

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
APRIL 23, 2026**

The Board of Park Commissioners met on this date, Thursday, April 23, 2026, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Yvette M. Ittu, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Interim Chief Financial Officer, Gary A. Butzback, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 26-04-053:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve the minutes from the Regular Meeting of March 19, 2026, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Interim Chief Financial Officer, Gary A. Butzback, presented a Comparative Summary of Revenues & Expenditures 2026 vs. 2025 Year-To-Date, and for the Month Ended March 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **106186** to **106193**.

**ACTION ITEMS.**

- (a) ***Chief Executive Officer's Retiring Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Renae Truelson, Department Administrator**

Renae Truelson has served Cleveland Metroparks and the Police Department for over 26 years as a Secretary, Administrative Assistant, Administrative Assistant for Marketing, Secretary – Payroll and Training, Administrative Coordinator, and Department Administrator. Renae played a great role in the efficiency of the Cleveland Metroparks Police Department by way of continuously improving administrative operations and demonstrating impeccable customer service. She was a true team player and continued to provide administrative support in areas pivotal to the functions of the Cleveland Metroparks Police Department by supporting and monitoring Officer training and precise departmental record keeping. Additionally, Renae has been recognized on several occasions for her assistance and spearheading of projects within the Marketing and Police Departments such as the reorganization of the GPS coordinates for Cleveland Metroparks visitors, research and sourcing new machinery for Marketing, assisting senior staff with special projects, and streamlining payroll processes for the Police Department. Renae's contributions and willingness to dedicate time, effort, and resources have been an asset to Cleveland Metroparks and Cleveland Metroparks Police Department, and the products of her labor are appreciated and will not be forgotten.

**Peter Wildenhaus, Technician**

Pete Wildenhaus has served Cleveland Metroparks for over 23 years as a General Maintenance Worker, Natural Resources Intern, Service Worker, Grounds Maintenance, and Technician. He was a true steward of the parks and consistently worked to raise maintenance standards, using his skills and knowledge to improve the quality of Mill Stream Run by correcting road berms, trails and culverts. Pete dedicated time and effort in enhancing his career by utilizing continuing educational opportunities to improve in areas such as small engine repair and plumbing. Additionally, he displayed leadership and teamwork by playing a pivotal role in training seasonals and new employees. Pete's love for the parks shined as he consistently showed support of the Natural Resources department aiding them with fish stocking and being an active member of the Burns Team. Additionally, he was a key contributor to the initial renovations at Timberlane Stables and the grand opening of the new Wallace Lake and its buildings, dedicating time and effort in making sure the project was a success. Pete's devotion to efficiency, diversity, teamwork, his commitment to the Core Values, and his love for Cleveland Metroparks was a great contribution to the organization and won't be forgotten.

**No. 26-04-054:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to recognize Renae Truelson and Peter Wildenhaus for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **106194** to **106195**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(b) 2026 Budget Adjustment No. 3**

*(Originating Sources: Gary Butzback, Interim Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
Appropriation Summary - 2026**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #3 4/23/2026	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 72,891,838	\$ 13,924	\$ 72,905,763	\$ 147,050	\$ 105,103 <b>A</b>	\$ 73,157,916
52	Employee Fringe Benefits	25,704,801	31,692	25,736,492	-	17,578 <b>B</b>	25,754,070
53	Contractual Services	21,412,860	1,816,035	23,228,895	24,220	41,600 <b>C</b>	23,294,715
54	Operations	35,693,137	4,967,663	40,660,800	1,188,467	226,691 <b>D</b>	42,075,958
	Operating Subtotal	155,702,636	6,829,314	162,531,950	1,359,737	390,972	164,282,659
<b>CAPITAL</b>							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	1,000,000
572	Capital Construction Expenses	66,576,340	42,016,821	108,593,161	5,845,294	17,308,594 <b>E</b>	131,747,048
574	Capital Equipment	4,636,300	1,537,411	6,173,711	112,807	67,058 <b>F</b>	6,353,576
575	Zoo Animals	100,000	-	100,000	-	-	100,000
576	Land	592,150	129,002	721,152	-	-	721,152
	Capital Subtotal	72,904,790	43,683,234	116,588,024	5,958,101	17,375,652	139,921,776
<b>TOTALS</b>							
Grand totals		\$ 228,607,426	\$ 50,512,548	\$ 279,119,974	\$ 7,317,837	\$ 17,766,624	\$ 304,204,435

An explanation of adjustments, by category, can be found on pages **106196** to **106198**. The net effect of all adjustments is an increase of \$17,766,624 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

**No. 26-04-055:**

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve 2026 Budget Adjustment No. 3 for a total increase of \$17,766,624 as delineated on pages **106196** to **106198**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (c) ***Winter 2026/2027 Road Salt Resolution***  
*(Originating Sources: Michelle McHale, Director of Procurement/Joseph V. Roszak, Chief Operating Officer)*

Each year, Cleveland Metroparks purchases the road salt it predicts it will need for the upcoming winter through the Ohio Department of Transportation's (ODOT) winter salt participation program. Through this program, ODOT handles the bidding for road salt for all participating municipalities and political subdivisions, which should result in a lower cost per ton of salt than if Cleveland Metroparks issued the bid on its own.

ODOT accepts electronic forms and resolutions for the ODOT winter salt participation program (Contract Number 018-27) through the ODOT website through Friday, May 1, 2026 at 5:00 PM. Public subdivisions must have the Resolution found on pages **106199** to **106200** completed and signed by their governing board/body and submitted along with the electronic form on the website by that date and time. As this contract is distinct from the typical cooperative purchasing program, ODOT requires that each Political Subdivision execute this salt-specific resolution/ordinance this year that contains the total tonnage requested for the following winter.

- No. 26-04-056:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into the Ohio Department of Transportation Winter (018-27) contract for road salt with the road salt supplier chosen at the discretion of the Ohio Department of Transportation as being lowest and best for an estimated usage of 2,500 tons.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.  
 Nays: None.

- (d) ***Adoption of Revised Policy – Trademark, Copyright, and Logo Usage***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Kelly M. Manderfield, Chief Marketing Officer/Katie M. McVoy, Legal Counsel/Linsey N. Saunier, Brand & Advertising Director)*

Pursuant to Article 1, Section 1(a) of its By-Laws, the Board of Park Commissioners held the first reading of the substantially revised “Trademark, Copyright, and Logo Usage Policy” on March 19, 2026.

The purpose of this Policy is the following:

“The Board of Park Commissioners of the Cleveland Metropolitan Park District (Cleveland Metroparks) owns brands, marks, names, copyrighted materials, and logos which are very important organizational assets. See the attached Exhibit A which

**ACTION ITEMS (cont.)**

includes a list of registered trademarks (including all service marks) and registered copyrights belonging to Cleveland Metroparks.

The Cleveland Metroparks Trademark, Copyright, and Logo Usage Policy sets forth the authorized policies for using or referring to Cleveland Metroparks brands, trademarks, product and service names, logos, copyrighted materials, and slogans.”

The "Trademark, Copyright, and Logo Usage Policy" has been modified to incorporate other intellectual property assets of Cleveland Metroparks, specifically copyrights, provide those assets with protection that is consistent with trademarked assets, and adopt guidelines for staff to use when working with these intellectual property assets. No additional changes have been made since the first reading on March 19, 2026.

The full Policy can be found at pages 106201 through 106216.

**No. 26-04-057:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to adopt the revised “Trademark, Copyright, and Logo Usage Policy” for implementation pursuant to Article 1, Section 1(a) of the Board’s By-Laws.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(e) ***Amendment No. 1 – Contract #1776 – RFQu #6447 – Coastal, Shoreline and Riverfront Professional Design Services, Rocky River Nature Center Erosion Protection – Rocky River Reservation – Professional Design Services***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Andrew Stahlke, Project Developer)

**Background**

On July 22, 2019, Cleveland Metroparks issued a Request for Qualifications (RFQu #6447) for a five (5) year term (2020-2024) for professional design services related to twenty-seven types of potential coastal, shoreline and riverfront improvement projects. RFQu #6447 yielded eight (8) responses from consultant teams. Qualifications were reviewed by Cleveland Metroparks staff and interviews were held with three (3) of the eight (8) consultant teams and, pursuant to O.R.C. Section 153.69, the top three (3) firms were ranked in order of most qualified. Presented as an Information Item at the December 19, 2019 Board meeting, the KS Associates, Inc. (“KS”) team was deemed most qualified by Cleveland Metroparks staff. With concurrence of the Board to select KS as the most qualified, individual contracts have been negotiated on a per-project basis and brought to the Board pursuant to the Cleveland Metroparks By-Laws.

Cleveland Metroparks entered into a contract with KS authorized by the Board on September 19, 2024 (Board Resolution No. 24-09-123) pursuant to RFQu #6447 based

**ACTION ITEMS (cont.)**

on a proposal from KS to perform the professional design services for the Rocky River Nature Center Erosion Protection Project (“Project”). The not-to-exceed cost of \$110,950 covered the following:

- Preliminary design and regulatory applications;
- Streamflow, sedimentation and scour modeling;
- Preparation of 75% Documents;
- Preparation of 100% Plans and Specifications;
- Construction administration (limited); and,
- Geotechnical boring and evaluation allowance.

The Project has progressed, with 100% Plans and Specifications complete. On January 30, 2026, bids were received for Bid #6971 to construct the Project. Staff performed a review of the bid results and recommended acceptance and award of the Project to Shoreline Contractors LLC (“Shoreline”) and a contract with Shoreline was authorized by the Board on February 19, 2026 (Board Resolution No. 26-02-034).

**Amendment No. 1**

Cleveland Metroparks requested a proposal from KS to perform additional professional services and KS provided a proposal on March 10, 2026 for additional specifications and details and additional construction phase services. KS will complete the additional work for a not-to-exceed cost of \$77,770, which includes all fees for the following tasks:

1. Preparation of additional specifications and details for preparing, painting, and coating the steel deck framing on the underside of the Rocky River Nature Center deck on the south side of the building;
2. Preparation of additional specifications and details for other Change Orders, if any, for the Project;
3. Onsite inspection services and reporting for up to 8 hours each day that the contractor performs work at the Project site, up to 18 working days; and
4. Additional onsite inspection services and reporting contingency, up to an additional 18 working days, if required.

<b>Scope of Services</b>	<b>Fee</b>
Design Services for Deck Painting	\$3,270
Design Services for Other Change Orders	\$2,920
Construction Observation	\$36,890
Additional Construction Observation Contingency	\$34,690
<b>Scope of Services Not to Exceed Total for Amendment No. 1</b>	<b>\$77,770</b>
<b>Original Contract Amount</b>	<b>\$110,950</b>
<b>NEW Revised Contract Amount</b>	<b>\$188,720</b>

**No. 26-04-058:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to execute Amendment No. 1, as per RFQu #6447, with **KS Associates** for professional services as summarized above, for an additional not-to-

**ACTION ITEMS (cont.)**

exceed amount of \$77,770 resulting in a total revised contract amount not-to-exceed \$188,720 for professional services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated March 10, 2026.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**COMPETITIVE PROCESS AWARDS.**

**No. 26-04-059:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**
  - **PACE Co-Op #6741:** Solid Waste Disposal Services (see page **106170**);
- (b) **Bid #6986:** PID 119874 CUY - Old Highland Road Bridge Replacement, Euclid Creek Reservation (see page **106171**);
- (c) **RFP #7019:** Employee Benefits Consulting Services (see page **106173**);
- (d) **Bid #7028:** Portable Toilet Rentals (see page **106174**);
- (e) **ODOT Co-Op #7030:** Asphaltic Concrete (see page **106175**); and,
- (f) **CCAO Joint Purchasing Program ORC 9.48 #7033:** Energy Procurement Services and Third-Party Electric Service (see page **106177**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**COMPETITIVE PROCESS AWARDS (cont.)**

**COMMODITIES USAGE REPORT** - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

**PACE CO-OP #6741:** **SOLID WASTE DISPOSAL SERVICES** for a three (3) year period beginning June 1, 2023 through May 31, 2026 to various locations throughout Cleveland Metroparks

ORIGINAL ESTIMATE \$825,000 (90% = \$742,500)

The estimated encumbrance was based upon the three (3) year spend of solid waste disposal services to various locations throughout Cleveland Metroparks. Due to an increase in services, the requested commodity adjustment and additional funds are requested.

ORIGINAL AWARD (4/20/23)	\$825,000
<u>Additional Consumption Estimate</u>	<u>\$ 90,000</u>
<b>REVISED TOTAL AWARD</b>	<b>\$915,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 23-04-077 to accommodate usage in excess of the original estimate as follows:

**No. 23-04-077:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the award for PACE Co-Op #6741 to **Republic Services, Inc.**, for a three (3) year period beginning June 1, 2023 through May 31, 2026, for solid waste disposal services at the unit prices listed above, **for a total cost not to exceed ~~\$825,000~~ \$915,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs, Moore and Rinker.

Nays: None.

**(See Approval of this Item by Resolution No. 26-04-059 on Page 106169)**

**COMPETITIVE PROCESS AWARDS (cont.)**

**BID #6986 SUMMARY: PID 119874 CUY - OLD HIGHLAND ROAD BRIDGE REPLACEMENT, EUCLID CREEK RESERVATION**

**Background**

On February 16, 2023, the Board of Park Commissioners provided authorization (Resolution No. 23-02-028) to apply for Municipal Bridge Funding (“MBF”) in accordance with O.R.C. Section 302.21 from Ohio Department of Transportation (“ODOT”). Cleveland Metroparks was granted \$2,000,000 in MBF for the Old Highland Road Bridge Replacement (“Project”). The MBF funds up to 95% of eligible construction costs and for this funding cycle, leaving a 5% local share for construction costs. Eligible costs also include construction inspection and administration. Cleveland Metroparks also received funding from the ODOT for the design of the Project in amount of \$198,295.

The existing bridge is a 38-foot long, single-span reinforced tee beam bridge constructed circa 1938. The existing bridge currently has a General Appraisal of two (2) – Critical Condition and is presently closed to vehicular traffic due to the deterioration. There are active leaks through the deck, and several beams have significant spalls, delamination and broken reinforcing. Once design of the structure and coordination with the utilities was complete, bid documents were produced and submitted to and accepted by ODOT.

**PID 119874 CUY - Old Highland Road Bridge Replacement Scope of Work**

The Project includes the replacement of the deteriorated bridge which formerly carried Highland Road (now referred to “Old Highland Road”) over Euclid Creek with a precast reinforced concrete arch structure on drilled shaft foundations. The bridge serves as access to the Upper Highland Picnic Area and trail access to the Colonial Park Townhomes on Georgetown Road in Euclid. The Project maintains the existing horizontal alignment and slightly raises the existing profile. The Project also includes approach roadways, an all-purpose trail, drainage, utility, guardrail, extensive scour protection, channel modification and other miscellaneous site work.

The Project is planned to start construction in Summer 2026 and will be complete in mid-2027.

**Bid #6986 Results**

Cleveland Metroparks advertised Bid #6986 - PID 119874 CUY - Old Highland Road Bridge Replacement on March 4, 2026. On March 31, 2026, the following sealed bids were received for Bid #6986 - PID 119874 CUY - Old Highland Road Bridge Replacement in the Euclid Creek Reservation. Three (3) bids were received for the Project. The Engineer’s Estimate for this work including the alternates was \$2,218,339. Alternate 1 includes adding form liners to wingwalls and headwalls. Alternate 2 includes salvaging portions of the existing stone railing for a small seating and plaque area. The bids are summarized below:

<b>VENDOR</b>	<b>BASE BID</b>	<b>BID ADD ALTERNATE 1</b>	<b>BID ADD ALTERNATE 2</b>	<b>TOTAL</b>
Suburban Maintenance & Construction, Inc.	\$2,424,310	\$10,000	\$25,000	\$2,459,310
Schirmer Construction, LLC	\$2,878,200	\$39,500	\$26,000	\$2,943,700
Eclipse Company, LLC	\$3,388,875	\$39,531	\$17,094	\$3,445,500

**COMPETITIVE PROCESS AWARDS (cont.)**

The bids from Schirmer Construction, LLC and Eclipse Company, LLC were deemed to be not acceptable because they exceeded 20% of the Engineer's Estimate.

**Bid Analysis**

Staff performed a review of the bid results and the work elements with Suburban Maintenance & Construction Inc. ("Suburban") for a pre-award scope review. Suburban demonstrated a full understanding of the scope of work and has significant experience in bridge construction, precast concrete, drilled shaft and erosion protection construction. Staff recommends acceptance and award of Suburban's "lowest and best" base bid and the Add Alternates (2) for the Project, for a total amount of **\$2,459,310**.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Suburban Maintenance & Construction, Inc.** as the lowest and best bidder for Bid #6986 – PID 119874 CUY - Old Highland Road Bridge Replacement, Euclid Creek Reservation in a **not to exceed amount of \$2,459,310** as noted above. In the event that the bidder cannot satisfy the bid, the award will be given to an alternate bidder through a different bidding process for the Project. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of the contract shall be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 26-04-059 on Page 106169)**

**COMPETITIVE PROCESS AWARDS (cont.)****RFP #7019 SUMMARY: EMPLOYEE BENEFITS CONSULTING SERVICES**

*(Originating Source: Matthew Hawes, Chief Human Resources Officer)*

**Background**

Cleveland Metroparks utilizes the services of a benefits consulting firm to provide guidance and support regarding all employee benefits plans and programs. Beginning March 1, 2013, Taylor Oswald, LLC (“Taylor-Oswald”) has provided these employee benefits consulting services to Cleveland Metroparks.

**2026 RFP**

On February 19, 2026, Cleveland Metroparks issued RFP #7019 requesting a three-year consulting proposal to provide the following services:

- Provide claims data and analytics to drive cost savings;
- Advise Human Resources staff regarding benefits plans and compliance issues;
- Wellness plan design, recommendations and implementation support;
- Manage group insurance RFP processes;
- Resolve provider issues, including claims and contractual issues; and,
- Additional duties related to management of employee benefits plans.

Cleveland Metroparks received proposals from Taylor Oswald, LLC, McGohan Brabender, The Fedeli Group, Chelko Consulting Group, Turquoise America, and Gallagher. In light of the level of service that Taylor Oswald, LLC has provided to Cleveland Metroparks over the past thirteen (13) years and the highly competitive nature of their proposal for the next three years, Human Resources staff has determined Taylor Oswald’s proposal to be the lowest and best.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Taylor Oswald, LLC** for employee benefits consulting services as summarized above and maintained in the proposal file for RFP #7019 Employee Benefits Consulting Services for a three (3) year contract beginning May 1, 2026 through April 30, 2029 for an **annual consulting rate of \$61,000 and a total estimated cost of \$183,000** for the term of agreement.

**(See Approval of this Item by Resolution No. 26-04-059 on Page 106169)**

**COMPETITIVE PROCESS AWARDS (cont.)**

**BID #7028 SUMMARY:** **PORTABLE TOILET RENTALS** for various locations throughout Cleveland Metroparks for a three (3) year period from May 1, 2026 through April 30, 2029 with an option to renew for an additional three (3) year period at Cleveland Metroparks sole discretion

<b>HIGHLIGHTS AT A GLANCE</b>
2023/2026 YTD Expenditures = \$576,369.50
2026/2029 Estimate = \$750,000.00

**Background**

Cleveland Metroparks currently rents various portable toilets and hand washing stations (including service, multi-unit trailers, hand soap and sanitizer, water and toilet tissue) for various locations and special events throughout the Park District, from Great Lakes Portables on an existing contract through April 30, 2026.

In March 2026, Purchasing issued Bid #7028 for portable toilet rentals seeking a three (3) year contract period with an option to renew for an additional three (3) year period. Purchasing received three (3) proposals from Aris Rentals, Great Lakes Portables, LLC, and United Rentals (North America) Inc.

Aris Rentals only provided limited services for one year. United Rentals (North America) LLC provided pricing at 25-60% higher than existing 2025 costs for the initial three-year contract period and no renewal option. Great Lakes Portables, LLC provided the overall best value to the Park District by holding most of the current 2025 pricing for the first contract year and providing ±5% cost increase for the second and third year of the initial three-year contract period and ±8% annual increase for any renewal period.

Purchasing staff recommend entering into a contract for a three (3) year period beginning May 1, 2026 through April 30, 2029 with an option to renew for up to an additional three (3) year period from May 1, 2029 through April 30, 2032 at Cleveland Metroparks’ sole discretion with Great Lakes Portables, LLC for a total estimated cost of \$750,000 for the initial three-year contract period.

**RECOMMENDED ACTION:**

That the Board authorize the award for Bid #7028 to **Great Lakes Portables, LLC**, for a three (3) year period beginning May 1, 2026 through April 30, 2029 for portable toilet rentals, **for a total estimated cost of \$750,000** for the initial three-year contract period, with an option to renew for up to an additional three (3) year period at Cleveland Metroparks’ sole discretion.

**(See Approval of this Item by Resolution No. 26-04-059 on Page 106169)**

**COMPETITIVE PROCESS AWARDS (cont.)**

**ODOT CO-OP #7030 SUMMARY:** ASPHALTIC CONCRETE to be supplied on an “as needed” basis from April 1, 2026 through February 28, 2027 to various locations throughout Cleveland Metroparks

<b>HIGHLIGHTS AT A GLANCE</b>
2025-2026 YTD Expenditures = \$178,398.58
2026-2027 Estimate = \$225,000.00 (1)

*(1) The 2026-2027 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, and capital projects performed by Park District staff.*

**Background**

Historically, Cleveland Metroparks would release a bid for asphaltic concrete material (all based on per yard pricing) for various locations throughout Cleveland Metroparks on an "as needed" basis for a variety of projects based on the calendar year.

Shelly Materials, Inc. (DBA: Allied Corporation) and Kokosing Materials, Inc. are on the ODOT cooperative purchasing agreement. Rather than releasing a bid, Cleveland Metroparks Purchasing staff recommends leveraging the cooperative agreement for an eleven (11) month period beginning April 1, 2026 through February 28, 2027 by ODOT contract numbers DOT101G27-18 and DOT101G27-36.

Prices displayed below represent a comprehensive split award. This is necessitated from previous experiences wherein sometimes, during the paving season, the low vendor cannot supply product in a timely manner, and the second vendor must be utilized (at the ODOT secured price). Proximity to the job will also have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction and the Site Construction Manager.

<b>Bid Results as Follows:</b>	<b>Allied Bedford Hts.</b>	<b>Allied W. 3<sup>rd</sup> St.</b>	<b>Allied W. 150<sup>th</sup></b>	<b>Allied Copley</b>	<b>Kokosing Columbia Station</b>	<b>Kokosing Garfield Hts.</b>	<b>Kokosing Cleveland</b>
301 w/Recycled Materials (per ton)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 77.00	\$ 70.00	\$ 70.00	\$ 70.00
448-2 w/Recycled Materials (per ton)	\$ 83.00	\$ 83.00	\$ 83.00	\$ 81.00	\$ 75.00	\$ 75.00	\$ 75.00
448-1 w/Recycled Materials (per ton)	\$ 93.00	\$ 93.00	\$ 93.00	\$ 92.00	\$ 90.00	\$ 90.00	\$ 90.00
5 Gallon Tack Coat Buckets	\$60.00	\$60.00	\$60.00	\$60.00	NA	NA	NA

Shelly Materials, Inc. (DBA: Allied Corporation) overall offered an average increase in price of 1% while Kokosing Materials overall offered a zero (0) percentage increase in price compared to the 2025-2026 price structure. These increases are consistent with industry-wide price increases.

**RECOMMENDED ACTION:**

That the Board authorize a split award for asphaltic concrete, as noted in ODOT Co-Op #7030, to be supplied on an “as needed” basis for an eleven (11) month period beginning April 1, 2026 through February 28, 2027 to **Shelly Materials, Inc. (DBA: Allied Corporation)** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount**

**COMPETITIVE PROCESS AWARDS (cont.)**

**not to exceed \$225,000**, in full cooperation with ODOT contract numbers DOT101G27-18 and DOT101G27-36. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

**(See Approval of this Item by Resolution No. 26-04-059 on Page 106169)**

**COMPETITIVE PROCESS AWARDS (cont.)****CCAO JOINT PURCHASING PROGRAM ORC 9.48 #7033 SUMMARY:  
ENERGY PROCUREMENT SERVICES AND THIRD-PARTY ELECTRIC SERVICE****Background**

Cleveland Metroparks has two primary electricity providers: Cleveland Public Power ("CPP"), which services Administration, the Zoo and Lakefront Reservation; and FirstEnergy, which services most other Cleveland Metroparks' facilities. While Cleveland Metroparks cannot choose its own electricity supplier with CPP, it can choose its own electricity supplier for most FirstEnergy locations. While Cleveland Metroparks previously was allowed to participate in the State of Ohio third-party electric service program for brokerage services, that ability ended in 2014. In 2014, Cleveland Metroparks began working with energy consultants (brokers) to put the third-party electric services out to bid.

Electricity pricing is composed of two primary components: commodity costs and capacity. Commodity costs constitute nearly 80% of electric supplier charges. Capacity costs make up the difference. Historically, Cleveland Metroparks has a secured Fixed Price including both commodity and capacity to provide both price and budget certainty. With our current electric services and broker agreements expiring May 31, 2026, staff is reviewing options for the next contract. Included in that analysis is the potential to collaborate with a broker that can advise Cleveland Metroparks on electric, solar and gas utility procurement.

The County Commissioners Association of Ohio ("CCAO") is an organization composed principally, but not exclusively, of Ohio county governments that provides its member organizations with a variety of services, including joint purchasing of energy pursuant to Ohio Revised Code Section 9.48. CCAO's subsidiary, CCAO Service Corporation, entered into an agreement with CCAOSC Energy Solutions, a subsidiary of Palmer Energy, ("Palmer") by which CCAO Service Corporation engaged Palmer to issue a request for proposals from suppliers of electricity, which RFP was completed and provides for provision of electricity through 2027. Cleveland Metroparks is eligible to join the CCAO as a political subdivision of Ohio and participate in the joint purchase of energy resulting from that RFP.

**Analysis of Third-Party Energy Supply Market Conditions**

Today, energy is trading in a contango market, meaning near-term prices are trading lower than prices trading out in the future.

Power generation is transitioning from coal to other sources, including natural gas. Natural gas now fuels ±40% of power generation, which is reflected in power prices as they inherit natural gas market volatility. Market volatility can be affected by international conflicts (Ukraine/Russia causing increased US exports to the EU) and extreme weather conditions (2026 winter temperatures). Additional utility market factors include the impact of data centers, insufficient infrastructure and available capacity. All of these factors have contributed to a "skittish" market resulting in high rates. As such, locking in prices for twelve (12) months would protect against any price increases.

**Terms of Purchase**

Based on current volatile market conditions and forecasts for future capacity prices, Cleveland Metroparks, in participation with CCAO, prefers to enter into a twelve (12) month fixed price

**COMPETITIVE PROCESS AWARDS (cont.)**

agreement that includes both energy and capacity costs with Dynegy Energy Services East, LLC and a twelve (12) month fixed price agreement with CPV Retail Energy for fixed commodity plus capacity for the OEC Management Center. It was determined to be more cost-effective to separate Cleveland Metroparks accounts with both companies to achieve best rates for the time period. CPV Retail Energy's rate is **\$0.05767 per kWh plus capacity**, and Dynegy's rate is **\$0.08046/kWh**, which includes capacity. In comparison, non-participation in CCAO would incur rates of approximately \$0.0850-\$0.0900/kWh.

Palmer Energy's Broker's Fee of \$.0013 per kWh is included in the fixed rates and is paid directly to Palmer by Dynegy and CPV.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form acceptable to the Chief Legal and Ethics Officer, with CCAO Services Corporation and CCAOSC Energy Solutions as a participating member of the CCAO for the purpose of procuring energy via the joint purchasing program under ORC 9.48 and that the Board authorize the Chief Executive Officer to enter into agreements, in a form acceptable to the Chief Legal and Ethics Officer, with CPV Retail Energy LP at \$0.05767/kWh plus capacity and Dynegy Energy Services East, LLC at \$0.08046/kWh to purchase electricity for the period May 2026 through May 2027, which prices include a payment from CPV Retail Energy LP and Dynegy Energy Services East, LLC to CCAOSC Energy Solutions (Palmer).

**(See Approval of this Item by Resolution No. 26-04-059 on Page 106169)**

**GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 4/23/26)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Two (2) hot water pressure washers for Fleet.	Crown Cleaning	\$25,871.00	(7)
Kayak launch and gangway purchase and installation at Rocky River Emerald Necklace Marina.	Diamond Waterfronts Inc.	\$74,432.75	(2)
New lighting package for Merwin’s restaurant.	Visual Comfort & Co.	\$39,983.41	(7)
New chairs, dining tables and bar stools for Merwin’s restaurant.	American Interiors	\$53,730.90	(2)
Purchase and installation of tables and chairs for Primate Forest at the Zoo.	American Interiors	\$73,500.77	(2)
Four (4) paddle boats for North Coast Harbor Marina.	Great Lakes Composite	\$28,019.92	(7)
Removal of old and installation of new exhaust hood and ductwork for Primate Forest kitchen at the Zoo.	Aramark	\$47,750.00	(3)
Three (3) years of website hosting and support for Tree Selector website for Natural Resources.	Breakthrough Technologies, LLC	\$59,036.19	(7)
One (1) Chevy 3500 4x4 dump truck for Fleet.	Serpentini Chevrolet	\$64,895.00	(7)
Stage and audio for 2026 Summer concert series at Euclid Beach and Edgewater Park.	North Coast Event Services LLC	\$34,240.00	(7)

**GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)**

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Flatwork concrete and curb installation at the west building of The Patrick S. Parker Community Sailing Center.	880 Cinstruction Co. Inc.	\$56,000.00	(7)
Paddle and paddle pontoon boats for rental at Hinckley Lake Boathouse.	Great Lakes Composite LLC	\$45,458.74	(3)
Labor and materials to complete interior painting of Merwin’s Wharf; additional services.	Patton Painting Inc.	\$28,350.00 450.00 \$28,800.00	(7)
Various Stanley Black & Decker power tools purchased as needed for Park Ops, Golf and the Zoo.	MTD Products Inc.	\$75,000	(2)
Boater access control for main gate, docks and restrooms via pinpad, bluetooth or fob at E. 55 <sup>th</sup> Street Marina.	Tricon Services LLC	\$42,649.00	(7)
Installation of Stonhard epoxy flooring at Merwin’s Wharf.	Stonhard	\$65,850.00	(3)
Billboard demolition for 1435 W. 25 <sup>th</sup> Street at Lakefront Reservation; additional services.	B & B Wrecking and Excavating Inc.	\$33,660.00 500.00 \$34,160.00	(7)
Utility monitoring services to be used at various locations throughout the park for three years; additional services.	Energy Cap, LLC	\$28,202.73 20,544.66 \$48,747.39	(2)

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “**SINGLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**” – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**” – Chosen through the accumulation of three written quotes.

**CHANGE ORDERS OR AMENDMENTS TO NON-CONSTRUCTION  
CONTRACTS (4/23/26)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where there is no additional cost (e.g., to amend a schedule) or the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Section involving an increase in cost shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Non-Construction Contracts. For all non-construction contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to a non-construction contract, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to contracts, without prior approval by the Board in each instance, where there are no additional fees (e.g., to amend a schedule) or the additional fees are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the amendment. Each amendment by the CEO under this Section involving an increase in fees shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Construction Manager at Risk for Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029) Cleveland Metroparks Zoo</u></b></p> <p><u>Contract Amount:</u> Original Contract Amount: \$11,734.00 Amendment No. 1 Amount: \$1,154,139.00 Change Order No. 1 Amount: (\$21,915.85) <b>Change Order No. 2 Amount: \$3,420.36</b> Revised Contract Amount: \$1,147,377.51</p>	Additional hydrovac safety services around existing utilities.	Turner Construction Group	#2
<p><b><u>Professional Design Services for Gorilla Primate Forest at the Zoo</u></b></p> <p><u>Contract Amount:</u> Original Contract Amount: \$198,500.00 <b>Amendment No. 1 Amount: \$19,000.00</b> Revised Contract Amount: \$217,500.00</p>	Additional design services including subgrade stabilization, soil preparation, structural steel, fireproofing and curtainwall reviews.	Soil and Materials Engineers, Inc., dba SME	#1
<p><b><u>PID No. 119873 – CUY Garfield Parkway Bridge Rehabilitation-Garfield Reservation</u></b></p> <p><u>Contract Amount:</u> Original Contract Amount: \$2,293,945.35 <b>Change Order No. 1 Amount: \$2,495.03</b> <b>Change Order No. 2 Amount: \$17,892.44</b> Revised Contract Amount: \$2,314,332.82</p>	Additional services for tree removal and concrete pavement and storm pipe.	The Great Lakes Construction Co.	#1 & #2

**CHANGE ORDERS OR AMENDMENTS (cont.)**

<p><b><u>Single Source #6996 – Cloud-based Software Suite for Dispatch, Records Management, Mobile Access, Jail Operations and Civil Process Tracking for Cleveland Metroparks Police</u></b></p> <p><u>Contract Amount:</u>                  Original Contract Amount: \$134,100.00  <b>Amendment No. 1 Amount: \$5,000.00</b>                  Revised Contract Amount: \$139,100.00</p>	<p>Additional services for setup, configuration and historical data conversion.</p>	<p>Sundance Systems, Inc.</p>	<p>#1</p>
<p><b><u>Authorization for Cleveland Metroparks to Enter into a Member Participation Agreement with Chagrin Valley Dispatch Council; Resolution No. 20-09-128</u></b></p> <p><u>Contract Amount:</u>                  Year One Amount: \$586,167.00                  Year Two Amount: \$623,747.00                  Year Three Amount: \$633,518.00                  Year Four Amount: \$592,318.00                  Year Five Amount: \$602,484.00                  Year Six Amount: \$576,853.00  <b>Year Seven Amount: \$614,590.72</b></p>	<p>Additional dispatch and ancillary services.</p>	<p>Chagrin Valley Dispatch Council</p>	<p>#1</p>

**COMPETITIVE PROCESS AWARDS; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CHANGE ORDERS OR AMENDMENTS TO NON-CONSTRUCTION CONTRACTS.**

The following were presented to the Board for award/acknowledgment: competitive process awards, as shown on pages 106169 through 106178; \$25,000 to \$75,000 purchased items/services report, pages 106179 through 106180; and change orders or amendments to non-construction contracts, pages 106181 through 106182.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 26-04-052:** It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages 106217 to 106387.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/board-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- (a) ***Natural Resources – 2025-2026 Project Update***  
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources)

Cleveland Metroparks manages significant natural resources, including over 18,000 acres of forest that contain over 2.3 million trees, over 3,500 individual wetlands, over 1,000 primary headwaters and over 500 acres of meadows. The Park District's robust Natural Resources Division conducts an array of management activities to maximize ecosystem services of these natural areas. Project types to be highlighted include invasive plant management, wetland enhancement, timber harvest, shoreline resilience and prescribed fire, to name a few.

- (b) ***Zoo Destination Hotel – Request for Proposals***  
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Christopher Kuhar, Ph.D, Executive Director, Cleveland Metroparks Zoo/Sean E. McDermott, P.E., Chief Planning & Design Officer)

Improving guest experience while also increasing and diversifying revenue generation opportunities, Cleveland Metroparks is seeking proposals from experienced real estate developers for the development of a potential themed destination hotel at the Cleveland Metroparks Zoo (the "RFP"). Cleveland Metroparks views the opportunity to develop a themed destination hotel as a partnership to advance specific development goals while complementing the Park District's Core Values and achieving the Core Goals of Cleveland Metroparks Second Century of Stewardship System Plan.

Staff will discuss with the Board the RFP and the desire to receive responses from the open market on the viability for such a destination hotel facility to be complementary to the award-winning exhibits, programming, and events at the Zoo and Brookside Reservation.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, May 21, 2026, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 26-04-060:** At 8:44 a.m., upon motion by Vice President Moore, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Rinker.

Aye: Ms. Ittu.

Aye: Mr. Moore.

Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 26-04-061:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Ittu, and carried, President Rinker adjourned the meeting at 9:27 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

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President.

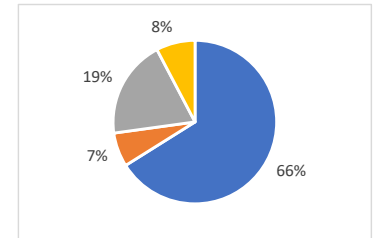
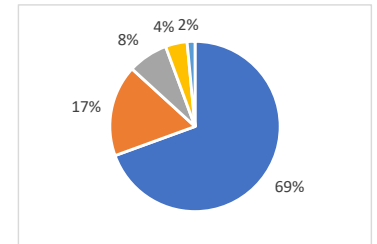
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Secretary.

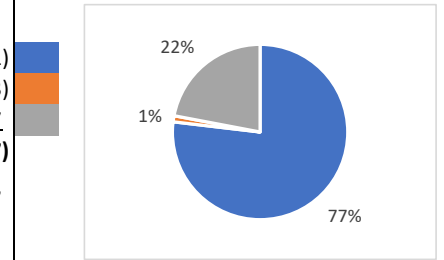
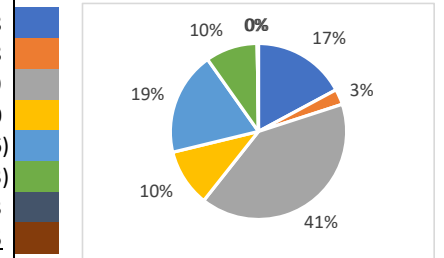
Cleveland Metroparks  
 Financial Performance  
 3/31/2026  
 CM Park District

	Actual March '25	Actual March '26	Fav (Unfav)	Actual YTD March '25	Actual YTD March '26	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	33,542,987	41,222,805	7,679,818	50,658,458	51,114,463	456,005
Local Gov/Grants/Gifts	1,352,960	3,651,955	2,298,995	6,971,020	12,822,321	5,851,301
Charges for Services	1,874,703	1,728,089	(146,614)	5,124,342	5,581,406	457,064
Self-Funded	977,566	1,011,147	33,581	2,950,753	3,042,035	91,282
Interest, Fines, Other	<u>890,803</u>	<u>224,364</u>	<u>(666,439)</u>	<u>1,502,025</u>	<u>1,093,581</u>	<u>(408,444)</u>
<b>Total Revenue</b>	<b>38,639,019</b>	<b>47,838,360</b>	<b>9,199,341</b>	<b>67,206,598</b>	<b>73,653,806</b>	<b>6,447,208</b>
<b>OpEx:</b>						
Salaries and Benefits	6,402,918	6,464,599	(61,681)	22,571,125	22,930,067	(358,942)
Contractual Services	479,119	290,650	188,469	2,621,351	2,342,081	279,270
Operations	2,724,400	3,086,539	(362,139)	6,360,551	6,752,604	(392,053)
Self-Funded Exp	<u>418,997</u>	<u>770,218</u>	<u>(351,221)</u>	<u>1,980,228</u>	<u>2,665,461</u>	<u>(685,233)</u>
<b>Total OpEx</b>	<b>10,025,434</b>	<b>10,612,006</b>	<b>(586,572)</b>	<b>33,533,255</b>	<b>34,690,213</b>	<b>(1,156,958)</b>
<b>Op Surplus/(Subsidy)</b>	<b>28,613,585</b>	<b>37,226,354</b>	<b>8,612,769</b>	<b>33,673,343</b>	<b>38,963,593</b>	<b>5,290,250</b>
<b>CapEx:</b>						
Capital Labor	98,111	86,115	11,996	362,529	272,083	90,446
Construction Expenses	3,370,693	4,789,331	(1,418,638)	10,393,340	25,339,301	(14,945,961)
Capital Equipment	585,516	1,072,448	(486,932)	1,490,438	2,077,644	(587,206)
Land Acquisition	122,388	12,641	109,747	242,473	109,229	133,244
Capital Animal Costs	<u>63</u>	<u>2,180</u>	<u>(2,117)</u>	<u>7,281</u>	<u>1,793</u>	<u>5,488</u>
<b>Total CapEx</b>	<b>4,176,771</b>	<b>5,962,715</b>	<b>(1,785,944)</b>	<b>12,496,061</b>	<b>27,800,050</b>	<b>(15,303,989)</b>
<b>Net Surplus/(Subsidy)</b>	<b>24,436,814</b>	<b>31,263,639</b>	<b>6,826,825</b>	<b>21,177,282</b>	<b>11,163,543</b>	<b>(10,013,739)</b>



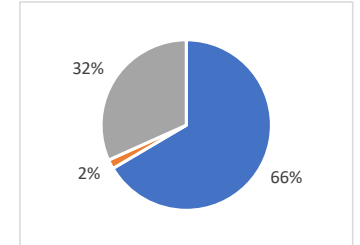
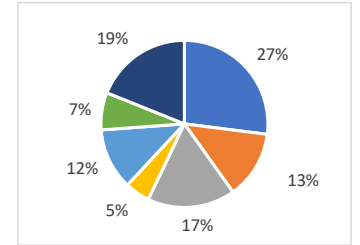
**Cleveland Metroparks  
Financial Performance  
3/31/2026  
Zoo**

	Actual March '25	Actual March '26	Fav (Unfav)	Actual YTD March '25	Actual YTD March '26	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	228,826	188,816	(40,010)	10,992	306,890	295,898
Guest Experience	16,508	17,763	1,255	35,633	50,921	15,288
Zoo Society	0	0	0	702,417	728,316	25,899
Souvenirs/Refreshments	6,934	14,861	7,927	183,464	188,014	4,550
Education	47,187	28,881	(18,306)	353,756	340,600	(13,156)
Rentals & Events	94,150	46,562	(47,588)	234,475	171,212	(63,263)
Consignment	0	102	102	0	153	153
Other	(455)	2,598	3,053	(2,998)	3,867	6,865
<b>Total Revenue</b>	<b>393,150</b>	<b>299,583</b>	<b>(93,567)</b>	<b>1,517,739</b>	<b>1,789,973</b>	<b>272,234</b>
<b>OpEx:</b>						
Salaries and Benefits	1,341,801	1,332,654	9,147	4,678,034	4,691,155	(13,121)
Contractual Services	17,922	17,734	188	50,304	68,547	(18,243)
Operations	470,637	365,064	105,573	1,372,765	1,342,268	30,497
<b>Total OpEx</b>	<b>1,830,360</b>	<b>1,715,452</b>	<b>114,908</b>	<b>6,101,103</b>	<b>6,101,970</b>	<b>(867)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(1,437,210)</b>	<b>(1,415,869)</b>	<b>21,341</b>	<b>(4,583,364)</b>	<b>(4,311,997)</b>	<b>271,367</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	179,273	698,693	(519,420)	429,854	2,512,631	(2,082,777)
Capital Equipment	136,813	62,696	74,117	268,684	85,396	183,288
Capital Animal Costs	63	2,180	(2,117)	7,281	1,793	5,488
<b>Total CapEx</b>	<b>316,149</b>	<b>763,569</b>	<b>(447,420)</b>	<b>705,819</b>	<b>2,599,820</b>	<b>(1,894,001)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(1,753,359)</b>	<b>(2,179,438)</b>	<b>(426,079)</b>	<b>(5,289,183)</b>	<b>(6,911,817)</b>	<b>(1,622,634)</b>
Restricted Revenue-Other	56,261	860,228	803,967	3,074,823	6,109,089	3,034,266
Restricted Revenue-Zipline	3,825	3,903	78	4,604	4,543	(61)
Restricted Expenses	1,347,563	1,745,454	(397,891)	4,703,890	8,008,614	(3,304,724)
<b>Restricted Surplus/(Subsidy)</b>	<b>(1,287,477)</b>	<b>(881,323)</b>	<b>406,154</b>	<b>(1,624,463)</b>	<b>(1,894,982)</b>	<b>(270,519)</b>



Cleveland Metroparks  
 Financial Performance  
 3/31/2026  
 Golf Summary

	Actual March '25	Actual March '26	Fav (Unfav)	Actual YTD March '25	Actual YTD March '26	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	226,699	250,154	23,455	247,039	279,503	32,464
Equipment Rentals	100,777	114,501	13,724	106,793	136,405	29,612
Food Service	89,659	99,644	9,985	139,080	175,852	36,772
Merchandise Sales	33,251	41,763	8,512	37,430	49,595	12,165
Pro Services	26,090	29,095	3,005	99,285	123,504	24,219
Driving Range	53,380	61,765	8,385	58,784	74,722	15,938
Other	<u>130,914</u>	<u>124,343</u>	<u>(6,571)</u>	<u>158,006</u>	<u>195,881</u>	<u>37,875</u>
<b>Total Revenue</b>	<b>660,770</b>	<b>721,265</b>	<b>60,495</b>	<b>846,417</b>	<b>1,035,462</b>	<b>189,045</b>
<b>OpEx:</b>						
Salaries and Benefits	411,307	444,931	(33,624)	1,346,823	1,451,877	(105,054)
Contractual Services	7,291	3,635	3,656	26,982	38,775	(11,793)
Operations	<u>255,776</u>	<u>269,731</u>	<u>(13,955)</u>	<u>652,206</u>	<u>692,343</u>	<u>(40,137)</u>
<b>Total OpEx</b>	<b>674,374</b>	<b>718,297</b>	<b>(43,923)</b>	<b>2,026,011</b>	<b>2,182,995</b>	<b>(156,984)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(13,604)</b>	<b>2,968</b>	<b>16,572</b>	<b>(1,179,594)</b>	<b>(1,147,533)</b>	<b>32,061</b>
<b>CapEx:</b>						
Capital Labor	59,205	45,055	14,150	165,134	113,695	51,439
Construction Expenses	230,080	12,557	217,523	981,567	1,286,226	(304,659)
Capital Equipment	<u>100,742</u>	<u>536,243</u>	<u>(435,501)</u>	<u>241,742</u>	<u>536,243</u>	<u>(294,501)</u>
<b>Total CapEx</b>	<b>390,027</b>	<b>593,855</b>	<b>(203,828)</b>	<b>1,388,443</b>	<b>1,936,164</b>	<b>(547,721)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(403,631)</b>	<b>(590,887)</b>	<b>(187,256)</b>	<b>(2,568,037)</b>	<b>(3,083,697)</b>	<b>(515,660)</b>

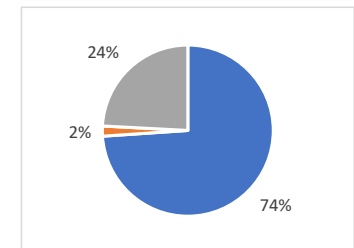
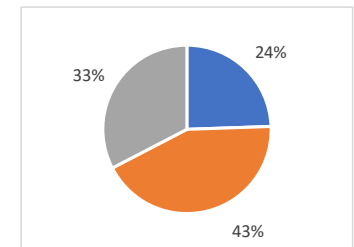


Cleveland Metroparks  
Financial Performance  
3/31/2026  
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26
Operating Revenue	157,800	193,388	46,966	34,328	19,468	27,967	92,191	135,423	167,631	189,310	846,417	1,035,463
Operating Expenses	309,651	317,510	55,702	62,198	66,360	64,481	272,116	302,922	313,015	356,483	2,026,010	2,182,995
Operating Surplus/(Subsidy)	(151,851)	(124,122)	(8,736)	(27,870)	(46,892)	(36,514)	(179,925)	(167,499)	(145,384)	(167,173)	(1,179,593)	(1,147,532)
Capital Labor	0	0	0	0	0	0	104,352	18,365	34,187	33,681	165,135	113,695
Construction Expenses	0	0	0	0	0	0	151,448	5,210	57,819	42,641	981,567	1,286,227
Capital Equipment	0	0	0	0	0	0	0	0	42,187	69,636	241,742	536,243
Total Capital Expenditures	0	0	0	0	0	0	255,800	23,575	134,193	145,958	1,388,444	1,936,165
Net Surplus/(Subsidy)	(151,851)	(124,122)	(8,736)	(27,870)	(46,892)	(36,514)	(435,725)	(191,074)	(279,577)	(313,131)	(2,568,037)	(3,083,697)
	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin		Total	
	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26
Operating Revenue	134,204	135,754	92,691	104,243	88,368	153,978	47,098	50,806	0	10,266	846,417	1,035,463
Operating Expenses	210,917	237,797	137,833	108,782	246,028	266,632	179,023	189,979	235,365	276,211	2,026,010	2,182,995
Operating Surplus/(Subsidy)	(76,713)	(102,043)	(45,142)	(4,539)	(157,660)	(112,654)	(131,925)	(139,173)	(235,365)	(265,945)	(1,179,593)	(1,147,532)
Capital Labor	0	2,824	2,200	0	10,861	45,193	13,535	13,632	0	0	165,135	113,695
Construction Expenses	0	118,931	223,909	270	529,249	1,086,013	19,142	33,162	0	0	981,567	1,286,227
Capital Equipment	105,995	0	0	0	0	0	42,000	448,659	51,560	17,948	241,742	536,243
Total Capital Expenditures	105,995	121,755	226,109	270	540,110	1,131,206	74,677	495,453	51,560	17,948	1,388,444	1,936,165
Net Surplus/(Subsidy)	(182,708)	(223,798)	(271,251)	(4,809)	(697,770)	(1,243,860)	(206,602)	(634,626)	(286,925)	(283,893)	(2,568,037)	(3,083,697)

**Cleveland Metroparks  
Financial Performance  
3/31/2026  
Enterprise Summary**

	Actual March '25	Actual March '26	Fav (Unfav)	Actual YTD March '25	Actual YTD March '26	Fav (Unfav)
<b>Revenue:</b>						
Concessions	106,213	98,773	(7,440)	314,927	313,816	(1,111)
Dock Rentals	26,800	53,268	26,468	516,220	551,605	35,385
Other*	63,447	77,443	13,996	403,498	419,164	15,666
<b>Total Revenue</b>	<b>196,460</b>	<b>229,484</b>	<b>33,024</b>	<b>1,234,645</b>	<b>1,284,585</b>	<b>49,940</b>
<b>OpEx:</b>						
Salaries and Benefits	208,118	218,987	(10,869)	855,562	863,704	(8,142)
Contractual Services	8,674	7,434	1,240	23,197	22,322	875
Operations	67,724	86,156	(18,432)	275,951	282,272	(6,321)
<b>Total OpEx</b>	<b>284,516</b>	<b>312,577</b>	<b>(28,061)</b>	<b>1,154,710</b>	<b>1,168,298</b>	<b>(13,588)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(88,056)</b>	<b>(83,093)</b>	<b>4,963</b>	<b>79,935</b>	<b>116,287</b>	<b>36,352</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	2,008	9,970	(7,962)	2,008	9,970	(7,962)
Capital Equipment	0	0	0	18,500	0	18,500
<b>Total CapEx</b>	<b>2,008</b>	<b>9,970</b>	<b>(7,962)</b>	<b>20,508</b>	<b>9,970</b>	<b>10,538</b>
<b>Net Surplus/(Subsidy)</b>	<b>(90,064)</b>	<b>(93,063)</b>	<b>(2,999)</b>	<b>59,427</b>	<b>106,317</b>	<b>46,890</b>



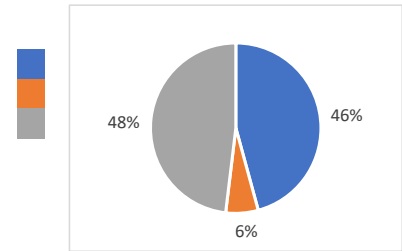
\*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks  
Financial Performance  
3/31/2026  
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		North Coast Harbor Marina		Hinckley Lake Boathouse	
	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26
Operating Revenue	287,803	273,170	0	0	450,511	417,485	0	0	0	60,265	0	14,013
Operating Expenses	383,529	381,026	1,888	2,314	19,166	19,076	1,277	1,115	0	(18,832)	0	23,681
<b>Operating Surplus/(Subsidy)</b>	<b>(95,726)</b>	<b>(107,856)</b>	<b>(1,888)</b>	<b>(2,314)</b>	<b>431,345</b>	<b>398,409</b>	<b>(1,277)</b>	<b>(1,115)</b>	<b>0</b>	<b>79,097</b>	<b>0</b>	<b>(9,668)</b>
Capital Labor	0	0	0	0	0	0	0	0	0	0	0	0
Construction Expenses	2,008	9,970	0	0	0	0	0	0	0	0	0	0
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Capital Expenditures</b>	<b>2,008</b>	<b>9,970</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(97,734)</b>	<b>(117,826)</b>	<b>(1,888)</b>	<b>(2,314)</b>	<b>431,345</b>	<b>398,409</b>	<b>(1,277)</b>	<b>(1,115)</b>	<b>0</b>	<b>79,097</b>	<b>0</b>	<b>(9,668)</b>
	<b>Wildwood</b>		<b>Euclid Beach</b>		<b>EmerNeck Marina</b>		<b>EmerNeck Restaurant</b>		<b>Astorhurst Concession</b>			
	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26		
Operating Revenue	17	0	23	0	126,204	140,355	54,343	60,936	0	0		
Operating Expenses	1,646	1,430	593	774	11,210	14,289	71,208	71,962	0	8,253		
<b>Operating Surplus/(Subsidy)</b>	<b>(1,629)</b>	<b>(1,430)</b>	<b>(570)</b>	<b>(774)</b>	<b>114,994</b>	<b>126,066</b>	<b>(16,865)</b>	<b>(11,026)</b>	<b>0</b>	<b>(8,253)</b>		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0	0	0		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(1,629)</b>	<b>(1,430)</b>	<b>(570)</b>	<b>(774)</b>	<b>114,994</b>	<b>126,066</b>	<b>(16,865)</b>	<b>(11,026)</b>	<b>0</b>	<b>(8,253)</b>		
	<b>Edgewater Pier</b>		<b>Wallace Lake</b>		<b>Hinckley Lake Concession</b>		<b>Huntington</b>		<b>Boat Dock</b>			
	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26		
Operating Revenue	30	0	0	857	0	0	11	0	0	18		
Operating Expenses	312	125	330	2,404	0	1,350	2,829	2,635	556	554		
<b>Operating Surplus/(Subsidy)</b>	<b>(282)</b>	<b>(125)</b>	<b>(330)</b>	<b>(1,547)</b>	<b>0</b>	<b>(1,350)</b>	<b>(2,818)</b>	<b>(2,635)</b>	<b>(556)</b>	<b>(536)</b>		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0	0	0		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(282)</b>	<b>(125)</b>	<b>(330)</b>	<b>(1,547)</b>	<b>0</b>	<b>(1,350)</b>	<b>(2,818)</b>	<b>(2,635)</b>	<b>(556)</b>	<b>(536)</b>		
	<b>Chalet</b>		<b>Ledge Lake</b>		<b>Parking</b>		<b>Enterprise Admin</b>		<b>Total</b>			
	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26	YTD March '25	YTD March '26		
Operating Revenue	255,783	240,600	13,230	11,723	46,690	65,162	0	0	1,234,645	1,284,584		
Operating Expenses	201,246	192,412	3,063	6,259	2,843	7,408	453,014	450,062	1,154,710	1,168,297		
<b>Operating Surplus/(Subsidy)</b>	<b>54,537</b>	<b>48,188</b>	<b>10,167</b>	<b>5,464</b>	<b>43,847</b>	<b>57,754</b>	<b>(453,014)</b>	<b>(450,062)</b>	<b>79,935</b>	<b>116,287</b>		
Capital Labor	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0	2,008	9,970		
Capital Equipment	18,500	0	0	0	0	0	0	0	18,500	0		
<b>Total Capital Expenditures</b>	<b>18,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,508</b>	<b>9,970</b>		
<b>Net Surplus/(Subsidy)</b>	<b>36,037</b>	<b>48,188</b>	<b>10,167</b>	<b>5,464</b>	<b>43,847</b>	<b>57,754</b>	<b>(453,014)</b>	<b>(450,062)</b>	<b>59,427</b>	<b>106,317</b>		

Cleveland Metroparks  
 Financial Performance  
 3/31/2026  
 Nature Shops and Kiosks

	Actual March '25	Actual March '26	Fav (Unfav)	Actual YTD March '25	Actual YTD March '26	Fav (Unfav)
<b>Retail Revenue</b>	<b>44,039</b>	<b>35,932</b>	<b>(8,107)</b>	<b>79,750</b>	<b>87,170</b>	<b>7,420</b>
<b>OpEx:</b>						
Salaries and Benefits	28,499	2,113	26,386	97,017	36,260	60,757
Contractual Services	2,060	2,000	60	2,060	4,859	(2,799)
Operations	<u>45,122</u>	<u>13,374</u>	<u>31,748</u>	<u>97,887</u>	<u>38,133</u>	<u>59,754</u>
<b>Total OpEx</b>	<b>75,681</b>	<b>17,487</b>	<b>58,194</b>	<b>196,964</b>	<b>79,252</b>	<b>117,712</b>
<b>Op Surplus/(Subsidy)</b>	<b>(31,642)</b>	<b>18,445</b>	<b>50,087</b>	<b>(117,214)</b>	<b>7,918</b>	<b>125,132</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(31,642)</b>	<b>18,445</b>	<b>50,087</b>	<b>(117,214)</b>	<b>7,918</b>	<b>125,132</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH END-M arch 2026**

**ACCOUNTS RECEIVABLE**

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$1,022,529	\$0	\$10,793	\$0	\$131,934	\$1,165,256

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
03/01/26	PNC Bank	Money Market (A)	30	7.15%	03/31/26	\$22,737	\$3,723,635.69
03/01/26	STAR Ohio	State pool (B)	30	5.54%	03/31/26	164,367.94	\$65,764,618.89

(A) Premium Business Money Market Account

Investment balance ranged from \$3,808,673 to \$3,723,636 in March 2026.

(B) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$35,600,251 to \$65,764,619 March 2026.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
RENAE TRUELSON**

**WHEREAS**, *Renae Truelson has served Cleveland Metroparks and the Police Department for over 26 years; and,*

**WHEREAS**, *Renae Truelson has worked with Cleveland Metroparks as a Secretary, Administrative Assistant, Administrative Assistant for Marketing, Secretary- Payroll and Training, Administrative Coordinator, and Department Administrator; and,*

**WHEREAS**, *Renae Truelson played a great role in the efficiency of the Cleveland Metroparks Police Department by way of continuously improving administrative operations, and demonstrating impeccable customer service; and,*

**WHEREAS**, *Renae Truelson was a true team player and continued to provide administrative support in areas pivotal to the functions of the Cleveland Metroparks Police Department by supporting and monitoring Officer training and precise departmental record keeping; and,*

**WHEREAS**, *Renae Truelson's team player mentality was not limited to just the Cleveland Metroparks Police Department as she often volunteered her time, ideas and efforts with employee events such as the Annual Crossroads Event recognizing employees of Cleveland Metroparks, and Bring Your Child to Work Day events; and,*

**WHEREAS**, *Renae Truelson was committed to expanding her knowledge and participated in many educational training courses that were important to her administrative role; and,*

**WHEREAS**, *Renae Truelson has been recognized on several occasions for her assistance and often spearheading of projects within the Marketing and Police Department such as the reorganization of the GPS coordinates for Metroparks visitors, research and sourcing new machinery for Marketing, assisting senior staff with special projects, and streamlining payroll processes for the Police Department; and,*

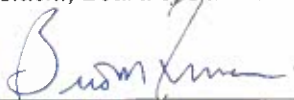
**WHEREAS**, *Renae Truelson's continued professionalism and commitment to service has made a lasting impact on the Cleveland Metroparks Police Department, outside vendors, and the Cleveland Metroparks; and,*

**WHEREAS**, *Renae's contributions and willingness to dedicate time, effort, and resources have been an asset to Cleveland Metroparks and Cleveland Metroparks Police Department. The products of her labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED**, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Renae Truelson and her years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



## RESOLUTION RECOGNIZING THE RETIREMENT OF PETER WILDENHAUS

**WHEREAS,** *Peter Wildenhaus has served Cleveland Metroparks for over 23 years; and,*

**WHEREAS,** *Peter Wildenhaus has committed these years of service utilizing his skills and abilities as a General Maintenance Worker, Natural Resources Intern, Service Worker, Grounds Maintenance, and Technician and,*

**WHEREAS,** *Peter Wildenhaus was a true steward of the parks and consistently worked to raise maintenance standards, using his skills and knowledge to improve the quality of Mill Stream Run by correcting road berms, trails and culverts; and,*

**WHEREAS,** *Peter Wildenhaus dedicated time and effort in enhancing his career by utilizing continued educational opportunities to improve in areas such as small engine repair and plumbing; and,*

**WHEREAS,** *Peter Wildenhaus displayed leadership and teamwork by playing a pivotal role in training seasonals and new employees; and,*

**WHEREAS,** *Peter Wildenhaus love for the parks shined as he consistently showed support of the Natural Resources department aiding them with fish stocking, and being an active member of the Burns Team; and,*

**WHEREAS,** *Peter Wildenhaus was a key contributor to the initial renovations at Timberlane Stables and the grand opening of the new Wallace Lake and its buildings dedicating time and effort in making sure the project was a success; and,*

**WHEREAS,** *Peters' devotion to efficiency, diversity, teamwork, his commitment to the Core Values, and his love for Cleveland Metroparks was a great contribution to the organization and won't be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Peter Wildenhaus for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



**CLEVELAND METROPARKS  
Appropriation Summary - 2026**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #3 4/23/2026	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 72,891,838	\$ 13,924	\$ 72,905,763	\$ 147,050	\$ 105,103 <b>A</b>	\$ 73,157,916
52	Employee Fringe Benefits	25,704,801	31,692	25,736,492	-	17,578 <b>B</b>	25,754,070
53	Contractual Services	21,412,860	1,816,035	23,228,895	24,220	41,600 <b>C</b>	23,294,715
54	Operations	35,693,137	4,967,663	40,660,800	1,188,467	226,691 <b>D</b>	42,075,958
	Operating Subtotal	155,702,636	6,829,314	162,531,950	1,359,737	390,972	164,282,659
<b>CAPITAL</b>							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	1,000,000
572	Capital Construction Expenses	66,576,340	42,016,821	108,593,161	5,845,294	17,308,594 <b>E</b>	131,747,048
574	Capital Equipment	4,636,300	1,537,411	6,173,711	112,807	67,058 <b>F</b>	6,353,576
575	Zoo Animals	100,000	-	100,000	-	-	100,000
576	Land	592,150	129,002	721,152	-	-	721,152
	Capital Subtotal	72,904,790	43,683,234	116,588,024	5,958,101	17,375,652	139,921,776
<b>TOTALS</b>							
Grand totals		\$ 228,607,426	\$ 50,512,548	\$ 279,119,974	\$ 7,317,837	\$ 17,766,624	\$ 304,204,435

**CLEVELAND METROPARKS**

**Appropriations 2026 - Legend - Amendment #3**

**OPERATING**

**51 SALARIES**

- \$ 35,473 Increase of appropriations in Part-Time and Seasonal Salaries for Park Operations Natural Resources  
Appropriation increase will be covered by new revenues from NEORS D for green infrastructure stormwater maintenance
- \$ 57,564 Increase of appropriations in Part-Time Salaries for Zoo Conservation Ecology staffing  
Appropriation increase will be covered by new CZS donations
- \$ 12,066 Increase of appropriations in Seasonal Salaries for Park Operations Youth Outdoors fellows  
Appropriation increase will be covered by existing Youth Outdoors fund balance

**A** \$ 105,103 Total increase (decrease) to Salaries

**52 FRINGE BENEFITS**

- \$ 5,480 Increase of appropriations in PERS and Medicare for Park Operations Natural Resources  
Appropriation increase will be covered by new revenues from NEORS D for green infrastructure stormwater maintenance
- \$ 8,894 Increase of appropriations in PERS and Medicare for Zoo Conservation Ecology staffing  
Appropriation increase will be covered by new CZS donations
- \$ 3,204 Increase of appropriations in PERS and Medicare for Park Operations Youth Outdoors fellows  
Appropriation increase will be covered by existing Youth Outdoors fund balance

**B** \$ 17,578 Total increase (decrease) to Fringe Benefits

**53 CONTRACTUAL SERVICES**

- \$ 20,000 Increase of appropriations in Other Contractual Services for Park Operations Natural Resources for Arbnet tree inventory  
Appropriation increase will be covered by new USDA Nursery, Genetic Resource unit grant
- \$ 12,000 Transfer of appropriations from Operations to Other Contractual Services for Marketing  
Net budget effect is zero
- \$ 9,600 Increase of appropriations in Other Contractual Services for Park Operations Lindsey Play artificial turf at Lakefront Reservation  
Appropriation increase will be covered by existing Edgewater Enhancement Fund balance

**C** \$ 41,600 Total increase (decrease) to Contractual Services

**54 OPERATIONS**

- \$24,059 Increase of appropriations in Various Operations for Park Operations Natural Resources  
Appropriation increase will be covered by new revenues from NEORS D for green infrastructure stormwater maintenance
- \$9,000 Increase of appropriations in Training/Conference Registration Fees for Park Operations Natural Resources for Arbnet tree inventory  
Appropriation increase will be covered by new USDA Nursery, Genetic Resource unit grant
- \$50,000 Increase of appropriations in Tools and Non-Capital Equipment for Park Operations Fleet  
Appropriation increase will be covered by existing donation from Stanley Black and Decker
- \$18,000 Increase of appropriations in Interior Furnishings for Park Operations Outdoor Experiences  
Appropriation increase will be covered by existing Outdoor Experiences Fund balance
- \$1,500 Increase of appropriations in Plant Material for Park Operations Brookside Reservation  
Appropriation increase will be covered by existing donations from the Japanese Association of Northeast Ohio
- \$5,500 Increase of appropriations in Property Maintenance Supplies for Park Operations Enterprise Operations  
Appropriation increase will be covered by existing FDL Marine fund balance
- \$18,109 Increase of appropriations in Tools and Non-Capital Equipment for Police  
Appropriation increase will be covered by new Continuing Professional Training grant from the Ohio Attorney General
- (\$12,000) Transfer of appropriations from Program Supplies to Contractual Services for Marketing  
Net budget effect is zero
- \$876 Increase of appropriations in Program Supplies for Zoo Puerto Rican Crested Toad book  
Appropriation increase will be covered by existing Time to Explore book fund balance
- \$1,500 Increase of appropriations in Program Supplies for Park Operations Natural Resources  
Appropriation increase will be covered by future admissions to the Barbie Rod Fishing Derby
- \$30,000 Increase of appropriations in Vehicle Repairs for Park Operations Outdoor Experiences  
Appropriation increase will be covered by existing donations in the Nature Tracks fund
- \$75,000 Increase of appropriations in Property Maintenance for Park Operations at Wildwood Marina

**CLEVELAND METROPARKS**

**Appropriations 2026 - Legend - Amendment #3**

Appropriation increase will be covered by existing Shoreline Maintenance and Improvements fund balance

\$5,147 Increase of appropriations in Various Operations for Park Operations Natural Resources  
 Appropriation increase will be covered by new Ohio Department of Agriculture Spotted Lanternfly Community Control grant

<b>D</b>	\$ 226,691	Total increase (decrease) to Operations
	<b>\$ 390,972</b>	<b>TOTAL INCREASE (DECREASE) TO OPERATIONS</b>

**CAPITAL**

**572 CAPITAL CONSTRUCTION EXPENSES**

- \$ 281,571 Increase of appropriations in Capital Contracts for Zoo Primate Forest gift shop improvements  
 Appropriation increase will be covered by existing Zoo gift shop and food concessions
  
- \$ 10,000,000 Increase of appropriations in Capital Contracts for Zoo Primate Forest project  
 Appropriation increase will be covered by new CZS donations
  
- \$ 600,000 Increase of appropriations in Capital Contracts for Rocky River Nature Center Erosion project  
 Appropriation increase will be covered by new NEORSD funding
  
- \$ 5,696,058 Increase of appropriations in Capital Contracts for Community Sailing Center project  
 Appropriation increase will be covered by existing ODNR grant (\$490K), existing donations (\$1.3M), and donations committed, but not yet received (\$3.9M)
  
- \$ 400,965 Increase of appropriations in Capital Contracts for Garfield Culvert Replacement and Garfield Mill Creek Daylighting projects  
 Appropriation increase will be covered by new ODNR H2Ohio grant
  
- \$ 80,000 Increase of appropriations in Capital Contracts for Park Operations Natural Resources  
 Appropriation increase will be covered by new revenues from NEORSD for green infrastructure stormwater maintenance
  
- \$ 250,000 Increase of appropriations in Capital Contracts for E. 55th Site Improvements  
 Appropriation increase will be covered by new Ohio Trails Partnership grant

<b>E</b>	\$ 17,308,594	Total increase (decrease) to Capital Construction Expenses
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**574 CAPITAL EQUIPMENT**

- \$ 67,058 Increase of appropriations in Miscellaneous Capital Equipment for Police modular shoot house  
 Appropriation increase will be covered by existing Continuing Professional Training grant from the Ohio Attorney General

<b>F</b>	\$ 67,058	Total increase (decrease) to Capital Equipment
	<b>\$ 17,375,652</b>	<b>TOTAL INCREASE (DECREASE) TO CAPITAL</b>
	<b>\$ 17,766,624</b>	<b>GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT</b>

**RESOLUTION/ORDINANCE AUTHORIZING PARTICIPATION  
IN ODOT COOPERATIVE PURCHASING PROGRAM ROAD SALT CONTRACTS  
AWARDED IN 2026**

*Meeting Date: April 23, 2026*

**WHEREAS**, Cleveland Metroparks (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid (018-27) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party’s own errors, actions, and failures to act; and
- d. The Political Subdivision’s electronic order of 2,500 tons for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically submitted above-requested salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, 2026 by 5:00 PM. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well

as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation in the ODOT road salt contract:

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Brian M. Zimmerman, Chief Executive Officer

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Bruce G. Rinker, President  
Board of Park Commissioners

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Yvette M. Ittu, Vice President  
Board of Park Commissioners

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
Dan T. Moore, Vice President  
Board of Park Commissioners

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN  
PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark, Copyright, and Logo Usage Policy

**EFFECTIVE DATE:** ~~November 17, 2022~~ April 23, 2026

**I. PURPOSE**

The Board of Park Commissioners of the Cleveland Metropolitan Park District (Cleveland Metroparks) owns brands, marks, names, copyrighted materials, and logos which are very important organizational assets. See the attached Exhibit A which includes ~~all of Cleveland Metroparks’~~ a list of registered trademarks (including all service marks) and registered copyrights belonging to Cleveland Metroparks.

The Cleveland Metroparks Trademark, Copyright, and Logo Usage Policy sets forth the authorized policies for using or referring to Cleveland Metroparks brands, trademarks, product and service names, logos, copyrighted materials, and slogans.

**II. ~~CLEVELAND METROPARKS’S TRADEMARK AND COPYRIGHT RIGHTS~~ OF CLEVELAND METROPARKS**

As the owner of its trademarks and copyrighted materials, Cleveland Metroparks has the exclusive right to use its trademarks and copyrighted materials, as well as the right to stop others from using its trademarks or copyrighted materials improperly or without authorization.

Identification of Cleveland Metroparks products or services is the sole permissible use of Cleveland Metroparks trademarks and logos. Only approved publication and/or use of Cleveland Metroparks copyrighted materials is permitted. The following is a non-exhaustive list of impermissible uses of Cleveland Metroparks trademarks, copyrighted materials, and/or logos:

- A. No Cleveland Metroparks trademark, copyrighted material, or logo may be incorporated into or used as part of a third party’s own logo, company name, product logo or otherwise.
- ~~A.B.~~ No Cleveland Metroparks copyrighted material may be reproduced by or incorporated into the creative content of a third party.
- ~~B.C.~~ No Cleveland Metroparks trademark or logo may be used in any way that is likely to be confusing, misleading or deceptive as to the true identity or source of products, services, materials, courses or programs.
- ~~C.D.~~ No mark that is misleadingly similar in design or appearance to any Cleveland Metroparks mark or infringes on Cleveland Metroparks trademark rights may be used.
- ~~D.E.~~ No Cleveland Metroparks trademark, copyrighted material, or logo may be used in any manner that is likely to disparage, dilute or negatively affect Cleveland Metroparks reputation.

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN  
PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark, Copyright, and Logo Usage Policy

**EFFECTIVE DATE:** ~~November 17, 2022~~ April 23, 2026

~~E.F.~~ No Cleveland Metroparks trademark, copyrighted material, or logo may be used in a way that is likely to imply that the user, its products, or its services are endorsed by, sponsored or affiliated with Cleveland Metroparks, without written permission from Cleveland Metroparks.

Cleveland Metroparks will pursue its legal rights against those who engage in any of the aforementioned activities or any other activities that infringe on Cleveland Metroparks trademark ~~rights~~ or copyright rights.

### III. PROPER USE OF TRADEMARKS AND SYMBOLS

Cleveland Metroparks trademarks ~~and service marks~~ shall be used so long as such references (a) are truthful, fair, and not misleading, and (b) comply with this Policy.

- A. When referencing Cleveland Metroparks, Cleveland Metroparks Zoo, Emerald Necklace, or Merwin’s Wharf entities, CLEVELAND METROPARKS, CLEVELAND METROPARKS ZOO, EMERALD NECKLACE, or MERWIN’S WHARF names may be used as proper nouns. Cleveland Metroparks, Cleveland Metroparks Zoo, Emerald Necklace, or Merwin’s Wharf names may, in that instance, be used as a trade name, and no trademark symbol is needed when referring to the company.

Correct: Today, Cleveland Metroparks announced the opening of the new Fort Hill Staircase.

*Incorrect: Today, Cleveland Metroparks® announced the opening of the new Fort Hill Staircase.*

- B. Trademarks may not be used in the plural or the possessive.

Correct: Cleveland Metroparks Emerald Necklace.

*Incorrect: Cleveland Metroparks’ Emerald Necklace.*

Trademarks must not be used in the possessive.

Correct: Cleveland Metroparks Emerald Necklace.

*Incorrect: Cleveland Metropark’s Emerald Necklace.*

- C. Cleveland Metroparks trademarks may not be shortened, abbreviated or made into acronyms.

Correct: “Cleveland Metroparks”

*Incorrect: “CMP.”*

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN  
PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark, Copyright, and Logo Usage Policy

**EFFECTIVE DATE:** ~~November 17, 2022~~ April 23, 2026

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**IV. PROPER TRADEMARK AND COPYRIGHT ATTRIBUTION**

~~A.~~ Include a trademark notice when referring to a trademark. Place an appropriate trademark notice symbol (® or ™ if not yet registered) adjacent to the first or most prominent reference to the trademark. Do not add a space between the trademark name and the symbol. The symbol should be in superscript or subscript. In the absence of those symbols, a parenthetical notation such as (R) or (TM) is acceptable.

A.

Correct: Edgewater LIVE®

Incorrect: Edgewater LIVE ®

B. Use the appropriate trademark symbol. When referring to Cleveland Metroparks trademarks, use the “®” symbol in accordance with the status of the particular Cleveland Metroparks product or service if registered or ™ if not yet registered.

C. Use the trademark legend. In addition to applying the appropriate symbol to the trademark being used, third parties must attribute all Cleveland Metroparks Trademarks in an appropriate trademark legend. The legend may be printed in small print; however, it must be large enough to be legible. Permissible locations to place the legend include, but are not limited to, the end of a document, on the back of a package or on the bottom of a web page.

1. Use the following standard trademark legend in all material referencing any Cleveland Metroparks trademark:

“Cleveland Metroparks, *[insert all other trademarks, product names, service names, program names, etc., that are referred to or displayed in the document]* is/are registered trademarks of Cleveland Metroparks.”

D. Use the appropriate copyright symbol. When referring to Cleveland Metroparks copyrights, use the “©” symbol regardless of whether the copyrighted material has been registered and, when appropriate, the year of first publication. The location of the symbol will vary depending on whether the work is visual, audio, information technology, or other. Placement may be discussed with the Legal or Marketing Department(s).

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN  
PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark, Copyright, and Logo Usage Policy

**EFFECTIVE DATE:** ~~November 17, 2022~~ April 23, 2026

E. Use the copyright legend. In addition to applying the appropriate symbol to the copyrighted material being used, third parties must attribute all Cleveland Metroparks copyrighted material in an appropriate copyright legend. The legend may be printed in small print; however, it must be large enough to be legible. Permissible locations to place the legend include, but are not limited to, the end of a document, on the back of a package or on the bottom of a web page.

1. Use the following standard copyright legend in all material referencing any Cleveland Metroparks copyrighted materials:

“This work is the registered copyrighted material of Cleveland Metroparks and is being used here with the permission of Cleveland Metroparks.”

**V. USE OF CLEVELAND METROPARKS LOGOS**

Cleveland Metroparks logos may only be shown independently. A logo may not be used in the context of a written description. Additionally, Cleveland Metroparks logos shall only be used in accordance with the Cleveland Metroparks Style Guide, and as may be amended from time to time, available on the employee portal.

**VI. REGISTRATION OF CLEVELAND METROPARKS TRADEMARKS AND COPYRIGHTS**

Registering Cleveland Metroparks trademarks and copyrighted materials provides added legal protection to the trademarks and/or copyrighted materials. Trademarks and copyrighted materials should be registered when the assets are of high economic value or failure to register runs a significant risk of harm to Cleveland Metroparks or its reputation or a risk of unauthorized use. Registration should be conducted consistent with guidelines developed by the Legal and Marketing Departments. See Exhibit B for the current guidelines.

**~~VI.~~VII. THIRD PARTY USE OF CLEVELAND METROPARKS TRADEMARKS AND COPYRIGHTED MATERIALS**

A. Affiliates of Cleveland Metroparks, licensees, and other third parties are limited to specific, approved uses of Cleveland Metroparks trademarks and copyrighted materials consistent with the guidelines set forth at Exhibit B. Affiliates may not use any Cleveland Metroparks trademark as part of their own logo or company name or in third party advertising, product packaging, website or other promotional materials.

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN  
PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark, Copyright, and Logo Usage Policy

**EFFECTIVE DATE:** ~~November 17, 2022~~ April 23, 2026

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- B. Non-affiliate third parties must use Cleveland Metroparks trademarks within the parameters outlined below. Unauthorized or improper use of Cleveland Metroparks trademarks may infringe on Cleveland Metroparks trademark rights.
1. Cleveland Metroparks trademarks may not be used in third party company or product names without a written trademark license agreement.
  2. A licensed third party shall not use any other trademark or service mark in close proximity to any of the Cleveland Metroparks trademarks or combine marks in either case so as to effectively create a unitary composite mark, *without the prior written approval of Cleveland Metroparks*; provided, however, nothing herein shall prevent such licensed third party from preparing and distributing marketing materials in which the Cleveland Metroparks Trademarks and the licensed third party’s marks appear on the same page or slide as discrete marks. Notwithstanding the foregoing, each use of Cleveland Metroparks trademarks is subject to Cleveland Metroparks pre-approval, such approval may be withheld at its sole discretion.
  3. Prior to publication or release, written approval by Cleveland Metroparks must be received by all third parties of advertising and/or marketing collateral or other materials that use Cleveland Metroparks trademarks.
  4. Neither domain names nor metatags in third party websites may use or include Cleveland Metroparks trademarks without Cleveland Metroparks advance written consent.
  5. Additionally, without Cleveland Metroparks advance written consent, third parties may not hyperlink or deeplink to Cleveland Metroparks webpages, unless the third party provides clear and unmistakable notice that the end user is exiting that website and entering the Cleveland Metroparks website. The sole circumstance under which deeplinking is permissible is when a need for information on Cleveland Metroparks products, programs, services or technologies exists on the third party website.
  6. Proper references to Cleveland Metroparks products or services by third parties is permissible. To refer to Cleveland Metroparks products and services, third parties may use Cleveland Metroparks trademarks but only if used properly and accompany the trademarks with the appropriate trademark symbol and legend. For further guidance, please refer to Section 2 of this policy entitled “Proper Use of Trademarks and Symbols.”

**C. THIRD PARTY USE OF CLEVELAND METROPARKS LOGOS**

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN  
PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark, Copyright, and Logo Usage Policy

**EFFECTIVE DATE:** ~~November 17, 2022~~ April 23, 2026

Cleveland Metroparks logos may be used only when licensed from Cleveland Metroparks. If a company or individual has a valid written license agreement in effect with Cleveland Metroparks, that company or individual must use the logo in accordance with the specifications described in the license agreement. Those guidelines are license specific, and will not be addressed in this general Policy. In the event that the terms of an individual license and this Policy conflict, the terms of the individual license shall govern. A logo licensee whose license does not describe limitations on use of the logo should follow the guidelines found in Section 2.

References:

Federal Trademark Act (also known as the Trademark Act of 1946 and the Lanham Act). 15 U.S.C. §§ 1051–1127.

Trade name registration. Ohio Rev. Code Ann. §§ 1329.01–1329.10.

Trademark registration. Ohio Rev. Code Ann. §§ 1329.54–1329.99.

Rules of practice in trademark cases. 37 C.F.R. §§ 2.1–2.189.

Assignment and recording of trademark applications and registrations. 37 C.F.R. §§ 3.1–3.85.

Classification of goods and services under Trademark Act. 37 C.F.R. §§ 6.1–6.4.

[The Copyright Protection Act of 1976. 17 U.S.C. §§101-1511](#)

Replaces and Supersedes: Trademark and Logo Usage Policy, November ~~1730~~, 201722

Approved:

\_\_\_\_\_  
Chief Executive Officer-Secretary

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Review Date

**Exhibit A**

**Cleveland Metroparks Registered Trademarks and Copyrights**

**Registered Trademarks:**

Trademark	Registration No.
	8065614
ADVENTUREKEYS	7499458
	7007390
CLEVELAND METROPARKS	4976036
CLEVELAND METROPARKS Logo 	5073941
CLEVELAND METROPARKS ZOO	4971516
	5219684

Trademark	Registration No.
	5317719
EDGEWATER LIVE	5043040
	5080262
EMERALD NECKLACE	5311752
MERWIN'S WHARF	5064955
	5078617
RED LINE GREENWAY	6660176
	6660177
WILD WINTER LIGHTS	6603732
WILD WINTER LIGHTS	6390144
	6603513

**Registered Copyrights:**

<b>Title of Work</b>	<b>Registration No.</b>
Tiger and Some Mistletoe	VAu 1-377-780
Tall is Calm	VAu 1-377-807
Not a Creature	VAu 1-377-774
Rhino Wonderland	VAu 1-377-914
The 100 Year Trail: A Centennial Celebration of Cleveland Metroparks	TX 9-423-358
Cleveland Metroparks Zoo Future for Wildlife	VA 2-454-312
From the Great Lakes to Puerto Rico The story of the Puerto Rican Crested Toad	In process

**Exhibit B**

**Trademark and Copyright Registration and Licensing Guidelines**



## Trademark and Copyright Registration and Licensing Guidelines

As set forth in Cleveland Metroparks Trademark and Logo Usage Policy, Cleveland Metroparks brands, marks, names, and logos are important organizational assets and are protected by law from improper third-party use. Likewise, original creative content, including photographs, artwork, writings, and software code, can have economic value for Cleveland Metroparks and is entitled to similar legal protection. These intellectual property ("IP") assets should be formally registered in certain circumstances to maximize the protections offered to Cleveland Metroparks. They should also be formally licensed whenever they are shared with third parties.

These guidelines set forth the approach staff should take to register trademarks and copyrighted work and the process by which trademarks and copyrighted work should be licensed when Cleveland Metroparks authorizes third party use.

### **REGISTRATION:**

#### **Trademarks**

##### **I. Definitions and Legal Protections:**

- a. **Definition:** A trademark is any word, phrase, symbol, design, or other device, alone or in combination, used to identify the source or origin of goods. Trademarks allow consumers to distinguish Cleveland Metroparks products and services from its competitors, fostering consumer loyalty and improving the efficiency of marketing through brand recognition.
  - i. A trademark identifies the source of a good or service that is sold. All trademarks must be associated with the sale of a good or service. In the case of Cleveland Metroparks, the service is typically park or zoo services.
  - ii. The trademark must be used in commerce, in other words, in connection with the selling of the good or service to which it is connected. If it is not yet used in commerce, discuss with legal whether it can yet be trademarked.
  - iii. A trademark can be a word mark, which simply protects a name like "Coca-Cola" or "Nike." It can also be a stylized mark, like the Nike Swoosh or McDonald's golden arches. Cleveland Metroparks has registered word marks, including "Cleveland Metroparks," and registered stylized marks, including the Leafman logo.
- b. **Legal Protections:**
  - i. Without registration, a trademark is protected in its geographic area (and any natural zone of expansion) simply by being the first mark used in commerce in connection with particular goods or services. These "common law" trademark protections are enforceable in state court.

- ii. With registration, the trademark gains nationwide protection subject only to any pre-existing common law use of the trademark by another party.
- iii. Initial trademark registration is for five years, with proof of use at the five-year mark extending protection to 10 years. The mark must be renewed every 10 years thereafter.

## II. **When to Register a Trademark:**

- a. Because the trademark process is extensive and can be expensive, trademarks should only be registered if you intend to use them in commerce for more than five years.
- b. Trademarks should be registered when they identify the source of a good or service, for instance, when they indicate a program comes from Cleveland Metroparks or a toy comes from the Cleveland Metroparks Zoo. They cannot be registered to protect a design for its creative content. For those types of creation, see the copyright section.

## III. **How to Register a Trademark:**

- a. Contact the legal department.
- b. You will need:
  - i. A digital file of your trademark if it is a stylized mark, and not just a word mark.
  - ii. A list of which classes of goods/services you would like to register your trademark in. A list of the classes of goods and services is attached here. Legal can assist you in identifying which classes are appropriate.
  - iii. A sample of your trademark in each class of goods/services.
    1. The sample must contain a copy of the trademark that is identical to the digital file. For instance, if your stylized mark is vertical and in color, your sample must contain the mark in vertical format and in color.
    2. The sample must not just use the trademark as part of a design, but must be used to show the source of the goods. For instance, for a shirt, a price tag or clothing tag with the trademark shows that the source of the shirt is Cleveland Metroparks, while a t-shirt with a big "Cleveland Metroparks" in script is simply advertising or highlighting Cleveland Metroparks and would not be considered an appropriate sample.
    3. The sample must be an actual item, not just a mockup of an item.
  - iv. Budget for the registration fees. The fee for trademark registration is \$350 for each class of goods/service in which you will register the trademark. The department that requests/principally uses the trademark will be responsible for paying for the trademark registration.
- c. Timing:
  - i. Initial registration:
    1. The sooner you register your trademark upon its use in commerce, the better protected it will be from other similar marks that show up outside the initial geographic area of use. It is best practice to register the trademark in the first month it is used in commerce.
    2. The registration process itself is relatively quick to complete, but Legal will need to work with you to ensure samples are appropriate. Thus, the Legal Department typically needs approximately one month from the time you contact the department to register the trademark.

3. Typically, within one to three months of submission, an examining attorney at the U.S Patent and Trademark Office ("USPTO") will review the submission. Sometimes, the examining attorney will seek additional information, which may extend the time for review by up to an additional three months.
  4. After the examining attorney has accepted the submission, the mark is published in the Trademark Official Gazette for thirty (30) days, which allows any party with a similar mark to object to its registration.
  5. If there are no objections, the mark will be registered shortly after the end of the thirty (30)-day publication period.
- ii. **Five-year Declaration of Use:** Five (5) years after your trademark is registered, you must file a Declaration of Use proving you are still using the mark in commerce. Legal will reach out to you in advance of this filing deadline, but it is best practice for you to calendar it as well. At this point, your trademark is considered incontestable.
  - iii. **Ten-year Declaration of Use and Application for Renewal:** Between years nine (9) and ten (10) after filing, you must file a Declaration of Use and Application for Renewal proving you are still using the mark in commerce and seek to renew registration for an additional ten (10) years. Legal will reach out to you in advance of this filing deadline, but it is best practice for you to calendar it as well.
  - iv. **10-year Declarations of Use:** Every ten (10) years thereafter, an additional Declaration of Use and Application for Renewal must be filed if the trademark is still in use.

## **Copyrights**

### **I. Definitions and Legal Protections**

- a. **Definition:** Copyrighted work is a creative expression in a fixed medium. It includes photographs, artwork, writings, musical compositions, and even software code. The work must be an original work of authorship and have a modicum of creativity. (Use of AI can impact whether a work is subject to copyright protection. Please discuss AI creations with the Legal Department.)
- b. **Legal Protections:**
  - i. Copyright protections automatically apply to creative content created in the United States, entitling the creator to six exclusive rights regarding their work:
    1. the right to reproduce
    2. the right to create derivative works
    3. the right to distribute copies or transfer ownership of the work
    4. the right to perform the work publicly
    5. the right to display the work publicly
    6. the right to perform the work publicly via digital audio transmission
  - ii. Before a legal proceeding can be brought to enforce or protect a copyrighted work, the work must be registered with the United States Copyright Office.
  - iii. Copyright protection is good for 95 years from the date of registration or 120 years from the date of creation, whichever is shorter.

**II. When to Register Copyrighted Work:**

- a. Because copyrighted work automatically receives protections under U.S. law, registering copyrighted work should be done only when the work is of particularly high value or is used in the public in such a way that it is at high risk of being copied in an unauthorized fashion.
- b. Copyrighted work should be registered if:
  - i. It is of high value or was expensive to create, e.g., a piece of software code that would be valuable to others;
  - ii. It is being presented to the public and is sufficiently appealing that it is likely to be copied, e.g., a t-shirt design that we think would be used by a competitor to create competing merchandise;
  - iii. It is a work of authorship that took a significant amount of time, e.g., a book.

**III. How to Register a Copyrighted Work:**

- a. Contact the Legal Department.
- b. You will need:
  - i. Two copies of the copyrighted work if it is in published form (e.g., two copies of a book) or a transferrable file if it is in digital form.
  - ii. Budget for the registration fees, which vary from \$45 – \$500, but typically are \$65 for a standard individual copyrighted work. The department that requests/principally uses the copyrighted work will be responsible for paying for the copyright registration.
- c. Timing:
  - i. The best protection for your copyright occurs if it is registered within three (3) months of being published.
  - ii. The registration process is relatively quick to complete, and the Legal Department can typically complete it in less than two weeks from the time you contact the department.
  - iii. The US Copyright Office can take anywhere from two to twelve months to process a registration.

**LICENSING:**

**I. When Should a Trademark or Copyrighted Work Be Licensed:** Whenever Cleveland Metroparks staff wants to share a Cleveland Metroparks trademark or copyrighted work, staff must formally license the use via a separate licensing agreement or as a part of another contract governing the relationship with the third party. If applicable, use of the trademark or copyrighted work must be consistent with the Cleveland Metroparks Trademark and Logo Usage Policy.

**II. Process for Licensing a Trademark or Copyrighted Work:**

- a. Step 1: Contact the department responsible for the trademark or copyrighted work and request approval for sharing the item.
  - i. For most trademarks and copyrights, the Marketing Department manages the item (e.g., Leafman Logo, Cleveland Metroparks Name, Zoo Logo, Cleveland Metroparks Zoo Name, 100 Years Book, etc.).

- ii. Some items, such as the ABCA logo or CHEERS logo, may be managed by another department.
- b. Step 2: Once you have received approval from the appropriate department:
  - i. Contact the Brand Advertising Director who will determine if the third party's use of the copyright or trademark requires a legal contract or an authorization letter from the Brand Advertising Director. Legal contracts shall be required when:
    - 1. Cleveland Metroparks is expending its own funds;
    - 2. The third party will be paying Cleveland Metroparks for use of the copyright or trademark;
    - 3. The copyright or trademark is being used on an item that will be sold by the third party;
    - 4. The use of the copyright or trademark by the third party runs a high risk of misuse, customer confusion, or negative impact to Cleveland Metroparks' reputation; or
    - 5. Other situations as discussed with the Legal Department.
  - ii. If a legal contract is required, either:
    - 1. Submit a contract request to the Legal Department for a license agreement, identifying the trademark or copyrighted work you wish to share, the purpose of sharing the mark/copyright, and the time period the third party is authorized to use the mark/copyright; OR
    - 2. Include the licensing as a component of another agreement governing the relationship (e.g., a project development agreement or affiliate agreement), and notify Legal by including it in the notes section of your contract request or sending a separate communication to the attorney responsible for the other agreement.

**Sources:**

- 1. Cleveland Metroparks Trademark and Logo Usage Policy, dated November 17, 2022
- 2. <https://guides.library.cornell.edu/copyright/copyright-101>
- 3. Michael J. Schwab, Acquiring Trademark Rights and Registrations, Practical Law Practice Note 2-505-1700 (West 2025).
- 4. <https://www.uspto.gov/trademarks>
- 5. <https://www.copyright.gov/>

**Attachment A:**

**International Trademark Classes**

**Goods**

Class 1 – Chemicals  
Class 2 – Paints  
Class 3 – Cosmetics and cleaning preparations  
Class 4 – Lubricants and fuels  
Class 5 – Pharmaceuticals  
Class 6 – Metal goods  
Class 7 – Machinery  
Class 8 – Hand tools  
Class 9 – Electrical and scientific apparatus  
Class 10 – Medical apparatus  
Class 11 – Environmental control apparatus  
Class 12 – Vehicles  
Class 13 – Firearms  
Class 14 – Jewelry  
Class 15 – Musical instruments  
Class 16 – Paper goods and printed matter  
Class 17 – Rubber goods  
Class 18 – Leather goods  
Class 19 – Non-metallic building materials  
Class 20 – Furniture and articles not otherwise classified  
Class 21 – Housewares and glass  
Class 22 – Cordage and fibers  
Class 23 – Yarns and threads

Class 24 – Fabrics  
Class 25 – Clothing  
Class 26 – Fancy good  
Class 27 – Floor coverings  
Class 28 – Toys and sporting goods  
Class 29 – Meats and processed foods  
Class 30 – Staple foods  
Class 31 – Natural agricultural products  
Class 32 – Light beverages  
Class 33 – Wines and spirits  
Class 34 – Smokers' articles

**Services**

Class 35 – Advertising and business  
Class 36 – Insurance and financial  
Class 37 – Building construction and repair  
Class 38 – Telecommunications  
Class 39 – Transportation and storage  
Class 40 – Treatment of materials  
Class 41 – Education and entertainment  
Class 42 – Computer and scientific  
Class 43 – Hotels and restaurants  
Class 44 – Medical, beauty and agricultural  
Class 45 – Personal and legal

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Interim Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Direct Disbursements** dated March 13, 2026 in the amount of \$141,994.73

**Printed Checks/EFT's** dated March 13, 2026 in the amount of \$1,064,401.15

**Direct Disbursements** dated March 19, 2026 in the amount of \$5,990.48

**Printed Checks/EFT's** dated March 19, 2026 in the amount of \$1,510,368.53

**Wire Transfers** dated March 27, 2026 in the amount of \$7,574.40

**Direct Disbursement** dated March 27, 2026 in the amount of \$113,194.73

**Printed Checks/EFT's** dated March 27, 2026 in the amount of \$2,667,179.94

**Printed Checks/EFT's** dated April 2, 2026 in the amount of \$5,303,674.94

**Direct Disbursements** dated April 10, 2026 in the amount of \$114,349.73

**Printed Checks/EFT's** dated April 10, 2026 in the amount of \$862,920.15

**Net Payroll** dated February 22, 2026 to March 7, 2026 in the amount of \$1,593,209.54

**Withholding Taxes** in the amount of \$372,534.84

**Net Payroll** dated March 8, 2026 to March 21, 2026 in the amount of \$1,611,416.37

**Withholding Taxes** in the amount of \$360,092.02

**Bank Fees/ADP Fees** in the amount of \$55,655.02

**Cigna Payments** in the amount of \$798,661.56

**ACH Debits (First Energy; Sales Tax)** in the amount of \$308,952.37

**JP Morgan Mastercard** dated March 1, 2026 to March 31, 2026 in the amount of \$746,668.36

**OPERS** in the amount of \$1,181,477.18

**Total amount:** \$18,820,316.04

PASSED: April 23, 2026

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:** That the Board of Park Commissioners approves **Resolution No. 26-04-052** listed above.