



Overnights Group Leader Guide:

Scout Nights

Program Dates and Rates

Cost: \$42 per person

The Scout Night Overnight can accommodate groups of up to 90 campers during the winter, spring and early fall. The program is available most weekends September through May. The minimum group size is 15 people¹ with at least one adult registered per group.

The program is a fun and educational night at the Zoo. During the course of the evening, campers will learn complete activities towards the completion of the badge associated with that evening's topic (Boy Scouts Veterinarian Medicine, Cub Scout Wolf and Bear Adventures, Brownies and Daisies Eco Learner and Outdoor Adventurer. Blue cards and a Merit Badge Counselor to sign them are both provided by Cleveland Metroparks Zoo

Only some nights are designated as Scout Nights. If your scout group does not need or want to do badge work during your overnight, you are welcome to sign up for our Tiger Tracks overnight program any other weekend. For more information on this program go to futureforwildlife.org/learn.

¹Groups with less than 15 people can call 216.635.3391 to schedule by phone on dates with existing registered groups.

Goals and Objectives

We want your group to have a great time while learning about animals. The Scout Night Overnight program at Cleveland Metroparks Zoo supports the organizational mission to create compelling experiences that connect people with wildlife and inspire personal responsibility for conserving the natural world. All Conservation Education programs are designed to help foster respect for, connections with, and appreciation of wildlife and coexisting human cultures.

Scout Night Program Guidelines

- ◆ The program hours are 7:00 PM – 10:00 AM.
- ◆ **Registered groups share sleeping accommodations.** We reserve the right to reassign sleeping locations as necessary. We cannot guarantee that shared sleeping spaces will be gender specific, but will do our best. The first registered group of a sleeping location determines the gender of that space (all male, all female, or a mixture of both) for that evening based on information collected during the registration process. The registration system does not prevent subsequent groups of different genders from booking. Groups who register subsequently and whose gender is different from the first registered group, will be contacted and may need to move sleeping locations or select another overnight evening. If you are the first registered group and the gender composition of your group changes, please call 216.635.3391 immediately to discuss your options.
- ◆ Thin camping mats are provided. Participants may bring their own mats or air mattresses. Whatever is brought must sleep the number of people it is intended for (i.e., if it is a double air mattress, two people must sleep on it) as space is limited.
- ◆ Restrooms are within walking distance, but there are no showers.
- ◆ Group demographics
 - Participants must be at least six years old to participate.
 - Chaperones must be a minimum of 18 years old, and must participate in the entire program.
 - There must be at least one adult chaperone present for every group. One adult will be admitted free for each set of 10 children (which is the minimum recommended chaperone-to-child ratio) that are part of each unique registration.
- ◆ All participants must follow all Zoo rules and the instructions of Zoo Staff members, including but not limited to the following:
 - Waiver packets must be filled out and signed on all pages. **All participants (children and adults) are required to have a separate form.**
 - No coolers, drink items, or food items are permitted. **Snacks for medical reasons are allowed. Reusable water bottles may be brought to the program.**
 - **Campers should eat dinner before arriving at the Zoo.** If a participant has special dietary needs, please indicate this on your Roster Form next to the participant's name.
 - No smoking is allowed and drinking of alcoholic beverages is not permitted.
 - There are limited outlets available for charging of personal devices so please limit your device usage during the program.
 - In case of emergency, campers can be reached through the Cleveland Metroparks Police Department at 440.331.5530 or you can try the Overnight Program phone at 216.780.1377

Arrival/Departure Procedures

The program hours are 7:00 PM – 10:00 AM.

- ◆ We prefer that your entire group be present for the entirety of the program. However, if a member of your group needs to arrive late or leave before the program is finished, you must call 216.635.3391 prior to your program to notify us. We ask that you also include this information on your roster form.
- ◆ You will be parking in the **Lion Lot**. To begin the program you will carry your gear to the entrance of the Reinberger Education Center, which is up the sidewalk to the left of the Main Zoo Entrance.
- ◆ If you **arrive after 6:45**, please call the Overnight Program phone at 216.780.1377 and someone will return to the Reinberger Education Center to meet you.
- ◆ If a participant becomes ill during any part of the program, we will assist them in making arrangements to get home. Please make sure that all children have their waiver forms filled out with emergency contact phone numbers of someone who can be reached during their stay at the Zoo.

If a child is being picked up from the Zoo when the program is completed at 10:00 AM the child and chaperone will be escorted to the main gate to await the arrival of the child's parent. It may take some extra time to reach the main gate from where the program is completed.

Program Checklist

Upon Registration

Non-refundable deposit must be paid

A 25% non-refundable deposit of your total fee is required to secure your space for the evening. This deposit will be credited to your final payment. We reserve the right to re-assign your sleeping area as needed or reschedule your overnight if we have fewer than 15 campers registered for the evening.

Eight (8) days before your program

Final count of participants and payment due

You have until this time to make changes to your group's size. You may reduce your headcount but **you may only increase if there are remaining spaces available** as verified by the Education Registration Office. After this date you will be liable to pay for all reserved spaces.

Please Note: The Group Leader must provide a single payment to Cleveland Metroparks Zoo for the final payment of the Overnight program. If a group contains individuals who want to pay separately, the collection of those payments are the sole responsibility of the Group Leader. **If payment is not received within this time frame, your reservation will be subject to cancellation.**

Roster of attendees and completed waiver forms are due

Both the roster (including group's name, child vs. adult notation, and medical or dietary needs) and completed waiver forms are also due at this time. These can be emailed to programregistration@clevelandmetroparks.com, faxed to 216.661.3312, or mailed as a packet to 3900 Wildlife Way, Cleveland, OH 44109. **It is extremely important that we receive this paperwork in advance** to better serve the needs of our program attendees, review special accommodation requests, contact you/members of your group regarding individual medication plans, and finalize staff and supplies needed for the program.

Two (2) days before your program

Roster Changes

Any changes in your program roster should be made by this time by calling the Education Registration Office at 216.635.3391 (e.g. if you are exchanging one camper for another with no number changes).

No additional campers will be accepted on the day of the program. There will be no refunds for no-shows. Payments cannot be accepted by Overnight Staff.

What to Bring

- ◆ **Sleeping bags and pillows** are necessary. We will provide thin camping mats to sleep on.
- ◆ **Comfortable closed-toe shoes and clothing** (sleepwear, change of clothes, rain gear, toiletries, outdoor garments, and comfortable shoes) that are appropriate for the day's weather. Unless weather is severe, activities will take place rain or shine and program attendees will do a moderate amount of walking. Umbrellas and raincoats are acceptable; however program attendees are responsible for carrying those items throughout the day. Footwear where the foot is exposed (i.e. sandals, flip flops, etc.) is not permitted in behind the scene animal areas but are ok for walking around at bedtime.
- ◆ **Insect repellent** – participants are responsible for their own insect repellent.
- ◆ **Medication** – medications will be the responsibility of the group chaperone or parent of the participant.
- ◆ **Reusable water bottles**

Map

From I-71: Exit at West 25th Street and follow the Zoo signs. The Zoo is approximately one mile from the I-71 exit.

From I-90: Take I-71 South, exit at West 25th Street and follow the Zoo signs.

From I-480: The Zoo is approximately two miles from the I-480 exit. Exit State Road (north) to Pearl Road. Follow Pearl Rd to Memphis Ave. Take a left on Memphis Ave. Take Memphis Ave to Fulton Pkwy and turn right onto Fulton Pkwy. Follow Fulton Pkwy and make a right onto Wildlife Way.

From I-80 (Ohio Turnpike): Zoo accessed from two exits. Take Exit 173/11 to I-77 North, to I-480 West to State Road (north) to Pearl Road. Follow Pearl Rd to Memphis Ave. Take a left on Memphis Ave. Take Memphis Ave to Fulton Pkwy and turn right onto Fulton Pkwy. Follow Fulton Pkwy and make a right onto Wildlife Way. Or, take Exit 161/10 to I-71 North to the West 25th Street exit then follow Zoo signs.

From Akron: Follow I-77 (north) to I-480 (west), exit at State Road (north) to Pearl Road. Follow Pearl Rd to Memphis Ave. Take a left on Memphis Ave. Take Memphis Ave to Fulton Pkwy and turn right onto Fulton Pkwy. Follow Fulton Pkwy and make a right onto Wildlife Way.



Scout Night Program Schedule

(Times are approximate and programming is subject to change.)

EVENING

6:45 Arrival

- ◆ Please arrive promptly.
- ◆ Please park in the Lion Lot and meet at the Reinberger Education Center. An instructor will greet you and show you where to unload your gear.

7:00 Program Begins

- ◆ Welcome and introduction.
- ◆ Campers will meet some of the Zoo's Ambassador Animals.
- ◆ Campers will complete activities about that night's badge.
- ◆ The Zoo will provide a light evening snack.
- ◆ Campers will take a night hike.

11:00 Bedtime

- ◆ Night time programming complete.

MORNING

7:00 Wake Up

- ◆ Clean up and pack up gear. Take gear to vehicles.
- ◆ The Zoo will provide a light continental breakfast.
- ◆ Take an Illegal Wildlife Trade pledge.
- ◆ A behind the scenes tour.

10:00 Program Ends

- ◆ Conservation Education staff will escort the group to the main gate. If the group is remaining in the Zoo they will be given wristbands and dismissed from the program ending point.
- ◆ If any children are being picked up by a parent that did not attend the program, they will arrive down at the main gate as close to 10:00 AM as possible.

