. Sanderhoff, Grounds Maintenance**

Mark Sanderhoff has served Cleveland Metroparks for 30 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee. Mark has used his knowledge, skills and abilities to maintain and enhance parkways, bridle trails, ball fields, all-purpose trails, and facilities. He used his knowledge and skills to provide preventive and rehabilitation maintenance for equipment, and assisted with improvements and initiatives such as rehabilitation and interior renovations at Rocky River Nature Center. Mark assisted the ranger department with full outfitting of all newly acquired fleet vehicles and installed many one of a kind specialty items in these units. He served as a mechanic's helper for department vehicles to include welding, brakes, and clutches. Mark's dedication has been a valued asset to the Park District and the products of his labor have been appreciated and will not be forgotten.

**ACTION ITEMS (cont.)**

**No. 15-12-183:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to recognize William A. Lamb, Robert C. McManamon and Mark S. Sanderhoff for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **80753** to **80755**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(b) *Disbursement of Zoo Conservation Funds 2015***  
*(Originating Sources: Christopher W. Kuhar, Zoo Director/Kristen E. Lukas, Director of Conservation and Science)*

**Background**

Cleveland Metroparks Zoo's commitment to connecting people to wildlife includes enabling our guests to take action to positively impact wildlife. To this end, the Zoo maintains a number of donation opportunities for our guests and partners. Funds generated at the Zoo for wildlife conservation support are held in restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds are as follows:

- **Quarters for Conservation Fund #5712**
- **Event Networks Conservation Fund #5740**
- **Zoo R.A.I.N. Fund #5710**
- **Zoo Sea Turtles Fund #5711**
- **AAZK Donations #5707**
- **Cans for Conservation Fund #5736**

The Zoo proposes to disburse the following conservation funds in December 2015:

**Quarters for Conservation Fund (#5712)**

The Quarters for Conservation (Q4C) program was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Twenty-five cents from each ticketed admission is earmarked for support of wildlife conservation. Each ticketed visitor participates in the program by depositing a token they receive at the ticket counter at a kiosk inside the Zoo entrance to support one of three wildlife conservation projects. There is also an opportunity to make an additional donation.

**ACTION ITEMS (cont.)**

At Cleveland Metroparks Zoo, three conservation focus areas are selected at the beginning of each year based on current conservation priorities. The priority areas selected for 2015 were gorillas, lions and giraffe. Based on the proportion of tokens deposited the funds are divided appropriately between the three projects.

In 2015, Aramark, Inc. offered to place donation boxes at select concession locations. Funds generated from these donation boxes were deposited in the Zoo's Quarters for Conservation (#5712) restricted account during the calendar year for support of those conservation projects.

**Gorillas**

Cleveland Metroparks Zoo proposes to contribute **\$14,685** to the Dian Fossey Gorilla Fund International (DFGFI) to protect Eastern gorillas in Africa, including mountain gorillas and Eastern lowland gorillas. These funds will be used for training and equipment for local researchers and wildlife officers and to fund conservation education programs in local schools around gorilla habitat areas. DFGFI is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world.

Cleveland Metroparks Zoo proposes to contribute **\$10,000** to the North Carolina Zoo to support our Bwindi Apes Conservation Education Partnership (BACEP), which was formed in 2014 to address the need for improving conservation education in the local communities surrounding Bwindi Impenetrable National Park in Uganda, home to half the world's remaining population of mountain gorillas. BACEP is a collaboration among the Max Planck Institute for Evolutionary Anthropology (MPI-EVAN), the North Carolina Zoo, UNITE for the Environment, and Cleveland Metroparks Zoo.

**Lions**

Cleveland Metroparks Zoo proposes to contribute **\$29,923** to the Oxford University Ruaha Carnivore Project in Tanzania. These funds will be used to study and monitor lions and other large carnivores in the region and help address human-lion conflict. This successful program is a prestigious National Geographic "Big Cats Initiative" partner and was recognized for its excellence last year when lead scientist Amy Dickman was a finalist for the Tusk Award awards presented by the Duke of Cambridge in London.

**Giraffe**

Cleveland Metroparks Zoo proposes to contribute **\$30,065** to the Giraffe Conservation Foundation. These funds will be used to study and help protect endangered Rothschild's giraffe in Uganda. GCF is the only organization in the world focused solely on giraffe conservation and works closely with African and international government and non-government organizations to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management.

The total proposed distribution from restricted fund #5712 (Quarters for Conservation Fund) is \$84,673.

**ACTION ITEMS (cont.)****Event Networks Conservation Fund (#5740)**

The Event Networks Conservation Fund was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Conservation revenue is generated at the gift shop in three ways.

1. An amount equivalent to 1% of annual sales in the gift shop is allocated to the Event Networks Conservation Fund. A number of conservation focus areas/projects are selected late in the year for the coming year based on current conservation priorities.
2. Buyers are invited to “round up” their purchase to the next dollar and donate that amount to the Zoos conservation efforts. A number of conservation focus areas/projects are selected late in the year for the coming year based on current conservation priorities.
3. A predetermined % of proceeds generated from the sale of specific items in the shop is allocated to the Event Networks Conservation Fund. These sales are tracked to ensure that support will be disbursed to the appropriate field conservation partner/projects associated with each item. Examples include Giraffe Conservation Booklets (Giraffe Conservation Foundation), Slow loris plush toys (Little Fireface Project) and Wildlife Conservation Kits (partner/project receiving funds is determined by animal highlighted in the kit – orangutan, tiger, etc.).

**Turtle Conservation**

In 2015 Cleveland Metroparks Zoo proposes to contribute **\$3,000** to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

**Addressing Illegal Wildlife Trade**

Cleveland Metroparks Zoo proposes to contribute **\$4,000** to TRAFFIC International. TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC’s mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issue and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

**Rhino Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to the International Rhino Foundation (IRF). The IRF was launched 25 years ago in response to the rhino poaching crisis in Africa. In collaboration with other conservation organizations the IRF works to conserve the world’s five rhino species with programs in Africa, Indonesia and India. The Zoo supports IRF’s “Operation Stop Poaching Now” that supports high-priority anti-poaching projects in southern Africa and efforts to reduce demand for rhino horn in Asia.

**ACTION ITEMS (cont.)****Tiger Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Tiger Conservation Campaign (TCC). The TCC is a collaborative effort of more than 30 organizations that promotes and supports collaborative efforts to conserve three of the six subspecies of tigers (Sumatran, Malayan, Amur) through targeted support of the Wildlife Conservation Society tiger conservation program. Our support is targeted to the protection of wild Amur tigers in the Russian Far East, including anti-poaching efforts, tiger population and ecology studies and human-tiger conflict mitigation.

**Elephant Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to the African Wildlife Foundation (AWF)'s "Say No" campaign. In collaboration with WildAid, Save the Elephants and CHANGE this public awareness campaign is aimed at stopping the demand for illegal wildlife products, specifically ivory and rhino horn, in Asia, one of the biggest markets for illegal wildlife products. The AWF "Say No" Campaign targets major ivory and rhino horn consuming nations, including China, Hong Kong, Vietnam and Thailand.

**Ape Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the AZA Ape TAG Conservation Initiative (ATCI). The ATCI represents a collective effort by zoos to help conserve wild populations of apes. Launched in early 2010, the primary goals are to increase the amount and duration of zoo support for ape conservation, as well as the number of zoos contributing to the in situ conservation of apes, and provide multi-year support for high priority ape populations and sites. Funds are generated by contributions from supporting zoos and equally distributed among projects selected for support. The Zoo is a founding member of the ATCI.

**Human Wildlife Conflict Mitigation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Human Wildlife Conflict Collaboration (HWCC). The HWCC is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict across disciplines, sites, institutions and policy areas. The HWCC aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis and development of best practices and an active and engaged community of practice.

**Snow Leopard Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$1,000** to the Snow Leopard Trust (SLT). The SLT is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the "Natural Partnerships Program" which brings the global Zoo community and the Snow Leopard Trust together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia and Pakistan.

**ACTION ITEMS (cont.)****Tree Kangaroo Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$1,000** to the Tree Kangaroo Conservation Project (TKCP). For over a decade the TKCP has been working with local landowners in Papua New Guinea to create and manage the country's first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making and providing communities with real and tangible conservation benefits.

**Amphibian Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$1,000** to the Amphibian Ark (AArk). The AArk is a joint effort of the World Association of Zoos and Aquariums (WAZA), the IUCN SSC Conservation Breeding Specialist Group (CBSG), and the Amphibian Specialist Group (ASG). AArk works to ensure the survival and diversity of amphibian species focusing on those that cannot currently be safe-guarded in their natural environments. AArk partners evaluate the conservation needs for amphibian species and regions; develop and implement amphibian conservation training programs for individuals and institutions; and promote awareness and action on behalf of amphibian conservation.

**Strategic Wildlife Conservation Support**

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to the Conservation Breeding Specialist Group (CBSG). The CBSG is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CBSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

**Madagascar Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Madagascar Fauna and Flora Group (MFG). The MFG is an international non-government organization that brings together zoos, aquariums, botanical gardens and related institutions for the united purpose of conserving Madagascar's biodiversity. In operation since 1988, the MFG includes zoo professionals, field biologists, Malagasy government officials and regional and local people to promote the conservation of Madagascar. The MFG is a holistic and integrated program that works to conserve Madagascar's unique biodiversity through research, environmental education, capacity-building and conservation action.

The total proposed distribution from restricted fund #5740 (Event Network Conservation Fund) is \$37,000.

**ACTION ITEMS (cont.)****Zoo R.A.I.N. Fund (#5710) and Zoo Sea Turtles Fund (#5711)**

In November 1992, the Cleveland Metroparks Board approved the conservation visitor donation program at the RainForest and Primate, Cat and Aquatics buildings to provide an opportunity for individuals to contribute to rainforest and aquatic education and preservation. On June 29, 2000, by way of Resolution No. 00-06-181 the Board approved the distribution of the RainForest and Primate, Cat and Aquatics donations for 2000 and beyond for education/conservation organizations deemed appropriate by the Zoo Director, provided that such distributions shall be reported to the board as informational items in regular board meetings prior to said distributions.

**In-situ Conservation Education**

Cleveland Metroparks Zoo proposes to contribute **\$1,680** from restricted fund #5710 to the Amazon Center for Environmental Education and Research (ACEER Foundation). The mission of the ACEER Foundation is to promote conservation of the Amazon by fostering awareness, understanding, action, and transformation. For more than 20 years the ACEER has been initiating environmental education programs, supporting basic and applied research, and protecting unique tracts of land. Educational activities include environmental education programs in the Peruvian Amazon targeted at developing environmental awareness and sustainable use of natural resources while enhancing cross-cultural understanding and learning through a series of interactive experiences.

Cleveland Metroparks Zoo proposes to contribute **\$376** from restricted fund #5710 to the Civil Association for Conservation of the Peruvian Amazon Environment (CONAPAC). CONAPAC is a non-government organization formed in 1990 whose goal is the conservation of the Peruvian Amazon primary rainforest through local education and tools for sustainable living. Education efforts focus on sustainability, environmental health, social and economic stability, and cultural heritage. Programs include educating children about the importance of their rainforest ecosystems, educating adults about the natural resources of the rainforest, long-term sustainable methods and models for utilizing these resources and their role in the ecosystem and rainforest preservation.

Cleveland Metroparks Zoo proposes to contribute **\$840** from restricted fund #5710 to the Wildlife Conservation Society's Mbeli Bai Project. Since 1995 the Mbeli Bai Project has been monitoring the wildlife visiting Mbeli Bai to help ensure the long-term protection of gorillas and other forest mammals in the Nouabalé-Ndoki National Park through applied research, capacity building, local community outreach, and sustainable livelihoods. The Mbeli Bai Project includes an environmental education project called "Club Ebobo" which uses interactive strategies to teach local children about the region's flora and fauna and ecosystems and promotes appreciation and pride in their local biodiversity.

The total proposed distribution from restricted fund #5710 (Zoo R.A.I.N. Fund) is \$2,896.

**ACTION ITEMS (cont.)**

Cleveland Metroparks Zoo proposes to contribute **\$679** from restricted fund #5711 to the Wider Caribbean Sea Turtle Conservation Network (WIDECAST). WIDECAST programs in Venezuela (managed under CICTMAR since 1999) focus research and conservation efforts at the two most important nesting areas for endangered sea turtles in Venezuela. The project monitors and protects more than 500 nests each year, creates awareness, and links sea turtle conservation to better livelihoods for coastal people. The field work on the beaches significantly reduces egg poaching and promotes local environmental awareness in the communities who participate in the project. Conservation activities and materials are also provided to local communities, reaching thousands of people, including children, fishermen and local authorities.

The total proposed distribution from restricted fund #5711 (Zoo Sea Turtles Fund) is \$679.

**AAZK Donations (#5707)**

Zoo partner organization the American Association of Zoo Keepers (AAZK) oversees funds generated by a coin well located in the Primate, Cat and Aquatics building. These funds are held in restricted fund #5707.

**Regional Conservation**

In 2015 Cleveland Metroparks Zoo proposes to contribute **\$ 1,735** to the Lake Erie Allegheny Partnership for Biodiversity (LEAP), through the Cleveland Museum of Natural History.

LEAP is a consortium of 46 conservation organizations operating within a geographic boundary encompasses the glaciated lands and waters of northeastern Ohio, northwestern Pennsylvania, and western New York. This region contains diverse habitats and rare ecosystems found within an extensive network of public and private lands. Member organizations of LEAP include government agencies, universities, research centers and conservation organizations. The goal is to work collaboratively to enhance the biodiversity of regional habitats and ecosystems through identifying, protecting and restoring ecosystems and habitats.

Cleveland Metroparks Zoo proposes to contribute **\$1,735** to the Western Cuyahoga Audubon Society (WCAS). The WCAS is the western Cuyahoga County Audubon chapter. The chapter works with Cleveland Metroparks and conducts bird walks, educational outreach, bird identification workshops and participates in the Audubon Annual Christmas Bird Count and Audubon Spring Bird Census. WCSA also participates in regional habitat restoration and enhancement projects and bird monitoring in the Doan Brook and Rocky River Important Bird Areas.

The total proposed disbursement from restricted fund #5707 (AAZK Donations) is \$3,470.

**ACTION ITEMS (cont.)****Cans for Conservation Fund (#5736)**

The Cans for Conservation Fund was conceived in the spirit of conservation and sustainability. Funds are generated from aluminum can recycling at the Zoo and grants are awarded for the support of habitat and/or wildlife conservation projects regionally or internationally. Programs are selected based on their alignment with the Zoo's conservation mission, philosophy and goals and awarded through the Zoo's Resource Management Committee.

**Tiger Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$2,505** to the Tiger Conservation Campaign (TCC). The TCC is a collaborative effort of more than 30 organizations that promotes and supports collaborative efforts to conserve three of the six subspecies of tigers (Sumatran, Malayan, Amur) through targeted support of the Wildlife Conservation Society tiger conservation program. Our support is targeted to the protection of wild Amur tigers in the Russian Far East, including targeted anti-poaching efforts, tiger population and ecology studies and human-tiger conflict mitigation.

Cleveland Metroparks Zoo proposes to contribute to **\$3,000** to Education for Nature – Vietnam (ENV). ENV's tiger program is working with law enforcement, decision-makers, and the public to stop the illegal trade of tigers and prevent further development of commercial tiger farming in Vietnam. Activities include facilitating public reporting of tiger crimes through ENV's Wildlife Crime Hotline, strengthening legislation and policy, carrying out public awareness campaigns to reduce consumer demand, and working with law enforcement agencies to follow-up on reported crimes and gather intelligence on the key traders and criminal wildlife smuggling networks in Vietnam.

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to WildAid. WildAid's tiger program works to address illegal tiger trade and reduce demand for tiger parts in targeted markets in Asia, particularly in China. WildAid works with government, business, media partners, and celebrities to encourage attitudinal and behavioral change to target demand reduction. WildAid also leads an International Tiger Coalition of 42 environmental, zoological, and animal protection groups, calling for a permanent ban on the trade in tiger parts and products.

The total proposed disbursement from restricted fund #5736 (Cans for Conservation) is \$8,505.

**No. 15-12-184:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the disbursement of \$137,223.00 contributed funds for conservation programming to the following organizations:

**ACTION ITEMS (cont.)**

Dian Fossey Gorilla Fund International	\$14,685
BACEP	\$10,000
Ruaha Carnivore Project	\$29,923
Giraffe Conservation Foundation	\$30,065
Turtle Survival Alliance	\$3,000
TRAFFIC	\$4,000
International Rhino Foundation	\$2,000
Tiger Conservation Campaign	\$5,000
African Wildlife Foundation	\$2,000
Ape TAG Conservation Initiative	\$5,000
Human Wildlife Conflict Collaboration	\$5,000
Snow Leopard Trust	\$1,000
Tree Kangaroo Conservation Project	\$1,000
Amphibian Ark	\$1,000
Conservation Biology Specialist Group	\$3,000
Madagascar Fauna Group	\$5,000
ACEER	\$1,680
CONAPAC	\$376
Mbeli Bai Project	\$840
WideCast	\$679
Lake Erie Allegheny Partnership	\$1,735
Western Cuyahoga Audobon Society	\$1,735
Tiger Conservation Campaign	\$2,505
Education for Nature – Vietnam	\$3,000
WildAid	\$3,000

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) ***Award of RFP #6114: Euclid Creek Restoration – Acacia Reservation - Design Builder***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Chris Cheraso, Landscape Architect)*

**Background:**

On July 29, 2015 Cleveland Metroparks issued an RFQ for design-build teams to submit qualifications for the design and restoration of the Euclid Creek and subject tributaries within Acacia Reservation. The objective of the grant funded project is to restore approximately 1,450 l.f. of streambed and 14+ acres of wetland habitat. The proposed improvements are concentrated on three (3) concentrated areas of stream restoration and a large network of radial wetland “fingers” connected the restored stream(s) to restored habitats. Additionally, a general goal of the project is to reconnect the streambeds with neighboring floodplains. Cleveland Metroparks staff is acting as the criteria architect on the project.

**ACTION ITEMS (cont.)**

- The Euclid Creek Restoration Project consists of four (4) funding sources including:
- \$ 1,838,980 – Water Resources Restoration Sponsor Program (WRRSP) OEPA Grant
  - \$ 200,000 – Section 319 – OEPA Grant
  - \$ 150,000 – USFWS Grant
  - \$ 66,250 – Cleveland Metroparks / Conservation Fund
  - \$ 2,255,230 – TOTAL

The RFQ yielded 4 responding design-build teams. The team’s statements of qualifications were reviewed by a review panel of Cleveland Metroparks staff, including Sean McDermott, Terry Robison, John Reinier, Jim Rodstrom and Chris Cheraso.

Additionally, serving in advisory roles were project partners Paul Kovalcic, Stormwater Project Specialist with the Northeast Ohio Regional Sewer District and Claire Posius, Euclid Creek Watershed Coordinator. Following an interview

Cleveland Metroparks	
Euclid Creek Restoration - Acacia Reservation	
RFQ# 6114	
Design Build Firm	Short List
Apex / Stephen Hovanscek & Associates	
Biohabitats, Inc. / Meadville Land Services	x
Haynes Construction, Inc. / NTH	x
RiverReach Construction / GPD	x

process, the review panel determined a short list of three teams and requested proposals from each. Following receipt of the proposal each short listed team was then interviewed a second time. Following the interviews the proposals from each short listed design-build team were then ranked by the review panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 80% and price at 20%. Below is a listing of the three short listed teams, and their correlating “best value” score.

**RFP# 6114-b Results:**

Ranking	Design-Build Team	Price (sum)	(1) Price Component	(2) Qualifications Component	(1)+(2) Best Value Score
1	Biohabitats, Inc. / Meadville Land Services	\$672,209	20	70.4	90.4
2	RiverReach Construction / GPD	\$912,091	12.9	70.4	83.3
3	Haynes Construction, Inc. / NTH	\$877,611	13.9	64.8	78.7

The price reflected in the above table includes the preconstruction services fee, the due diligence and design fees, the preconstruction expenses, estimated general conditions costs (based on percentage of construction cost), construction stage design fees (based on percentage of construction cost), and the design-builder fee (based on percentage of construction cost). Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price, at which time, inclusive of construction costs, the general conditions costs, construction stage design fees, and the design-builder fee will be finalized. Upon the negotiation of a contract with the recommended design-build firm, Biohabitats, Inc., the preconstruction services fee, due diligence and design fee, and preconstruction expenses will be established at \$358,755.

**ACTION ITEMS (cont.)****RFP Analysis:**

Staff recommends the design-build contract be negotiated and awarded to **Biohabitats, Inc.**, (“Biohabitats”) of Baltimore, Maryland. Biohabitats, who has a local office in Cleveland, has been in business since 1982 and has nationwide design-build experience on stream and wetland restoration projects and in Northeast Ohio. In addition to providing master planning, natural resource assessment and ecological restoration design services to numerous park systems, Biohabitats also prepared the Ecological Restoration Master Plan for Acacia Reservation in 2014. Meadville Land Services, Inc., Biohabitats’ contractor has been a project partner on numerous design-build endeavors and has the project experience to deliver a first-class final product.

Due to Biohabitats experience with similar and complimentary projects, their unique and innovative approach to the project, and their competitive price associated with their services, staff has determined that the Biohabitats team is the “best value” when ranked against the other short listed design-build teams. Notwithstanding, the RiverReach and Mark Haynes teams also submitted thorough proposals.

**No. 15-12-185:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Biohabitats, Inc.**, being ranked as the “best value” for RFP# 6114-B, Euclid Creek Restoration, Acacia Reservation, inclusive of \$358,755 for preconstruction services fee, the due diligence and design fees, the preconstruction expenses. In the event that a GMP contract cannot be negotiated with the design-builder, a contract would then be negotiated, per Ohio Revised Code, with the next ranked design-builder, who the Board, in its discretion, has reflected in the minutes as being the next ranked design-builder. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:**

**No. 15-12-186:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following bid awards:

- (a) **Bid #6143:** Upper Edgewater Pavilion Improvements – Lakefront Reservation (see page **80745**); and
- (b) **Ohio Co-Op #6150:** Three 2016 ½ Ton GMC Sierras and One ¾ Ton Ford F-250 Pickup Truck (3 replacements, 1 new addition) (see page **80746**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS (cont.):****AWARD OF BID #6143 – UPPER EDGEWATER PAVILION IMPROVEMENTS – LAKEFRONT RESERVATION**

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Bob Burichin, Project Manager/Jesse Schook, Architect)*

**Background:**

The Upper Edgewater Pavilion Improvements consist of renovations and upgrades to the historic pavilion located in upper Edgewater Park in the Lakefront Reservation. The bulk of the improvements include bathroom renovations, exterior maintenance, painting, staining and new lighting. The bathrooms will be fully reconstructed and reconfigured to become ADA accessible and provide additional fixtures.

On November 24, 2015 the following bids were received for Bid #6143 – Upper Edgewater Pavilion Improvements:

<b><u>Bid 6143</u></b>	
<b>Upper Edgewater Pavilion Improvements Lakefront Reservation</b>	
<b><u>Bidder Name</u></b>	<b><u>Base Bid</u></b>
JADCO Construction Services, Inc.	\$230,000
Millstone Management	\$247,450
	<i>Engineer's Estimate - \$225,000</i>

**Bid Analysis:**

Staff has performed a review of the bid results and subsequently reviewed the scope of work and project schedule with JADCO Construction Services, Inc., the low bidder. Staff is confident JADCO Construction Services, Inc. (JADCO), will complete the project in a professional and timely manner. Although this is the first project JADCO has performed for Cleveland Metroparks, they have performed projects for the City of Akron, City of Cuyahoga Falls, and The Medical Center Company.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **JADCO Construction Services, Inc.** as the lowest and best bidder for **Bid #6143 – Upper Edgewater Pavilion Improvements**, Lakefront Reservation for the lump sum base bid of \$230,000. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/ or surety. Form of the contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 15-12-186 on Page 80744)**



**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 12/03/15)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Monthly fees for 100MB of bandwidth per Information Technology Services.	OARNET	\$12,600.00	(2)
Additional fixtures and bulbs found necessary during lamping of main ballroom and stairwell at Manakiki Golf Course Clubhouse.	House of Lights, Inc.	\$12,135.00	(7)
	...Additional	<u>1,246.76</u> \$13,381.76	
Painting and staining at Acacia maintenance building, Whipp's Ledges Shelter, Red Wing Cabin, South Chagrin Shelterhouse. This modification adds the Aukerman Pavilion and Kiosk.	Thomarios	\$30,400.00	(7)
	...Additional	<u>10,200.00</u> \$40,600.00	
Flat roof replacement at Acacia maintenance, North Chagrin's Squire's Castle 1 <sup>st</sup> and 2 <sup>nd</sup> tier. This addition replaces flat roof at Rocky River Marina.	Southwest Companies, Inc.	\$23,645.00	(7)
	...Additional	<u>\$ 4,925.00</u> \$28,570.00	
Provision and planting of trees for Park District restoration projects.	Aaron Landscaping, Inc.	\$21,800.00	(7)
"eBee Ag" mini drone with auto-pilot and all peripheral software.	Earl Dudley, Inc.	\$25,490.00	(7)
The Patient Protection and Affordable Care Act (PPACA) transitional reinsurance fee for 2015.	Centers for Medicare and Medicaid Services.	\$42,752.16	(3)

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
New hire assessments, interviews, psychological testing and feedback sessions for Human Resources. Last seen by the Board on September 9, 2015. Shown here to include additional Ranger candidate interviews.	P R A D C O	\$21,360.00	(5)
	.....Additional	<u>\$ 4,020.00</u>	
		\$25,380.00	
Parking lot repairs at East 55 <sup>th</sup> and Gordon Park including labor, material and machinery and replacement of 13 fixtures.	R&K Electric, LTD.	\$15,139.63	(2)
Aerial infrared deer survey for December 2015 through February 2016 at \$2.50 per acre (12,334 total acres through Bradley Woods, Brecksville, South Chagrin and West Creek Reservations).	Davis Aviation	\$30,835.00	(3)
“Photo- Op” equipment including cameras, timing system, scanners, weatherproofing and 6 months of WEB hosting at The Chalet toboggan chutes.	Photoguys Imaging	\$41,200.00	(7)

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) “SOLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS (12/03/15)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order No.</u>
<u>Asphalt Improvements/Garfield</u> Original Contract Amount = \$539,663.16  <u>Revised Contract Amount:</u> Change order #1 Added \$9,687.50 for a revised total of \$549,350.66.	Remove and replace 186 lineal feet of sandstone curb along Garfield Park Blvd.	Shelly Company	No. 1

**CHIEF EXECUTIVE OFFICER'S REPORT.****INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Kadie Anderson, Zoo Conservation Medicine Resident**

Kadie Anderson is a Conservation Medicine Resident at Cleveland Metroparks Zoo, a position that she has held since July 2014. This position is a three-year, grant funded position through the Cleveland Zoological Society. Kadie recently completed a two-year internship in zoological medicine at Point Defiance Zoo & Aquarium (PDZA). This internship was mentored by three veterinarians with diverse clinical backgrounds that allowed her to gain a well-rounded clinical experience. She was given the opportunity to gain valuable insight into non-clinical aspects of zoo operation and management. As the first intern to complete the program, Kadie provided feedback for structuring and building the program, and helped to develop a training program for visiting veterinary students. At the completion of her internship, she was hired by PDZA in a part-time relief capacity. Kadie holds a Doctor of Veterinary Medicine from Oregon State University, and a Bachelor of Science, Animal Science and Zoology, from the University of Wyoming.

**Mark J. Warman, Education Specialist – Watershed Stewardship Center**

Although Mark Warman joined the staff of Cleveland Metroparks as an Education Specialist at the Watershed Stewardship Center in October of 2014, he certainly was no stranger. He actually began his career at the Watershed Stewardship Center in 2013 as a seasonal Naturalist. Mark graduated from Baldwin Wallace University with a dual degree in Biology and Sustainability. Prior to graduation, he secured a full-time job managing multiple conservation, restoration, and education projects for the Cuyahoga River Remedial Action Plan, a river improvement non-profit in Cleveland. While there he participated in field trainings such as QEHI, ORAM, and water chemistry assessments. Through this experience, Mark was able to relate to the general public by demonstrating more effectively the relationship between people and the environment. Mark is also a substitute teacher at Padua Franciscan High School in Parma, Ohio.

- b. ***2015 Community Trail Planning Updates – Trails Leadership Network, Eastside***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Kelly Coffman, Senior Strategic Park Planner, Sara Byrnes Maier, Senior Strategic Park Planner and invited guests)

Cleveland Metroparks is pursuing bike and pedestrian connections to neighborhoods and collaborating on regional trails throughout Cleveland and Cuyahoga County in keeping with our Strategic Plan. Several efforts occurred in 2015 in conjunction with our partners. Presentations will highlight the Greater Cleveland Trails Leadership Network (TLN) and the results of two initiatives funded through NOACA's Transportation for Livable Communities Initiative (TLCI) grant program.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****The Greater Cleveland Trails Leadership Network (TLN)**

The Greater Cleveland Trails Leadership Network (TLN) is a collaboration to facilitate communication, keep focus and drive the regional trail effort raising the visibility, prioritization, funding methods, and implementation of relevant actions in order to complete the recreation, transportation-choice network. This initiative is also in keeping with the goals of the Vibrant NEO 2040 plan, which calls for increasing transportation choice throughout the region, specifically creating a system of interconnected greenways and trails.

Sara Byrnes Maier was in attendance and provided the Board with a detailed presentation related to this initiative.

**Eastside Greenway TLCI** - *Glenn Coyne, FAICP, Executive Director, Cuyahoga County Planning Commission and Greg Peckham, Managing Director, LAND Studio*

The Eastside Greenway seeks to connect the east side of Cleveland with 18 Greater Cleveland municipalities through a unified trail network that will link neighborhoods to employment centers, transit and existing green spaces.

Glenn Coyne was in attendance and provided the Board with a detailed presentation.

**Lakefront Greenway and Downtown Connector Study TLCI** - *Bobbi Reichtell, Executive Director, Campus District, Inc. and Michael Fleming, Executive Director, St. Clair Superior Development Corporation*

The Lakefront Greenway and Downtown Connector Study TLCI calls for strengthening connections between East Side neighborhoods and the lakefront, and establishing a park-like greenway corridor along the lakefront.

Bobbi Reichtell and Michael Fleming were both in attendance to report on this initiative.

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **80744** through **80746**; \$10,000 to \$50,000 purchased items/services report, pages **80747** through **80748**; and construction change orders, page **80749**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 15-12-181:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **80756** to **80821**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 17, 2015, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**EXECUTIVE SESSION.**

**No. 15-12-187:** At 9:44 a.m., upon motion by Vice President Rinker, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing a Personnel (Employment) Matter and the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 15-12-188:** There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 10:26 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

Attest:

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Secretary.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
WILLIAM A. LAMB**

**WHEREAS,** *William A. Lamb has served Cleveland Metroparks for 36 years; and,*

**WHEREAS,** *William A. Lamb has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, and Technician; and,*

**WHEREAS,** *William A. Lamb has used his knowledge and skills to maintain and enhance parkways, bridle trails, ball fields, all-purpose trails, and facilities at reservations throughout the Park District; and,*

**WHEREAS,** *William A. Lamb has utilized his mechanical abilities to maintain and repair fleet vehicles, prepare new vehicles for service, maintain off-road equipment, and direct seasonal staff with repairs and rehabilitation for district equipment; and,*

**WHEREAS,** *William A. Lamb has was instrumental in performing inspections and assuring the Park District was in compliance with Department of Transportation and Federal Highway Administration standards; and,*

**WHEREAS,** *William A. Lamb has attended continuous learning opportunities which allowed him to utilize the skills acquired to provide preventive maintenance to heavy duty equipment and vehicles, and assist with fleet operating plans; and,*

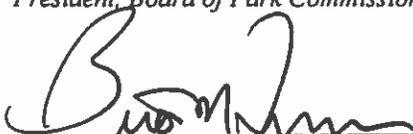
**WHEREAS,** *William A. Lamb demonstrated a spirit of cooperation when he acted as a Commercial Driver License (CDL) instructor for the Park District, prepared vehicles for auction, served as the point person with implementation of the district-wide E-Check program completing the required project four months prior to the scheduled deadline, and when he served as a crew leader and provided work direction to other staff; and,*

**WHEREAS,** *William A. Lamb's dedication has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to William A. Lamb for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
ROBERT C. MCMANAMON**

**WHEREAS**, *Robert C. McManamon has served Cleveland Metroparks for more than 33 years; and,*

**WHEREAS**, *Robert C. McManamon has devoted these years of service utilizing his knowledge, skills and abilities as a Dispatcher, Ranger, and Senior Ranger; and,*

**WHEREAS**, *Robert C. McManamon was assigned to protect and preserve lands and facilities, ensure visitor safety, and deter violators of park rules and laws of the State of Ohio; and,*

**WHEREAS**, *Robert C. McManamon has provided superior service and law enforcement to the community through proactive, innovative and unbiased practices; and,*

**WHEREAS**, *Robert C. McManamon has made valuable contributions during his career which include serving as a member of the Bike Patrol Unit and Dive Team; and,*

**WHEREAS**, *Robert C. McManamon has attended numerous training opportunities and utilized his skills to provide significant support to the Ranger department; and,*

**WHEREAS**, *Robert C. McManamon demonstrated a spirit of cooperation when he assisted the detective bureau and when he participated in numerous community outreach events; and,*

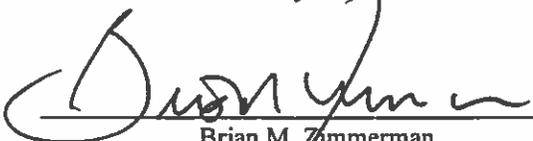
**WHEREAS**, *Robert C. McManamon has served the Greater Cleveland Community and surrounding law enforcement agencies by participating in law enforcement and public safety efforts throughout Cleveland Metroparks and the surrounding communities; and,*

**WHEREAS**, *Robert C. McManamon's professionalism and dedication has been an asset to the Ranger Department as evidenced by his letters of commendation and awards, namely the Lifesaving Award. Robert C. McManamon's commitment and hard work have been appreciated by members of the Ranger Department and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED**, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Robert C. McManamon for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
MARK S. SANDERHOFF**

**WHEREAS,** *Mark S. Sanderhoff has served Cleveland Metroparks for 30 years; and,*

**WHEREAS,** *Mark S. Sanderhoff has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee; and,*

**WHEREAS,** *Mark S. Sanderhoff has used his knowledge and skills to maintain and enhance parkways, bridle trails, ball fields, all-purpose trails, and facilities; and,*

**WHEREAS,** *Mark S. Sanderhoff has utilized his mechanical abilities to provide preventive and rehabilitation maintenance for equipment; and,*

**WHEREAS,** *Mark S. Sanderhoff has assisted with improvements and initiatives such as rehabilitation and interior renovations at Rocky River Nature Center; and,*

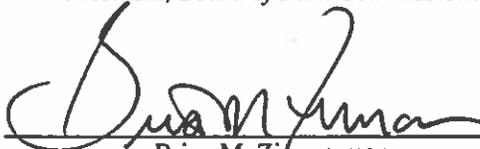
**WHEREAS,** *Mark S. Sanderhoff has demonstrated a spirit of cooperation when he assisted the ranger department with full outfitting of all newly acquired fleet vehicles and installed many one of a kind specialty items in these units, and when he served as a mechanic's helper for department vehicles to include welding, brakes, and clutches; and,*

**WHEREAS,** *Mark S. Sanderhoff's dedication has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Mark S. Sanderhoff for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION NO. 15-12-181**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated November 10, 2015 in the amount of \$201,902.44; and **Checks** dated November 17, 2015 in the amount of \$33,651.20; and **Checks** dated November 20, 2015 in the amount of \$472,592.67; and **Checks** dated December 3, 2015 in the amount of \$2,315,163.73; and **Net Payroll** dated September 20, 2015 to October 3, 2015 in the amount of \$1,132,997.65; and **Withholding Taxes** in the amount of \$278,789.83; and **Net Payroll** dated October 4, 2015 to October 17, 2015 in the amount of \$1,131,447.30; and **Withholding Taxes** in the amount of \$283,042.05; and **Bank Fees/ADP Fees** in the amount of \$32,127.48; and **ACH Debits (FirstEnergy; Sales Tax)** in the amount of \$147,285.32; and **"Then and Now Certificates"** including **Visa Purchasing Card** purchases dated November 1, 2015 to November 21, 2015 in the amount of \$238,425.05; and **Visa Travel Card** purchases dated November 1, 2015 to November 21, 2015 in the amount of \$20,490.42; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase, be approved.

PASSED: December 3, 2015

Attest: \_\_\_\_\_

President of the Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**VOUCHER SUMMARY**

	No. of Vendors		Average Vendor Amount		Average Purchase Amount		Code	<b><u>CODE LEGEND</u></b>
	No. of Vendors	No. of Purchases	Amount	Amount	Amount	Amount		
Bid Items	30	175	\$ 1,151,186.79	\$ 38,372.89	\$ 6,578.21		C	
Board Authorized Payments	28	93	\$ 654,685.55	\$ 23,381.63	\$ 7,039.63		A	
Director Approved Payments	52	123	\$ 363,798.26	\$ 6,996.12	\$ 2,957.71		D	
Telephone-Written Quote Items	21	30	\$ 54,202.75	\$ 2,581.08	\$ 1,806.76		P	
Telephone Quote Items	40	47	\$ 70,786.16	\$ 1,769.65	\$ 1,506.09		T	
Utilities	27	230	\$ 227,183.12	\$ 8,414.19	\$ 987.75		U	
Health Insurance	0	0	\$ -	\$ 00.00	\$ 00.00		H	
Other Exempt Items	54	57	\$ 476,410.35	\$ 8,822.41	\$ 8,358.08		E	
Non-Bid Items less than \$1,000	57	89	\$ 18,514.52	\$ 324.82	\$ 208.03		N	
Purchases Obtained w/o Cert.	2	3	\$ 6,542.54	\$ 3,271.27	\$ 2,180.85		S	
	<b>311</b>	<b>847</b>	<b>\$ 3,023,310.04</b>	<b>\$ 9,721.25</b>	<b>\$ 3,569.43</b>			

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

**RECOMMENDED ACTION:**

That The Board of Park Commissioners approves **Resolution No. 15-12-181** listed above.