

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MAY 21, 2026**

The Board of Park Commissioners met on this date, Thursday, May 21, 2026, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Yvette M. Ittu, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Interim Chief Financial Officer, Gary A. Butzback, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 26-05-064: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve the minutes from the Regular Meeting of April 23, 2026, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Interim Chief Financial Officer, Gary A. Butzback, presented a Comparative Summary of Revenues & Expenditures 2026 vs. 2025 Year-To-Date, and for the Month Ended April 30. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **106406** to **106413**.

ACTION ITEMS.

- (a) **2026 Budget Adjustment No. 4**
(Originating Sources: Gary Butzback, Interim Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
 Appropriation Summary - 2026**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 5/21/2026	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 72,891,838	\$ 13,924	\$ 72,905,763	\$ 252,153	\$ 19,800 A	\$ 73,177,716
52	Employee Fringe Benefits	25,704,801	31,692	25,736,492	17,578	3,059 B	25,757,129
53	Contractual Services	21,412,860	1,816,035	23,228,895	65,820	11,850 C	23,306,565
54	Operations	35,693,137	4,967,663	40,660,800	1,415,158	112,749 D	42,188,707
	Operating Subtotal	155,702,636	6,829,314	162,531,950	1,750,709	147,458	164,430,117
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	1,000,000
572	Capital Construction Expenses	66,576,340	42,016,821	108,593,161	23,153,888	(3,424,401) E	128,322,647
574	Capital Equipment	4,636,300	1,537,411	6,173,711	179,865	44,955 F	6,398,531
575	Zoo Animals	100,000	-	100,000	-	-	100,000
576	Land	592,150	129,002	721,152	-	-	721,152
	Capital Subtotal	72,904,790	43,683,234	116,588,024	23,333,753	(3,379,446)	136,542,330
TOTALS							
Grand totals		\$ 228,607,426	\$ 50,512,548	\$ 279,119,974	\$ 25,084,462	\$ (3,231,988)	\$ 300,972,447

An explanation of adjustments, by category, can be found on pages **106414** to **106416**. The net effect of all adjustments is a decrease of \$3,231,988 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 26-05-065: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve 2026 Budget Adjustment No. 4 for a total decrease of \$3,231,988 as delineated on pages **106414** to **106416**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (b) ***Establish Date of Hearing for Proposed 2027 Tax Budget***
(Originating Source: Gary Butzback, Interim Chief Financial Officer)

Ohio Revised Code requires the Board of Park Commissioners to set the date for a public hearing for the proposed 2027 tax budget, and to advertise the same not less than ten days before the hearing date. The tax budget does not replace the appropriation document, approved by the Board by December 31st annually, but provides the Cuyahoga County Budget Commission with the assurance that all taxes levied by the Park District are needed for its operations and capital appropriations. The proposed tax budget will be distributed to the Board of Park Commissioners for approval at the meeting of June 18, 2026.

- No. 26-05-066:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Interim Chief Financial Officer to conduct a public hearing of the Cleveland Metroparks Proposed 2027 Tax Budget on June 10, 2026, at 10:00 a.m.; also, that the Interim Chief Financial Officer be instructed to comply with legal advertising requirements.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (c) ***Authorization of Boating Infrastructure Grant Dock Buy-Back Payment for North Coast Harbor Marina – Lakefront Reservation***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Natalie A. Ronayne, Chief Development Officer/Kyle G. Baker, Director of Real Estate & Senior Legal Counsel/Kristen M. Trollo, Director of Grants/Jarrold McCarthy, Director of Enterprise)

On December 30, 2025, through the Seventh Amendment to the Lease for Lakefront Properties between the City of Cleveland and Cleveland Metroparks, Cleveland Metroparks acquired a long-term leasehold interest in ± 6.22 acres of property located along the Lake Erie waterfront in downtown Cleveland, which has been added to the Lakefront Reservation (“North Coast Harbor”). As part of the Seventh Amendment, Cleveland Metroparks assumed operations of the marina effective upon the transfer (“North Coast Harbor Marina”). North Coast Harbor Marina opened in 2014 and includes fifty-three (53) boat slips.

North Coast Harbor Marina was developed, in part, using funds awarded under Boating Infrastructure Grant No. F13AP00705 (“BIG”), awarded by the U.S. Fish and Wildlife Service (“USFWS”) through the Ohio Department of Natural Resources, Division of Parks and Watercraft (“ODNR”) to the City of Cleveland. Under the BIG requirements, all docks were required to be reserved for transient boating use for the established useful

ACTION ITEMS (cont.)

life of the grant-funded improvements. Cleveland Metroparks assumed the BIG obligations upon transfer.

Cleveland Metroparks now desires to allow fifteen (15) of the BIG-funded docks at North Coast Harbor Marina to be used for non-transient purposes. The BIG program permits such conversion upon repayment of the prorated value of the remaining useful life attributable to those docks. Using a service date of May 31, 2014 as when the BIG-funded docks opened to the public and a removal or unavailability date of April 1, 2026, Cleveland Metroparks calculated that approximately 8.16 years, or 41.78%, of the original twenty (20) year useful life remains. Based on this proration, the total buy-back obligation for fifteen (15) of the fifty-three (53) docks is \$167,401.50. ODNR and USFWS have reviewed and concurred with the proration methodology and repayment amount. Upon payment from Cleveland Metroparks, ODNR will repay those funds to USFWS, and then the fifteen (15) docks will no longer be encumbered by the BIG program requirements, and Cleveland Metroparks will continue to maintain thirty-eight (38) docks at North Coast Harbor Marina for transient use in compliance with the BIG program requirements.

No. 26-05-067: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize payment in the amount of \$167,401.50 to the Ohio Department of Natural Resources in connection with the buy-back of fifteen (15) Boating Infrastructure Grant-funded docks at North Coast Harbor Marina; further, that the Board authorize the Chief Executive Officer to enter into any agreements and execute any other documents as may be required to effectuate the above; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (d) ***Change Order No. 2 – Contract #1867 – Rocky River Emerald Necklace Marina Kayak Launch and Drop-Off – Rocky River Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Michele Crawford, Director of Project Development/Jack Caruso, P.E., Planning Engineer)

Background

Scenic Park in Rocky River Reservation provides direct access to the Rocky River and to the Lake Erie Water Trail and is a recreational hub for both motorized and non-motorized watercraft. Scenic Park currently offers a designated public kayak launch, which offers ADA accessible features. There is no fee for paddlers to use this launch. Scenic Park also offers a public motorized boat launch area and transient docks for motorized boats. Currently, the kayak launch is located south (upriver) of the boat launches and paddlers

ACTION ITEMS (cont.)

must pass the boat launches in the water to reach the Lake Erie Water trail route. The Rocky River Emerald Necklace Marina Kayak Launch and Drop-off (“Project”) includes a new design to improve the circulation and access of the vehicular boat launch at the Emerald Necklace Marina.

On January 16, 2025, the Board provided authorization (Resolution No. 25-01-009) to submit a grant application to the Ohio Department of Natural Resources for \$125,000 through the Coastal Management Assistance Grant Program. These funds were awarded to the Project. Additional funds are also being provided through the State of Ohio – Ohio Trails Partnership program. Staff provided an information item about the Project to the Board on January 15, 2026.

On March 19, 2026 the Board awarded Bid #7010 to R. A. Joseph Construction, Inc. (“R.A. Joseph”) pursuant to Board Resolution No. 25-03-048, in the amount of \$121,904. The work included expanding the road to add another lane, creating a new ADA-compliant path to a kayak launch, installing railing along the new path, and some minor regrading and striping work. Additional work was authorized under Change Order No. 1, dated May 9, 2026, to remove damaged redundant concrete walkways and replace with turf grass. Change Order No. 1 increased the contract amount by \$11,098 to \$133,002.

Change Order No. 2

A section of bulkhead cap on the north end of the Emerald Necklace Marina is failing and requires repair. Cleveland Metroparks requested a proposal from R.A. Joseph to perform additional construction to repair 64 linear feet of failing bulkhead capping. R.A. Joseph provided a not-to-exceed price in the amount of \$60,000 in a proposal dated May 12, 2026. This additional work involves attaching a welded steel plate to the top of the existing bulkhead, backfilling with aggregate, and repaving the affected riverfront access pathway. The work is anticipated to begin at the conclusion of the boating season in early October 2026. The schedule for the original scope of work and Change Order No.1 work will be unaffected by Change Order No. 2 and is anticipated to be completed on May 20, 2026.

No. 26-05-068:

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Contractor Contract, as per Bid #7010 with **R.A. Joseph Construction, Inc.**, for the construction of the Rocky River Emerald Necklace Marina Kayak Launch and Drop-off, Rocky River Reservation to reflect Change Order No. 2 in the amount of **\$60,000** which will be an amount in addition to \$11,098 already awarded for Change Order No. 1 and \$121,904 **already awarded in the original contract for a total contract value of \$193,002**, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Change Order No. 1 – Contract #1853 – Mill Creek Bank Stabilization – Garfield Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Director of Project Development/Jack Caruso, P.E., Planning Engineer)

Background

On October 20, 2025, Cleveland Metroparks issued a Request for Quotes for the Mill Creek Bank Stabilization (“Project”). The Project includes the stabilization of approximately 150 linear feet of the eroding northern bank of Mill Creek located upstream of the Garfield Park Program Center (“Program Center”). The erosion is threatening to damage an all-purpose trail adjacent to the bank, and has created unstable conditions in the river corridor downstream. The Project is being funded through grants originating from The Great Lakes Commission and the Ohio Department of Natural Resources H2Ohio Fund.

RiverReach Construction (“RiverReach”) was awarded the Project as the lowest and best of the three (3) quotes received for the construction of the Project. Cleveland Metroparks entered into a contract with RiverReach on April 10, 2026, pursuant to Quote #2025-07, with a not-to-exceed cost of \$73,334.70.

Prior to the Project’s commencement, recent erosion has been witnessed along a downstream adjacent stream bank. This erosion poses risk to infrastructure including retaining wall and foundation. Approximately 115 feet of the bank at the toe of slope has been undermined, and a slip of bank has started.

Change Order No. 1

Cleveland Metroparks requested a proposal from RiverReach to perform additional construction to expose and stabilize the streambank in the 115’ long area of the recently noticed erosion. RiverReach provided a not-to-exceed price in the amount of \$25,000. This additional work involves exposing approximately 115 linear feet of undermined bank toe of slope, allowing for documentation and evaluation of the conditions, and installing rock and soil to fill in void space. RiverReach will be required to complete this work prior to completing the original scoped work, which is scheduled to start in June 2026. The Project is set for completion in Summer 2026. Staff will continue to monitor the streambank to determine if future and more significant work is necessary to protect and amend the retaining wall and foundation infrastructure.

- No. 26-05-069:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Contractor Contract, as per Quote #2025-07 with **RiverReach Construction**, for the construction of the Mill Creek Bank Stabilization, Garfield Reservation to reflect Change Order No. 1 in the amount of **\$25,000** which will be an amount in addition to **\$73,334.70 already awarded for a total contract value of \$98,334.70**, in a form acceptable to the Chief Legal and Ethics Officer.

ACTION ITEMS (cont.)

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(f) *Official Capacity Board Appointment to the North Coast Waterfront New Community Authority (NCWNCA)*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

The North Coast Waterfront Development Corporation (NCWDC) is a not-for-profit entity that will assist the City of Cleveland with the equitable development of the North Coast Lakefront as a destination for residents, business, recreation and visitors. It is responsible for the planning, financing, land management and coordination, development oversight, community benefits, development coordination, and partnership and oversight of the North Coast Waterfront New Community Authority (NCWNCA). The NCWDC acts as the strategic non-profit planning and implementation arm, while the NCWNCA acts as the specialized, quasi-governmental financing entity. The NCWNCA provides a mechanism for the NCWDC to issue bonds and impose fees (e.g., on parking or food) to

fund development projects. Together, their mission is to implement a unified vision for the Lakefront and drive the execution of catalytic projects that will reshape the city.

Chief Executive Officer Brian M. Zimmerman has been asked to serve as a board member of the NCWNCA.

No. 26-05-070: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to appoint Chief Executive Officer Brian M. Zimmerman to serve in his official capacity as a board member for North Coast Waterfront New Community Authority.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

COMPETITIVE PROCESS AWARDS.

No. 26-05-071: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **Amendment to PACE Co-Op #6741:** Solid Waste Disposal Services (see page **106396**);
- (b) **RFP #7006:** Cybersecurity Services (see page **106397**);
- (c) **Single Source #7034:** Amendment to Information Technology Services Web Developer Contract (see page **106398**); and,
- (d) **Sourcewell Co-Op #7036:** One (1) New 2027 Freightliner M2 106 4x2 Terex Utilities XT Pro Bucket Truck (see page **106399**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

COMPETITIVE PROCESS AWARDS (cont.)

AMENDMENT TO PACE CO-OP #6741 SUMMARY: SOLID WASTE DISPOSAL SERVICES

Background

Cleveland Metroparks currently utilizes Republic Services, Inc. for solid waste disposal in various container sizes (2, 6, 8, 30 and/or 40-yard containers) on an “as needed” basis for various locations throughout the Park District. On April 20, 2023, the Board approved a three (3) year contract award to Republic Services, Inc. for a cost not to exceed \$825,000, for the period of June 1, 2023 through May 31, 2026, utilizing the PACE cooperative contract number P00242 (Board Resolution No. 23-04-077). On April 23, 2026, the Board approved a commodities increase for these services of \$90,000 for a total revised award of \$915,000 for the initial contract period through May 31, 2026 (Board Resolution No. 26-04-059).

Currently the PACE cooperative contract number P00242 has been extended through December 31, 2028 for solid waste disposal services from Republic Services, Inc. This extension results in the majority of the current pricing being held through May 31, 2027 and subsequent 5% price increases on June 1, 2027 and June 1, 2028.

Pricing listed below (current pricing held through May 31, 2027):

30- or 40-yard waste disposal	8-yard front loader boxes	6-yard front loader boxes	8-yard front loader box for co-mingled	2-yard front loader boxes
\$54.95/ton, \$235.86/haul	\$22.78/pickup	\$17.42/pickup	\$20.10/pickup	\$8.05/pickup

At this time, staff recommends amending the current agreement with Republic Services, Inc. for solid waste disposal services to extend through December 31, 2028 for an additional amount of \$960,000 for the additional 31-month period with a total 67-month cost of \$1,875,000.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend the agreement with Republic Services, Inc., in a form approved by the Chief Legal & Ethics Officer, for solid waste disposal services as per PACE Co-Op #6741 for a 31-month period beginning June 1, 2026 through December 31, 2028, at the unit prices listed above, **for a cost of \$960,000 for the additional time period and a total 67-month cost of \$1,875,000** in full utilization of PACE cooperative contract number P00242.

(See Approval of this Item by Resolution No. 26-05-071 on Page 106395)

COMPETITIVE PROCESS AWARDS (cont.)**RFP #7006 SUMMARY: CYBERSECURITY SERVICES**

(Originating Sources: Anthony Joy, Chief Information Officer/Phillip Ruzicho, Cybersecurity Architect)

Background

On January 30, 2026, Cleveland Metroparks released RFP #7006 Cybersecurity Services. Cleveland Metroparks asked for a comprehensive cybersecurity service provider to fulfill the following requirements: cybersecurity assessment and dynamic roadmap, penetration testing, vulnerability scanning and management, tabletop exercises, security awareness and training, compliance monitoring, and incident response services. Cleveland Metroparks sought a three (3) year contract period with an option to renew for one (1) additional one (1) year period at the sole discretion of Cleveland Metroparks.

Cleveland Metroparks received thirty-one responsive proposals. After extensive review, a shortlist of six companies was chosen to interview. The full list of responsive vendors and evaluation criteria is on file with the Procurement Division. Procurement records identifying cybersecurity-related software, hardware, goods, and services, including but not limited to vendor names, are confidential security records pursuant to Ohio Revised Code Section 9.64 (House Bill 96).

Based on the scoring, staff recommend [REDACTED] for cybersecurity services for a three (3) year contract period with an option to renew for (1) one additional (1) one year period at Cleveland Metroparks' sole discretion. The annual costs for cybersecurity services is estimated at \$ [REDACTED] for a total initial three (3) year cost of \$ [REDACTED] and a total four (4) year cost of \$ [REDACTED] upon renewal. In addition, the amount of \$ [REDACTED] will be allocated per year in the event additional incident response services or other cybersecurity services are needed for a total initial three (3) year cost of \$ [REDACTED] and a total four (4) year cost of \$ [REDACTED] upon renewal.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a three (3) year agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and [REDACTED], for the most advantageous proposal to Cleveland Metroparks, as maintained in the proposal file for RFP #7006 Cybersecurity Services, for a three (3) year contract period with an option to renew for an additional one (1) year period at Cleveland Metroparks' sole discretion for a total three (3) year cost of approximately \$ [REDACTED] and a total four (4) year cost of approximately \$ [REDACTED] upon renewal.

(See Approval of this Item by Resolution No. 26-05-071 on Page 106395)

COMPETITIVE PROCESS AWARDS (cont.)**SINGLE SOURCE #7034 SUMMARY: **AMENDMENT TO INFORMATION
TECHNOLOGY SERVICES WEB
DEVELOPER CONTRACT****

(Originating Sources: Anthony M. Joy, Chief Information Officer/Abigail Zemrock, Director of Web & Application Services)

Background

Cleveland Metroparks Information Technology Services Department creates, maintains, and updates websites, mobile apps, and other digital applications that support every department in the organization and the general public, including the employee intranet and the public-facing website (clevelandmetroparks.com). These systems are supported by an outsourced web developer contractor that also assists with innovative technology projects, web hosting and security, and customer support.

Vermiller, LLC currently contracts with Cleveland Metroparks and provides web developer support services for the websites and applications listed above in addition to the internal CTC and Charity Choice applications, systems used for tracking employee development/training related expenses, and managing employee charitable giving campaigns, respectively. Vermiller, LLC employs Chris Miller, a previous Cleveland Metroparks employee, who has a knowledge base that is not available from other contractors.

To maintain business continuity, Cleveland Metroparks seeks to extend its contract with Vermiller, LLC to sustain the high level of service and stability ITS currently provides to the organization.

On October 8, 2025, Cleveland Metroparks entered into a nine (9) month agreement with Vermiller, LLC for the period November 1, 2025 through July 31, 2026, in an amount not to exceed \$75,000.

ITS staff now seeks Board approval to extend the agreement with Vermiller, LLC for an additional seven (7) month period beginning August 1, 2026 through February 28, 2027 for an additional amount of \$48,000 and a total amount of approximately \$123,000.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend the contract with **Vermiller, LLC**, in a form approved by the Chief Legal and Ethics Officer, for continued web development services for an additional seven (7) month period beginning August 1, 2026 through February 28, 2027, as per Single Source #7034 **in the amount of \$48,000** for the extension period, and a **total amount of approximately \$123,000** for the full contract period.

(See Approval of this Item by Resolution No. 26-05-071 on Page 106395)

COMPETITIVE PROCESS AWARDS (cont.)

SOURCEWELL CO-OP #7036 SUMMARY: **ONE (1) NEW 2027 FREIGHTLINER M2 106 4X2 TEREX UTILITIES XT PRO BUCKET TRUCK** for Park Operations, Forestry

ITEM	One (1) New 2027 Freightliner M2 106 4X2 Terex Utilities XT Pro Bucket Truck
Description	Truck will be equipped with 250hp Cummins diesel engine, Allison 3500 automatic transmission, 13,300# front and 21,000# rear axles, Terex Hi-Ranger 60/70 rear mounted insulated lift, 24"x24" working platform and liner, 75' (working height) over center bucket/boom, dual hydraulic tool outlets, 2 sets of outriggers, 34" pass thru tool storage, trailer plug, rear hitch and hot shift PTO. Fully safety inspected and dielectric tested.
New unit base cost plus accessories, including delivery and tags.	\$225,813
Unit replaced	EO1904, a 2004 Ford F750 - w/113,000 miles
TOTAL	\$225,813

The replaced unit will go to online auction or replace a unit of lesser value.

RECOMMENDED ACTION:

That the Board approve the purchase of one (1) new 2027 Freightliner M2 106 4X2 Terex Utilities XT Pro Bucket Truck equipped as specified in the above summary as per Sourcewell Co-Op #7036, from **Custom Truck One Source, for a total cost of approximately \$225,813** in full utilization of the Sourcewell Cooperative Contract Number 110421-TER.

(See Approval of this Item by Resolution No. 26-05-071 on Page 106395)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 5/21/26)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Mill Creek bank stabilization at Garfield Reservation.	RiverReach Construction	\$73,334.70	(7)
Zipline cable, seat restraint and repair parts.	Altitude Ride and Attractions LLC	\$43,427.58	(3)
DredgeSOX material to stabilize area around pond at Big Met and training of Cleveland Metroparks personnel during installation.	SOX Erosion Solutions	\$46,343.35	(3)
Independence Road property demolition at Washington Reservation.	Baumann Enterprises Inc.	\$34,977.00	(7)
Ferrier service fees for Police Mounted Unit.	Emery Stutzman	\$75,000.00	(3)
Motorola mobile and portable radios for Police.	Chagrin Valley Dispatch Council	\$44,846.99	(2)
AI monitoring of animal behavior for Tropical Bears at the Zoo; additional services.	DigitalT3 LLC	\$25,000.00 25,000.00 <u>25,000.00</u> \$75,000.00	(3)
Four (4) 2025 Cushman Hauler 800EFI G for Seneca and Ironwood golf courses.	Willandale Golf Cart Sales	\$32,800.00	(7)
Labor and materials to complete interior painting of Merwin’s Wharf; additional services.	Patton Painting Inc.	\$28,350.00 450.00 <u>1,440.00</u> \$30,240.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Design services for Wildwood Marina boat ramp rehabilitation at Euclid Creek Reservation.	KS Associates, Inc.	\$60,400.00	(5)
Audio visual contractor services for ITS department.	Third Reality Media LLC	\$40,000.00	(7)
2026 Community survey	Action Based Research, LLC	\$30,000.00	(7)
Dredging at Wildwood Marina, Euclid Creek Reservation	Huffman Equipment Rental, Inc.	\$74,989.00	(7)
Bus transportation to the Zoo for scholarship groups; additional services.	Precious Cargo Transportation, Inc.	\$44,800.00	(7)
		<u>1,120.00</u>	
		\$45,920.00	

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**" – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**" – Chosen through the accumulation of three written quotes.

**CHANGE ORDERS OR AMENDMENTS TO NON-CONSTRUCTION
CONTRACTS (5/21/26)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where there is no additional cost (e.g., to amend a schedule) or the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Section involving an increase in cost shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Non-Construction Contracts. For all non-construction contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to a non-construction contract, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to contracts, without prior approval by the Board in each instance, where there are no additional fees (e.g., to amend a schedule) or the additional fees are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the amendment. Each amendment by the CEO under this Section involving an increase in fees shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Cold Storage Pole Buildings-Shawnee Hills and Sleepy Hollow Golf Courses and South Chagrin Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$354,000.00 Change Order No. 1 Amount: \$7,141.00 Change Order No. 2 Amount: \$32,040.00 Revised Contract Amount: \$393,181.00</p>	<p>Add new fascia, soffit, fascia cover on eave side with 5” aluminum gutters, new 29 gauge 40 year Premier Rib metal siding and roof on two existing buildings at South Chagrin maintenance.</p>	<p>Country View Construction</p>	<p>#2</p>
<p><u>Hinckley Lake Dam Modifications – Hinckley Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$42,600.00 Amendment No. 1 Amount: \$48,770.00 Amendment No. 2 Amount: \$9,356,054.99 Amendment No. 3 Amount: \$2,543,188.16 Change Order No. 1 Amount: \$0.00 Change Order No. 2 Amount: \$0.00 Change Order No. 3 Amount: \$0.00 Change Order No. 4 Amount: \$0.00 Change Order No. 5 Amount: \$0.00 Change Order No. 6 Amount: \$0.00 Change Order No. 7 Amount: \$0.00 Change Order No. 8 Amount: (\$288,226.11) Revised Contract Amount: \$11,702,387.04</p>	<p>Deduction of CMR contingency and unused allowance.</p>	<p>Great Lakes Construction Co.</p>	<p>#8</p>

COMPETITIVE PROCESS AWARDS; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CHANGE ORDERS OR AMENDMENTS TO NON-CONSTRUCTION CONTRACTS.

The following were presented to the Board for award/acknowledgment: competitive process awards, as shown on pages **106395** through **106399**; \$25,000 to \$75,000 purchased items/services report, pages **106400** through **106401**; and change orders or amendments to non-construction contracts, page **106402**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 26-05-062: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **106426** to **106579**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

No. 26-05-063: It was moved by Vice President Ittu, seconded by President Rinker and carried, to approve JP Morgan Mastercard-Arborwear dated April 1, 2026 to April 30, 2026 in the amount of \$230.00, as identified on pages **106580** to **106581**.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Laura McShane of Cleveland, Marty Leshner of Olmsted Township, and Anthony Beard of Cleveland. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *First Reading: Cybersecurity Policy***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Anthony Joy, Chief Information Officer/Priscila A. Rocha, Legal Counsel/Phillip A. Ruzicho, Cybersecurity Architect)

Since 2017, Cleveland Metroparks has officially implemented a cybersecurity plan and a Chief Executive Officer-level policy to proactively manage and prevent cyberattacks. Enacted by House Bill 96 of the 136th Session of the Ohio General Assembly, Ohio Revised Code Section 9.64 now requires public entities to engage in specific actions to promote cybersecurity efforts statewide, one of which is the adoption of a cybersecurity policy and program consistent with generally accepted cybersecurity best practices at the board-level in addition to protecting cyber-related information that previously has been publicly accessible.

As a result, pursuant to Article 1, Section 1(a) of its By-Laws, staff is submitting the Cybersecurity Policy to the Board for consideration and First Reading.

The full Policy can be found at pages **106417** to **106425**.

(b) *Outdoor Experiences Division Highlights*

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Mary A. Rouse, Director of Outdoor Experiences/Beth Kivela, Senior Manager of Community Programs)

At the close of 2024, the Outdoor Experiences Division of Cleveland Metroparks took a strategic step forward by uniting Mobile Outreach (Nature Tracks and Eco-Explorers) with Youth Outdoors to launch the Community Programs team. This new, mission-driven unit is dedicated to connecting urban communities across Cleveland with meaningful, healthy outdoor education and recreation experiences. With financial support from a federal grant and the Cleveland Metroparks Development team, Community Programs has already delivered 521 programs reaching more than 15,500 participants. Building on this momentum, the team is now setting its sights on innovative, Lake Erie-themed programming kicking off in summer 2026, designed to connect communities with our great lake through conservation, education, and recreation in a way only Cleveland Metroparks can do.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, June 18, 2026, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 26-05-072: At 9:01 a.m., upon motion by Vice President Moore, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Rinker.
Aye: Ms. Ittu.
Aye: Mr. Moore.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 26-05-073: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Ittu, and carried, President Rinker adjourned the meeting at 9:20 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

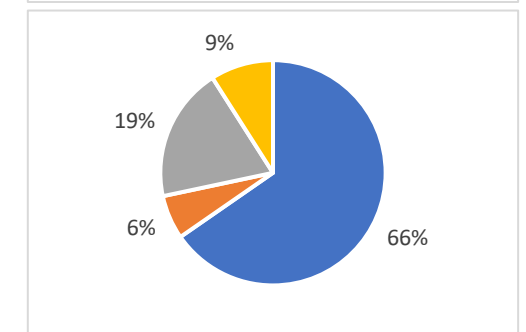
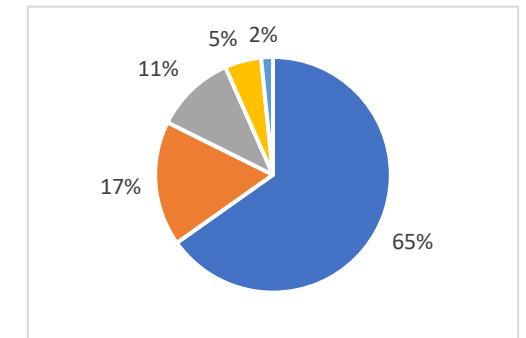
President.

Attest:

Secretary.

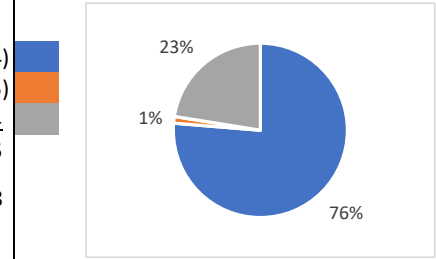
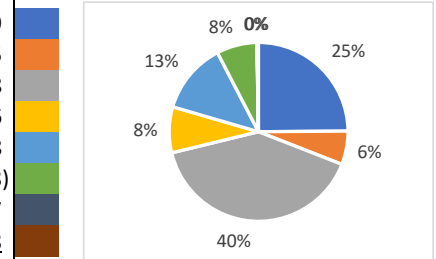
**Cleveland Metroparks
Financial Performance
4/30/2026
CM Park District**

	Actual April '25	Actual April '26	Fav (Unfav)	Actual YTD April '25	Actual YTD April '26	Fav (Unfav)
Revenue:						
Property Tax	610,131	1,541,329	931,198	51,268,589	52,655,792	1,387,203
Local Gov/Grants/Gifts	1,852,807	1,022,961	(829,846)	8,823,827	13,845,282	5,021,455
Charges for Services	2,926,079	3,327,094	401,015	8,050,422	8,908,499	858,077
Self-Funded	972,069	1,005,379	33,310	3,922,822	4,047,414	124,592
Interest, Fines, Other	<u>336,698</u>	<u>212,105</u>	<u>(124,593)</u>	<u>1,838,723</u>	<u>1,305,686</u>	<u>(533,037)</u>
Total Revenue	6,697,784	7,108,868	411,084	73,904,383	80,762,673	6,858,290
OpEx:						
Salaries and Benefits	6,504,243	6,797,001	(292,758)	29,075,368	29,727,068	(651,700)
Contractual Services	406,589	530,474	(123,885)	3,027,940	2,872,555	155,385
Operations	2,310,243	2,026,600	283,643	8,670,794	8,779,203	(108,409)
Self-Funded Exp	<u>1,195,921</u>	<u>1,442,009</u>	<u>(246,088)</u>	<u>3,176,149</u>	<u>4,107,470</u>	<u>(931,321)</u>
Total OpEx	10,416,996	10,796,084	(379,088)	43,950,251	45,486,296	(1,536,045)
Op Surplus/(Subsidy)	(3,719,212)	(3,687,216)	31,996	29,954,132	35,276,377	5,322,245
CapEx:						
Capital Labor	143,129	117,677	25,452	505,657	389,760	115,897
Construction Expenses	1,178,012	7,826,309	(6,648,297)	11,571,352	33,165,610	(21,594,258)
Capital Equipment	579,485	635,169	(55,684)	2,069,923	2,712,813	(642,890)
Land Acquisition	(5,179)	135,499	(140,678)	237,294	244,728	(7,434)
Capital Animal Costs	<u>1,970</u>	<u>2,162</u>	<u>(192)</u>	<u>9,251</u>	<u>3,954</u>	<u>5,297</u>
Total CapEx	1,897,417	8,716,816	(6,819,399)	14,393,477	36,516,865	(22,123,388)
Net Surplus/(Subsidy)	(5,616,629)	(12,404,032)	(6,787,403)	15,560,655	(1,240,488)	(16,801,143)



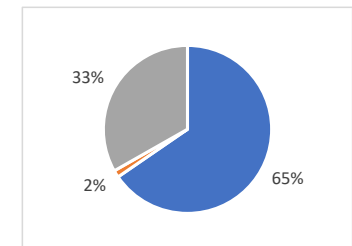
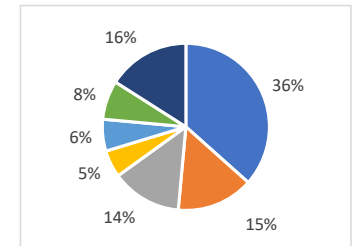
**Cleveland Metroparks
Financial Performance
4/30/2026
Zoo**

	Actual April '25	Actual April '26	Fav (Unfav)	Actual YTD April '25	Actual YTD April '26	Fav (Unfav)
Revenue:						
General/SE Admissions	339,056	424,688	85,632	350,048	731,577	381,529
Guest Experience	62,307	126,044	63,737	97,940	176,965	79,025
Zoo Society	444,652	457,681	13,029	1,147,069	1,185,997	38,928
Souvenirs/Refreshments	59,111	55,707	(3,404)	242,575	243,721	1,146
Education	22,483	37,017	14,534	376,239	377,617	1,378
Rentals & Events	182,504	44,799	(137,705)	416,979	216,011	(200,968)
Consignment	0	814	814	0	967	967
Other	<u>1,131</u>	<u>3,475</u>	<u>2,344</u>	<u>(1,867)</u>	<u>7,341</u>	<u>9,208</u>
Total Revenue	1,111,244	1,150,225	38,981	2,628,983	2,940,196	311,213
OpEx:						
Salaries and Benefits	1,412,158	1,416,871	(4,713)	6,090,192	6,108,026	(17,834)
Contractual Services	25,805	28,787	(2,982)	76,109	97,334	(21,225)
Operations	<u>663,027</u>	<u>454,810</u>	<u>208,217</u>	<u>2,035,792</u>	<u>1,797,078</u>	<u>238,714</u>
Total OpEx	2,100,990	1,900,468	200,522	8,202,093	8,002,438	199,655
Op Surplus/(Subsidy)	(989,746)	(750,243)	239,503	(5,573,110)	(5,062,242)	510,868
CapEx:						
Capital Labor	2,184	0	2,184	2,184	0	2,184
Construction Expenses	606,042	4,894,274	(4,288,232)	1,035,896	7,406,905	(6,371,009)
Capital Equipment	5,500	0	5,500	274,184	85,396	188,788
Capital Animal Costs	<u>1,970</u>	<u>2,162</u>	<u>(192)</u>	<u>9,251</u>	<u>3,954</u>	<u>5,297</u>
Total CapEx	615,696	4,896,436	(4,280,740)	1,321,515	7,496,255	(6,174,740)
Net Surplus/(Subsidy)	(1,605,442)	(5,646,679)	(4,041,237)	(6,894,625)	(12,558,497)	(5,663,872)
Restricted Revenue-Other	214,139	310,426	96,287	3,288,963	6,419,515	3,130,552
Restricted Revenue-Zipline	25,958	28,531	2,573	30,562	33,074	2,512
Restricted Expenses	<u>264,181</u>	<u>127,247</u>	<u>136,934</u>	<u>4,968,071</u>	<u>8,135,861</u>	<u>(3,167,790)</u>
Restricted Surplus/(Subsidy)	(24,084)	211,710	235,794	(1,648,546)	(1,683,272)	(34,726)



Cleveland Metroparks
 Financial Performance
 4/30/2026
 Golf Summary

	Actual April '25	Actual April '26	Fav (Unfav)	Actual YTD April '25	Actual YTD April '26	Fav (Unfav)
Revenue:						
Greens Fees	498,565	623,525	124,960	745,604	903,028	157,424
Equipment Rentals	186,699	231,620	44,921	293,492	368,025	74,533
Food Service	133,768	160,453	26,685	272,848	336,306	63,458
Merchandise Sales	60,279	80,961	20,682	97,709	130,557	32,848
Pro Services	18,998	28,752	9,754	118,283	152,256	33,973
Driving Range	91,920	111,971	20,051	150,704	186,693	35,989
Other	<u>145,983</u>	<u>198,051</u>	<u>52,068</u>	<u>303,989</u>	<u>393,932</u>	<u>89,943</u>
Total Revenue	1,136,212	1,435,333	299,121	1,982,629	2,470,797	488,168
OpEx:						
Salaries and Benefits	469,318	556,978	(87,660)	1,816,140	2,008,854	(192,714)
Contractual Services	9,412	4,520	4,892	36,393	43,295	(6,902)
Operations	<u>336,714</u>	<u>326,940</u>	<u>9,774</u>	<u>988,920</u>	<u>1,019,284</u>	<u>(30,364)</u>
Total OpEx	815,444	888,438	(72,994)	2,841,453	3,071,433	(229,980)
Op Surplus/(Subsidy)	320,768	546,895	226,127	(858,824)	(600,636)	258,188
CapEx:						
Capital Labor	77,645	58,121	19,524	242,780	171,816	70,964
Construction Expenses	133,426	159,193	(25,767)	1,114,993	1,445,419	(330,426)
Capital Equipment	<u>240,229</u>	<u>129,274</u>	<u>110,955</u>	<u>481,971</u>	<u>665,517</u>	<u>(183,546)</u>
Total CapEx	451,300	346,588	104,712	1,839,744	2,282,752	(443,008)
Net Surplus/(Subsidy)	(130,532)	200,307	330,839	(2,698,568)	(2,883,388)	(184,820)

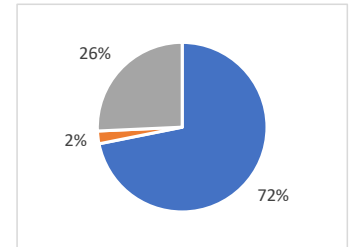
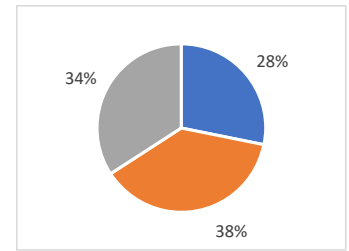


Cleveland Metroparks
 Financial Performance
 4/30/2026
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26
Operating Revenue	356,858	434,358	105,874	102,882	59,822	68,889	210,845	319,338	412,024	441,843	1,982,631	2,470,798
Operating Expenses	443,677	486,773	91,363	112,010	95,337	90,248	358,427	379,475	465,606	508,067	2,841,455	3,071,433
Operating Surplus/(Subsidy)	(86,819)	(52,415)	14,511	(9,128)	(35,515)	(21,359)	(147,582)	(60,137)	(53,582)	(66,224)	(858,824)	(600,635)
Capital Labor	0	0	0	0	0	0	163,352	27,309	43,390	51,460	242,780	171,817
Construction Expenses	0	0	0	0	0	0	169,094	5,282	104,794	165,209	1,114,993	1,445,419
Capital Equipment	21,049	0	0	0	0	0	77,899	0	63,236	69,636	481,971	665,517
Total Capital Expenditures	21,049	0	0	0	0	0	410,345	32,591	211,420	286,305	1,839,744	2,282,753
Net Surplus/(Subsidy)	(107,868)	(52,415)	14,511	(9,128)	(35,515)	(21,359)	(557,927)	(92,728)	(265,002)	(352,529)	(2,698,568)	(2,883,388)
	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin			
	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26
Operating Revenue	278,519	317,763	182,763	218,366	231,135	384,794	144,791	163,056	0	19,509	1,982,631	2,470,798
Operating Expenses	296,698	347,773	185,197	158,263	359,789	395,716	250,317	278,466	295,044	314,642	2,841,455	3,071,433
Operating Surplus/(Subsidy)	(18,179)	(30,010)	(2,434)	60,103	(128,654)	(10,922)	(105,526)	(115,410)	(295,044)	(295,133)	(858,824)	(600,635)
Capital Labor	0	5,081	2,200	0	17,499	47,232	16,339	40,735	0	0	242,780	171,817
Construction Expenses	0	121,178	223,909	1,387	543,433	1,093,217	73,763	59,146	0	0	1,114,993	1,445,419
Capital Equipment	175,495	0	0	0	0	42,000	42,000	490,659	102,292	63,222	481,971	665,517
Total Capital Expenditures	175,495	126,259	226,109	1,387	560,932	1,182,449	132,102	590,540	102,292	63,222	1,839,744	2,282,753
Net Surplus/(Subsidy)	(193,674)	(156,269)	(228,543)	58,716	(689,586)	(1,193,371)	(237,628)	(705,950)	(397,336)	(358,355)	(2,698,568)	(2,883,388)

**Cleveland Metroparks
Financial Performance
4/30/2026
Enterprise Summary**

	Actual April '25	Actual April '26	Fav (Unfav)	Actual YTD April '25	Actual YTD April '26	Fav (Unfav)
Revenue:						
Concessions	106,702	114,527	7,825	421,629	428,343	6,714
Dock Rentals	10,710	20,993	10,283	526,930	572,598	45,668
Other*	<u>79,724</u>	<u>99,895</u>	<u>20,171</u>	<u>483,222</u>	<u>519,059</u>	<u>35,837</u>
Total Revenue	197,136	235,415	38,279	1,431,781	1,520,000	88,219
OpEx:						
Salaries and Benefits	214,144	212,021	2,123	1,069,706	1,075,724	(6,018)
Contractual Services	10,484	13,836	(3,352)	33,681	36,158	(2,477)
Operations	<u>71,920</u>	<u>102,473</u>	<u>(30,553)</u>	<u>347,871</u>	<u>384,745</u>	<u>(36,874)</u>
Total OpEx	296,548	328,330	(31,782)	1,451,258	1,496,627	(45,369)
Op Surplus/(Subsidy)	(99,412)	(92,915)	6,497	(19,477)	23,373	42,850
CapEx:						
Capital Labor	5,838	0	5,838	5,838	0	5,838
Construction Expenses	2,831	79,918	(77,087)	4,839	89,888	(85,049)
Capital Equipment	<u>840</u>	<u>0</u>	<u>840</u>	<u>19,340</u>	<u>0</u>	<u>19,340</u>
Total CapEx	9,509	79,918	(70,409)	30,017	89,888	(59,871)
Net Surplus/(Subsidy)	(108,921)	(172,833)	(63,912)	(49,494)	(66,515)	(17,021)



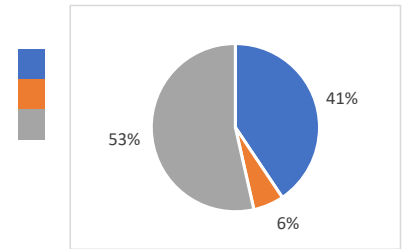
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
4/30/2026
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		North Coast Harbor Marina		Hinckley Lake Boathouse	
	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26
Operating Revenue	387,801	383,486	0	0	459,578	420,945	0	0	0	75,790	0	19,573
Operating Expenses	483,507	491,067	2,401	5,881	24,711	19,820	1,318	6,794	0	(9,667)	0	37,837
Operating Surplus/(Subsidy)	(95,706)	(107,581)	(2,401)	(5,881)	434,867	401,125	(1,318)	(6,794)	0	85,457	0	(18,264)
Capital Labor	729	0	0	0	785	0	0	0	0	0	0	0
Construction Expenses	4,839	89,888	0	0	0	0	0	0	0	0	0	0
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital Expenditures	5,568	89,888	0	0	785	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(101,274)	(197,469)	(2,401)	(5,881)	434,082	401,125	(1,318)	(6,794)	0	85,457	0	(18,264)
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Astorhurst Concession			
	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26		
Operating Revenue	17	0	23	0	139,682	148,618	77,131	85,639	0	3,790		
Operating Expenses	2,045	1,828	713	954	16,242	16,969	101,200	100,964	0	15,232		
Operating Surplus/(Subsidy)	(2,028)	(1,828)	(690)	(954)	123,440	131,649	(24,069)	(15,325)	0	(11,442)		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0	0	0		
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(2,028)	(1,828)	(690)	(954)	123,440	131,649	(24,069)	(15,325)	0	(11,442)		
	Edgewater Pier		Wallace Lake		Hinckley Lake Concession		Huntington		Boat Dock			
	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26		
Operating Revenue	30	0	0	857	0	0	11	0	5	2,825		
Operating Expenses	1,243	257	1,694	2,826	0	1,731	3,196	5,767	740	739		
Operating Surplus/(Subsidy)	(1,213)	(257)	(1,694)	(1,969)	0	(1,731)	(3,185)	(5,767)	(735)	2,086		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0	0	0		
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(1,213)	(257)	(1,694)	(1,969)	0	(1,731)	(3,185)	(5,767)	(735)	2,086		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total			
	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26	YTD April '25	YTD April '26		
Operating Revenue	261,463	243,055	34,805	38,409	71,236	97,011	0	0	1,431,782	1,519,998		
Operating Expenses	218,114	201,884	6,039	8,804	3,533	9,929	584,563	577,009	1,451,259	1,496,625		
Operating Surplus/(Subsidy)	43,349	41,171	28,766	29,605	67,703	87,082	(584,563)	(577,009)	(19,477)	23,373		
Capital Labor	0	0	0	0	0	0	4,324	0	5,838	0		
Construction Expenses	0	0	0	0	0	0	0	0	4,839	89,888		
Capital Equipment	19,340	0	0	0	0	0	0	0	19,340	0		
Total Capital Expenditures	19,340	0	0	0	0	0	4,324	0	30,017	89,888		
Net Surplus/(Subsidy)	24,009	41,171	28,766	29,605	67,703	87,082	(588,887)	(577,009)	(49,494)	(66,515)		

Cleveland Metroparks
 Financial Performance
 4/30/2026
 Nature Shops and Kiosks

	Actual April '25	Actual April '26	Fav (Unfav)	Actual YTD April '25	Actual YTD April '26	Fav (Unfav)
Retail Revenue	36,355	35,372	(983)	116,105	122,542	6,437
OpEx:						
Salaries and Benefits	28,862	12,484	16,378	125,879	48,743	77,136
Contractual Services	2,113	2,200	(87)	4,173	7,059	(2,886)
Operations	<u>20,321</u>	<u>26,195</u>	<u>(5,874)</u>	<u>118,208</u>	<u>64,328</u>	<u>53,880</u>
Total OpEx	51,296	40,879	10,417	248,260	120,130	128,130
Op Surplus/(Subsidy)	(14,941)	(5,507)	9,434	(132,155)	2,412	134,567
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(14,941)	(5,507)	9,434	(132,155)	2,412	134,567



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH END-April 2026**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$2,321,540	\$0	\$10,000	\$0	\$129,741	\$2,461,281

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
04/01/26	PNC Bank	Money Market (A)	29	4.70%	04/30/26	\$15,062	\$4,116,629.00
04/01/26	STAR Ohio	State pool (B)	29	3.38%	04/30/26	179,195.74	\$52,943,815.00

(A) Premium Business Money Market Account

Investment balance ranged from \$3,723,636 to \$4,116,629 in April 2026.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$65,764,619 to \$52,943,815 in April 2026.

**CLEVELAND METROPARKS
Appropriation Summary - 2026**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 5/21/2026	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 72,891,838	\$ 13,924	\$ 72,905,763	\$ 252,153	\$ 19,800 A	\$ 73,177,716
52	Employee Fringe Benefits	25,704,801	31,692	25,736,492	17,578	3,059 B	25,757,129
53	Contractual Services	21,412,860	1,816,035	23,228,895	65,820	11,850 C	23,306,565
54	Operations	35,693,137	4,967,663	40,660,800	1,415,158	112,749 D	42,188,707
	Operating Subtotal	155,702,636	6,829,314	162,531,950	1,750,709	147,458	164,430,117
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	1,000,000
572	Capital Construction Expenses	66,576,340	42,016,821	108,593,161	23,153,888	(3,424,401) E	128,322,647
574	Capital Equipment	4,636,300	1,537,411	6,173,711	179,865	44,955 F	6,398,531
575	Zoo Animals	100,000	-	100,000	-	-	100,000
576	Land	592,150	129,002	721,152	-	-	721,152
	Capital Subtotal	72,904,790	43,683,234	116,588,024	23,333,753	(3,379,446)	136,542,330
TOTALS							
Grand totals		\$ 228,607,426	\$ 50,512,548	\$ 279,119,974	\$ 25,084,462	\$ (3,231,988)	\$ 300,972,447

OPERATING

51 SALARIES

\$ 19,800 Increase of appropriations in Seasonal Salaries for Park Operations
 Appropriation increase will be covered by new revenues from ODNR for mitigation of Wallace Hydrilla

A \$ 19,800 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

\$ 3,059 Increase of appropriations in PERS and Medicare for Park Operations
 Appropriation increase will be covered by new revenues from ODNR for mitigation of Wallace Hydrilla

B \$ 3,059 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ 1,500 Increase of appropriations in Lab Fees for Park Operations
 Appropriation increase will be covered by new revenues from ODNR for mitigation of Wallace Hydrilla

\$ 10,350 Transfer of appropriation to Other Contractual Services from Capital Construction Expenses for Park Operations
 Net budget effect is zero

C \$ 11,850 Total increase (decrease) to Contractual Services

54 OPERATIONS

Increase of appropriations in Property Maintenance Supplies and Grounds Management Supplies for Park Operations Rocky River Reservation
 \$19,500
 Appropriation increase will be covered by existing Rocky River Enhancement donations

Increase of appropriations in Property Maintenance Supplies for Park Operations North Chagrin Reservation
 \$20,000
 Appropriation increase will be covered by existing North Chagrin Enhancement donations

Increase of appropriations in Property Maintenance Supplies for Park Operations Natural Resources
 \$5,000
 Appropriation increase will be covered by existing donation from Stanley Black and Decker

Increase of appropriations in Property Maintenance Supplies for District-wide Green gutter bin purchases
 \$10,000
 Appropriation increase will be covered by new grant from Council of the Great Lakes

(\$20,887) Transfer of appropriation from Tools and NonCapital Equipment to Capital Equipment for Park Operations
 Net budget effect is zero

Increase of appropriations in Various Operations for Park Operations
 \$70,952
 Appropriation increase will be covered by new revenues from ODNR for mitigation of Wallace Hydrilla

Increase of appropriations in Program Supplies for Zoo
 \$5,000
 Appropriation increase will be covered by new CZS donations for Trumpeter Swan Conservation

Transfer of appropriation from Capital Construction Expenses to Plant Material for Park Operations
 \$20,000
 Net budget effect is zero

(\$19,068) Transfer of appropriation from Property Maintenance Supplies to Capital Equipment for Park Operations
 Net budget effect is zero

Increase of appropriations in Program Supplies for Police supplies
 \$2,252
 Appropriation increase will be covered by existing Federal Drug Offense grant

D \$ 112,749 Total increase (decrease) to Operations

\$ 147,458 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$ 125,000 Increase of appropriations in Capital Contracts for Gordon Park North Improvements
 Appropriation increase will be covered by new grant from Holden Parks Trust

\$ 60,400 Increase of appropriations in Capital Contracts for Wildwood Marina Boat Ramp Improvements
 Appropriation increase will be covered by boat dock rental revenues

\$ (20,000) Transfer of appropriation from Capital Contracts to Operations for Park Operations
 Net budget effect is zero

CLEVELAND METROPARKS

Appropriations 2026 - Legend - Amendment #4

- \$ (10,000,000) Decrease of appropriations in Capital Contracts for Primate Forest project
Original 2026 budget included Metroparks contribution of \$10M and Amendment #3 included an increase of \$10M for CZS commitment. Upon verification with project team, Metroparks contribution is not required to finish Sequence One so is removed here

- \$ 91,150 Increase of appropriations in Capital Contracts for Park-wide demolition projects
Appropriation increase will be covered by existing grant from Ohio Department of Development

- \$ 5,605,239 Increase of appropriations in Capital Contracts for Irishtown Bend Lake Link Trails planning and construction
Appropriation increase will be covered by new Federal Highway Administration grant (78%), new NOACA grant (13%), and new ODNR COTF grant (9%)

- \$ 675,000 Increase of appropriations in Capital Contracts for GrainCraft property demolition
Appropriation increase will be covered by new grant from the Ohio Department of Development

- \$ (10,350) Transfer of appropriation from Capital Contracts to Contractual Services for Park Operations
Net budget effect is zero

- \$ 49,160 Increase of appropriations in Capital Contracts for Zoo brownfield remediation
Appropriation increase will be covered by new Ohio Department of Development grant

E \$ (3,424,401) Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

- \$ 20,887 Transfer of appropriation from Operations to Vessels/Boats for Park Operations
Net budget effect is zero

- \$ 19,068 Transfer of appropriation to Misc Capital Equipment from Operations for Park Operations
Net budget effect is zero

- \$ 5,000 Increase of appropriations in Trailers for Police trailer
Appropriation increase will be covered by existing local Drug Offense Fund

F \$ 44,955 Total increase (decrease) to Capital Equipment

\$ (3,379,446) TOTAL INCREASE (DECREASE) TO CAPITAL

\$ (3,231,988) GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

I. Purpose

This Cybersecurity Policy establishes the framework, guidelines, responsibilities, and behavioral standards required to protect Cleveland Metroparks' information systems, data, and technology assets. This policy applies to all employees, volunteers, interns, vendors, contractors, affiliates, and third parties who access organizational systems or data. This Policy is based on the National Institute of Standards and Technology Cybersecurity Framework ("NIST CSF 2.0 standards") and its core functions and is issued in accordance with Ohio Revised Code § 9.64 and other relevant laws and regulations. Supplemental NIST-aligned standard operating procedures and supporting policies are maintained separately by the Information Technology Services (ITS) department and are hereby incorporated by reference into this Cybersecurity Policy.

II. Scope

This policy applies to:

1. All full-time, part-time, temporary, and seasonal employees
2. Contractors, consultants, affiliates, and third-party vendors with access to systems and data
3. Volunteers and interns with access to systems and data
4. All devices (Cleveland-Metroparks-owned and personal) used to access Cleveland Metroparks systems and data
5. All information systems, applications, cloud services, and data repositories maintained or used by Cleveland Metroparks (collectively, "Users")

This Policy also governs the Cleveland Metroparks Police Department. If any of the policies contained herein conflict with State or Federal guidelines for local law enforcement, including but not limited to the FBI Criminal Justice Information Services (CJIS) Security Policy and the Ohio LEADS (Law Enforcement Automated Data System) rules, the State-mandated or Federal-mandated policies take precedence.

III. Compliance with Ohio Revised Code § 9.64

Ohio Revised Code § 9.64 (effective September 30, 2025), requires political subdivisions to adopt and maintain a formal cybersecurity program that safeguards data, information technology, and information technology resources to ensure availability, confidentiality, and integrity.

The law mandates that the program be consistent with generally accepted cybersecurity best practices, the NIST Cybersecurity Framework and the Center for Internet Security (CIS) Cybersecurity Best Practices as recognized standards. In compliance with ORC § 9.64, this Policy:

1. Establishes organizational cybersecurity requirements for all personnel
2. Aligns with the NIST CSF 2.0 best practices
3. Designates accountability for cybersecurity governance and compliance

**BOARD OF PARK COMMISSIONERS OF THE
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4. Establishes cybersecurity training requirements for all employees, with frequency and detail corresponding to each employee's duties
5. Mandates incident reporting and response protocols consistent with statutory deadlines
6. Restricts ransom payments in the event of a ransomware incident in accordance with ORC § 9.64(B)
7. Incorporates by reference all NIST-aligned standard operating procedures ("SOPs") and supplemental cybersecurity policies maintained by Cleveland Metroparks

A. Statutory Incident Reporting Requirements

Upon discovering a cybersecurity or ransomware incident, Cleveland Metroparks is required by law to report the incident to Ohio Department of Public Safety, Ohio Cyber Integration Center (OCIC) as soon as possible, but no later than seven (7) days after discovery and to the Ohio Auditor of State (AOS) as soon as possible, but no later than thirty (30) days after discovery.

Notify DPS/OCIC

WITHIN 7 DAYS

 cyber.ohio.gov/priorities/ocic

 614-387-1089

 OCIC@dps.ohio.gov

Notify AOS

WITHIN 30 DAYS

 [Cybersecurity Reporting Form](#)

 Cyber@ohioauditor.gov

B. Ransom Payment Restriction

Pursuant to ORC § 9.64(B), Cleveland Metroparks shall not pay or otherwise comply with a ransom demand in the event of a ransomware incident unless the Board of Park Commissioners passes a formal resolution finding that payment is in the best interest of Cleveland Metroparks.

C. Public Records Exemption

Pursuant to ORC § 9.64(E) and (F), the following are exempt from public records disclosure:

1. All records, documents, and reports related to the cybersecurity program and framework are not public records under ORC § 149.43.
2. Records identifying cybersecurity-related software, hardware, goods, and services, including vendor name, product name, project name, or project description, are security records under ORC § 149.433 and are exempt from public records requests.

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D. Compliance & Audit

The Ohio Auditor of State is responsible for auditing political subdivisions for compliance with ORC § 9.64. Non-compliance may result in an audit finding, increased liability, and reputational risk.

IV. Cybersecurity Program Framework Alignment

Cybersecurity at Cleveland Metroparks has three components that work together to protect the confidentiality, integrity, and availability of Cleveland Metroparks’ systems and data:

1. Administrative Safeguards, including administrative actions, policies, and procedures.
2. Technical Safeguards, including security and access controls for computer, device, and network resources and the use of artificial intelligence (AI) or generative artificial intelligence (GenAI).
3. Physical Safeguards, including electronic information systems and related buildings and infrastructure.

This Policy, Cleveland Metroparks’ cybersecurity program, and all associated documents align with NIST CSF 2.0 standards. The NIST CSF 2.0 standards are industry accepted best practices for organizations to address proper enterprise risk management and cybersecurity operations based on six core functions:

Govern	Establish and maintain cybersecurity governance, risk management strategy, roles, responsibilities, and policy oversight across Cleveland Metroparks.
Identify	Understand and document organizational assets, risks, and vulnerabilities to prioritize cybersecurity efforts effectively.
Protect	Implement safeguards to ensure the delivery of critical services and limit the impact of potential cybersecurity events.
Detect	Develop and implement activities to identify the occurrence of a cybersecurity event in a timely manner.
Respond	Take action regarding a detected cybersecurity incident to contain its impact and maintain operations.
Recover	Restore capabilities and services impaired due to a cybersecurity incident and implement improvements.

V. Procedures, Cybersecurity SOPs, and Supplemental Policies

Detailed procedures, standards, and work instructions that support this Policy are maintained in internal Cybersecurity SOPs and Supplemental Policies. Users shall follow the Cybersecurity SOPs/Policies that apply to their roles and activities. Cybersecurity SOPs/Policies may be updated on an as-needed basis to reflect changes in risk, technology, and legal or regulatory requirements. All NIST CSF 2.0 standard SOPs/Policies referenced herein are maintained as separate documents and are incorporated into this Cybersecurity Policy in their entirety. Employees are expected to adhere to both this overarching Cybersecurity Policy and all incorporated supplemental documents.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

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VI. Definitions

Users	Users include employees, volunteers, interns, vendors, contractors, affiliates, and third parties who are authorized to access or use Cleveland Metroparks information and technology resources.
Information Technology Services (ITS)	The Cleveland Metroparks department responsible for providing and supporting information technology services and implementing cybersecurity controls and operational practices.
Approved	Issued by Cleveland Metroparks or explicitly approved for Cleveland Metroparks business use (including approval by ITS when applicable).
Confidential Information	Information that is not subject to disclosure through the Ohio Public Records Act and is owned or in the short-term or long-term possession of Cleveland Metroparks.
Proprietary Information	Information that is created, generated, or formulated by Cleveland Metroparks, its officers, employees, or agents for Cleveland Metroparks purposes and owned by Cleveland Metroparks.
Sensitive Data	A generalized term that typically represents data classified as Sensitive, according to the data classification scheme defined by Cleveland Metroparks. This term is often used interchangeably with confidential data.
Nonpublic Information	Information that is not intended for public release, including Confidential Information, Sensitive Data, and other internal Cleveland Metroparks information designated as nonpublic.
Authorization	Process of granting or denying access rights and permissions to a user or a system.
Confidentiality	Protection of information from unauthorized access or disclosure.
Integrity	Protection of information from unauthorized modification or destruction.

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Availability	Ensuring information and services are available when needed.
Encryption	Converting data from its original form to an unreadable form.
Approved Secure Method	A Cleveland Metroparks-approved method for securely transmitting information, such as encryption or another ITS-approved secure communication method.
Artificial Intelligence (AI) and Generative Artificial Intelligence (GenAI)	Artificial Intelligence is an engineered system where machines learn from experience, adjusting to new inputs, and potentially performing tasks previously done by humans. More specifically, it is a field of computer science dedicated to simulating intelligent behavior in computers. It may include automated decision-making. GenAI is artificial intelligence capable of producing text, images, statistically probable outputs or other data using learning models, often in response to prompts.
Cybersecurity Incident	<p>Means any of the following:</p> <p>A substantial loss of confidentiality, integrity, or availability of Cleveland Metroparks’ information system or network;</p> <p>A serious impact on the safety and resiliency of Cleveland Metroparks’ operational systems and processes;</p> <p>A disruption of Cleveland Metroparks’ ability to engage in business or industrial operations, or deliver goods or services;</p> <p>Unauthorized access to Cleveland Metroparks’ information system or network, or nonpublic information contained therein, that is facilitated through or is caused by:</p> <p>A compromise of a cloud service provider, managed service provider, or other third-party data hosting provider; or A supply chain compromise.</p> <p>“Cybersecurity incident” does not include mere threats of disruption as extortion; events perpetrated in good faith in response to a request by the system owner or operator; or lawfully authorized activity of a United States, state, local, tribal, or territorial government entity.</p>

**BOARD OF PARK COMMISSIONERS OF THE
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Ransomware Incident	“Ransomware incident” means a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable a political subdivision’s information technology systems or data and thereafter the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software
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VII. Roles and Responsibilities

Executive Leadership/Legal	Approve and resource the cybersecurity program; ensure organizational commitment to security culture and compliance. Develop and maintain NIST-aligned policies and procedures.
ITS Security Team	Implement technical controls, manage incidents, in coordination with Legal/Risk Management, maintain infrastructure security, and administer this policy.
Department Managers/Directors	Ensure staff and vendor compliance with this policy; escalate incidents; integrate security into departmental operations.
All Users	Adhere to this policy and all incorporated SOPs/Policies; complete required training; report incidents promptly.
Third-Party Vendors/Contractors	Comply with applicable organizational cybersecurity requirements as defined in vendor agreements, this policy, and SOPs.

VIII. User Guidelines

A. Workforce Cybersecurity Responsibilities

Cleveland Metroparks Users shall protect Cleveland Metroparks’ information and technology resources by:

1. Using Cleveland Metroparks-approved accounts and access methods for Cleveland Metroparks business, safeguarding account credentials, and not using personal accounts (including personal email) to conduct Cleveland Metroparks work.
2. Handling Confidential, Sensitive, and Proprietary Information in accordance with this Policy and applicable Cybersecurity SOPs.
3. Users acknowledge that Cleveland Metroparks information systems, accounts, devices, and network traffic may be monitored at any time and audited periodically for security, compliance, and business purposes.
4. Users shall comply with Cleveland Metroparks software installation, configuration, and change control requirements, and shall not install or connect unauthorized hardware or software to Cleveland Metroparks systems.
5. Users must follow cybersecurity standards and procedures maintained in Cybersecurity SOPs and policies.

**BOARD OF PARK COMMISSIONERS OF THE
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B. Security and Incident Response

1. Cleveland Metroparks Users shall protect Cleveland Metroparks-owned or Cleveland Metroparks-authorized devices and systems against unauthorized physical access, including when devices are unattended.
2. Cleveland Metroparks shall maintain and follow incident response policies and procedures.
3. Users shall immediately report suspected cybersecurity incidents, suspicious activity, lost or stolen devices, or potential unauthorized access in accordance with Cleveland Metroparks incident reporting procedures and applicable Cybersecurity SOPs and policies.
4. Report incidents to: ITS Security Team at cyberalert@clevelandmetroparks.com or via the ITS Help Desk helpdesk@clevelandmetroparks.com or call 216-635-3375.
5. No User will face retaliation for reporting a suspected cybersecurity incident in good faith.

C. System and Network Activities

1. Users shall not use Cleveland Metroparks' information and technology resources for illegal, criminal, or unauthorized purposes.
2. Users shall not access, attempt to access, or use Cleveland Metroparks' data, systems, servers, applications, or accounts except as authorized by Cleveland Metroparks for business purposes.
3. Users shall not disclose, upload, or otherwise share Cleveland Metroparks nonpublic information (including Confidential, Sensitive, Proprietary, personnel, or cybersecurity-related information) to unauthorized individuals or systems, including public-facing AI or generative AI tools that are not approved for Cleveland Metroparks business use.
4. Users shall not introduce malicious code or activities that could disrupt, damage, degrade, or interfere with Cleveland Metroparks systems or network operations.
5. Users shall not bypass security controls, disable protections, or attempt to circumvent authentication or access controls.
6. Users shall not share credentials or allow others to use their accounts or access methods, except as authorized by Cleveland Metroparks procedures.
7. Users shall not copy, distribute, or use software or content in violation of licensing, copyright, trade secret, or other intellectual property protections.
8. Users shall not use Cleveland Metroparks' resources to create, transmit, or store content that violates Cleveland Metroparks policies (including harassment, discrimination, threats, or other prohibited conduct).

D. Cybersecurity Controls

1. ITS shall define and implement a cybersecurity awareness and training program for Cleveland Metroparks Users which shall correspond to the duties of each User.
2. ITS shall implement and maintain security controls and operational practices to protect Cleveland Metroparks systems and data, including access controls and authentication mechanisms appropriate to the risk and sensitivity of the information.
3. ITS shall establish and maintain data backup, disaster recovery, data retention, and data lifecycle management practices in accordance with applicable legal, regulatory, and contractual requirements.
4. Users shall protect Confidential and Sensitive Information by using Cleveland Metroparks-approved safeguards for storage and transmission, using encryption when required or applicable, and limiting access and disclosure to what is authorized and necessary to perform assigned job duties.

**BOARD OF PARK COMMISSIONERS OF THE
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5. Users shall use only Cleveland Metroparks-approved services and methods for transferring Cleveland Metroparks information to third parties, including approved file-sharing solutions.

E. Internal and External Communication (Phone System, Email, Fax, E-Fax)

1. Users shall use Cleveland Metroparks-approved communication systems for Cleveland Metroparks business communications and shall protect communications from unauthorized access, interception, or disclosure.
2. Users shall ensure voicemail greetings are current and do not disclose organizational details that could compromise internal information or organizational processes. When an employee is taking extended leave, voicemail messages shall be routed to the appropriate designated contact or team.
3. Users shall not transmit sensitive or confidential data through email unless an approved secure method is used.

F. Mobile Devices Used for Cleveland Metroparks Business

1. Users who are assigned Cleveland Metroparks-owned mobile devices shall secure the device using a strong passcode or other ITS-approved device authentication method.
2. Cleveland Metroparks-owned mobile devices shall be managed using ITS-approved mobile device management (MDM) controls.
3. ITS reserves the right to remotely reset a mobile device to protect Cleveland Metroparks' information and technology resources when a device is lost, stolen, compromised, or otherwise requires protective action.
4. Users shall refer to the Cleveland Metroparks Employee Handbook for additional guidelines and requirements related to mobile devices and personal device usage.

G. Training and Awareness

1. All employees must complete mandatory cybersecurity awareness training upon hire and annually thereafter. The duration and details of employee training shall correspond to the duties of each employee.
2. Participation in phishing simulation exercises is mandatory for all staff.
3. Training completion is tracked and reported to department leadership. Non-compliance may result in disciplinary action.
4. Cleveland Metroparks will provide ongoing awareness communications including security alerts, newsletters, workgroups, and policy updates.

H. Exemptions

1. Requests for exemptions to this Cybersecurity Policy shall be submitted in advance of the activity and approved by the Chief Information Officer (CIO).
2. Approved exemptions shall be documented and shall include the requester, approver, reason for exemption, and date approved.
3. Exemption documentation shall be completed using an ITS-approved exemption form and maintained for audit purposes.
4. Exemptions shall be reviewed annually.

I. Violation of Policy

1. Violations of this Policy will be handled under Cleveland Metroparks' established procedures. Violations of this policy or any incorporated SOPs may result in disciplinary action up to and including termination of employment, contract termination, and/or referral to law enforcement where applicable. The severity of the response will be commensurate with the nature and impact of the violation.

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Cybersecurity Policy

EFFECTIVE DATE: June 18, 2026

- 2. A User’s failure to comply with this Policy may result in disciplinary action, up to and including termination of employment.
- 3. Any third party’s failure to comply with this Policy and SOPs may result in Cleveland Metroparks terminating contracts or restricting access and terminating or restricting access to volunteer opportunities.
- 4. Intentional or malicious violations, including unauthorized disclosure of data, may be referred for criminal prosecution under applicable state and federal law.
- 5. Compliance monitoring is conducted on an ongoing basis by the ITS Security Team.

J. Policy Review and Updates

- 1. This policy will be reviewed and updated at least biannually by the ITS Security Team and Legal.
- 2. Policy updates may also be triggered by significant changes in technology, law, regulation, threat environment, or organizational structure.
- 3. All updates will be communicated to employees promptly, and training will be provided as needed.
- 4. The effective date and version history are maintained on record by the ITS Security Team.

By approving this policy, the Board confirms its commitment to maintaining a cybersecurity program aligned with NIST standards and Ohio Revised Code § 9.64.

Replaces and Supersedes: Chief Executive Officer’s Cybersecurity Policy, February 12, 2024

Citations:

- Ohio Revised Code § 9.64
- Ohio Revised Code §§ 1349.19, 1349.191, 1349.192, 1347.12
- Ohio Revised Code §§ 149.43, 149.433
- Certain organization approved NIST 800-Series Publications

Approved:

Chief Executive Officer

Board of Park Commissioners President

Approval Date

Review Date

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Interim Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks/EFT's dated April 17, 2026 in the amount of \$2,071,684.45

Direct Disbursements dated April 24, 2026 in the amount of \$113,419.73

Printed Checks/EFT's dated April 24, 2026 in the amount of \$2,514,165.21

Printed Checks/EFT's dated May 1, 2026 in the amount of \$2,251,926.37

Direct Disbursements dated May 8, 2026 in the amount of \$112,494.73

Printed Checks/EFT's dated May 8, 2026 in the amount of \$945,877.72

Net Payroll dated December 14, 2025 to December 27, 2025 in the amount of \$27,897.97

Withholding Taxes Adjustment in the amount of \$10,846.03

Net Payroll dated March 22, 2026 to April 4, 2026 in the amount of \$1,687,204.97

Withholding Taxes in the amount of \$409,637.63

Net Payroll dated April 5, 2026 to April 18, 2026 in the amount of \$1,711,595.52

Withholding Taxes in the amount of \$368,517.85

Bank Fees/ADP Fees in the amount of \$30,758.46

Cigna Payments in the amount of \$991,500.86

ACH Debits (First Energy; Sales Tax) in the amount of \$329,275.76

JP Morgan Mastercard dated April 1, 2026 to April 30, 2026 in the amount of \$734,945.79

OPERS in the amount of \$1,174,960.79

Total amount: \$15,486,709.84

PASSED: May 21, 2026

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 26-05-062** listed above.

RESOLUTION NO. 26-05-063

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Interim Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated April 1, 2026 to April 30, 2026 in the amount \$230.00

Total amount: \$230.00

PASSED: May 21, 2026

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 26-05-063** listed above.