

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
JUNE 18, 2026**

The Board of Park Commissioners met on this date, Thursday, June 18, 2026, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Yvette M. Ittu, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Interim Chief Financial Officer, Gary A. Butzback, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 26-06-075: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve the minutes from the Regular Meeting of May 21, 2026, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

FINANCIAL REPORT.

Interim Chief Financial Officer, Gary A. Butzback, presented a Comparative Summary of Revenues & Expenditures 2026 vs. 2025 Year-To-Date, and for the Month Ended May 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **106612** to **106619**.

ACTION ITEMS.**(a) 2026 Budget Adjustment No. 5**

(Originating Sources: Gary Butzback, Interim Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2026**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 6/18/2026	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 72,891,838	\$ 13,924	\$ 72,905,763	\$ 271,953	\$ -	\$ 73,177,716
52	Employee Fringe Benefits	25,704,801	31,692	25,736,492	20,637	-	25,757,129
53	Contractual Services	21,412,860	1,816,035	23,228,895	77,670	(6,736) A	23,299,829
54	Operations	35,693,137	4,967,663	40,660,800	1,527,907	35,157 B	42,223,864
	Operating Subtotal	155,702,636	6,829,314	162,531,950	1,898,167	28,421	164,458,538
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 58,121 C	1,058,121
572	Capital Construction Expense	66,576,340	42,016,821	108,593,161	19,729,487	50,000 D	128,372,647
574	Capital Equipment	4,636,300	1,537,411	6,173,711	224,820	9,000 E	6,407,531
575	Zoo Animals	100,000	-	100,000	-	-	100,000
576	Land	592,150	129,002	721,152	-	-	721,152
	Capital Subtotal	72,904,790	43,683,234	116,588,024	19,954,307	117,121	136,659,451
TOTALS							
Grand totals		\$ 228,607,426	\$ 50,512,548	\$ 279,119,974	\$ 21,852,474	\$ 145,542	\$ 301,117,989

An explanation of adjustments, by category, can be found on pages **106620** to **106621**. The net effect of all adjustments is an increase of \$145,542 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 26-06-076: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve 2026 Budget Adjustment No. 5 for a total increase of \$145,542 as delineated on pages **106620** to **106621**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(b) Proposed 2027 Alternative Tax Budget

(Originating Source: Gary Butzback, Interim Chief Financial Officer)

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15 of the current year to be filed with the Cuyahoga County Budget Commission by July 20th of the current year.

ACTION ITEMS (cont.)

Anticipating that the 2027 appropriation measure will be adopted in December 2026, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following Tax Budget provides for anticipated increases and/or fluctuations in operating and capital expenditures. Distribution of budget amounts for capital expenditures is not specific to any individual project, but represents Cleveland Metroparks' ongoing commitment to capital rehabilitation, new construction, and land purchases.

This proposed tax budget for 2027 is recommended for approval, a public hearing of the same having been conducted by Interim Chief Financial Officer, Gary Butzback, on June 10, 2026.

CLEVELAND METROPARKS PROPOSED 2027 TAX BUDGET		
	2026 Original Budget	2027 Proposed Appropriations
Beginning Cash Balance (A)	\$17,506,109	\$8,655,603
<u>Revenues:</u>		
Property Tax	97,970,265	98,460,116
Local Gov/Grants/Gifts	56,361,813	25,000,000
Investment and Other Income	2,900,000	2,500,000
Charges for Services	49,987,381	51,487,003
Self-Funded	\$12,434,461	12,037,690
Damages and Fines	103,000	100,000
Total Revenues	219,756,920	189,584,809
<u>Expenditures:</u>		
Salaries and Fringes	98,596,639	101,554,538
Contractual Services	21,412,860	21,942,130
Operations	35,693,137	36,763,931
Capital Projects	66,576,340	15,000,000
Capital Equipment	4,636,300	4,500,000
Land	592,150	1,000,000
Capital Labor	1,000,000	1,000,000
Zoo Animal Acq/Freight	100,000	100,000
Total Expenditures	\$228,607,426	\$181,860,599
Ending Cash Balance	\$8,655,603	\$16,379,813
(A) The beginning cash balances are net of encumbrances, but include risk management and restricted operation balances, as these are available as sources of funds for succeeding years and are reflected in expenditure amounts.		

ACTION ITEMS (cont.)

No. 26-06-077: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve the proposed 2027 Tax Budget and instruct the Interim Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(c) *Adoption of New Policy – Cybersecurity Policy*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Anthony Joy, Chief Information Officer/Priscila A. Rocha, Legal Counsel/Phillip Ruzicho, Cybersecurity Architect)

Since 2017, Cleveland Metroparks has officially implemented a cybersecurity plan and a Chief Executive Officer-level policy to proactively manage and prevent cyberattacks. Enacted by House Bill 96 of the 136th Session of the Ohio General Assembly, Ohio Revised Code Section 9.64 now requires public entities to engage in specific actions to promote cybersecurity efforts statewide, one of which is the adoption of a cybersecurity policy and program consistent with generally accepted cybersecurity best practices at the board-level in addition to protecting cyber-related information that previously has been publicly accessible.

Pursuant to Article 1, Section 1(a) of its By-Laws, the Board of Park Commissioners held the first reading of the new “Cybersecurity Policy” on May 21, 2026.

No additional changes have been made since the first reading on May 21, 2026.

The full Policy can be found at pages **106622** through **106630**.

No. 26-06-078: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to adopt the revised “Cybersecurity Policy” for implementation pursuant to Article 1, Section 1(a) of the Board’s By-Laws.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(d) *Authorization of Land Acquisition and Clean Ohio Conservation Fund Grant Application: 25 Hawthorne, LLC Property Acquisition (± 51.8 acres) – Mill Stream Run Reservation***

(Originating Sources: Brian Zimmerman, Chief Executive Officer/Rosalina Fini, Chief Legal & Ethics Officer/Natalie Ronayne, Chief Development Officer/Kyle Baker, Director of Real Estate & Senior Legal Counsel/Kristen Trolio, Director of Grants/Alexis Triozzi, Staff Attorney/Stephanie Kutsko, Senior Real Estate Manager)

Cleveland Metroparks has the opportunity to acquire ± 51.8 acres in close proximity to Mill Stream Run Reservation. 25 Hawthorne, LLC owns a ± 138.8-acre property located at 19345 Ridge Road in the City of North Royalton. Cleveland Metroparks proposes to acquire ± 51.8 acres (the “25 Hawthorne Property”) while 25 Hawthorne, LLC will retain ± 87.0 acres (reference map, page **106631**). The 25 Hawthorne Property contains ± 7.29 acres of wetlands and additional habitat types that provide nesting, roosting, and foraging areas for bird and bat species, some of which are of regional and national conservation concern. In addition, the 25 Hawthorne Property also contains approximately 3,800 lineal feet of the East Branch Rocky River (EBRR). Preservation of this parcel is key to maintaining the overall health of the EBRR watershed as land use and urbanization are the greatest threats to the health of the watershed, so preservation of land is critical to maintaining the watershed’s integrity.

The 25 Hawthorne Property appraised for \$1,340,000 and is an important acquisition for Mill Stream Run Reservation as it is in an area of high conservation interest for Cleveland Metroparks. Since 2010, Cleveland Metroparks has successfully preserved over 950 acres along the EBRR corridor. The 25 Hawthorne Property is also in an Important Bird Area (IBA) as identified by the Western Cuyahoga Audubon Society. The acquisition of the 25 Hawthorne Property would contribute to Cleveland Metroparks’ goal of protecting land within the EBRR watershed to preserve wetlands, streams, and significant habitat.

Funding

The Clean Ohio Conservation Fund (“Clean Ohio”), administered by the Ohio Public Works Commission, provides funds for acquisition of greenspace in order to conserve natural areas and protect the state’s natural resources. Cleveland Metroparks proposes to apply to Clean Ohio for funding to assist in the acquisition of the 25 Hawthorne Property. Cleveland Metroparks will request funds from Clean Ohio for acquisition expenses and associated due diligence fees as outlined in the grant application. If awarded, Clean Ohio will partially fund the acquisition as shown below:

Clean Ohio Funds (75%)	\$1,015,294
Cleveland Metroparks (25%)	\$ 338,431
Total Project Cost (100%)	\$1,353,725

The required resolution is on page **106632**. Staff is also continuing to work on identifying additional grant sources to help fund the acquisition, including submitting a grant application to The North American Wetlands Conservation Act (NAWCA) Grants

ACTION ITEMS (cont.)

program that supports protection of wetlands and associated upland habitats for the benefit of all wetland-associated migratory birds.

No. 26-06-079: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the acquisition of fee simple title of $\pm$ 51.8 acres as hereinabove described, from 25 Hawthorne, LLC, for a purchase price of $\pm$ \$1,340,000, the acquisition being contingent upon funding from Clean Ohio and subject to the terms and conditions hereinabove summarized, and subject to the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further that the Board authorize the adoption of the resolution to authorize the submittal of a grant application to the Ohio Public Works Commission – Natural Resource Assistance Council District 1 for funding assistance of $\pm$ \$1,015,294 through the Clean Ohio Conservation Fund program as described above; further, to authorize and agree to obligate funds and commit match required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Clean Ohio program; and finally, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant upon award and to acquire the 25 Hawthorne Property; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(e) ***Authorization of Land Acquisition and Clean Ohio Conservation Fund Grant Application: Parma Nest LLC Property Acquisition ($\pm$ 2.2 acres) – West Creek Reservation***

(Originating Sources: Brian Zimmerman, Chief Executive Officer/Rosalina Fini, Chief Legal & Ethics Officer/Natalie Ronayne, Chief Development Officer/Kyle Baker, Director of Real Estate & Senior Legal Counsel/Kristen Trolie, Director of Grants/Alexis Triozzi, Staff Attorney/Stephanie Kutsko, Senior Real Estate Manager)

Cleveland Metroparks has the opportunity to acquire $\pm$ 2.2 acres adjacent to West Creek Reservation. Parma Nest LLC owns a property located at 6338 Broadview Road in the City of Parma (the “Parma Nest Property”) (reference map, page **106633**). The Parma Nest Property provides an opportunity to welcome visitors into the West Creek Reservation and preserve additional greenspace in this densely populated area of Parma.

In 2006 West Creek Reservation was created with the acquisition of 279 acres from the City of Parma and West Creek Conservancy. In 2008 Cleveland Metroparks acquired a trail easement to facilitate the construction of an all-purpose trail which traverses the northern boundary of the Parma Nest Property, welcoming visitors into Cleveland

ACTION ITEMS (cont.)

Metroparks West Creek Reservation. Over the past 20 years West Creek Reservation has grown to include 573 acres preserving West Creek and its associated streams, wetlands, and forests, while creating important trail connections for the surrounding communities of Independence, Parma and Seven Hills. West Creek Reservation is home to the West Creek Greenway and just this past month Cleveland Metroparks announced the opening of a 0.4-mile all-purpose trail connecting Camelot Drive to Broadview Road. The project included a 140-foot long trail bridge spanning West Creek and a trail segment which is part of a larger vision for the West Creek Greenway, a 20-mile trail network.

The Parma Nest Property appraised for \$595,000 and is an important acquisition for West Creek Reservation as it is located at the southwest corner of the intersection of West Ridgewood Drive and Broadview Road. The acquisition of this corner parcel provides the opportunity to restore the Parma Nest Property and create a more welcoming entrance to the reservation while preserving additional forest and buffering the Skyline Trail and Keystone Loop which lead to the popular Skyline Overlook which offers stunning views of downtown Cleveland.

Funding

The Clean Ohio Conservation Fund (“Clean Ohio”), administered by the Ohio Public Works Commission, provides funds for acquisition of greenspace in order to conserve natural areas and protect the state’s natural resources. Cleveland Metroparks proposes to apply to Clean Ohio for funding to assist in the acquisition and restoration of the Parma Nest Property. Cleveland Metroparks will request funds from Clean Ohio for acquisition and restoration expenses and associated due diligence fees as outlined in the grant application. If awarded, Clean Ohio will partially fund the acquisition as shown below:

Clean Ohio Funds (75%)	\$553,721
<u>Cleveland Metroparks (25%)</u>	<u>\$184,574</u>
Total Project Cost (100%)	\$738,295

The required resolution is on page **106634**.

No. 26-06-080:

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the acquisition of fee simple title of ± 2.2 acres as hereinabove described, from Parma Nest LLC, for a purchase price of \$595,000, the acquisition being contingent upon funding from Clean Ohio and subject to the terms and conditions hereinabove summarized, and subject to the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further that the Board authorize the adoption of the resolution to authorize the submittal of a grant application to the Ohio Public Works Commission – Natural Resource Assistance Council District 1 for funding assistance of ±\$553,721 through the Clean Ohio Conservation Fund program as described above; further, to authorize and agree to obligate funds and commit match required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Clean Ohio program; and finally, that the Board authorize the Chief

ACTION ITEMS (cont.)

Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant upon award and to acquire the Parma Nest Property; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(f) ***Adoption of Limited Revised Cleveland Metroparks Codified Rules and Regulations – 2026***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kelly Stillman, Chief of Police/Marisa Marniella, Chief Prosecuting Attorney/Ken Schabitzer, Captain/Charlie Moore, Captain/Matthew L. Shearn, Lieutenant/Michael Durkalec, Aquatic Biologist)

Background

Pursuant to Article 1, Section 1 of the Board of Park Commissioners of the Cleveland Metropolitan Park District By-Laws, the Park District's Codified Rules and Regulations must be amended to ensure conformity with State and Federal law and address other public policy issues. In this review, the following modifications are hereby proposed:

1. **Changes to Regulations:** After review of the Codified Rules and Regulations, the following changes are proposed by staff. The proposed new language is underlined and proposed language to be removed is stricken as noted below.

The Resolution to Approve, Adopt and Enact Revised Rules and Regulations of the Cleveland Metropolitan Park District; and Authorizing the Required Publication, is found on page **106635**.

A. Part 3 Traffic Code

**381.27. BOAT RAMP LAUNCH FACILITY, DOCKING,
MOORING AND ANCHOR FEES; RULES OF OPERATION.**

(a) "Launch" means the placement or removal of a watercraft in the water. (However, a launch fee shall still be charged in the event that a vessel is only removed from the water at the facility or only placed in the water at the facility.)

(b) No person may launch a watercraft, excluding a canoe, kayak, row boat, or paddleboard at the public boat ramps owned or controlled by the Park District located at the Scenic Park located in the Rocky River Reservation, Edgewater Park located at the Lakefront Reservation, Gordon Park located at the Lakefront Reservation and Wildwood Park located at the Euclid Creek Reservation. without first paying the appropriate boat launch facility fee, as set by the Board.

ACTION ITEMS (cont.)

- (c) No person may dock, moor or anchor a watercraft at a dock, slip, mooring space, wharf or marina that are owned or controlled by the Park District without first paying the required fees, as set by the Board. No person may dock, moor or anchor a watercraft at a dock, slip, mooring space, wharf or marina in excess of the time limit stipulated by the Park District.
- (d) This Section shall not apply to governmental entities which need to operate watercraft for governmental purposes.
- (e) Prima-facie evidence of unlawful docking, mooring and anchoring: In any hearing of the Municipal Court on a charge of unlawful docking, mooring or anchoring of watercraft, testimony that a watercraft bearing a certain number award was found to be unlawfully docked, moored, or anchored in violation of any of the provisions of this Section, and further testimony that the records of the Administrator of the State Division of Watercraft show that such number award was issued to the defendant, shall be prima-facie evidence that the watercraft which was so docked, moored or anchored, was operated by the defendant at the time of the violation. A certified copy showing such fact of registration from the State Division of Watercraft shall be proof of such ownership.
- (f) Whoever violates this section is guilty of a minor misdemeanor.

B. Part Five General Offenses Code**509.17 DISTURBING THE PEACE**

- (a) No person shall operate or play audio equipment, including but not limited to, a radio, TV, musical instrument, or amplifier or sound equipment in such a manner as to likely annoy or so as to disturb the peace and good order of Park District guests or neighboring residents or at a volume which is likely audible to persons other than those who are in the same shelter or gathered group in which such audio equipment is played and who are voluntary listeners thereto.
- (b) No person shall play any radio, music player or audio system in a vehicle, motorized wheelchair, any electric personal assistive mobility device, any low-speed micromobility device, or any device, bicycle, or watercraft, at such volume that is likely to disturb the quiet, comfort or repose of other persons or at a volume which is plainly audible to persons other than the occupants of said vehicle, motorized wheelchair, any electric personal assistive mobility device, any low-speed micromobility device, or any device, bicycle, or watercraft.
- (c) This Section shall not apply to those activities approved by the Chief Executive Officer.
- (d) Whoever violates this section shall be fined not more than one hundred fifty dollars (\$150.00) for the first offense and not more than one thousand dollars (\$1,000) for each subsequent offense.
(ORC 1545.99)

C. Part Seven Land Use Code**743.08 FISHING HOURS; PROHIBITED FISHING EQUIPMENT.**

- (a) No person shall take or catch any fish by angling in any waters within the boundaries of the Park District, or engage in fishing those waters without

ACTION ITEMS (cont.)

a valid Ohio fishing license, except participants of Cleveland Metroparks staff or contractor-lead programs at inland fishing areas in the Park District that are not under full or joint Ohio Department of Natural Resources Division of Wildlife management jurisdiction. These “inland fishing areas” would include, ~~but are not limited to~~, Wallace Lake, Ledge Lake, Judge's Lake, Ranger Lake, Bunns Lake, Beyer's Pond, Strawberry Pond, the ponds Acacia and Garfield, the designated Astorhurst pond and Oxbow Lagoon located at Rocky River Reservation, ~~Sunset Pond (North Chagrin Nature Center).~~

(d) No person shall take or possess more fish than allowed by posted signage, or allowed by Park District Regulations, in any body of water within the boundaries of the Park District Cleveland except for Lake Erie and its tributaries, which shall be subject to State Wildlife Regulations.

(e) Fish shall be taken by angling only, unless otherwise provided for in the Ohio Revised Code and within the appropriate season. At the “inland fishing areas” as defined in paragraph (a) of this Section, anglers may use a maximum of two (2) fishing line per person, which includes any combination of fishing rods and tip-up devices, the latter during the ice fishing season. At other Park District fishing areas anglers may use a maximum of three (3) fishing rods and additionally six (6) tip-ups, the latter during ice fishing. Bowfishing, bait minnow and seine collection shall be permitted in waters adjacent to and within the Park District, pursuant to ORC 1533.40.

(h) Fishing hours shall be 6:00 am until 11:00 pm. Only those persons who are actively engaged in the act of fishing with the appropriate equipment and Ohio fishing license may be present and fish, except for at the wall at Scenic Marina and the pier and break wall at the Lakefront Reservation between the hours of 11:00 pm and 6:00 am., which shall be open twenty-four (24) hours.

No. 26-06-081:

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to adopt revised Cleveland Metroparks Rules and Regulations in their entirety effective July 18, 2026 at 12:01 A.M.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(g) *Contract Amendment No. 13/Guaranteed Maximum Price #12 – Contract 1543 – Construction Manager at Risk, RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Director of Project Development/Keith Carney, Project Manager/Kevin Lacey, Project Manager)

Background

On February 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Gorilla Project”) at the Cleveland Metroparks Zoo. On June 18, 2020, the Board approved the awarding of a contract to The Albert Higley Co. (“Higley”) (Board Resolution No. 20-06-094) for construction manager (at risk) services for the construction of the Gorilla Project. At the time of the Board’s award, only the concept development pricing compensation was fixed at \$21,500.00 for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved Contract Amendment No. 1 to the pre-construction fees in May 2022 (Board Resolution No. 22-05-074) for \$164,500.00 to continue services through the preparation of guaranteed maximum prices. On April 20, 2023, the Board approved Contract Amendment No. 2 for Guaranteed Maximum Price #1 (“GMP #1”) for \$380,044.76 (Board Resolution No. 23-04-073). On September 21, 2023, the Board approved Contract Amendment No. 3 for Guaranteed Maximum Price #2 (“GMP #2”) for \$673,156.06 (Board Resolution No. 23-09-147).

A phased approach allowed for staff to return to the Board as the Gorilla Project design progresses and provided for pre-construction stage compensation and construction components to also be addressed in progressive stages. On February 15, 2024, the Board approved Guaranteed Maximum Price 3 (“GMP #3”) for \$185,067.04 for select tree removal and temporary road construction and addition preconstruction fees for site enabling and ethylene tetrafluoroethylene design-assist services (Board Resolution No. 24-02-021). On July 18, 2024, the Board approved Guaranteed Maximum Price #4 (“GMP #4”) for \$9,107,198.00 for the construction of a permanent zoo access road adjacent to Big Creek (Board Resolution No. 24-07-091).

On August 15, 2024, the Board approved Guaranteed Maximum Price #5 (“GMP #5”) for \$19,679,818.00 for the initial trade contractors to construct the Sequence 1 RainForest addition, which includes Central Amenities, Atrium and Orangutan areas (Board Resolution No. 24-08-106). On September 19, 2024, the Board approved Guaranteed Maximum Price #6 (“GMP #6”) for \$6,356,745.00 for the second iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-09-119). On November 21, 2024, the Board approved Guaranteed Maximum Price #7 for \$19,853,610.00 for the third iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-11-157). On February 20, 2025, the Board approved Guaranteed Maximum Price #8 for \$2,235,987.00 for the early procurement of replacement HVAC equipment and skylight materials for the renovations of the existing RainForest (Board Resolution No. 25-02-024).

ACTION ITEMS (cont.)

On May 9, 2025, Change Order No. 1 was executed for a deduct of \$3,083,311.04 which reflects efforts put forth by staff, the design team, and Higley to identify cost savings in the previously approved GMPs and opportunities for value engineering. On May 14, 2025, the Board approved Guaranteed Maximum Price #9 for \$6,099,088.00 for installing the RainForest HVAC systems and skylights procured in Guaranteed Maximum Price #8 and for replacing the existing RainForest roof system (Board Resolution No. 25-05-077). On June 19, 2025, the Board approved Guaranteed Maximum Price #10 for \$4,535,185.00 for the priority interior renovations within the RainForest, the fabrication and installation of the Forest Adventure Play Structure and additional pre-construction services to prepare a Conceptual Design cost estimate for the Zoo entry building and site improvements (Board Resolution No. 25-06-097). On March 19, 2026, the Board approved Guaranteed Maximum Price #11 for \$3,242,490.00 for various conditions encountered, design clarifications issued, and project scope adjusted to maximize the functionality of the building to guests and Cleveland Metroparks staff (Board Resolution No. 26-03-046).

Since March 2026, construction has progressed on the new building addition, north access drive and RainForest renovations. Additional conditions were encountered and scope adjustments are proposed to fully integrate the existing RainForest building systems into the new Primate Forest building systems and further modernize the RainForest facility and update the building to standards necessary for animal care. These changes include but are not limited to:

- Full replacement of the existing legacy A/V system equipment in the RainForest Rainstorm exhibit;
- Integrate the existing RainForest sound system speakers into the new Primate Forest sound system;
- Repair/replace the horizontal fire-rated system beneath the floor and roof structures throughout the RainForest renovation areas;
- Remove additional underground obstructions (i.e., buried building foundations/walls and abandoned utilities) encountered during utility work on the east side of the RainForest;
- Replace the existing RainForest dry fire suppression system serving the existing air handling units (AHUs) and make adjustments to the existing fire suppression system based on the final renovation scope;
- Replace existing RainForest door hardware to ensure proper operation, especially hardware on fire-rated doors;
- Replace existing ceiling, repair floor tile, repaint walls and reconnect food service equipment in existing RainForest kitchen;
- Replace existing fencing along Big Creek along the new north access drive and at the Lion parking lots, as existing fencing is in poor condition and will be highly visible to guests.

Contract Amendment 13/GMP #12 ("GMP #12") also includes funding to improve pedestrian access from the Otter and Tiger parking lots to the existing ticket plaza. Work is required to upgrade the surface of this walkway as a temporary condition, reroute the walkway to coordinate with the final limits of the new outdoor orangutan exhibit and to

ACTION ITEMS (cont.)

extend landscaped islands and fencing to better delineate pedestrian paths from the Stork parking lot to the walkway.

GMP #12 Establishment

Higley has established GMP #12 based on documents provided by the design team and bids and estimates provided by Higley and their trade partners.

GMP #12 ITEMS	COST
A/V System Upgrades – Rain storm (Allowance)	\$200,239
Restore Fire Rated Ceilings (Allowance)	\$65,000
Unforeseen Underground Obstructions (Allowance)	\$70,000
Fire Suppression System Relocations & Repairs (Allowance)	\$76,193
RainForest Door Hardware Repairs (Allowance)	\$50,117
Existing RainForest Kitchen Improvements (Allowance)	\$39,337
Fencing Replacement (Allowance)	\$25,000
RainForest Themework Additional Repairs (Allowance)	\$50,000
Other RainForest Existing Condition Upgrades (Allowance)	\$213,791
Pedestrian Access Upgrades (Allowance)	\$125,000
Owner-Directed Allowance	\$20,000
GMP #12 Item Subtotal	\$934,677
GMP #12 FEES	
General Conditions (3.1%) includes builder's risk insurance, bond and subcontractor default insurance	\$28,975
CMR Fee (1.75%)	\$16,357
GMP #12 Fee Subtotal	\$45,332
GMP #12 TOTAL	\$980,009

Construction Schedule

Higley's construction schedule associated with the proposed GMP #12 provides a summer 2026 completion date with the GMP #12 work being performed concurrently with the remaining Sequence 1 addition and RainForest renovation work, barring any unforeseen conditions or delays. The critical activities for completion of the Sequence 1 scope are associated with the exterior orangutan exhibit and adjacent work. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMPs related to the respective sequences of the Gorilla Project as the exact scope of work is developed, sequenced and approved.

No. 26-06-082:

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP #12 in the amount of **\$980,009.00**, which will be an amount in the addition to \$365,279.00 already awarded for Pre-Construction Stage and Design Assist Services and \$69,085,798.82 already awarded for previous GMP #1, GMP #2,

ACTION ITEMS (cont.)

GMP #3, GMP #4, GMP #5, GMP #6, GMP #7, GMP #8, GMP #9, GMP #10, GMP #11 and Change Order No. 1 for a total **contract valued at \$70,431,086.82**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(h) *Project Development Agreement – Cleveland Public Library – Euclid Creek Reservation*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Director of Project Development/Andrew Stahlke, Project Developer)

Cleveland Metroparks and the Cleveland Public Library (“CPL”) have discussed the possibility of a new public library facility (“Library Facility”) within Euclid Beach Park in the Euclid Creek Reservation. The Library Facility would replace the existing CPL Lakeshore Facility which houses the Memorial Nottingham branch and Ohio Library for the Blind and Print Disabled and is located adjacent to the Euclid Creek Reservation at 17109 Lakeshore Blvd. CPL would like to evaluate the possibility of a new Library Facility on a site in closer proximity to Lake Erie and to collaborate with Cleveland Metroparks to provide a unique experience for library patrons and park guests with a focus on outdoor recreation, nature and the Great Lakes.

Cleveland Metroparks also desires to expand the Euclid Creek Reservation and create a more cohesive park space by incorporating the property upon which the existing Lakeshore Facility currently sits, and to expand outdoor recreation and education for the public through partnership with CPL.

To enable collaborative fundraising, project development, park master planning, transfer and sublease of property, facility and site design, and ultimately the construction and ongoing maintenance and management of the Library Facility, Staff is requesting the ability to enter into a project development agreement with CPL that will encompass these goals and details.

Background

Funding for planning, design, demolition, construction, permits, inspections, fund raising, and any other soft costs will be jointly identified and obtained by Cleveland Metroparks and CPL in partnership. As funding is secured, phases of the project will advance.

Master planning and design of Euclid Beach, Villa Angela, and Wildwood Park within the Euclid Creek Reservation will be led by a qualified design team managed by Cleveland Metroparks. Design of the Library Improvements will be led by a qualified

ACTION ITEMS (cont.)

design team led by CPL. Both processes will be conducted collaboratively, with Cleveland Metroparks and CPL participating and providing input and feedback.

No. 26-06-083: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a project development agreement (and/or other related agreements as necessary) with the Cleveland Public Library for the study and development of a new library within the Euclid Creek Reservation, incorporation of CPL property into the Euclid Creek Reservation, and any other documents/agreements as may be necessary to effectuate the above, in form(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(i) ***Project Development Agreement – Achievement Centers for Children, Camp Cheerful ReImagine – Mill Stream Run Reservation***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Director of Project Development)

Background

Achievement Centers for Children (“ACC”) operates the Camp Cheerful facility located in the Mill Stream Run Reservation of Cleveland Metroparks under a License Agreement dated March 13, 1990, which was amended by an Amended and Restated Agreement dated as of January 1, 2009. A Second Amended and Restated License Agreement dated December 31, 2014, which was amended by a First Amendment to the Second Amended and Restated License dated December 13, 2017 is currently in effect. In continuing the partnership and collaboration between ACC and Cleveland Metroparks, Cleveland Metroparks Staff has been coordinating with ACC for the Camp Cheerful ReImagine (“Project”). Planning, programming, design, and coordination has been ongoing since 2025.

Proposed Camp Cheerful ReImagine Project

The Project will be a full campus investment to optimize the mission, vision and values of ACC by addressing the aging facilities, growing programs, under-developed natural spaces, accessibility, and overall campus flow. Scheduled to be completed in multiple phases, with a \$14 million budget, Cleveland Metroparks has committed staff resources, construction administration, and construction project management. To date, ACC has prioritized the campus investments into three (3) phases.

Cleveland Metroparks and ACC will enter into a project development agreement to outline project roles and responsibilities with the intent to deliver the project successfully. ACC will be responsible for funding the project costs, including due diligence, design, construction, permits, inspections, fundraising, and other related expenses, while

ACTION ITEMS (cont.)

Cleveland Metroparks will contribute in-kind services which include owner representative services to manage the progress of the project. Cleveland Metroparks will assist with design, permitting, procurement, and construction administration, while ACC will review design documents, coordinate its programming with the construction schedule, provide input on design team and construction manager selection and potential change orders.

No. 26-06-084: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a project development agreement with the Achievement Centers for Children for development of the Camp Cheerful ReImagine Project within the Mill Stream Run Reservation, and any other documents/agreements as may be necessary to effectuate the above, in form(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(j) *Amendment No. 2 – Project Development Agreement for Site Preparation and Demolition at the Former Euclid Beach Mobile Home Park – Euclid Creek Reservation*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Andrew Stahlke, Project Developer)

Western Reserve Land Conservancy (“WRLC”), through a subsidiary named EBMHC, LLC (“EBMHC”) acquired a 28.8-acre lakefront property on Lakeshore Boulevard in the City of Cleveland located adjacent to the Euclid Creek Reservation. Cleveland Metroparks, EBMHC, and WRLC subsequently entered into an Agreement of Purchase and Sale (“PSA”) (Resolution No. 24-05-065) whereby Cleveland Metroparks agreed to acquire the property (“Property”) for \$5,800,000.

The Property is one of the few remaining lakefront parcels of its size in the City of Cleveland and is nearly fully surrounded by Cleveland Metroparks Euclid Creek Reservation. The Property included the Euclid Beach Mobile Home Park, which was fully vacated prior to acquisition by Cleveland Metroparks. EBMHC followed the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act (“URA”) with regard to the relocation of any eligible household that was residing on the Property to ensure a fair and equitable relocation of the residents. Acquisition of the Property contributes to Cleveland Metroparks goal of protecting our region’s lakefront and allows Cleveland Metroparks to protect, restore, and manage the Property to expand upon the lakefront portion of Euclid Creek Reservation, creating more opportunities for access to and exploration of the shores of Lake Erie.

ACTION ITEMS (cont.)

The acquisition of the Property by Cleveland Metroparks was contingent upon the award of funds from the Clean Ohio Conservation Fund in the amount of \$5,000,000 (“Clean Ohio”), EBMHC following and certifying the URA process to ensure that all residents had been appropriately and fairly relocated, and EBMHC’s removal of all the manufactured/mobile homes (“PSA Obligations”). The PSA was later amended to add conditions to closing including, but not limited to, confirmation of utility termination, removal of other infrastructure, and overall clearing and restoration (“Additional Obligations”). Cleveland Metroparks, WRLC, and EBMHC have collaboratively worked with the Cuyahoga County Land Reutilization Corporation (“Land Bank”) to perform the PSA and Additional Obligations based upon funding that the Land Bank has obtained under a Demolition Funding Agreement.

Upon closing, Cleveland Metroparks entered into a Project Development Agreement (PDA) with the Land Bank to cover the PSA and Additional Obligations that are performed after the Closing Date. For the Additional Obligations, Cleveland Metroparks has assumed the obligations of the Demolition Funding Agreement and will provide the Land Bank with a 25% match of the costs of performing the Additional Obligations and other related site preparation and demolition work.

Demolition and site restoration scopes were developed and subsequent bids received and the total 25% match provided by Cleveland Metroparks was expected to exceed \$75,000. Amendment No. 1 to the PDA was approved by the Board on January 15, 2026 (Resolution No. 26-01-013) to allow for additional infrastructure demolition and site clearing costs in a revised not-to-exceed amount of \$150,000.

As the project approaches completion, the post-Closing costs for debris removal, final site clearing, regrading, and restoration are greater than originally anticipated. As bids have been received and contracts will be executed by the Land Bank for final work, the total 25% match provided by Cleveland Metroparks will exceed \$150,000 but be no more than \$200,000. The project is scheduled to be completed in summer 2026.

No. 26-06-085: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to execute Amendment No. 2 to the Project Development Agreement with the **Cuyahoga County Land Reutilization Corporation**, for additional infrastructure demolition and site clearing as outlined above, resulting in a revised total not-to-exceed amount of \$200,000, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

COMPETITIVE PROCESS AWARDS.**No. 26-06-086:**

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **RFP #7027:** **Insurance Brokerage Services** (see page **106600**);
- (b) **Ohio and OMNIA Co-Op #7038:** **Various Food Purchases** (see page **106601**);
- (c) **Single Source #7039:** **Various Zoo Grains** (see page **106602**); and,
- (d) **Ohio Co-Op/ORC 125.04/Single Source #7042:** **Local and Long-Distance Telephone Service, Internet Services, VoIP (Voice over Internet Protocol) Circuits, Cellular Services, and Other Telecommunications Services** (see page **106603**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

COMPETITIVE PROCESS AWARDS (cont.)**RFP #7027 SUMMARY: INSURANCE BROKERAGE SERVICES****Background**

The Risk Management division purchases and maintains various insurance coverages and wishes to utilize an insurance broker to provide services to include (but not limited to) insurance program marketing and renewal, review insurance program design and identify cost drivers, provide compliance and regulatory support, manage and coordinate with third parties such as carriers, vendors, consultants and third party administrators, assist with claims management, and supply data and reports including analytics, trends and forecasting.

Risk Management issued a RFP to identify brokers and agents to provide insurance brokerage services. The top three brokers/agents were selected out of a total of four respondents.

Anticipated Vendors (included are the top three):

Broker/Agent	Capabilities	Satisfaction of RFP Requirements	Cost	Commitment to Core Values	Total
Gallagher	30	25	24	20	99
Taylor Oswald	25	25	22.5	20	92.5
Jackson Dieken and Associates	15	25	25	20	85

These services will be provided on an “as needed” basis for an estimated annual cost of \$100,000 for a three (3) year period beginning July 1, 2026 through June 30, 2029, with an option to renew for up to two (2) additional one (1) year periods at Cleveland Metroparks’ sole discretion, for an estimated total three (3) year cost of \$ 300,000. Broker also has the ability to earn a performance fee of 20% up to a maximum of \$25,000 for any insurance premium savings realized on the Property and Liability insurance package annually.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and Gallagher as summarized above, and maintained in the proposal file for RFP #7027, for a three (3) year period beginning July 1, 2026 through June 30, 2029, with an option to renew for up to two (2) additional one (1) year periods, for an estimated annual cost of \$100,000 and an estimated three (3) year cost of \$300,000.

(See Approval of this Item by Resolution No. 26-06-086 on Page 106599)

COMPETITIVE PROCESS AWARDS (cont.)**OHIO AND OMNIA CO-OP #7038 SUMMARY:**

VARIOUS FOOD PURCHASES with Sysco to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a twenty-seven (27) month period from July 1, 2026 through September 30, 2028

---- HIGHLIGHTS AT A GLANCE ----
2024/2026 YTD Expenditure = \$1,236,506.86
2026/2028 Estimate = \$2,500,000.00

Cleveland Metroparks has purchased various food items (frozen, snack, pre-packaged/pre-cooked items, canned goods, grocery, etc.) for all locations throughout the Park District including but not limited to: Merwin's Wharf, E. 55th Restaurant, Emerald Necklace Marina, various golf courses, The Chalet, Zoo, Edgewater Beach House, Edgewater Pier, etc. from Sysco via the State of Ohio Cooperative Contract Number RSI021494 and the OMNIA Cooperative Contract Number 040522.

Cleveland Metroparks staff recommends leveraging the State of Ohio Cooperative Contract Number RSI021494 and OMNIA Cooperative Contract Number 040522 for Sysco for these items for the time period of July 1, 2026 through September 30, 2028. The increase between the previous time period and the current request is due to a variety of factors, including increased food costs, a longer contract period, and an increase in the number of locations operated by Cleveland Metroparks.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio and OMNIA Co-Op #7038 to **Sysco** for the purchase of various food items on an "as needed" basis for a twenty-seven (27) month period for various locations throughout Cleveland Metroparks beginning July 1, 2026 through September 30, 2028, **for a total cost not to exceed \$2,500,000**, in full cooperation with State of Ohio Cooperative Contract Number RSI021494 and OMNIA Cooperative Contract Number 040522. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

(See Approval of this Item by Resolution No. 26-06-086 on Page 106599)

COMPETITIVE PROCESS AWARDS (cont.)

SINGLE SOURCE #7039 SUMMARY: **VARIOUS ZOO GRAINS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo for a one (1) year period beginning July 1, 2026 through June 30, 2027

-- HIGHLIGHTS AT A GLANCE --

2025-2026 YTD Expenditures = \$96,881.27
2026-2027 Estimate = \$175,000.00

Background

Between 2014-2020, annual bid invitations were provided to ±33-252 potential bidders for various zoo grains. Centerra Co-Op (previously Western Reserve) was the sole bidder and was awarded the bid every year. Between 2021-2024, Centerra was designated the single source provider for Zoo grains. On March 12, 2025, Cleveland Metroparks Purchasing released Bid #6933 Various Zoo Grains and was unsuccessful in awarding a contract as no vendor could provide the needed zoo grains without substantial delivery costs. As a result of the unsuccessful bid, Centerra Co-Op was contacted to provide pricing for the 2025-2026 contract term.

Purchasing and Zoo staff designate Centerra as a single source for consistently providing the best product quality and variety for various zoo grains. Centerra has a proven track record of product availability and product quality. Bid #6933 has confirmed there are no other appropriate providers for zoo grains.

Item(s) not bid by the vendor will be purchased on the open market using competitive pricing.

Some of the most commonly used products are compared with the previous contract below.

COMPARATIVE PRICES				
	<u>NEW UNIT PRICES SS #7039</u>	<u>PRIOR UNIT PRICES SS #6952</u>	<u>UNIT PRICE DIFFERENCE</u>	<u>PERCENTAGE DIFFERENCE</u>
DESCRIPTION				
Mazuri Wild Carnivore Bear	\$63.06	\$61.85	\$1.21	1.9%
Mazuri Exotic Canine Diet	\$51.18	\$50.68	\$0.50	0.09%
Mazuri Wild Herbivore Plus	\$42.13	\$42.13	-	-
Mazuri Leaf-Eater Lemur/Gorilla	\$33.66	\$33.66	-	-
Mazuri Wild Herbivore Hi-F Cube	\$29.85	\$29.85	-	-
Mazuri Browser Rhino Cube	\$28.18	\$28.18	-	-

RECOMMENDED ACTION:

That the Board authorize the purchase of various zoo grains, from Single Source #7039, as noted in the summary above, to be supplied on an as needed basis, for a one (1) year period beginning July 1, 2026 through June 30, 2027, from **Centerra Co-Op, for a total cost not to exceed \$175,000**. In the event the log of consumption approaches 90 percent of the estimate and is likely to exceed 100 percent during the approved time period, an action item will be presented to the Board requesting an estimated increase.

(See Approval of this Item by Resolution No. 26-06-086 on Page 106599)

COMPETITIVE PROCESS AWARDS (cont.)**OHIO CO-OP/ORC 125.04/SINGLE SOURCE #7042 SUMMARY:**

LOCAL AND LONG-DISTANCE TELEPHONE SERVICE, INTERNET SERVICES, VOIP (VOICE OVER INTERNET PROTOCOL) CIRCUITS, CELLULAR SERVICES, AND OTHER TELECOMMUNICATIONS SERVICES for a three (3) year period beginning July 1, 2026 through June 30, 2029

Background

State of Ohio Master Service Agreement (MSA) MSA0022 negotiates pricing and percentage discounts for local telephone service, long distance, internet services, cellular telephone services, and other related technologies as part of Ohio's telecommunications program. For these services, the program allows member districts to utilize all telecommunications products offered by AT&T on a percentage discount basis from AT&T's designated rates.

Cleveland Metroparks has taken advantage of the negotiated contract since 2008 and has been receiving various discounts. All telecommunications offered by this contract are ordered through the Service Now platform managed by the State of Ohio or directly negotiated and procured through AT&T.

Cleveland Metroparks has been using AT&T for local telephone service and various telephone circuits, long distance service, and other telecommunication services. Although there are other providers in this marketplace, both the physical coverage and the discount Cleveland Metroparks receives through the State of Ohio MSA and other direct contracts, provides the lowest and best cost for telecommunications services. In addition, depending on the specific location throughout northeast Ohio, AT&T is the only supplier able to provide services in a particular area. With proven customer support, it is recommended that Cleveland Metroparks continue using AT&T for various Park District internet/phone services.

Purchasing/Proposal/Negotiations

Cleveland Metroparks utilizes three (3) different methods for purchasing with AT&T services. These service methods include:

1. Purchasing items through the negotiated contract via the State of Ohio (Ohio Cooperative Agreement MSA0022). These services are procured directly through the State of Ohio via their Service Now platform or directly negotiated and procured through their purchasing system(s). These include, but are not limited to:
 - a. Fiber optic internet sites which connect over 30 buildings back to the main administrative building in Cleveland, Ohio.
 - b. Voice over Internet Protocol (VoIP) circuits which allow phone telephony services over fiber optic lines.
 - c. Cellular services which are primarily for the Police Department (Aircards, etc.) but other park operations needs as well.
 - d. Locations that have analog lines as backups for fire/security or one-off phone lines, or cellular services for those aforementioned lines.
 - e. Cleveland Metroparks utilizes VoIP services at a lower cost rate of roughly \$1,737.60 per month for three (3) years at a cost of \$62,553.60 (if all accounts are held static). Long distance is included in this figure; there is an estimation of \$170 per month for long distance/international calls. At some point in 2026

COMPETITIVE PROCESS AWARDS (cont.)

- or 2027, Cleveland Metroparks will utilize a dedicated internet line for VoIP connectivity.
2. Other services are not on the State of Ohio contract but are Single Source for various reasons. As older technologies are decommissioned, they are removed from the State contract but still reside at the same price. This incentive allows organizations to have the time to transfer to newer technologies. While Cleveland Metroparks has continued to make progress removing legacy services, some remain. In addition, as new technologies surface, their availability through the State of Ohio contract or any other cooperative agreement is not available and they are available from only a single source. Cleveland Metroparks would like the option to utilize these services as they become available.
 - a. Since AT&T has run the fiber optic cable and/or copper cabling to individual sites, they are designated as the only provider of telecommunications services. As such, only AT&T would be able to provide other telecommunications services at said sites unless Cleveland Metroparks embarks on a large-scale capital project to run conduit/install cable.
 - b. Areas also exist in which telecommunications boundaries are set up in which only certain telecommunications providers can enable their services. For the large portion of our service footprint, multiple vendors can run their designated services to our buildings (provided they have performed all construction costs). However, other areas are telecom designated. For example, AT&T is the only provider that can service portions of Lake County (North Chagrin Nature Center) while Windstream is the only designated provider in Hinckley (Boathouse).
 - c. Because of the large up-front costs to bring telecommunications to certain buildings, AT&T has always provided zero construction costs to Cleveland Metroparks, while others have offered to bring in telecommunications, but require Cleveland Metroparks to pay those fees (\$10k-\$100k) depending on the site. In these cases, Cleveland Metroparks would select single vendor with no construction costs assuming the monthly rates are similar.
 - d. Existing phone service is increasing in costs as AT&T wants to eliminate legacy technology. As those technologies increase yearly in pricing, other alternatives (fiber, cellular) are being considered.
 3. Older phone systems and analog lines are on a yearly contract and renewed every July. In the event those lines or systems are converted, there will be no disconnection charge associated. As other remote sites migrate away from legacy technologies, other sites will be added to this contract, but savings will occur by migrating away from the older analog technologies while eliminating maintenance costs currently paid out to AT&T and various contractors. As buildings/sites are added, converted, or augmented, additional AT&T services may be added, eliminated, or changed to meet the needs of those particular locations.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op/ORC 125.04/Single Source #7042 to **AT&T** for the purchase of Local and Long-Distance Telephone Service, Internet Services, VoIP (Voice over Internet Protocol) Circuits, Cellular Services, and Other Telecommunications

COMPETITIVE PROCESS AWARDS (cont.)

Services, for a three (3) year period beginning on July 1, 2026 through June 30, 2029, **for a total cost not to exceed \$1,200,000**, in full utilization of the State of Ohio Master Service Agreement MSA0022, Cuyahoga County Contract, and ORC 125.04.

(See Approval of this Item by Resolution No. 26-06-086 on Page 106599)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 6/18/26)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Resin signs for Primate Forest at the Zoo.	Fossil Industries, Inc.	\$31,700.00	(7)
Mulch blowing for various locations; additional mulch.	Carl A. Zoloty DBA CZ Landscaping LLC	\$35,850.00 <u>1,500.00</u> \$37,350.00	(7)
Additional décor for Asian Lantern Festival at the Zoo.	Artistic Holiday Design, LLC	\$46,690.29	(3)
Hardware, nuts and bolts for Fleet; additional material.	Kimball West	\$35,000.00 <u>5,000.00</u> \$40,000.00	(2)
Tree removal and clearing at Old Highland Road, Euclid Creek and Gordon Park South, Lakefront Reservation.	H & H Land Clearing LLC	\$25,000.00	(7)
2026 estimated lab fees for veterinary diagnostic testing for the Zoo.	Indexx Distribution Inc.	\$25,000.00 <u>15,000.00</u> \$40,000.00	(3)
Rehab Nature Tracks Farber Classroom vehicle.	Farber Specialty Vehicles	\$31,680.98	(2)
Six (6) paddle/pontoon boats for Hinckley Lake Boathouse.	Great Lakes Composite	\$46,146.54	(3)
Irrigation design and consulting services for Shawnee Hills Golf Course.	Technical Choice LLC	\$62,355.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Construction inspection services and materials testing for Mandel Community Trail Lighting at Lakefront Reservation.	DLZ Ohio, Inc.	\$32,643.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand's manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**" – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**" – Chosen through the accumulation of three written quotes.

**CHANGE ORDERS OR AMENDMENTS TO NON-CONSTRUCTION
CONTRACTS (6/18/26)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where there is no additional cost (e.g., to amend a schedule) or the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Section involving an increase in cost shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Non-Construction Contracts. For all non-construction contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to a non-construction contract, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to contracts, without prior approval by the Board in each instance, where there are no additional fees (e.g., to amend a schedule) or the additional fees are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the amendment. Each amendment by the CEO under this Section involving an increase in fees shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
NONE			

**COMPETITIVE PROCESS AWARDS; GOODS AND SERVICES (\$25,000 - \$75,000)
ACQUIRED; CHANGE ORDERS OR AMENDMENTS TO NON-CONSTRUCTION
CONTRACTS.**

The following were presented to the Board for award/acknowledgment: competitive process awards, as shown on pages 106599 through 106605; \$25,000 to \$75,000 purchased items/services report, pages 106606 through 106607; and change orders or amendments to non-construction contracts, page 106608.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 26-06-074: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages 106636 to 106806.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Conservation Engagement through a Bilingual Book about Puerto Rican Crested Toad Conservation at Cleveland Metroparks Zoo***
(Originating Sources: Tesseliz Quiles Delgado, Education Manager/Christopher Kuhar, PhD, Zoo Executive Director)

In 1984 the Association of Zoos and Aquariums created the Puerto Rican Crested Toad Species Survival Plan, the first SSP for an amphibian species. Since 1992 the consortium that has grown out of that original SSP has reintroduced over 300,000 Puerto Rican Crested Toad tadpoles into vernal pools in Puerto Rico. Cleveland Metroparks Zoo has been participating in this program since 2010 and has reintroduced nearly 30,000 tadpoles.

In 2025, as part of a leadership development program, Zoo Education Manager Tesseliz Quiles Delgado began developing a book that could be used to develop education programs that helped communicate the conservation work that was happening in Puerto Rico. The book, titled *From the Great Lakes to Puerto Rico: The Story of the Puerto Rican Crested Toad*, was written by Tesseliz in both Spanish and English. Additionally, she found a local artist to illustrate the book and bring the words to life. Now in its first printing, the book will be used as a core of conservation education programs both here in northeast Ohio and in Puerto Rico.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 23, 2026, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 26-06-087: At 8:48 a.m., upon motion by Vice President Moore, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property and a Personnel Matter (Employment), as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Rinker.

Aye: Ms. Ittu.

Aye: Mr. Moore.

Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 26-06-088: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Ittu, and carried, President Rinker adjourned the meeting at 9:12 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

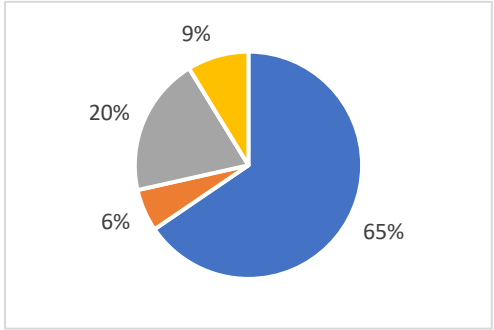
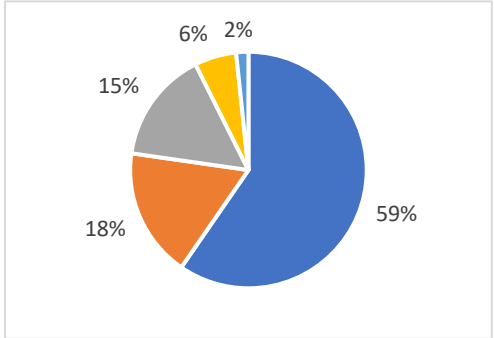
President.

Attest:

Secretary.

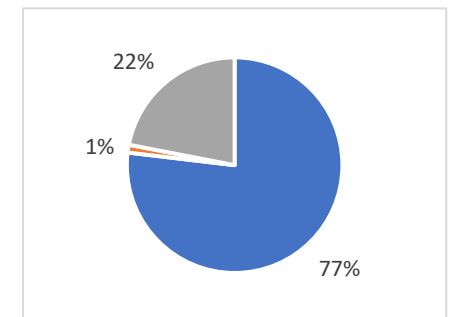
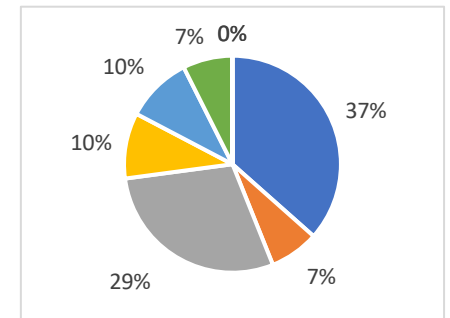
Cleveland Metroparks
Financial Performance
5/31/2026
CM Park District

	Actual May '25	Actual May '26	Fav (Unfav)	Actual YTD May '25	Actual YTD May '26	Fav (Unfav)
Revenue:						
Property Tax	817,229	7,835	(809,394)	52,085,818	52,663,627	577,809
Local Gov/Grants/Gifts	1,478,322	1,749,264	270,942	10,302,149	15,594,545	5,292,396
Charges for Services	4,184,360	4,646,356	461,996	12,234,782	13,554,856	1,320,074
Self-Funded	971,786	1,003,674	31,888	4,894,608	5,051,088	156,480
Interest, Fines, Other	<u>387,095</u>	<u>171,598</u>	<u>(215,497)</u>	<u>2,225,818</u>	<u>1,477,284</u>	<u>(748,534)</u>
Total Revenue	7,838,792	7,578,727	(260,065)	81,743,175	88,341,400	6,598,225
OpEx:						
Salaries and Benefits	7,014,827	7,046,324	(31,497)	36,090,195	36,773,392	(683,197)
Contractual Services	506,193	505,935	258	3,534,134	3,378,490	155,644
Operations	2,173,720	2,314,455	(140,735)	10,844,514	11,093,658	(249,144)
Self-Funded Exp	<u>1,271,707</u>	<u>808,995</u>	<u>462,712</u>	<u>4,447,856</u>	<u>4,916,465</u>	<u>(468,609)</u>
Total OpEx	10,966,447	10,675,709	290,738	54,916,699	56,162,005	(1,245,306)
Op Surplus/(Subsidy)	(3,127,655)	(3,096,982)	30,673	26,826,476	32,179,395	5,352,919
CapEx:						
Capital Labor	106,649	122,494	(15,845)	612,306	512,254	100,052
Construction Expenses	5,673,286	10,451,290	(4,778,004)	17,244,638	43,616,900	(26,372,262)
Capital Equipment	1,144,913	477,911	667,002	3,214,836	3,190,724	24,112
Land Acquisition	43,138	9,338	33,800	280,432	254,066	26,366
Capital Animal Costs	<u>4,530</u>	<u>212</u>	<u>4,318</u>	<u>13,781</u>	<u>4,166</u>	<u>9,615</u>
Total CapEx	6,972,516	11,061,245	(4,088,729)	21,365,993	47,578,110	(26,212,117)
Net Surplus/(Subsidy)	(10,100,171)	(14,158,227)	(4,058,056)	5,460,483	(15,398,715)	(20,859,198)



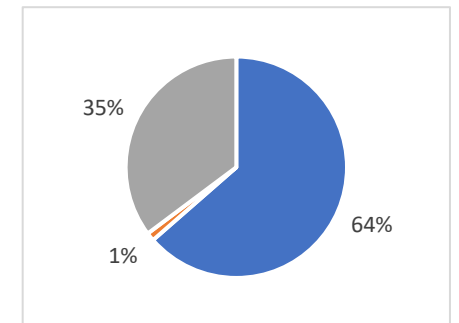
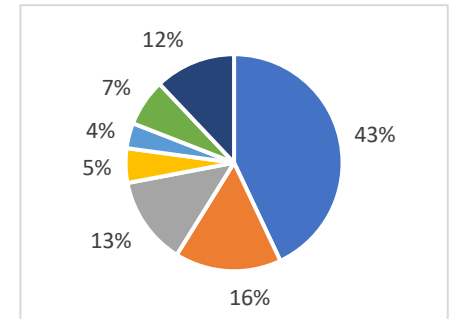
**Cleveland Metroparks
Financial Performance
5/31/2026
Zoo**

	Actual May '25	Actual May '26	Fav (Unfav)	Actual YTD May '25	Actual YTD May '26	Fav (Unfav)
Revenue:						
General/SE Admissions	838,649	765,029	(73,620)	1,188,697	1,496,606	307,909
Guest Experience	183,133	124,760	(58,373)	281,073	301,725	20,652
Zoo Society	0	0	0	1,147,069	1,185,997	38,928
Souvenirs/Refreshments	131,121	157,765	26,644	373,696	401,486	27,790
Education	15,102	27,442	12,340	391,341	405,059	13,718
Rentals & Events	43,223	85,460	42,237	460,202	301,470	(158,732)
Consignment	0	604	604	0	1,571	1,571
Other	<u>5,982</u>	<u>(6,533)</u>	<u>(12,515)</u>	<u>4,115</u>	<u>808</u>	<u>(3,307)</u>
Total Revenue	1,217,210	1,154,527	(62,683)	3,846,193	4,094,722	248,529
OpEx:						
Salaries and Benefits	1,519,031	1,445,065	73,966	7,609,223	7,553,091	56,132
Contractual Services	27,278	17,029	10,249	103,387	114,363	(10,976)
Operations	<u>398,265</u>	<u>360,433</u>	<u>37,832</u>	<u>2,434,057</u>	<u>2,157,511</u>	<u>276,546</u>
Total OpEx	1,944,574	1,822,527	122,047	10,146,667	9,824,965	321,702
Op Surplus/(Subsidy)	(727,364)	(668,000)	59,364	(6,300,474)	(5,730,243)	570,231
CapEx:						
Capital Labor	0	0	0	2,184	0	2,184
Construction Expenses	1,103,414	115,250	988,164	2,139,310	7,522,156	(5,382,846)
Capital Equipment	380,265	0	380,265	654,449	85,396	569,053
Capital Animal Costs	<u>4,530</u>	<u>212</u>	<u>4,318</u>	<u>13,781</u>	<u>4,166</u>	<u>9,615</u>
Total CapEx	1,488,209	115,462	1,372,747	2,809,724	7,611,718	(4,801,994)
Net Surplus/(Subsidy)	(2,215,573)	(783,462)	1,432,111	(9,110,198)	(13,341,961)	(4,231,763)
Restricted Revenue-Other	86,433	108,109	21,676	3,375,394	6,527,625	3,152,231
Restricted Revenue-Zipline	59,385	52,511	(6,874)	89,948	85,585	(4,363)
Restricted Expenses	<u>1,201,741</u>	<u>5,917,201</u>	<u>(4,715,460)</u>	<u>6,169,812</u>	<u>14,053,062</u>	<u>(7,883,250)</u>
Restricted Surplus/(Subsidy)	(1,055,923)	(5,756,581)	(4,700,658)	(2,704,470)	(7,439,852)	(4,735,382)



**Cleveland Metroparks
Financial Performance
5/31/2026
Golf Summary**

	Actual May '25	Actual May '26	Fav (Unfav)	Actual YTD May '25	Actual YTD May '26	Fav (Unfav)
Revenue:						
Greens Fees	951,776	1,084,241	132,465	1,697,380	1,987,269	289,889
Equipment Rentals	339,347	366,327	26,980	632,839	734,352	101,513
Food Service	262,257	271,274	9,017	535,105	607,580	72,475
Merchandise Sales	105,575	107,230	1,655	203,284	237,787	34,503
Pro Services	17,385	22,092	4,707	135,668	174,348	38,680
Driving Range	125,147	138,135	12,988	275,851	324,828	48,977
Other	<u>147,305</u>	<u>163,437</u>	<u>16,132</u>	<u>451,293</u>	<u>557,370</u>	<u>106,077</u>
Total Revenue	1,948,792	2,152,736	203,944	3,931,420	4,623,534	692,114
OpEx:						
Salaries and Benefits	636,019	713,074	(77,055)	2,452,160	2,721,928	(269,768)
Contractual Services	14,139	8,779	5,360	50,532	52,074	(1,542)
Operations	<u>390,819</u>	<u>488,793</u>	<u>(97,974)</u>	<u>1,379,739</u>	<u>1,508,076</u>	<u>(128,337)</u>
Total OpEx	1,040,977	1,210,646	(169,669)	3,882,431	4,282,078	(399,647)
Op Surplus/(Subsidy)	907,815	942,090	34,275	48,989	341,456	292,467
CapEx:						
Capital Labor	59,468	31,615	27,853	302,248	203,432	98,816
Construction Expenses	100,415	71,289	29,126	1,215,408	1,516,708	(301,300)
Capital Equipment	<u>0</u>	<u>154,542</u>	<u>(154,542)</u>	<u>481,971</u>	<u>820,058</u>	<u>(338,087)</u>
Total CapEx	159,883	257,446	(97,563)	1,999,627	2,540,198	(540,571)
Net Surplus/(Subsidy)	747,932	684,644	(63,288)	(1,950,638)	(2,198,742)	(248,104)



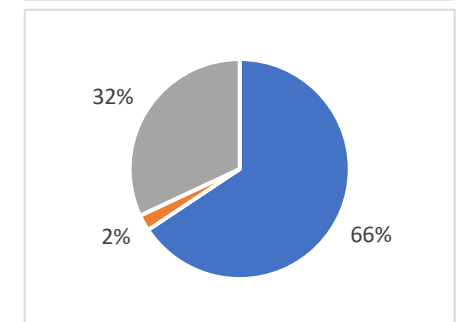
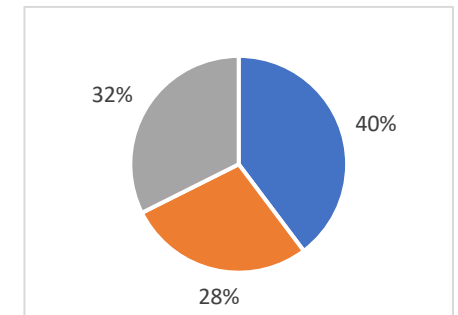
Cleveland Metroparks
Financial Performance
5/31/2026
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26
Operating Revenue	672,208	770,842	203,275	204,840	128,704	135,970	461,536	587,894	788,563	837,794
Operating Expenses	<u>620,219</u>	<u>679,127</u>	<u>133,191</u>	<u>162,108</u>	<u>128,424</u>	<u>132,295</u>	<u>480,276</u>	<u>533,855</u>	<u>654,871</u>	<u>708,412</u>
Operating Surplus/(Subsidy)	51,989	91,715	70,084	42,732	280	3,675	(18,740)	54,039	133,692	129,382
Capital Labor	0	0	0	0	0	0	208,020	35,125	50,771	54,704
Construction Expenses	0	0	0	0	0	4,758	194,233	5,777	133,586	168,543
Capital Equipment	<u>21,049</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>77,899</u>	<u>3,774</u>	<u>63,236</u>	<u>93,186</u>
Total Capital Expenditures	21,049	0	0	0	0	4,758	480,152	44,676	247,593	316,433
Net Surplus/(Subsidy)	30,940	91,715	70,084	42,732	280	(1,083)	(498,892)	9,363	(113,901)	(187,051)

	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin		Total	
	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26
Operating Revenue	524,324	609,469	314,334	338,425	521,561	759,794	316,901	354,659	16	23,849	3,931,422	4,623,536
Operating Expenses	<u>416,347</u>	<u>486,945</u>	<u>249,834</u>	<u>225,897</u>	<u>500,244</u>	<u>568,600</u>	<u>353,405</u>	<u>382,189</u>	<u>345,621</u>	<u>402,651</u>	<u>3,882,432</u>	<u>4,282,079</u>
Operating Surplus/(Subsidy)	107,977	122,524	64,500	112,528	21,317	191,194	(36,504)	(27,530)	(345,605)	(378,802)	48,990	341,457
Capital Labor	0	5,081	2,200	0	24,918	48,547	16,339	59,975	0	0	302,248	203,432
Construction Expenses	0	121,178	223,909	1,387	574,870	1,147,570	88,811	67,495	0	0	1,215,409	1,516,708
Capital Equipment	<u>175,495</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>42,000</u>	<u>42,000</u>	<u>490,659</u>	<u>102,292</u>	<u>190,440</u>	<u>481,971</u>	<u>820,059</u>
Total Capital Expenditures	175,495	126,259	226,109	1,387	599,788	1,238,117	147,150	618,129	102,292	190,440	1,999,628	2,540,199
Net Surplus/(Subsidy)	(67,518)	(3,735)	(161,609)	111,141	(578,471)	(1,046,923)	(183,654)	(645,659)	(447,897)	(569,242)	(1,950,638)	(2,198,742)

**Cleveland Metroparks
Financial Performance
5/31/2026
Enterprise Summary**

	Actual May '25	Actual May '26	Fav (Unfav)	Actual YTD May '25	Actual YTD May '26	Fav (Unfav)
Revenue:						
Concessions	262,207	404,843	142,636	683,836	833,186	149,350
Dock Rentals	(3,000)	11,545	14,545	523,930	584,143	60,213
Other*	<u>146,600</u>	<u>159,962</u>	<u>13,362</u>	<u>629,822</u>	<u>679,020</u>	<u>49,198</u>
Total Revenue	405,807	576,350	170,543	1,837,588	2,096,349	258,761
OpEx:						
Salaries and Benefits	263,417	285,737	(22,320)	1,333,123	1,361,461	(28,338)
Contractual Services	21,833	13,174	8,659	55,513	49,332	6,181
Operations	<u>194,420</u>	<u>277,974</u>	<u>(83,554)</u>	<u>542,291</u>	<u>662,719</u>	<u>(120,428)</u>
Total OpEx	479,670	576,885	(97,215)	1,930,927	2,073,512	(142,585)
Op Surplus/(Subsidy)	(73,863)	(535)	73,328	(93,339)	22,837	116,176
CapEx:						
Capital Labor	0	4,103	(4,103)	5,838	4,103	1,735
Construction Expenses	55,951	35,284	20,667	60,790	125,172	(64,382)
Capital Equipment	<u>357</u>	<u>7,776</u>	<u>(7,419)</u>	<u>19,698</u>	<u>7,776</u>	<u>11,922</u>
Total CapEx	56,308	47,163	9,145	86,326	137,051	(50,725)
Net Surplus/(Subsidy)	(130,171)	(47,698)	82,473	(179,665)	(114,214)	65,451



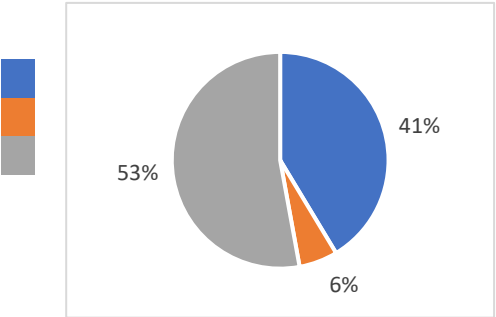
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
5/31/2026
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		North Coast Harbor Marina		Hinckley Lake Boathouse	
	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26
Operating Revenue	584,858	607,029	18,161	28,534	464,664	427,635	0	48,138	0	84,228	0	37,993
Operating Expenses	<u>637,636</u>	<u>648,882</u>	<u>26,819</u>	<u>28,129</u>	<u>46,321</u>	<u>36,506</u>	<u>1,622</u>	<u>56,843</u>	<u>0</u>	<u>1,558</u>	<u>0</u>	<u>58,497</u>
Operating Surplus/(Subsidy)	(52,778)	(41,853)	(8,658)	405	418,343	391,129	(1,622)	(8,705)	0	82,670	0	(20,504)
Capital Labor	729	4,103	0	0	785	0	0	0	0	0	0	0
Construction Expenses	60,790	125,172	0	0	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	61,519	129,275	0	0	785	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(114,297)	(171,128)	(8,658)	405	417,558	391,129	(1,622)	(8,705)	0	82,670	0	(20,504)
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Astorhurst Concession			
	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26		
Operating Revenue	806	0	23	0	161,178	166,188	115,478	115,972	0	15,836		
Operating Expenses	<u>6,982</u>	<u>3,382</u>	<u>1,736</u>	<u>1,134</u>	<u>37,708</u>	<u>32,899</u>	<u>140,779</u>	<u>134,754</u>	<u>0</u>	<u>34,507</u>		
Operating Surplus/(Subsidy)	(6,176)	(3,382)	(1,713)	(1,134)	123,470	133,289	(25,301)	(18,782)	0	(18,671)		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(6,176)	(3,382)	(1,713)	(1,134)	123,470	133,289	(25,301)	(18,782)	0	(18,671)		
	Edgewater Pier		Wallace Lake		Hinckley Lake Concession		Huntington		Boat Dock			
	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26		
Operating Revenue	3,438	7,282	7,857	22,674	0	0	39,606	54,625	80	2,953		
Operating Expenses	<u>11,053</u>	<u>9,485</u>	<u>24,872</u>	<u>23,487</u>	<u>0</u>	<u>2,827</u>	<u>34,599</u>	<u>33,870</u>	<u>919</u>	<u>911</u>		
Operating Surplus/(Subsidy)	(7,615)	(2,203)	(17,015)	(813)	0	(2,827)	5,007	20,755	(839)	2,042		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(7,615)	(2,203)	(17,015)	(813)	0	(2,827)	5,007	20,755	(839)	2,042		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total			
	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26	YTD May '25	YTD May '26		
Operating Revenue	266,935	247,177	68,903	79,525	105,603	150,560	0	0	1,837,590	2,096,349		
Operating Expenses	<u>229,002</u>	<u>210,857</u>	<u>16,239</u>	<u>21,962</u>	<u>5,241</u>	<u>13,235</u>	<u>709,401</u>	<u>719,787</u>	<u>1,930,929</u>	<u>2,073,512</u>		
Operating Surplus/(Subsidy)	37,933	36,320	52,664	57,563	100,362	137,325	(709,401)	(719,787)	(93,339)	22,837		
Capital Labor	0	0	0	0	0	0	4,324	0	5,838	4,103		
Construction Expenses	0	0	0	0	0	0	0	0	60,790	125,172		
Capital Equipment	<u>19,698</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,776</u>	<u>19,698</u>	<u>7,776</u>		
Total Capital Expenditures	19,698	0	0	0	0	0	4,324	7,776	86,326	137,051		
Net Surplus/(Subsidy)	18,235	36,320	52,664	57,563	100,362	137,325	(713,725)	(727,563)	(179,665)	(114,214)		

Cleveland Metroparks
Financial Performance
5/31/2026
Nature Shops and Kiosks

	Actual May '25	Actual May '26	Fav (Unfav)	Actual YTD May '25	Actual YTD May '26	Fav (Unfav)
Retail Revenue	49,351	42,422	(6,929)	165,455	164,964	(491)
OpEx:						
Salaries and Benefits	28,856	17,519	11,337	154,735	66,262	88,473
Contractual Services	2,229	2,165	64	6,402	9,223	(2,821)
Operations	34,472	20,370	14,102	152,680	84,698	67,982
Total OpEx	65,557	40,054	25,503	313,817	160,183	153,634
Op Surplus/(Subsidy)	(16,206)	2,368	18,574	(148,362)	4,781	153,143
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	0	0	0	0	0	0
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(16,206)	2,368	18,574	(148,362)	4,781	153,143



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH END-May 2026**

ACCOUNTS RECEIVABLE

Current	Past Due					Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days		
\$6,474,021	\$1,082,152	\$3,818	\$213,878	\$444,218		\$8,218,087

Date Placed	Bank	Description	Days of Duration	Rate		Date of Maturity	Interest Earned	EOM Balance
05/01/26	PNC Bank	Money Market (A)	30	2.96%		05/31/26	\$10,173	\$6,409,405.52
05/01/26	STAR Ohio	State pool (B)	30	3.41%		05/31/26	150,842.21	\$38,094,656.84

(A) Premium Business Money Market Account

Investment balance ranged from \$4,116,629 to \$6,409,406 in May 2026.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$52,943,815 to \$38,094,657 in May 2026.

**CLEVELAND METROPARKS
Appropriation Summary - 2026**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 6/18/2026	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 72,891,838	\$ 13,924	\$ 72,905,763	\$ 271,953	\$ -	\$ 73,177,716
52	Employee Fringe Benefits	25,704,801	31,692	25,736,492	20,637	-	25,757,129
53	Contractual Services	21,412,860	1,816,035	23,228,895	77,670	(6,736) A	23,299,829
54	Operations	35,693,137	4,967,663	40,660,800	1,527,907	35,157 B	42,223,864
	Operating Subtotal	155,702,636	6,829,314	162,531,950	1,898,167	28,421	164,458,538
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 58,121 C	1,058,121
572	Capital Construction Expenses	66,576,340	42,016,821	108,593,161	19,729,487	50,000 D	128,372,647
574	Capital Equipment	4,636,300	1,537,411	6,173,711	224,820	9,000 E	6,407,531
575	Zoo Animals	100,000	-	100,000	-	-	100,000
576	Land	592,150	129,002	721,152	-	-	721,152
	Capital Subtotal	72,904,790	43,683,234	116,588,024	19,954,307	117,121	136,659,451
TOTALS							
Grand totals		\$ 228,607,426	\$ 50,512,548	\$ 279,119,974	\$ 21,852,474	\$ 145,542	\$ 301,117,989

OPERATING

53 CONTRACTUAL SERVICES

\$ (5,000) Transfer of appropriation from Other Contractual Services to Operations for Planning and Design
 Net budget effect is zero

\$ (1,736) Transfer of appropriation from Other Contractual Services to Operations for Park Operations
 Net budget effect is zero

A \$ (6,736) Total increase (decrease) to Contractual Services

54 OPERATIONS

\$1,000 Increase of appropriations in Program Supplies for Park Operations Trails Fund
 Appropriation increase will be covered by existing Trails Fund donations

\$5,000 Increase of appropriations in Scholarships for Park Operations Golf
 Appropriation increase will be covered by existing Golf Education donations

\$6,900 Increase of appropriations in Property Maintenance Supplies for Park Operations Hinckley Reservation
 Appropriation increase will be covered by existing donations from the Hinckley Enhancement Fund

\$1,681 Increase of appropriations in Vehicle Repairs for Park Operations Mobile Outreach Naturetracks vehicle
 Appropriation increase will be covered by existing Youth Outdoors Restricted Fund donations

\$500 Increase of appropriations in Tools and Non-Capital Equipment for Park Operations Wendy Park Habitat Enhancement
 Appropriation increase will be covered by existing Natural Resources Restricted Fund donations

\$4,200 Increase of appropriations in Rental Equipment for Police
 Appropriation increase will be covered by existing Ohio Attorney General Continuing Professional Training (CPT) grant

\$5,000 Transfer of appropriation from Contractual Services to Program Supplies for Planning and Design
 Net budget effect is zero

\$1,736 Transfer of appropriation from Contractual Services to Plant Material for Park Operations
 Net budget effect is zero

\$9,140 Increase of appropriations in Property Maintenance Supplies for Park Operations Whiskey Island lift station repairs
 Appropriation increase will be covered by existing FDL Marine Restricted Fund

B \$ 35,157 Total increase (decrease) to Operations

\$ 28,421 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

CAPITAL

571 LABOR

\$ 58,121 Increase of appropriations in Capital Project Labor for Park Operations Golf
 Appropriation will be covered by the General/Capital Fund balance

C \$ 58,121 Total increase (decrease) to Capital Labor

572 CAPITAL CONSTRUCTION EXPENSES

\$ 50,000 Increase of appropriations in Capital Contracts for Park Operations Lakefront Reservation flag pole and flag installation
 Appropriation will be covered by the Endowment Fund balance

D \$ 50,000 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

\$ 6,000 Increase of appropriations in Miscellaneous Capital Equipment for Police firearm slings
 Appropriation will be covered by existing Police Shooting Range Fund revenue

\$ 3,000 Increase of appropriations in Miscellaneous Capital Equipment for Police canine explosive training kit
 Appropriation will be covered by existing Police Ranger K9 Unit donations

E \$ 9,000 Total increase (decrease) to Capital Equipment

\$ 117,121 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 145,542 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

I. Purpose

This Cybersecurity Policy establishes the framework, guidelines, responsibilities, and behavioral standards required to protect Cleveland Metroparks' information systems, data, and technology assets. This policy applies to all employees, volunteers, interns, vendors, contractors, affiliates, and third parties who access organizational systems or data. This Policy is based on the National Institute of Standards and Technology Cybersecurity Framework ("NIST CSF 2.0 standards") and its core functions and is issued in accordance with Ohio Revised Code § 9.64 and other relevant laws and regulations. Supplemental NIST-aligned standard operating procedures and supporting policies are maintained separately by the Information Technology Services (ITS) department and are hereby incorporated by reference into this Cybersecurity Policy.

II. Scope

This policy applies to:

1. All full-time, part-time, temporary, and seasonal employees
2. Contractors, consultants, affiliates, and third-party vendors with access to systems and data
3. Volunteers and interns with access to systems and data
4. All devices (Cleveland-Metroparks-owned and personal) used to access Cleveland Metroparks systems and data
5. All information systems, applications, cloud services, and data repositories maintained or used by Cleveland Metroparks (collectively, "Users")

This Policy also governs the Cleveland Metroparks Police Department. If any of the policies contained herein conflict with State or Federal guidelines for local law enforcement, including but not limited to the FBI Criminal Justice Information Services (CJIS) Security Policy and the Ohio LEADS (Law Enforcement Automated Data System) rules, the State-mandated or Federal-mandated policies take precedence.

III. Compliance with Ohio Revised Code § 9.64

Ohio Revised Code § 9.64 (effective September 30, 2025), requires political subdivisions to adopt and maintain a formal cybersecurity program that safeguards data, information technology, and information technology resources to ensure availability, confidentiality, and integrity.

The law mandates that the program be consistent with generally accepted cybersecurity best practices, the NIST Cybersecurity Framework and the Center for Internet Security (CIS) Cybersecurity Best Practices as recognized standards. In compliance with ORC § 9.64, this Policy:

1. Establishes organizational cybersecurity requirements for all personnel
2. Aligns with the NIST CSF 2.0 best practices
3. Designates accountability for cybersecurity governance and compliance

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

4. Establishes cybersecurity training requirements for all employees, with frequency and detail corresponding to each employee's duties
5. Mandates incident reporting and response protocols consistent with statutory deadlines
6. Restricts ransom payments in the event of a ransomware incident in accordance with ORC § 9.64(B)
7. Incorporates by reference all NIST-aligned standard operating procedures ("SOPs") and supplemental cybersecurity policies maintained by Cleveland Metroparks

A. Statutory Incident Reporting Requirements

Upon discovering a cybersecurity or ransomware incident, Cleveland Metroparks is required by law to report the incident to Ohio Department of Public Safety, Ohio Cyber Integration Center (OCIC) as soon as possible, but no later than seven (7) days after discovery and to the Ohio Auditor of State (AOS) as soon as possible, but no later than thirty (30) days after discovery.

Notify DPS/OCIC

WITHIN 7 DAYS

 cyber.ohio.gov/priorities/ocic

 614-387-1089

 OCIC@dps.ohio.gov

Notify AOS

WITHIN 30 DAYS

 [Cybersecurity Reporting Form](#)

 Cyber@ohioauditor.gov

B. Ransom Payment Restriction

Pursuant to ORC § 9.64(B), Cleveland Metroparks shall not pay or otherwise comply with a ransom demand in the event of a ransomware incident unless the Board of Park Commissioners passes a formal resolution finding that payment is in the best interest of Cleveland Metroparks.

C. Public Records Exemption

Pursuant to ORC § 9.64(E) and (F), the following are exempt from public records disclosure:

1. All records, documents, and reports related to the cybersecurity program and framework are not public records under ORC § 149.43.
2. Records identifying cybersecurity-related software, hardware, goods, and services, including vendor name, product name, project name, or project description, are security records under ORC § 149.433 and are exempt from public records requests.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

D. Compliance & Audit

The Ohio Auditor of State is responsible for auditing political subdivisions for compliance with ORC § 9.64. Non-compliance may result in an audit finding, increased liability, and reputational risk.

IV. Cybersecurity Program Framework Alignment

Cybersecurity at Cleveland Metroparks has three components that work together to protect the confidentiality, integrity, and availability of Cleveland Metroparks' systems and data:

1. Administrative Safeguards, including administrative actions, policies, and procedures.
2. Technical Safeguards, including security and access controls for computer, device, and network resources and the use of artificial intelligence (AI) or generative artificial intelligence (GenAI).
3. Physical Safeguards, including electronic information systems and related buildings and infrastructure.

This Policy, Cleveland Metroparks' cybersecurity program, and all associated documents align with NIST CSF 2.0 standards. The NIST CSF 2.0 standards are industry accepted best practices for organizations to address proper enterprise risk management and cybersecurity operations based on six core functions:

Govern	Establish and maintain cybersecurity governance, risk management strategy, roles, responsibilities, and policy oversight across Cleveland Metroparks.
Identify	Understand and document organizational assets, risks, and vulnerabilities to prioritize cybersecurity efforts effectively.
Protect	Implement safeguards to ensure the delivery of critical services and limit the impact of potential cybersecurity events.
Detect	Develop and implement activities to identify the occurrence of a cybersecurity event in a timely manner.
Respond	Take action regarding a detected cybersecurity incident to contain its impact and maintain operations.
Recover	Restore capabilities and services impaired due to a cybersecurity incident and implement improvements.

V. Procedures, Cybersecurity SOPs, and Supplemental Policies

Detailed procedures, standards, and work instructions that support this Policy are maintained in internal Cybersecurity SOPs and Supplemental Policies. Users shall follow the Cybersecurity SOPs/Policies that apply to their roles and activities. Cybersecurity SOPs/Policies may be updated on an as-needed basis to reflect changes in risk, technology, and legal or regulatory requirements. All NIST CSF 2.0 standard SOPs/Policies referenced herein are maintained as separate documents and are incorporated into this Cybersecurity Policy in their entirety. Employees are expected to adhere to both this overarching Cybersecurity Policy and all incorporated supplemental documents.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

VI. Definitions

Users	Users include employees, volunteers, interns, vendors, contractors, affiliates, and third parties who are authorized to access or use Cleveland Metroparks information and technology resources.
Information Technology Services (ITS)	The Cleveland Metroparks department responsible for providing and supporting information technology services and implementing cybersecurity controls and operational practices.
Approved	Issued by Cleveland Metroparks or explicitly approved for Cleveland Metroparks business use (including approval by ITS when applicable).
Confidential Information	Information that is not subject to disclosure through the Ohio Public Records Act and is owned or in the short-term or long-term possession of Cleveland Metroparks.
Proprietary Information	Information that is created, generated, or formulated by Cleveland Metroparks, its officers, employees, or agents for Cleveland Metroparks purposes and owned by Cleveland Metroparks.
Sensitive Data	A generalized term that typically represents data classified as Sensitive, according to the data classification scheme defined by Cleveland Metroparks. This term is often used interchangeably with confidential data.
Nonpublic Information	Information that is not intended for public release, including Confidential Information, Sensitive Data, and other internal Cleveland Metroparks information designated as nonpublic.
Authorization	Process of granting or denying access rights and permissions to a user or a system.
Confidentiality	Protection of information from unauthorized access or disclosure.
Integrity	Protection of information from unauthorized modification or destruction.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

Availability	Ensuring information and services are available when needed.
Encryption	Converting data from its original form to an unreadable form.
Approved Secure Method	A Cleveland Metroparks-approved method for securely transmitting information, such as encryption or another ITS-approved secure communication method.
Artificial Intelligence (AI) and Generative Artificial Intelligence (GenAI)	Artificial Intelligence is an engineered system where machines learn from experience, adjusting to new inputs, and potentially performing tasks previously done by humans. More specifically, it is a field of computer science dedicated to simulating intelligent behavior in computers. It may include automated decision-making. GenAI is artificial intelligence capable of producing text, images, statistically probable outputs or other data using learning models, often in response to prompts.
Cybersecurity Incident	Means any of the following: A substantial loss of confidentiality, integrity, or availability of Cleveland Metroparks' information system or network; A serious impact on the safety and resiliency of Cleveland Metroparks' operational systems and processes; A disruption of Cleveland Metroparks' ability to engage in business or industrial operations, or deliver goods or services; Unauthorized access to Cleveland Metroparks' information system or network, or nonpublic information contained therein, that is facilitated through or is caused by: A compromise of a cloud service provider, managed service provider, or other third-party data hosting provider; or A supply chain compromise. “Cybersecurity incident” does not include mere threats of disruption as extortion; events perpetrated in good faith in response to a request by the system owner or operator; or lawfully authorized activity of a United States, state, local, tribal, or territorial government entity.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

Ransomware Incident	“Ransomware incident” means a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable a political subdivision’s information technology systems or data and thereafter the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software
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VII. Roles and Responsibilities

Executive Leadership/Legal	Approve and resource the cybersecurity program; ensure organizational commitment to security culture and compliance. Develop and maintain NIST-aligned policies and procedures.
ITS Security Team	Implement technical controls, manage incidents, in coordination with Legal/Risk Management, maintain infrastructure security, and administer this policy.
Department Managers/Directors	Ensure staff and vendor compliance with this policy; escalate incidents; integrate security into departmental operations.
All Users	Adhere to this policy and all incorporated SOPs/Policies; complete required training; report incidents promptly.
Third-Party Vendors/Contractors	Comply with applicable organizational cybersecurity requirements as defined in vendor agreements, this policy, and SOPs.

VIII. User Guidelines

A. Workforce Cybersecurity Responsibilities

Cleveland Metroparks Users shall protect Cleveland Metroparks’ information and technology resources by:

1. Using Cleveland Metroparks-approved accounts and access methods for Cleveland Metroparks business, safeguarding account credentials, and not using personal accounts (including personal email) to conduct Cleveland Metroparks work.
2. Handling Confidential, Sensitive, and Proprietary Information in accordance with this Policy and applicable Cybersecurity SOPs.
3. Users acknowledge that Cleveland Metroparks information systems, accounts, devices, and network traffic may be monitored at any time and audited periodically for security, compliance, and business purposes.
4. Users shall comply with Cleveland Metroparks software installation, configuration, and change control requirements, and shall not install or connect unauthorized hardware or software to Cleveland Metroparks systems.
5. Users must follow cybersecurity standards and procedures maintained in Cybersecurity SOPs and policies.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

B. Security and Incident Response

1. Cleveland Metroparks Users shall protect Cleveland Metroparks-owned or Cleveland Metroparks-authorized devices and systems against unauthorized physical access, including when devices are unattended.
2. Cleveland Metroparks shall maintain and follow incident response policies and procedures.
3. Users shall immediately report suspected cybersecurity incidents, suspicious activity, lost or stolen devices, or potential unauthorized access in accordance with Cleveland Metroparks incident reporting procedures and applicable Cybersecurity SOPs and policies.
4. Report incidents to: ITS Security Team at cyberalert@clevelandmetroparks.com or via the ITS Help Desk helpdesk@clevelandmetroparks.com or call 216-635-3375.
5. No User will face retaliation for reporting a suspected cybersecurity incident in good faith.

C. System and Network Activities

1. Users shall not use Cleveland Metroparks' information and technology resources for illegal, criminal, or unauthorized purposes.
2. Users shall not access, attempt to access, or use Cleveland Metroparks' data, systems, servers, applications, or accounts except as authorized by Cleveland Metroparks for business purposes.
3. Users shall not disclose, upload, or otherwise share Cleveland Metroparks nonpublic information (including Confidential, Sensitive, Proprietary, personnel, or cybersecurity-related information) to unauthorized individuals or systems, including public-facing AI or generative AI tools that are not approved for Cleveland Metroparks business use.
4. Users shall not introduce malicious code or activities that could disrupt, damage, degrade, or interfere with Cleveland Metroparks systems or network operations.
5. Users shall not bypass security controls, disable protections, or attempt to circumvent authentication or access controls.
6. Users shall not share credentials or allow others to use their accounts or access methods, except as authorized by Cleveland Metroparks procedures.
7. Users shall not copy, distribute, or use software or content in violation of licensing, copyright, trade secret, or other intellectual property protections.
8. Users shall not use Cleveland Metroparks' resources to create, transmit, or store content that violates Cleveland Metroparks policies (including harassment, discrimination, threats, or other prohibited conduct).

D. Cybersecurity Controls

1. ITS shall define and implement a cybersecurity awareness and training program for Cleveland Metroparks Users which shall correspond to the duties of each User.
2. ITS shall implement and maintain security controls and operational practices to protect Cleveland Metroparks systems and data, including access controls and authentication mechanisms appropriate to the risk and sensitivity of the information.
3. ITS shall establish and maintain data backup, disaster recovery, data retention, and data lifecycle management practices in accordance with applicable legal, regulatory, and contractual requirements.
4. Users shall protect Confidential and Sensitive Information by using Cleveland Metroparks-approved safeguards for storage and transmission, using encryption when required or applicable, and limiting access and disclosure to what is authorized and necessary to perform assigned job duties.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

5. Users shall use only Cleveland Metroparks-approved services and methods for transferring Cleveland Metroparks information to third parties, including approved file-sharing solutions.

E. Internal and External Communication (Phone System, Email, Fax, E-Fax)

1. Users shall use Cleveland Metroparks-approved communication systems for Cleveland Metroparks business communications and shall protect communications from unauthorized access, interception, or disclosure.
2. Users shall ensure voicemail greetings are current and do not disclose organizational details that could compromise internal information or organizational processes. When an employee is taking extended leave, voicemail messages shall be routed to the appropriate designated contact or team.
3. Users shall not transmit sensitive or confidential data through email unless an approved secure method is used.

F. Mobile Devices Used for Cleveland Metroparks Business

1. Users who are assigned Cleveland Metroparks-owned mobile devices shall secure the device using a strong passcode or other ITS-approved device authentication method.
2. Cleveland Metroparks-owned mobile devices shall be managed using ITS-approved mobile device management (MDM) controls.
3. ITS reserves the right to remotely reset a mobile device to protect Cleveland Metroparks' information and technology resources when a device is lost, stolen, compromised, or otherwise requires protective action.
4. Users shall refer to the Cleveland Metroparks Employee Handbook for additional guidelines and requirements related to mobile devices and personal device usage.

G. Training and Awareness

1. All employees must complete mandatory cybersecurity awareness training upon hire and annually thereafter. The duration and details of employee training shall correspond to the duties of each employee.
2. Participation in phishing simulation exercises is mandatory for all staff.
3. Training completion is tracked and reported to department leadership. Non-compliance may result in disciplinary action.
4. Cleveland Metroparks will provide ongoing awareness communications including security alerts, newsletters, workgroups, and policy updates.

H. Exemptions

1. Requests for exemptions to this Cybersecurity Policy shall be submitted in advance of the activity and approved by the Chief Information Officer (CIO).
2. Approved exemptions shall be documented and shall include the requester, approver, reason for exemption, and date approved.
3. Exemption documentation shall be completed using an ITS-approved exemption form and maintained for audit purposes.
4. Exemptions shall be reviewed annually.

I. Violation of Policy

1. Violations of this Policy will be handled under Cleveland Metroparks' established procedures. Violations of this policy or any incorporated SOPs may result in disciplinary action up to and including termination of employment, contract termination, and/or referral to law enforcement where applicable. The severity of the response will be commensurate with the nature and impact of the violation.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

2. A User's failure to comply with this Policy may result in disciplinary action, up to and including termination of employment.
3. Any third party's failure to comply with this Policy and SOPs may result in Cleveland Metroparks terminating contracts or restricting access and terminating or restricting access to volunteer opportunities.
4. Intentional or malicious violations, including unauthorized disclosure of data, may be referred for criminal prosecution under applicable state and federal law.
5. Compliance monitoring is conducted on an ongoing basis by the ITS Security Team.

J. Policy Review and Updates

1. This policy will be reviewed and updated at least biannually by the ITS Security Team and Legal.
2. Policy updates may also be triggered by significant changes in technology, law, regulation, threat environment, or organizational structure.
3. All updates will be communicated to employees promptly, and training will be provided as needed.
4. The effective date and version history are maintained on record by the ITS Security Team.

By approving this policy, the Board confirms its commitment to maintaining a cybersecurity program aligned with NIST standards and Ohio Revised Code § 9.64.

Replaces and Supersedes: Chief Executive Officer's Cybersecurity Policy, February 12, 2024

Citations:

Ohio Revised Code § 9.64

Ohio Revised Code §§ 1349.19, 1349.191, 1349.192, 1347.12

Ohio Revised Code §§ 149.43, 149.433

Certain organization approved NIST 800-Series Publications

Approved:

Chief Executive Officer

Board of Park Commissioners President

Approval Date

Review Date

25 Hawthorne Property - Mill Stream Run Reservation

Owner: 25 Hawthorne, LLC

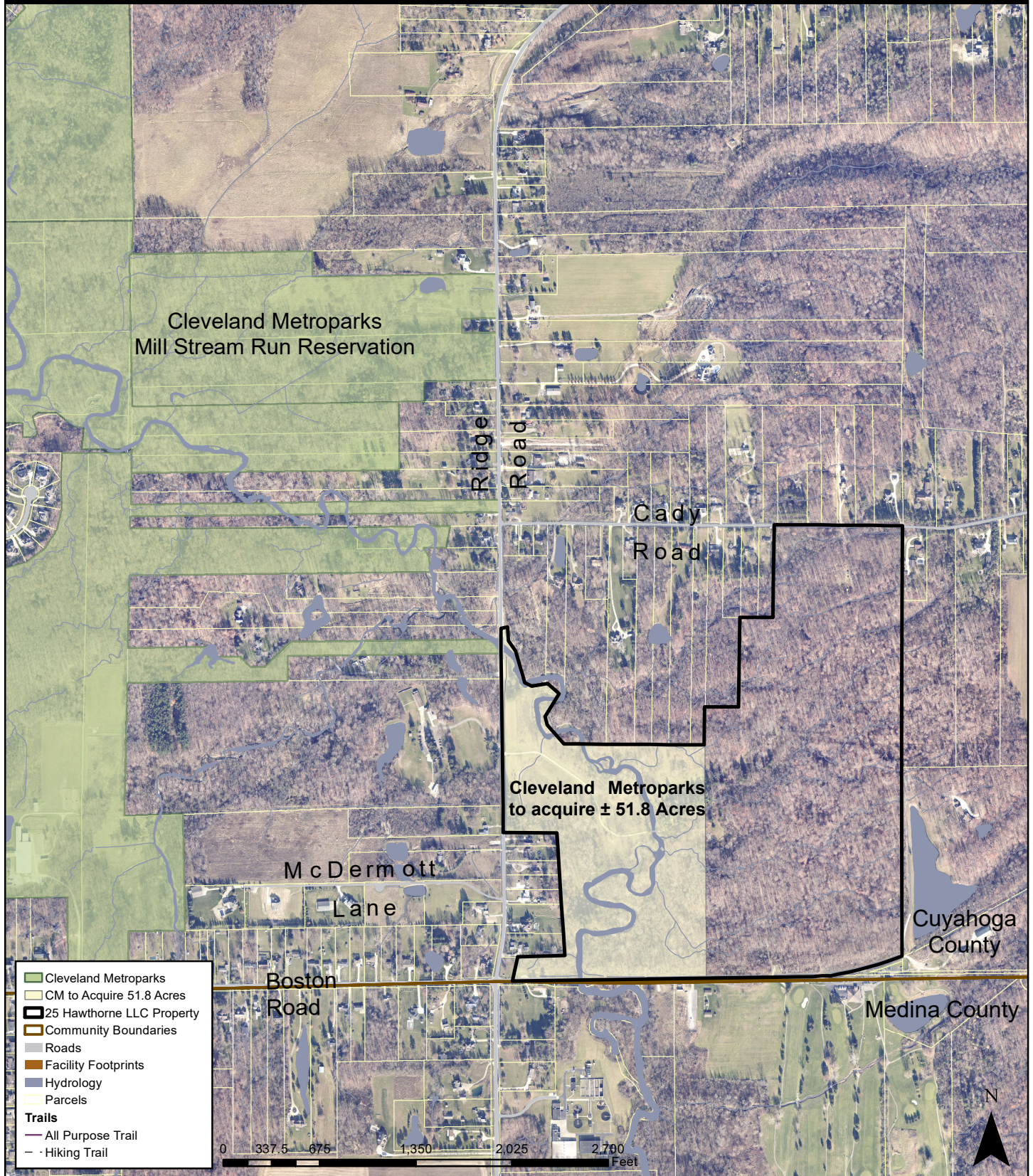
Address: 19345 Ridge Road, North Royalton

PPN: 486-11-004, Area: ± 138.8 Acres, Area of Interest: ± 51.8 Acres

Appraised Value of 51.8 Acres: \$1,340,000



**Cleveland
Metroparks**



**Resolution of Authorization
Clean Ohio Greenspace Conservation Fund
Land Preservation in the East Branch Rocky River Watershed – Mill Stream Run
Reservation
June 18, 2026**

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for greenspace conservation, through the Clean Ohio Greenspace Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires financial assistance provided under the Clean Ohio Greenspace Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires to acquire and permanently protect ±51.8 acres as part of Mill Stream Reservation, and

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file this application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds and matching funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Clean Ohio Conservation Fund program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of June 2026, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer



WEST CREEK - NEST PROPERTY RESTORATION

JUNE 2026



**Resolution of Authorization
Clean Ohio Greenspace Conservation Fund
West Creek Reservation Expansion and Restoration
June 18, 2026**

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for greenspace conservation, through the Clean Ohio Greenspace Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires financial assistance provided under the Clean Ohio Greenspace Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires to acquire, permanently protect, and restore ± 2.2 acres as part of West Creek Reservation, and

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file this application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds and matching funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Clean Ohio Conservation Fund program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of June 2026, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

A Resolution to Approve, Adopt and Enact Revised Rules and Regulations of the Cleveland Metropolitan Park District; and Authorizing the Required Publication.

WHEREAS, there is a need to update and modify the Codified Rules and Regulations of the Cleveland Metropolitan Park District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

Section 1. The rules and regulations of the Cleveland Metropolitan Park District which will be published are hereby revised and approved. One copy of the Codified Rules and Regulations shall be certified as correct by the President of this Board and the Chief Executive Officer of the Cleveland Metropolitan Park District, attached to this resolution as a part hereof, and filed with the permanent resolutions of this Board. All provisions of the Codified Rules and Regulations continue in full force and effect, including such revisions, commencing on and after 12:01 a.m. Eastern Standard Time on July 18, 2026.

Section 2. The Chief Executive Officer of this Board is hereby authorized and directed, in the manner and as provided in Section 731.23, Ohio Revised Code, to cause to be published in the manner required by that Section the revised provisions contained in the Codified Rules and Regulations and to give notice of the approval, adoption and enactment of the changes to the Codified Rules and Regulations except that such publication shall be made in *The Cleveland Plain Dealer* and the *Medina Gazette*.

Section 3. This Board finds and determines that all formal actions of the Board concerning and relating to the adoption of the changes to regulations were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. This resolution shall be effective immediately upon its adoption by this Board, provided that the Codified Rules and Regulations revised by this resolution shall become and be effective from and after 12:01 a.m. Eastern Standard Time on July 18, 2026.

I hereby certify the forgoing to be a true and correct copy of the Resolution which was duly adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District of Cleveland, Cuyahoga County, Ohio, on the 18th day of June, 2026.

Chief Executive Officer

Date

President

Date

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Interim Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfer dated May 15, 2026 in the amount of \$6,048.00

Printed Checks/EFT's dated May 15, 2026 in the amount of \$3,250,649.57

Direct Disbursements dated May 22, 2026 in the amount of \$112,453.73

Printed Checks/EFT's dated May 22, 2026 in the amount of \$4,937,320.92

Wire Transfers dated May 29, 2026 in the amount of \$8,760.00

Printed Checks/EFT's dated May 29, 2026 in the amount of \$1,547,055.30

Direct Disbursements dated June 5, 2026 in the amount of \$122,657.33

Printed Checks/EFT's dated June 5, 2026 in the amount of \$1,662,284.16

Net Payroll dated April 19, 2026 to May 2, 2026 in the amount of \$1,743,785.95

Withholding Taxes in the amount of \$374,774.88

Net Payroll dated May 3, 2026 to May 16, 2026 in the amount of \$1,884,739.69

Withholding Taxes in the amount of \$393,478.63

Bank Fees/ADP Fees in the amount of \$41,131.24

Cigna Payments in the amount of \$745,774.34

ACH Debits (First Energy; Sales Tax) in the amount of \$365,991.60

JP Morgan Mastercard dated May 1, 2026 to May 31, 2026 in the amount of \$706,836.97

OPERS in the amount of \$1,221,334.00

Total amount: \$19,125,076.31

PASSED: June 18, 2026

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 26-06-074** listed above.