

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**JULY 25, 2013**

The Board of Park Commissioners met on this date, Thursday, July 25, 2013, 8:00 a.m., at the Achievement Centers for Children 4255 Northfield Road, Highland Hills, Ohio 44128.

The roll call showed President Debra K. Berry, Vice President Bruce G. Rinker, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**PUBLIC COMMENTS.**

Ms. Marty Leshner of Olmsted Township read from a prepared statement voicing her opinion with respect to the condition of the storm sewers on Cedar Point Road within Rocky River Reservation after damage caused by recent rain storms.

**APPROVAL OF MINUTES.**

**No. 13-07-106:** It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of July 11, 2013 and the Special Meeting of July 16, 2013, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, David J. Kuntz, presented a Comparative Summary of Revenues & Expenditures 2013 vs. 2012 Year-To-Date, for the Month Ended June 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages 76238 to 73240 and they were filed for audit.

**WELCOME REMARKS BY PATRICIA NOBILI.**

Ms. Patricia Nobili, President and Chief Executive Officer of The Achievement Centers for Children, welcomed Cleveland Metroparks to their facility and provided historical insight into the ongoing and long-term partnership between the two entities. Ms. Nobili shared information related to the wonderful services that they provide to children and their families at each of their three facilities. Further, Ms. Nobili graciously offered their assistance and support with Cleveland Metroparks upcoming levy efforts. As a taxpayer, Ms. Nobili expressed how pleased and excited she was with everything being done by Cleveland Metroparks to enhance the lives of the entire community.

**ACTION ITEMS.**

- (a) ***Chief Executive Officer's Retiring Guests:***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Franklin G. Cervelli, Senior Technician**

Franklin ("Frank") G. Cervelli has served Cleveland Metroparks for more than 21 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, and Senior Technician. Frank displayed strong attention to detail in performing maintenance tasks, reconstructing equipment, and performing welding and steel fabrication. He has utilized his design, welding and fabrication skills on many improvements throughout the Park District such as rebuilding the steel platform at the top of the toboggan chutes, and together with his co-workers rebuilding the launch mechanism for the toboggan chute when the contractor was unsuccessful in achieving this request. Frank also fabricated and constructed the Ohio & Erie Canal Alcoa Press Display and Sohio Tanks Display. Frank was involved with designing and fabricating a wheelchair lift system for NatureTracks, the Ranger truck-mounted shooting stands, and the Natural Resources fish electroshocking boat. He has been involved with countless projects throughout the Park District including the Huntington Beach railing system and antenna supports, transportation and elevation of the first Swift Tower at CanalWay Visitor Center and the Seneca Golf project. Frank has been a valued asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

**Robert D. Golias, Natural Resources Area Manager**

Robert ("Bob") D. Golias has served Cleveland Metroparks for more than 38 years, utilizing his knowledge, skills and abilities as a Seasonal Laborer, Forestry Technician, Assistant Park Manager I, and Natural Resources Area Manager. Bob has assisted with the management of parks, buildings, vehicles, facility rehabilitation, budgeting, training, and numerous natural resources projects such as land management practices, habitat evaluation and restoration, and forest pest management. Bob was one of the original staff responsible for natural resource management plans for Brecksville, Hinckley and Mill Stream Run reservations, was instrumental with planning, preparation and support of the initial deer management effort which led to the success of this ongoing program, and provided valuable input with the development of the West Creek Reservation master plan. He contributed to the success of Cleveland Metroparks 75<sup>th</sup> Anniversary celebration and the lowering of the time capsule at Squire's Castle. Bob served on the Prescribed Fire Team, supported the Park District in gaining gold level certification for the Washington Golf Learning Center as designated by Audobon International, managed fishing programs for the Wildlife Manager during his absence, and assisted other divisions with special events such as Outdoor Odyssey and facility grand openings, as well as outreach events such as the Cleveland Home & Flower Show. Bob has been a valued asset to Cleveland Metroparks, and the products of his labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.

**ACTION ITEMS (cont.)****Bruce E. Jolly, Grounds Maintenance**

Bruce E. Jolly has served Cleveland Metroparks for 23 years utilizing his knowledge, skills and abilities as a Seasonal Laborer, Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee. Through Bruce's knowledge and skills, he has assisted with numerous improvements and initiatives such as repairs to underground waterlines, renovations of the Welsh Woods picnic shelter and the mechanic's garage, building retaining walls and planters, and fabricating picnic benches. He has assisted Zoo personnel with final preparation and projects associated with opening The RainForest, and volunteered with tree removal at Forest Hills Park. Bruce's dedication and commitment to Euclid Creek Reservation and its park visitors have been a valued asset to the entire Park District, and the products of his labor have been appreciated and will not be forgotten.

**James M. Kastelic, Senior Park Planner**

James ("Jim") M. Kastelic has served Cleveland Metroparks for more than 10 years, utilizing his knowledge, skills and abilities as a Park Planner and Senior Park Planner. During his career at Cleveland Metroparks, Jim has made valuable contributions as he assisted with preserving the Park District by identifying and assessing regional open space and outdoor recreation opportunities in connection with strategic initiatives and master plans. Jim assisted with the development of the 2020 reservation planning, Mill Creek Trail planning and acquisition, and Valley Parkway Trail Connector planning, just to name a few. Through Jim's efforts, he has developed and supported external partnerships, prepared grants to secure financial support from a variety of sources including Clean Ohio Trails, Recreational Trails, Nature Works, National Scenic Byways, Transportation Enhancement, and the Ohio Environmental Protection Agency. Jim represented Cleveland Metroparks as a spokesperson at countless community meetings and public functions, served on community task forces and work groups, presented at employee continuous learning opportunities, and helped to articulate the history of Cleveland Metroparks. Jim has been a valued asset to the Park District, and the products of his labor are appreciated and will not be forgotten.

**Charles H. Weber, Senior Technician**

Charles ("Charlie") H. Weber has served Cleveland Metroparks for 30 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, and Senior Technician. Early in his career he supervised part-time and seasonal staff at Rocky River stables, maintained financial records, was responsible for ordering feed, bedding and hay for the horses, and established a positive relationship with the public and the boarders. Charlie transferred to the Visual Communications division where he produced meaningful promotional and educational information for the public through displays, interpretive panels, signs and exhibits. He also participated in continuous learning opportunities which allowed him to successfully implement new innovations over the course of his career. Through his knowledge and skills, he fabricated and installed comprehensive visual communications projects utilizing silk screening, and later wide-formatted digital print technology throughout the Park District in the production of banners, posters, flyers, kiosk signs, trail markers, wall murals, stickers, room and building identification, vehicle graphics, and framed digital photography. Some of the capital improvement and renovation projects in which Charlie was involved include The RainForest, CanalWay Visitor Center, Park Operations & Ranger Headquarters, Australian Adventure, Sarah Allison Steffee Center for Zoological Medicine, African Elephant Crossing, Big Met and Seneca golf course clubhouses, Rocky River and Strongsville management centers, Rocky River, Garfield Park, and North Chagrin Nature Centers, and most recently, West Creek Reservation including the Watershed Stewardship Center, Rivergate Café and the Lakefront parks, to name a few. Charlie's dedication has been a valued asset to the Park District, and the products of his labor are appreciated and will not be forgotten.

**ACTION ITEMS** (cont.)

**No. 13-07-107:** It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to recognize Franklin G. Cervelli, Robert D. Golias, Bruce E. Jolly, James M. Kastelic, and Charles H. Weber for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages 76241 through 76245.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- b. *Nomination of Donna L. Studniarz re: Natural Resources Advisory Council District I – Clean Ohio Program***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Background**

On July 26, 2001, Ohio Governor Taft signed legislation creating the Clean Ohio Program, a fund to remediate brownfield sites and preserve green space, farmland, improve water quality, and expand outdoor recreational opportunities.

The District One Public Works Integrating Committee (DOPWIC), which administers the State Issue 2 Infrastructure Bond Program in Cuyahoga County, is charged with appointing members of the **Natural Resources Assistance Council (NRAC)**. The NRAC administers the Clean Ohio Program in Cuyahoga County, which receives approximately 3.7 million each year for acquisition, preservation and restoration of open space. Cleveland Metroparks has successfully competed for Clean Ohio funds each year.

**Nomination of NRAC Representative: Donna L. Studniarz**

The DOPWIC selects members from organizations that meet the requirements set forth in Ohio Revised Code Section 164.21(A). In August 2001, Cleveland Metroparks Board nominated Vern J. Hartenburg to serve on NRAC, whose nomination was accepted by the appointing DOPWIC group. Vern J. Hartenburg served on NRAC from August 2001 through March 30, 2010. In April 2010, the Board nominated Brian M. Zimmerman to serve on NRAC, whose nomination was accepted by DOPWIC. Brian's term has ended and he is recommending Donna L. Studniarz, Director of Strategic Initiatives, to serve as Cleveland Metroparks NRAC representative.

**No. 13-07-108:** It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to nominate Donna L. Studniarz to serve as a representative to the District One Natural Resources Advisory Council of the Ohio Public Works Commission (Clean Ohio Program), pursuant to Ohio Revised Code Section 164.21(a).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- c. ***Amendment No. 2 to a Professional Services Agreement with URS Corporation for the West Creek “Green Street” Project***  
*(Originating Sources: Richard Kerber, Chief Planning and Design Officer/Jennifer Grieser, Senior Natural Resource Manager - Urban Watersheds)*

On August 16, 2012 the Board authorized a professional services agreement with URS Corporation for design services associated with the with a \$294,00 Great Lakes Restoration Initiative grant from the USEPA to install a variety of green infrastructure practices on residential streets adjacent to the West Creek Reservation. The initial agreement was for an amount not-to-exceed \$25,500 for projects located generally along Klusner Ave in Parma. To date 11 properties have been retrofitted at a cost of \$109,760 as highlighted in a July 10, 2013 Plain Dealer article attached on pages 76246 to 76247.

On February 21, 2013 Amendment No. 1 was issued to the URS agreement for an additional fee of \$19,500, resulting in a total contract amount not-to-exceed \$45,000 to prepare bidding documents for 11 additional properties on Parkhaven Drive, Thorncliff Drive and Meadow Lane in Parma. The construction documents for this second phase are nearly complete for bidding.

As a result of the initial Klusner Avenue project, an additional 7 property owners have requested green infrastructure improvements to their properties. It is anticipated these properties can be added to the Phase 2 work and stay within the original grant budget. URS has presented a proposal to complete the design services for the additional fee of \$7,300, resulting in a total contract amount not-to-exceed \$52,300. Staff has reviewed the proposal and finds it to be complete and the fee reasonable for the scope of work.

- No. 13-07-109:** It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute Amendment No. 2 to the professional services agreement with the URS Corporation, by agreement in form acceptable to the Chief Legal and Ethics Officer, pursuant to the proposal dated July 18, 2013, for design services associated with the West Creek “Green Streets” Project as summarized above, for an additional amount of \$7,300, resulting in a total revised contract amount not-to-exceed \$52,300.

**AWARD OF BIDS:**

**RECOMMENDED ACTION:**

**No. 13-07-110:** It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the following bid awards:

**RFP #5801 Renewal:** Office Supplies and Services (see page 76228);

**BID #5852 Renewal:** Printing, Design and Mailing Services (see page 76229);  
and

**BID #5922:** Two (2) New 19,500 GVW Cab Over Cab & Chassis W/8  
YD Rear Load Refuse Packer Bodies (see page 76230).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**AWARD OF BIDS (cont.)**

**RFP #5801 Renewal Summary:** **OFFICE SUPPLIES AND SERVICES** for various locations throughout Cleveland Metroparks with an option to renew for a one year period from January 1, 2014 through December 31, 2014 *Although the renewal will not become effective until January 1, 2014, the lead time to bid out, sample and recommend this bid is substantial (+4 months). In the event the Board elected not to approve this renewal, the process to bid would be initiated immediately.*

**Background**

On March 8, 2012, Cleveland Metroparks advertised its request for proposals for an Office Supply partner to purchase various office supplies and services. The request for proposal was sent to 12 potential vendors, advertised in *The Plain Dealer*, and posted on [clemetparks.com](http://clemetparks.com), in accordance with Cleveland Metroparks policies. Proposals were accepted from five (5) suppliers on March 30, 2012.

On May 31, 2012, the Board approved the purchase of various office supplies and services to Independence Business Supply based on overall lower cost, rebate program, and best value.

Cleveland Metroparks staff currently utilizes the web-based electronic catalog concept for procurement of such supplies with a net-priced catalog custom-tailored for Cleveland Metroparks, protected by a user name and password for online security system. The Independence Business Supply continues to provide Just-In-Time/next day (24-hour) delivery for all basic items in the custom catalog to various locations throughout Cleveland Metroparks. The current term of the contract agreement is for an eighteen (18) month period that began on July 1, 2012 and extends through December 31, 2013, with an option to renew for an additional one (1) year period.

Independence Business Supply is able to hold pricing for various office supplies, with the exception to paper cost (which can fluctuate quarterly), for an additional one (1) year period beginning January 1, 2014 through December 31, 2014.

**RECOMMENDED ACTION:**

That the Board authorize the renewal for the purchase and services to the following lowest and best proposal for RFP #5801 to **Independence Business Supply (IBS)** to be purchased on an “as needed” basis for a one (1) year period, beginning January 1, 2014 through December 31, 2014, **for a total cost not to exceed \$100,000.** In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this supplier cannot satisfy the proposal, the award will be given to the next supplier who the Board, in its discretion, has reflected in the minutes as being the next lowest and best proposer who can satisfy the proposal. The difference in cost and all related costs to the difference will be assumed by the original proposer and/or surety.

**(See Approval of this Item by Resolution No. 13-07-110 on Page 76227)**

**AWARD OF BIDS (cont.)**

**BID #5852 RENEWAL SUMMARY:**     **PRINTING, DESIGN and MAILING SERVICES** of Cleveland Metroparks monthly *Emerald Necklace* Newsletter for a one (1) year period, beginning with January 2013 issue and ending December 2013 issue (with an option to renew for an additional one (1) year period).

In 1992, Cleveland Metroparks developed a magazine format in an effort to respond to *Emerald Necklace* readership and attract current non-subscribers. Since its introduction, the magazine format has received public support and has proven to be an effective communication tool for Cleveland Metroparks. In later years, the Chief of Marketing suggested placing the information formerly exhibited in the quarterly issue of Institute of the Great Outdoors (IGO) course guide into the *Emerald Necklace* newsletter in order to further expand IGO program participation. As well, a special 4-page Zoo section was eventually added. The current awarded supplier, RR Donnelley, is able to hold pricing for printing (including paper) and mailing services. The current awarded vendor for design, EriePro LTD, is able to hold pricing for design as well (unless the scope of work expands/changes in which case unit costs would remain the same however time commitments (hours) may cause increases).

Cleveland Metroparks would like to exercise the option to renew for a period of six (6) months which includes the January 2014 through June 2014 issues as well as an option to renew for an additional six (6) months to include the July 2014 through December 2014 issues. The purpose of the six (6) month renewal is based on a current Cleveland Metroparks overall review of the existing collateral system to ensure alignment with the 2020 Master Plan (i.e. the second 6-month renewal may be minimized should some of the readership prefer electronic transmission in which case some of the paper magazine format subscriptions would be eliminated thus driving printing volume/costs down).

**RECOMMENDED ACTION:**

That the Board authorize the purchase of printing and mailing services, to the lowest and best bidder for Bid #5852 Renewal to **RR Donnelley**, for a six (6) year period, beginning with the January 2014 issue and ending with the June 2014 issue, **for a total six (6) month cost not to exceed \$49,104.00** (\$40,404.00 in printing and paper; \$192.40/M for a 32-page issue (estimated at 35,000 issues/month), including author's alteration allowance not to exceed \$3,000 plus \$6,030.00 in mailing services, and \$2,340 for in-house delivery, and to **EriPro LTD** for the design services for a six (6) month cost not to exceed **\$4,350.00** (\$725/month), **for a total combined six (6) month renewal cost not to exceed \$53,454.00, with the option to renew for an additional six (6) issues (July 2014 through December 2014):** based on contractor's performance and Cleveland Metroparks decision to maintain the format. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 13-07-110 on Page 76227)**

**AWARD OF BIDS (cont.)**

**BID #5922 SUMMARY: TWO (2) NEW 19,500 GVW CAB OVER CAB & CHASSIS W/8 YD REAR LOAD REFUSE PACKER BODIES**

<i>----- HIGHLIGHTS AT A GLANCE -----</i>
<b>These vehicles will be used for trash collection</b>
<b>Cab over cab and chassis design trucks are currently used for packer bodies throughout Park District and perform well.</b>

This bid requires the recommended bidder to furnish two new/never titled cab over type cab & chassis, fitted with new 8 yard refuse packer bodies. The awarded vendor will partner with a body company who will supply and install the specified refuse packers on the new vehicles.

**BID RESULTS AS FOLLOWS:**

<b>BIDDER</b>	<b>Total Bid</b>	<b>Make, Model Bid</b>	<b>Warranty</b>
<b><u>Valley Ford Truck, Inc.</u></b>	<b><u>\$165,182.00</u></b>	2014 Hino 195 COE, 8 yd. Pac-Mac Model RL8	3yr unlimited mileage & 1 yr on packer body
Bell Equipment Company	\$165,800.00	Same as above	Same as above
Best Equipment Co., Inc.	\$165,592.00	14 Isuzu NRR DSL REG., 8 yd New Way Diamondback	3yr unlimited mileage & 1 yr on packer body
Best Equipment Co., Inc. <b>Alternate Bid #1</b>	\$172,280.00	13 Isuzu NRR DSL REG., 8 yd New Way Diamondback	3yr unlimited mileage & 1 yr on packer body
Best Equipment Co., Inc. <b>Alternate Bid #2</b>	\$173,925.00	14 Isuzu NRR DSL REG., 8 yd Loadmaster-Elite	3yr unlimited mileage & 1 yr on packer body
Best Equipment Co., Inc. <b>Alternate Bid #3</b>	\$175,525.00 w/Ltd. slip	14 Isuzu NRR DSL REG., 8 yd Loadmaster-Elite	3yr unlimited mileage & 1 yr on packer body
Quality Truck Body	\$172,380.00	14 Isuzu & 8 yd Wayne Qntm	3yr Truck & 1 yr body

In addition to the above bids, a “no bid” was received from Refuse Equipment & Truck Services, Inc.

The most recent purchase of a similar sized cab over cab & chassis was in December of 2009 (Bid #5589). The purchase price of the 2008 model was \$31,995.00. The most recent purchase of a truck mounted refuse packer was in 2000. The purchase price was \$20,928. As that purchase was a six yard as opposed to an eight yard packer body, coupled with the truck purchase of 13 years ago, a direct comparison would be inconclusive.

**AWARD OF BIDS** (cont.)

**RECOMMENDED ACTION:**

That the Board authorize an award to lowest and best bidder, **Valley Ford Truck, Inc.**, for a total price of **\$165,182** for two new 19,500 GVW cab over cab and chassis with 8-yard rear load refuse packer bodies. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

	<u>EXPENDITURES</u>			<u>NUMBER OF PIECES</u>			<u>Number that are</u>	
	<u>Licensed</u>	<u>Non-Licensed</u>	<u>Total</u>	<u>Licensed</u>	<u>Non-Licensed</u>	<u>Total</u>	<u>New</u>	<u>Replaced</u>
2009 total	\$342,748	\$132,662	\$475,410	14	7	21	5	16
2010 total	\$466,486	\$128,777	\$595,263	18	5	23	5	18
2011 total	\$338,893	\$174,525	\$513,418	14	7	21	6	15
2012 total	\$360,032	\$36,578	\$396,610	12	2	14	2	12
2013 y-t-d	\$506,388.	\$383,192.	\$889,580	16	12	28	14	14

**(See Approval of this Item by Resolution No. 13-07-110 on Page 76227)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 07/25/13)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Two 200-gallon hot water pressure washers on trailers and two 100-gallon cold water pressure washers on skids each with 100’ hoses.	Crown Cleaning Systems	\$23,080.00	(8)
One new John Deere Model Z97OR Zero, turning radius commercial mower for use at the Rocky River Reservation.	John Deere Company	\$10,880.73	(2)
Two new John Deere XUV Utility Vehicles for Rocky River and Hinckley Reservations.	John Deere Company	\$27,940.98	(2)
Mill Creek Connector Trail Phase II topographic survey.	Hammontree and Assoc., LTD	\$44,514.00	(6)
Three mini-van rentals for 3 or 4 months for use by Invasive Plant Corp Project teams.	Enterprise Rental Car	\$13,000.00	(2)
Edgewater Park intersection analysis and preliminary design.	Michael Baker Jr., Inc.	\$48,800.00	(6)

===== **KEY TO TERMS** =====

- (1) **"BID"**- Advertised twice in *The Plain Dealer* during 15 days preceding bid opening/specific bid invitations sent.
- (2) **"OHIO CO-OP"** - Purchased through the Ohio Cooperative Purchasing Program.
- (3) **"SOLE SOURCE"** - Purchased from specified source as competitive alternatives are not available.
- (4) **"PROPRIETARY"** - Items purchased directly from manufacturer at lowest cost. Bid yields sole source results.
- (5) **"COMPETITIVE QUOTE (up to \$10,000)"** - Originally estimated \$10,000 or less, quoted by three vendors
- (6) **"PROFESSIONAL SERVICES"** - Authorized by discretionary selection of Chief Executive Officer.
- (7) **"ARTICLE 5"**- Per By-laws - Construction projects costing \$50,000 or less may be entered into by Chief Executive Officer.
- (8) **"COMPETITIVE QUOTE (over \$10,000 to \$50,000)"** - Authorized by Chief Executive Officer under Board By-Laws where three written quotes are sought.

**CONSTRUCTION CHANGE ORDERS**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b)and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

( c ). Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreements for additional fees, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval of the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order No.</u>
<i>There are no construction change orders or professional service amendments to report for this period.</i>			

**CLEVELAND METROPARKS CAPITAL IMPROVEMENT PROJECTS  
JULY 2013 STATUS REPORT - Projects Estimated Over \$50,000**

<b>Projects Under Construction</b>							
<b>Project</b>	<b>Budget Code</b>	<b>Award Date</b>	<b>Projected Completion Date</b>	<b>% Complete</b>	<b>Original Contract Amount</b>	<b>Change Orders to Date</b>	<b>Contract Total</b>
Zoo Carousel	V13771		May 2014	60%	\$785,200	\$0	\$785,200
Rivergate Site Improvements	Q12001	In-house	June 2013	50%	\$500,000	\$0	\$500,000
Parma Heights Trail	G13001	5/9/13	August 2013	60%	\$282,835	\$0	\$282,835
Trail Construction	A12003	In-house	Oct 2013	50%	\$90,000	\$0	\$90,000
<b>Total</b>					<b>\$1,658,035</b>	<b>\$0</b>	<b>\$1,658,035</b>

<b>Projects Under Design</b>					
<b>Project</b>	<b>Budget Code</b>	<b>Estimated Construction Cost</b>	<b>Design By</b>	<b>Estimated Construction Start</b>	<b>Estimated Completion Date</b>
Mill Creek Connector Trail	L11001	\$1,600,000	In-house	4 <sup>th</sup> Qtr 2013	3 <sup>rd</sup> Qtr 2014
Zoo Sewage Pump Replacement	V07008	\$100,000	In-house	3rd Qtr 2013	3 <sup>rd</sup> Qtr 2013
ADA Doors – RainForest & PCA	V12015	\$55,000	Design/Build	3rd Qtr 2013	3rd Qtr 2013
Zoo Entry Signs	V12020	\$85,000	Design/Build	3rd Qtr 2013	3rd Qtr 2013
Zoo Admin Roof	V12024	\$50,000	In-house	3rd Qtr 2013	3rd Qtr 2013
Towpath – Lake Link Trail Connector Design	Q13001	\$80,000	Design-Build Contract Documents	Qualifications Received	3 <sup>rd</sup> Qtr 2013
Roadway Striping	A97109	\$100,000	In-house	3 <sup>rd</sup> Qtr 2013	3 <sup>rd</sup> Qtr 2013
Paving	A11002	\$1,000,000	In-house	3 <sup>rd</sup> Qtr 2013	3 <sup>rd</sup> Qtr 2013
Zoo Carousel Enclosure & Play Area	V12026	\$1,000,000	Peninsula Architects	RFP Issued to Short List	May 2014
Lakefront Admin Building (Rangers)	Q13003	\$125,000	In-house	Sept. 2013	Dec 2013
<b>Total</b>		<b>\$4,195,000</b>			

<b>Projects Completed in 2013</b>					
<b>Project</b>	<b>Budget Code</b>	<b>Completion Date</b>	<b>Original Contract Amount</b>	<b>Change Orders</b>	<b>Contract Total</b>
West Creek Site Improvements	P07001 5418 5422 5427	May 2013	\$5,277,882	\$756,238	\$6,034,120
Zoological Society Office Renovations	V12770 V13013	May 2013	\$189,522	\$36,851	\$226,373
Emerald Necklace Marina Dredging	R93003	May 2013	\$57,750 Budgeted		\$48,487 Actual
“Green Street” Improvements – West Creek	P11414	June 2013	\$109,760	\$0	\$109,760
Cleveland Metroparks Administrative Offices	A10007	July 2013	\$450,000 Budgeted		

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Robert J. Schulze, Jr., Golf Administrator**

Just recently joining the staff of Cleveland Metroparks in the role of Golf Administrator is Robert Schulze, Jr. Before joining Cleveland Metroparks, Robb was the PGA Head Golf Professional at Acacia Country Club for 10 years. Robb has also worked for Lakewood Country Club in Westlake, Ohio and for Briarwood Country Club in Deerfield, Illinois. Robb attended the University of Wisconsin on a golf scholarship for two years, and received his Bachelor's degree in Sports Management from Cleveland State University. Robb has been an active member of the NOPGA section for the past 13 years. Since moving to Ohio, he has held and been chairman of multiple committee positions (Tournament, Social Media, Community Relations and Player Development). For the last three years, Robb has been a member of the NOPGA Board of Directors and the Captain of the Assistants Cup-East Side team.

**Curtis W. Ungerecht, Senior Technician**

Curtis Ungerecht recently joined Cleveland Metroparks as a Senior Technician in the Golf Division. Originally from Northome, Minnesota, Curtis attended the University of Minnesota Crookston where he obtained a Bachelors of Science in Golf Facilities and Turf Systems Management. While in college he did an internship on a golf course in Park City, Utah. He then took a position at The County Club in Pepper Pike where he was employed for a year and a half, then took a position as Assistant Superintendent at The Mayfield Sand Ridge Club where he worked for six and a half years.

- b. ***Cleveland Metroparks State of Social Media - Going Mobile***  
(Originating Source: *Eric Barnett, Marketing Specialist*)

Social media provides Cleveland Metroparks with the most direct route for communicating with its end users. The Park District is able to effectively gauge customer sentiment about various initiatives and reinforce Cleveland Metroparks position as the authority of "all things outdoors" in the Northeast Ohio area. This is achieved by creating engaging content and encouraging conversation on the different platforms. It also allows Marketing to target select segments of patrons based on their location, demographics or interests.

**Facebook:**

- New Cleveland Metroparks Golf Facebook Page (Over 1,000 likes)
- Engagement higher than ever:
  - 11,599 "Talking About Us" (3,195% increase)
  - 255,058 "Reach" (1,963% increase)
  - Most pages have less than 1% engagement, Cleveland Metroparks hit 26% twice this year and is consistently around 6-10%
    - Major engagement drivers – Bald Eagle Birth, Brown Pelican
  - Will have more than 50,000 by end of year.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****Twitter**

- Started new “Themed Days” initiative in Feb/March.
  - Grew Twitter from 9,000 to 13,500 followers during this time frame and is picking up pace. Will easily reach 16,000+ followers before end of year.
- Started Brown Pelican Twitter handle (@CLEPelican) to help capitalize on this natural event.
  - 200 followers

**Mobile and New Platforms:**

Recently, 7 Samsung Galaxy Cameras were purchased (1 for each nature/visitor center) through Cleveland Metroparks Endowment Fund. These new cameras are connected to the cellular network and enable naturalists to post on social media platforms directly from the field. They also allow Cleveland Metroparks to develop strategy for emerging mobile only social media platforms (i.e. Instagram). These cameras are the highlight of the new mobile centric social media strategy for the Park District.

New Platforms include:

- Instagram
- Vine
- Pinterest
- Blogs

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages 76227 through 76231; \$5,000 to \$50,000 purchased items/services report, page 76232; construction change orders, page 76233; and status report regarding capital projects, page 76234.

**APPROVAL OF VOUCHERS AND PAYROLL.****No. 13-07-105:**

It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages 76248 to 76313.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, August 15, 2013, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 13-07-111:** At 9:14 a.m., upon motion by Vice President Rinker, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing Transactions Regarding the Acquisition of Real Estate, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

Vice President Moore left the premises during the Executive Session.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 13-07-112:** There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by President Berry, and carried, President Berry adjourned the meeting at 10:37 a.m. (**Note:** Vice President Moore left the Executive Session prior to adjournment and therefore did not participate in the vote.)

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.  
Nays: None.

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President.

Attest:

---

Secretary.

CLEVELAND METROPARKS COMPARATIVE SUMMARY OF REVENUES & EXPENDITURES

2013 VS. 2012, FOR THE MONTH ENDED JUNE 30

	2013						2012								
	Annual Budget	Rev. Annual Estimate (A)	Y-T-D Estimate	Y-T-D Actual	Y-T-D Variance	% of Rev. Ann. Est.	M-T-D Estimate	M-T-D Actual	M-T-D Variance	% of Rev. Ann. Est.	Annual Actual	Y-T-D Actual	% of Ann.	M-T-D Actual	% of Ann.
<b>Beginning Cash Bal.</b>	\$13,846,511	\$13,846,511	\$13,846,511	\$13,846,511	\$0	100.0%	\$13,111,402	\$15,412,941	\$2,301,539	111.3%	\$17,174,739	\$17,174,739	100.0%	\$20,129,112	117.2%
<b>Receipts:</b>															
Property Tax	\$49,439,840	\$49,439,840	\$26,784,824	\$26,814,871	\$30,047	54.2%	\$2,452,094	\$2,817,199	\$365,105	5.7%	\$52,990,873	\$27,636,827	52.2%	\$270,201	0.5%
Grants/Loc. Govt.	6,406,095	20,821,705	15,244,107	15,842,065	597,957	76.1%	12,696,824	12,880,742	183,918	61.9%	4,661,109	1,257,664	27.0%	143,210	3.1%
Invest. Inc.	45,007	45,007	21,174	22,663	1,489	50.4%	3,133	3,909	776	8.7%	48,082	22,621	47.0%	3,347	7.0%
Golf Receipts	6,372,703	6,372,703	3,116,438	2,619,792	(496,646)	41.1%	1,141,288	1,065,047	(76,241)	16.7%	6,264,814	3,063,677	48.9%	1,121,966	17.9%
Zoo Receipts	8,861,086	8,861,086	3,694,418	3,411,877	(282,541)	38.5%	1,041,956	1,078,535	36,579	12.2%	8,128,887	3,389,145	41.7%	955,859	11.8%
Chalet/Conc. Rec.	540,898	540,898	237,776	304,351	66,575	56.3%	32,726	21,151	(11,574)	3.9%	423,843	186,320	44.0%	25,644	6.1%
Ledge Pool	156,517	156,517	111,178	88,904	(22,274)	56.8%	43,477	36,462	(7,015)	23.3%	160,917	114,303	71.0%	44,699	27.8%
Self-funded Reserve	5,406,614	5,406,614	2,944,002	2,724,278	(219,724)	50.4%	387,372	409,504	22,132	7.6%	5,488,559	3,140,896	57.2%	393,243	7.2%
Other	1,597,163	4,047,163	3,269,917	3,427,752	157,834	84.7%	2,610,599	2,732,323	121,724	67.5%	1,497,887	768,953	51.3%	150,616	10.1%
<b>Total Receipts</b>	\$78,825,923	\$95,691,533	\$55,423,835	\$55,256,553	(\$167,282)	57.7%	\$20,409,470	\$21,044,874	\$635,404	22.0%	\$79,664,971	\$39,580,406	49.7%	\$3,108,786	3.9%
<b>Expenditures:</b>															
Salaries & Fringe	\$49,513,523	\$51,314,255	\$24,723,218	\$22,903,995	\$1,819,223 (C)	44.6%	\$4,389,028	\$3,854,156	\$534,872	7.5%	\$47,164,011	\$23,454,799	49.7%	\$3,799,741	8.1%
Oper. Sup./Oth.	16,286,689	16,680,476	7,182,548	6,050,420	1,132,127	36.3%	1,410,676	822,771	587,905	4.9%	12,426,401	5,861,622	47.2%	847,423	6.8%
Utilities	4,039,299	4,102,399	2,022,687	1,782,699	239,989	43.5%	252,482	249,925	2,557	6.1%	3,374,255	1,689,665	50.1%	210,913	6.3%
Equipment	1,194,639	2,400,035	904,673	607,480	297,193	25.3%	411,816	188,867	222,949	7.9%	1,237,355	522,718	42.2%	115,814	9.4%
Land	1,977,472	3,718,388	1,730,494	1,946,632	(216,138)	52.4%	140,869	479,531	(338,663)	12.9%	1,788,452	81,016	4.5%	(43)	0.0%
Constr. Mats.	2,756,916	2,870,516	1,313,931	938,364	375,566	32.7%	208,561	227,604	(19,043)	7.9%	1,312,164	696,763	53.1%	75,468	5.8%
Constr. Contracts	7,950,543	8,823,122	2,651,940	2,179,236	472,704	24.7%	930,441	668,916	261,525	7.6%	9,892,924	3,673,122	37.1%	411,171	4.2%
Zoo Animals	54,637	54,637	2,029	10,747	(8,717)	19.7%	161	556	(395)	1.0%	317,503	11,793	3.7%	936	0.3%
Self-funded Reserve	5,709,120	5,709,120	3,426,220	3,038,516	387,704	53.2%	464,230	320,513	143,717	5.6%	5,480,134	3,432,782	62.6%	445,610	8.1%
<b>Total Exp.</b>	\$89,482,839	\$95,672,949	\$43,957,740	\$39,458,088	\$4,499,652	41.2%	\$8,208,265	\$6,812,839	\$1,395,426	7.1%	\$82,993,199	\$39,424,280	47.5%	\$5,907,032	7.1%
<b>End. Cash Bal.</b>	\$3,189,595	\$13,865,095	\$25,312,606	\$29,644,976	\$4,332,370	213.8%	\$25,312,606	\$29,644,976	\$4,332,370	213.8%	\$13,846,511	\$17,330,865	125.2%	\$17,330,865	125.2%
Encumbrances	\$0	\$0	\$9,136,279	\$9,136,279 (B)	\$0	N/A	\$9,136,279	\$9,136,279	\$0	N/A	\$3,676,359	\$13,406,868	77.4%	\$13,406,868	77.4%
<b>Avail. Cash Bal.</b>	\$3,189,595	\$13,865,095	\$16,176,327	\$20,508,697	\$4,332,371	147.9%	\$16,176,327	\$20,508,697	\$4,332,370	147.9%	\$10,170,152	\$3,923,997	38.6%	\$3,923,997	38.6%
Bal. in Restricted Funds	\$3,166,374	\$3,159,797	\$3,061,130	\$3,061,130	\$0	0.0%	\$3,061,130	\$3,061,130	\$0	0.0%	\$4,736,170	\$2,922,701	26.6%	\$2,922,701	61.8%
<b>Adj. Avail. Cash Bal.</b>	\$23,221	\$10,705,298	\$13,115,197	\$17,447,568	\$4,332,371	163.0%	\$13,115,197	\$17,447,569	\$4,332,371	163.0%	\$5,433,982	\$1,001,296	18.4%	\$1,001,296	18.4%

(A) Includes Appropriation Adjustment #1.

(B) Summary of Encumbrances follows on next page.

(C) Represents a savings of \$1,177,228 due to the Position Management Program.

\* Amounts in brackets ( ) represent unfavorable variances.  
 \*\* Encumbrance percentage is of ending cash.

Cash balance, 5/31/13		\$15,412,941	(Exp., cont'd)
Revenue, June 2013		\$21,044,874	
Exp.:	A/P vouchers	06/05/13 \$34,559	Payrolls 06/01/13 \$1,047,914
		06/12/13 70,182	06/15/13 1,050,592
		06/14/13 24,851	
		06/24/13 163,141	Payroll adj. \$0
		06/25/13 1,666,429	Withholding 06/01/13 256,365
		06/26/13 57,223	06/15/13 246,562
	Purchasing card	\$212,270	ADP \$6,804
	Fringe vouchers	06/07/13 459,491	Total payroll \$2,608,238
		06/21/13 458,744	
	Rec./vouch. adj.	(\$695)	<b>Total exp. \$6,812,839</b>
	Refunds	(79,265)	
	Hlth. ins./WC reserve posting	367,752	
	Medical Mutual	249,654	
	Bank fees	21,073	
	Aud./treas. fees	0	
	Sales tax. misc exp.	499,191	
<b>Subtotal exp.</b>		\$4,204,601	<b>Ending cash bal., 06/30/13 \$29,644,976</b>

**Cleveland Metroparks  
Encumbrance Summary - 06/30/13**

	<u>General</u>	<u>Capital Equip., Animals &amp; Land</u>	<u>Capital Constr. Projects</u>	<u>Encumbrance</u>
General Fund	\$4,947,051			\$4,947,051
Health Insurance Reserve	959,784			959,784
Property Insurance Reserve	83,292	0	0	83,292
Workers' Comp. Reserve	0			0
<i>Subtotal</i>	\$5,990,127	\$0	\$0	\$5,990,127
Capital Fund:				
Equipment		\$812,477		
Animals		250		
Land		113,464		
Constr. Matl.			\$263,229	
Constr. Contracts			718,514	
<i>Subtotal Capital Fund</i>		\$926,190	\$981,743	\$1,907,934
Restricted Funds:				
General	\$258,207			
Equipment		\$10,920		
Animals		0		
Land		54,140		
Constr. Matl.			\$46,106	
Constr. Contracts			868,845	
<i>Subtotal Restricted Funds</i>	\$258,207	\$65,060	\$914,952	\$1,238,219
Subtotal Construction Projects Encumbrances			<b>\$1,896,695</b> *	
Total Encumbrances				<b>\$9,136,279</b>

**Capital Construction Project Encumbrances over \$50,000**

<u>Div.</u>	<u>Location</u>	<u>Capital Constr. Project #/Description</u>	<u>Encumbrance</u>
1110	Executive Administration	A10007 Administrative Office Improvements	92,959
1440	Natural Resource Management	A09004 Invasive Plant Control	51,179
1543	Canal Park Management	L13001 Mill Creek Connector	102,563
1545	West Creek Park Management	P07001 West Creek Site Construction	231,212
1546	Lakefront Park Management	Q12001 Rivergate Park Improvement	55,921
5436	Big Creek Connector - City of Parma	G13436 Big Creek Connector Trail	136,035
5771	Carousel-Zoo Society	V13771 Zoo Carousel Construction	585,081
	All other capital project encumbrances		641,745
Total Capital Construction Projects Encumbrances			<b>\$1,896,695</b> *

Source: David J. Kuntz, Chief Financial Officer  
7/12/13

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED JUNE 30, 2013**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$181,869	\$1,095	\$7,965	\$44,207	\$235,136

RANGER/COURT FINES RECEIVABLE

<b>Total</b>
\$1,550

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Principal	Interest to be Earned
05/31/13	STAR Ohio	State pool (A)	30	0.04%	06/30/13	\$1,011,716	\$50
05/31/13	STAR Plus	State pool (B)	30	0.21%	06/30/13	\$12,019,256	\$1,710
05/31/13	PNC Bank	Money Market (C)	30	0.10%	06/30/13	\$14,079,528	\$864

(A) State Treasurer's Asset Reserve (STAR). Interest rate is compounded on a treasury note basis.

Investment principal varied between \$1,011,716 and \$8,011,716 in June.

(B) STAR Plus (Interest rate is actual yield earned in prior month).

Investment principal varied between \$5,019,256 and \$12,019,256 in June.

(C) Government Performance Money Market Account (Rate is compounded based on Average Collected Monthly Balance).

Investment principal varied between \$6,079,528 and \$14,079,528 in June.

Source: David J. Kuntz, Chief Financial Officer  
07/12/13

# RESOLUTION RECOGNIZING THE RETIREMENT OF FRANKLIN G. CERVELLI

**WHEREAS,** *Franklin G. Cervelli has served Cleveland Metroparks for more than 21 years; and,*

**WHEREAS,** *Franklin G. Cervelli has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, and Senior Technician; and,*

**WHEREAS,** *Franklin G. Cervelli has used his knowledge and skills and displayed a strong attention to detail when he performed maintenance tasks, reconstructed equipment, and performed welding and steel fabrication; and,*

**WHEREAS,** *Franklin G. Cervelli has utilized his design, welding and fabrication skills on many improvements throughout the Park District such as when he rebuilt the steel platform at the top of the toboggan chutes, when he and his co-workers designed and built the launch mechanism for the toboggan chute when the contractor was unsuccessful in achieving this request, and when he fabricated and constructed the Ohio & Erie Canal Alcoa Press Display and Sohio Tanks Display; and,*

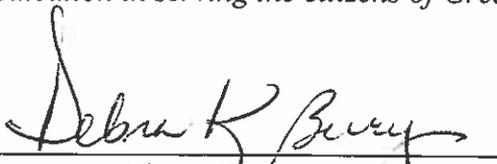
**WHEREAS,** *Franklin G. Cervelli has demonstrated his resourcefulness when he was involved with designing and fabricating a wheelchair lift system for NatureTracks, the Ranger truck-mounted shooting stands, and the Natural Resources fish electroshocking boat; and,*

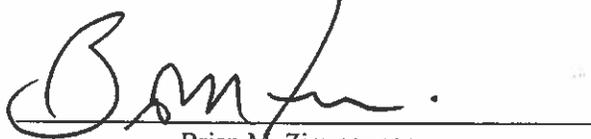
**WHEREAS,** *Franklin G. Cervelli has been involved with countless projects throughout the Park District including the Huntington Beach railing system and antenna supports, transportation and elevation of the first Swift Tower at CanalWay Visitor Center, and the Seneca Golf project; and,*

**WHEREAS,** *Franklin G. Cervelli exhibited leadership and a spirit of cooperation for his peers when he served as a member of the Board for Cleveland Metroparks Employees Association (CMEA); and,*

**WHEREAS,** *Franklin G. Cervelli's dedication has been a valued asset to the Park District. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Franklin G. Cervelli for his years of service and dedication in serving the citizens of Greater Cleveland.*

  
Debra K. Berry  
President, Board of Park Commissioners

  
Brian M. Zimmerman  
Chief Executive Officer



# RESOLUTION RECOGNIZING THE RETIREMENT OF ROBERT D. GOLIAS

**WHEREAS,** *Robert D. Golias has served Cleveland Metroparks for more than 38 years; and,*

**WHEREAS,** *Robert D. Golias has devoted these years of service utilizing his knowledge, skills and abilities as a Seasonal Laborer, Forestry Technician, Assistant Park Manager I, and Natural Resources Area Manager; and,*

**WHEREAS,** *Robert D. Golias used his knowledge and experience to assist with managing parks, buildings, vehicles, facility rehabilitation, budgeting, training, and when he implemented numerous natural resources projects such as land management practices, habitat evaluation and restoration, and forest pest management; and,*

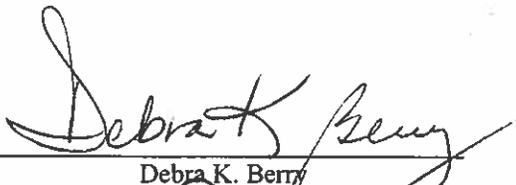
**WHEREAS,** *Robert D. Golias was one of the original staff responsible for natural resource management plans for Brecksville, Hinckley, and Mill Stream Run reservations, was instrumental with planning, preparation and support of the initial deer management effort which led to the success of this ongoing program, and provided valuable input with the development of the West Creek Reservation master plan; and,*

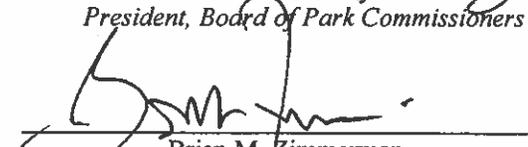
**WHEREAS,** *Robert D. Golias served as a resource to park management staff and their crews for vegetative maintenance projects, and he contributed to the success of Cleveland Metroparks 75<sup>th</sup> Anniversary celebration and lowering of the time capsule at Squire's Castle; and,*

**WHEREAS,** *Robert D. Golias demonstrated a spirit of cooperation when he served on the Prescribed Fire Team, supported the Park District in gaining gold level certification for the Washington Golf Learning Center as designated by Audubon International, managed fishing programs for the Wildlife Manager during his absence, and when he assisted other divisions with special events such as Outdoor Odyssey and facility grand openings, and outreach events such as the Cleveland Home & Flower Show; and,*

**WHEREAS,** *Robert D. Golias has been a valued asset to Cleveland Metroparks. The products of his labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Robert D. Golias for his years of service and dedication in serving the citizens of Greater Cleveland.*

  
\_\_\_\_\_  
Debra K. Berry  
President, Board of Park Commissioners

  
\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



# RESOLUTION RECOGNIZING THE RETIREMENT OF BRUCE E. JOLLY

**WHEREAS,** *Bruce E. Jolly has served Cleveland Metroparks for 23 years; and,*

**WHEREAS,** *Bruce E. Jolly has devoted these years of service utilizing his knowledge, skills and abilities as a Seasonal Laborer, Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee; and,*

**WHEREAS,** *Bruce E. Jolly has used his knowledge and skills to assist with numerous improvements and initiatives such as repairs to underground waterlines, renovations of the Welsh Woods picnic shelter and the mechanic's garage, building retaining walls and planters, and fabricating picnic benches; and,*

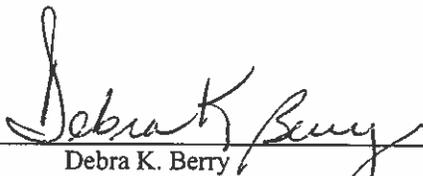
**WHEREAS,** *Bruce E. Jolly has demonstrated a spirit of cooperation when he assisted Zoo personnel with final preparation and projects associated with opening The RainForest, and when he volunteered with tree removal at Forest Hills Park; and,*

**WHEREAS,** *Bruce E. Jolly has provided work direction, established teamwork, and taught safe equipment operation to each year's seasonal employees; and,*

**WHEREAS,** *Bruce E. Jolly has served Cleveland Metroparks through his dedication and commitment to Euclid Creek Reservation and its park visitors; and,*

**WHEREAS,** *Bruce E. Jolly's dedication has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Bruce E. Jolly for his years of service and dedication in serving the citizens of Greater Cleveland.*



Debra K. Berry  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



## RESOLUTION RECOGNIZING THE RETIREMENT OF JAMES M. KASTELIC

**WHEREAS,** *James M. Kastelic has served Cleveland Metroparks for more than 10 years; and,*

**WHEREAS,** *James M. Kastelic has devoted these years of service utilizing his knowledge, skills and abilities as a Park Planner, and Senior Park Planner; and,*

**WHEREAS,** *James M. Kastelic has made valuable contributions during his career when he assisted with preserving the Park District by identifying and assessing regional open space and outdoor recreation opportunities in connection with strategic initiatives and master plans; and,*

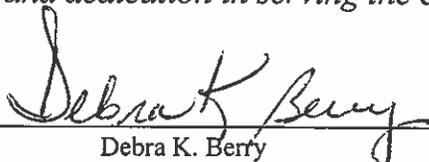
**WHEREAS,** *James M. Kastelic has assisted with the development of the 2020 reservation planning, Mill Creek Trail planning and acquisition, Valley Parkway Trail Connector planning, and numerous others; and,*

**WHEREAS,** *James M. Kastelic has developed and supported external partnerships, prepared grants to secure financial support from a variety of sources including Clean Ohio Trails, Recreational Trails, Nature Works, National Scenic Byways, Transportation Enhancement, and Ohio Environmental Protection Agency; and,*

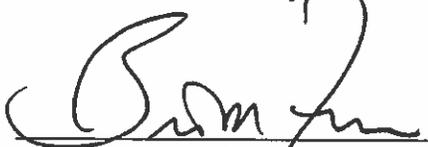
**WHEREAS,** *James M. Kastelic has served to inspire the public and Park District employees alike by representing Cleveland Metroparks as a spokesperson at countless community meetings and public functions, served on community task forces and work groups, presented at employee continuous learning opportunities, and helped to articulate the history of Cleveland Metroparks; and,*

**WHEREAS,** *James M. Kastelic's dedication has been a valued asset to the Park District. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to James M. Kastelic for his years of service and dedication in serving the citizens of Greater Cleveland.*



Debra K. Berry  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



# RESOLUTION RECOGNIZING THE RETIREMENT OF CHARLES H. WEBER

**WHEREAS,** *Charles H. Weber has served Cleveland Metroparks for 30 years; and,*

**WHEREAS,** *Charles H. Weber has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, and Senior Technician; and,*

**WHEREAS,** *Charles H. Weber exhibited leadership early in his career when he supervised part-time and seasonal staff at the Rocky River stables, maintained financial records, was responsible for ordering feed, bedding and hay for the horses, and established a positive relationship with the public and boarders; and,*

**WHEREAS,** *Charles H. Weber transferred to the Visual Communications division where he produced meaningful promotional and educational information for the public through displays, interpretive panels, signs, and exhibits; and,*

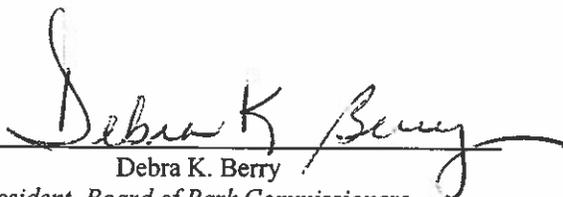
**WHEREAS,** *Charles H. Weber enhanced his skills when he participated in continuous learning opportunities which allowed him to successfully implement new innovations over the course of his career; and,*

**WHEREAS,** *Charles H. Weber has used his knowledge and skills to fabricate and install comprehensive visual communication projects utilizing silk screening, and later wide-format digital print technology throughout the Park District in the production of banners, posters, flyers, kiosk signs, trail markers, wall murals, stickers, room and building identification, vehicle graphics, and framed digital photography; and,*

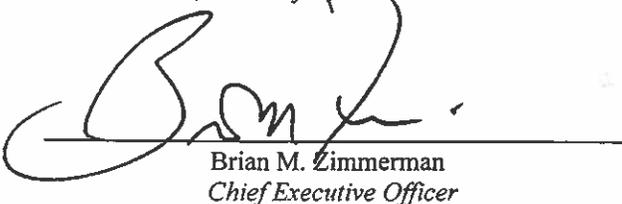
**WHEREAS,** *Charles H. Weber has been involved with numerous capital improvement and renovation projects throughout the Park District beginning with The RainForest, including CanalWay Visitor Center, Park Operations & Ranger Headquarters, various Zoo projects including Australian Adventure, Sarah Allison Steffee Center for Zoological Medicine, and African Elephant Crossing, Big Met and Seneca golf course clubhouses, Rocky River and Strongsville management centers, Rocky River, Garfield Park, and North Chagrin Nature Centers, and most recently, West Creek Reservation including the Watershed Stewardship Center, Rivergate Café, and the Lakefront parks, to name a few; and,*

**WHEREAS,** *Charles H. Weber's dedication has been a valued asset to the Park District. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Charles H. Weber for his years of service and dedication in serving the citizens of Greater Cleveland.*



Debra K. Berry  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer





As part of the Green Street project in Parma, rain gardens were installed on private and city property to catch storm water runoff. (Courtesy Cleveland Metroparks)

Print



By Roxanne Washington, The Plain Dealer  
on July 10, 2013 at 3:56 PM, updated July 10, 2013 at 3:57 PM  
[View/Post Comments](#)

PARMA, Ohio -- Karen McKay, who lives at the end of Klusner Avenue in Parma, across the street from West Creek Reservation, recently had a rain garden and two rain barrels installed on her property.

That would be unremarkable under most circumstances. After all, lots of environment-minded gardeners are hooking up rain barrels, which are cisterns that collect and store rainwater that would otherwise run off of roofs and into storm drains and streams. According to the U.S. Environmental Protection Agency, a substantial amount of the pollution in streams, rivers and lakes — including fertilizers, pesticides and yard clippings — is carried there by runoff from yards and gardens.

Rain gardens are often referred to as “a beautiful solution to pollution.” Typically filled with native plants that require less water, a rain garden is a shallow depression planted at the base of a downspout, driveway or sump pump to capture rainwater runoff and stop it from reaching the sewer system or waterways.

What's different about McKay's barrels and garden is that they were free, including installation. All she has to do is maintain them and call the appropriate person if questions arise.

"I've really been enjoying this," said the stay-at-home mother of three, offering a quick tour of her property and keeping one eye on her 3-year-old son, Liam, as he filled a watering can from one of the barrels. "The kids are really enjoying this."

McKay is one of 10 Klusner Avenue residents participating in the "Green Street Project" directed by Cleveland Metroparks. A few years ago, the Metroparks received a \$294,000 grant from the EPA through the Great Lakes Restoration Initiative for the project, according to Jennifer Grieser, the Metroparks' senior natural resource manager for urban watersheds.

The initiative is a task force of 11 federal agencies acting to clean up toxins in waterways, combat invasive species and protect watersheds from polluted runoff. The project has the support of Parma and the Northeast Ohio Regional Sewer District, which provided matching funds, Grieser said. The West Creek Conservancy, a group that works to protect open spaces, streams and waterways, also is involved.

The goal of the Green Street Project, which began in 2011, is to beautify residential neighborhoods while reducing peak stormwater flows into tributaries leading to West Creek, said Grieser. But it's also to encourage homeowners to adopt environmental practices. The homeowners involved receive a discount on their NEORSD stormwater utility fee.

Twelve homeowners on Parkhaven Drive on the east side of the reservation will eventually receive rain gardens and barrels. A couple of homeowners on other streets that dead-end at the reservation are also poised to get involved.

McKay has been pleased to watch her rain garden in action. Recessed soil and vertical perforated pipes injected deep into the garden help water from heavy rains quickly absorb into the ground before it runs off.

"A couple of times, the water got so high, I thought it would spill over, but it didn't," she said.

Grieser said the Metroparks hopes the project will encourage other communities and watershed organizations to pursue similar endeavors.

"It's a great example project," said Derek Schafer, who is the executive director of West Creek Conservancy. "They're [rain gardens and barrels] hard to explain to people, but once they're installed, people see how nice they can look."

McKay said she is happy with the way the garden and barrels have worked out so far.

"I wasn't sure what a rain garden looked like, so in the beginning they showed us pictures [so we could] get an idea," she said. "We could even choose what kind of native plants we wanted, so I asked for a bird and butterfly garden. They have done everything possible to make this convenient for us. I hope it catches on."

**RESOLUTION NO. 13-07-105**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_  
Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated July 5, 2013 in the amount of \$483,405.44; and **Checks** dated July 10, 2013 in the amount of \$81,783.65; and **Checks** dated July 15, 2013 in the amount of \$5,387.38; and **Checks** dated July 19, 2013 in the amount of \$497,302.59; and **Checks** dated July 25, 2013 in the amount of \$1,022,583.59; and **Net Payroll** dated May 19, 2013 to June 1, 2013 in the amount of \$1,047,913.71; and **Withholding Taxes** in the amount of \$256,364.97; and **Net Payroll** dated June 2, 2013 to June 15, 2013 in the amount of \$1,050,592.41; and **Withholding Taxes** in the amount of \$246,562.36 ; and **Bank Fees/ADP Fees** in the amount of \$27,877.20; and **ACH Debits (FirstEnergy Utility; Sales Tax)** in the amount of \$499,190.91; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated June 23, 2013 to July 13, 2013 in the amount of \$191,201.30; and **Visa Travel Card** purchases dated June 23, 2013 to July 13, 2013 in the amount of \$14,172.03; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase; be approved.

PASSED: July 25, 2013

Attest: \_\_\_\_\_  
President of the Board of Park Commissioners  
  
\_\_\_\_\_  
Chief Executive Officer

**VOUCHER SUMMARY**

	No. of Vendors	No. of Purchases	Amount	Average Vendor Amount	Average Purchase Amount	Code
Bid Items	37	212	\$ 294,142.96	\$ 7,949.81	\$ 1,387.47	C
Board Authorized Payments	31	74	\$ 308,740.32	\$ 9,959.37	\$ 4,172.17	A
Director Approved Payments	45	185	\$ 294,022.92	\$ 6,533.84	\$ 1,589.31	D
Telephone-Written Quote Items	16	23	\$ 37,696.60	\$ 2,356.04	\$ 1,638.98	P
Telephone Quote Items	35	42	\$ 55,197.31	\$ 1,577.07	\$ 1,314.22	T
Utilities	17	147	\$ 69,034.71	\$ 4,060.87	\$ 469.62	U
Health Insurance	2	4	\$ 3,004.33	\$ 1,502.17	\$ 751.08	H
Other Exempt Items	85	99	\$ 1,002,873.17	\$ 11,798.51	\$ 10,130.03	E
Non-Bid Items less than \$1,000	64	87	\$ 25,750.33	\$ 402.35	\$ 295.98	N
Purchases Obtained w/o Cert.	0	0	\$ -	\$ 00.00	\$ 00.00	S
	<b>332</b>	<b>873</b>	<b>\$ 2,090,462.65</b>	<b>\$ 6,296.57</b>	<b>\$ 2,394.57</b>	

**CODE LEGEND**

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

**RECOMMENDED ACTION:**

That The Board of Park Commissioners approves **Resolution No. 13-07-105** listed above.